

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, JANUARY 10, 2017

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Regular Assembly Meeting: 12/06/16
- B. Special Assembly Meeting: 12/13/16
- C. Joint Assembly/School Board Meeting: 12/13/16
- D. Regular Assembly Meeting: 12/20/16

VI. REPORTS/CORRESPONDENCE

- A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 - 1. Reports From Cities
 - 2. Matanuska-Susitna Borough School District
- B. COMMITTEE REPORTS
 - 1. Joint Assembly/School Board Committee On School Issues
 - 2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Proposals to the Alaska Historical Commission To Change The Name Of Bluchitna Lake To Hneh'itnu Bena Lake And Lake Creek To Hneh'itnu Creek

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

pp. 9-89

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Aviation Advisory Board: 04/14/16
 - b. Enhanced 911 Advisory Board: 11/08/16
 - c. Health and Social Services Board: 07/23/15, 11/05/15
 - d. Local Road Service Area Advisory Board: 10/20/16, Resolution No. 16-01
 - e. Marijuana Advisory Committee: 06/23/16
 - f. MSB Fish and Wildlife Commission: 09/15/16, 10/13/16
 - g. Planning Commission: 12/05/16, Resolution No. 16-43
 - h. Platting Board: 11/17/16
 - i. Port Commission: 08/15/16, 10/17/16
 - j. Transportation Advisory Board: 06/22/16
 - k. West Lakes FSA Board of Supervisors: 11/14/16
2. Community Council Minutes:
 - a. Talkeetna Community Council: 11/07/16
 - b. Willow Area Community Organization: 09/12/16, 10/03/16

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. PUBLIC HEARINGS (Three Minutes Per Person.)

A D D I T I O N	A M E N D M E N T	P O S T P O N E D	D E F E A T E D

pp. 226-230
Beck

- 8. **Ordinance Serial No. 17-005:** An Ordinance Appropriating \$40,268 To Fund 325 For Issuance Of Costs From The Proceeds Of The Animal Care Facility Lease Refunding Certificates Of Participation, 2016C.
 - a. IM No. 17-008

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

pp. 231-239
Beck

- a. **Resolution Serial No. 17-003:** A Resolution Supporting The Rewrite Of The Borough's 1991 Subdivision Construction Manual.
 - (1) IM No. 17-009

pp. 240-245
Beck

- b. **Resolution Serial No. 17-004:** A Resolution Approving The Amended Scope Of Work And Budgets For The Pending Landfill, Transfer Site, Electrical Upgrades, Project No. 25035.2406; And Residential Scale Replacement At The Central Landfill, Project No. 25048.2409, To Allow For Repairs, Upgrades And Additions To The Automated Commercial Scale System At The Central Landfill.
 - (1) IM No. 17-010

pp. 246-248
Kowalke

- c. **Resolution Serial No. 17-005:** A Resolution Supporting Legislation Adopting Real Property Sales Disclosure In Alaska. *(Sponsored By Assemblymember Kowalke)*
 - (1) IM No. 17-011

pp. 249-253
Beck

- d. **Resolution Serial No. 17-006:** A Resolution Supporting Full Funding From The State Of Alaska For The School Bond Debt Reimbursement And State Aid For Construction In Regional Education Attendance Areas.
 - (1) IM No. 17-013

2. ACTION MEMORANDUMS

pp. 254-261
Kowalke

- a. **AM No. 17-001:** Vacate Any Public Interest In A Portion Of West Lauren Drive, In Hilltop Estates Subdivision, Lot 1, Plat No. 2005-164, And A Portion Of The 15-Foot Wide Utility Easement, In Lot 10 And Lot 11, Hilltop Estates Subdivision, Located Within Section 17, Township 19 North, Range 4 West, Seward Meridian, Alaska.

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

A. INTRODUCTIONS (For public hearing – 01/24/17, Assembly Chambers)

pp. 293-299
Beck

1. **Ordinance Serial No. 17-006:** An Ordinance Approving The Acceptance And Appropriation Of Fiscal Year 2017 Community Revenue Sharing Program Funds In The Amount Of \$270,900 To Fund 475, Project No. 47033.

pp. 300-303

a. **Resolution Serial No. 17-007:** A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2017 Community Revenue Sharing Program, Project No. 47033
(1) IM No. 17-016

pp. 304-307
Kowalke

2. **Ordinance Serial No. 17-007:** An Ordinance Amending MSB 2.12 Assembly; And MSB 2.08, Mayor; To Change Assembly And Mayoral Terms From 3 Years To 4 Years Without Affecting The Current Members Terms. *(Sponsored By Assemblymember Kowalke)*

a. IM No. 17-015

B. MAYORAL NOMINATIONS AND APPOINTMENTS

pp. 308-391

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.

**THE MINUTES ARE
LOCATED AT THE
BACK OF THE
PACKET.**



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Natural Resources

DIVISION OF PARKS & OUTDOOR RECREATION
ALASKA HISTORICAL COMMISSION

550 West 7th Avenue, Suite 1310
Anchorage, Alaska 99501
Main: 907.269.8721
<http://dnr.alaska.gov/parks/oha/>

December 29, 2016

Re: 3050-3 Hneh'itnu Bena Lake
3050-3 Hneh'itnu Creek

Vern Halter, Mayor
Matanuska-Susitna Borough
350 E. Dahlia Ave.
Palmer, Alaska 99645
Vern.Halter@matsugov.us

Dear Mayor Halter:

The Alaska Historical Commission, designated the state's geographic names review board, has received proposals to change the name of Bulchitna Lake to Hneh'itnu Bena Lake, and the name of Lake Creek to Hneh'itnu Creek. The creek and lake are in the Matanuska-Susitna Borough, northeast of Skwentna and west of Willow. Lake Creek flows from Chelatna Lake south for 50 miles to join the Yentna River. The lake is approximately one mile northwest of the mouth of Lake Creek. Enclosed are copies of the proposals with maps and the guidelines for geographic names the Alaska Historical Commission members have established.

The commission members invite you to comment on the proposed name changes. To object or to endorse the proposed name, you must respond in writing. We would appreciate receiving your comments no later than January 31, 2017. You can respond with a letter or by writing your comments in the space provided below and sending them by mail or email.

If you have any questions about the state's geographic names program, please contact me at email jo.antonson@alaska.gov or by phone at 907.269.8714.

Sincerely,

Joan M. Antonson
Deputy State Historic Preservation Officer

enclosures

I _____ object / _____ endorse the proposed name because: _____

Signed: _____ Date: _____

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board (AAB) was held on Wednesday, April 14, 2016, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:33 p.m. by Mr. David Palmer.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

TAB members present and establishing a quorum were:

Mr. David Lundin
Mr. Barry Stanley
Mr. Norman Chance
Mr. Mike Pannone
Mr. David Palmer
Mr. Archie Giddings
Mr. Chris Kepler (2:50 p.m.)

AAB members absent and excused were:

Mr. Mark Stigar

Staff in attendance:

Ms. Lauren Driscoll, Chief of Planning
Ms. Pamela Graham, Clerk

II. APPROVAL OF AGENDA

Chair Giddings inquired if there were any changes to the agenda.

Clerk noted removal of minutes for correction, to be resubmitted on the June 9, 2016 agenda.

Mr. Palmer requested materials brought pertaining to Alaska Civil Military Advisory Committee (ACMAC) be added.

Mr. Lundin requested Talkeetna Aviation be added.

GENERAL CONSENT: The April 14, 2016 agenda approved as amended.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Giddings.

IV. APPROVAL OF MINUTES

No minutes to approve

[Clerk's note: the minutes for the January 19, 2016 and March 2, 2016 Regular Meetings will be corrected and placed on the June 9, 2016 agenda.]

V. AUDIENCE PARTICIPATION

No participants from the audience.

VI. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

A. Wasilla Airport (Mr. Archie Giddings)

Mr. Giddings gave a brief report on the status of increasing the number of lease lots and tie downs.

B. Palmer Airport

(No representative available)

C. State of Alaska Department of Transportation and Public Facilities (SoA DOT&PF) (Ms. Melanie Nichols)

Ms. Nichols gave a brief presentation pertaining to the Willow Lake Use Plan in lieu of DOT&PF staff involved with the project. She stated there would be an open house on the 27th of April, and staff would be available for questions at that time.

D. DOWL (Mr. Chris Cole, Aviation Planner)

Mr. Cole gave a status update on the Regional Aviation System Plan (RASP) Phase 2, pertaining to adding a Land Use and Compatibility component to the RASP. He also stated they are developing a decision matrix to address potential zoning issues.

E. Matanuska Susitna Borough (Ms. Lauren Driscoll, Chief of Planning)

Ms. Driscoll spoke to the Talkeetna Aviation issues and the steps the Planning Division have taken to address the issues. She stated more information is necessary, and that the DOT&PF is looking to gather the information

VII. MEMBER COMMENTS

Mr. Stanley had no comments to add.

Mr. Pannone had no comments to add.

Mr. Chance had no comments to add.

Mr. Lundin had no comments to add.

Mr. Palmer had no comments to add.

Mr. Kepler stated that he had agreed to stay on the Aviation Advisory Board to help Talkeetna with aviation issues. Inquired whether or not Mr. Giddings' drawings of proposed changes had been completed. Spoke to his disappointment in the progress in addressing the Talkeetna aviation issues.

Mr. Giddings had no comments to add.

VIII. NEXT MEETING

Next Meeting Date: June 9, 2016
DSJ Building, Assembly Chambers
2:30 p.m.

IX. ADJOURNMENT

X. MOTION: Mr. Pannone motioned to adjourn. Mr. Stanley seconded.

Meeting adjourned at 2:59 p.m.

APPROVED:



Archie Giddings, Chair

12/13/16

Date

ATTEST:

Harold S. Riise for

Jose Willcox, AAB Clerk

12/13/16

Date

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

November 8, 2016

RECEIVED
DEC 14 2016
CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Lance Ketterling, Palmer Dispatch; Joel Butcher, Wasilla Police;
Mark Baker, MSB IT; Casey Cook, MSB DES; and
Hans Brinke, AST.

Also in attendance were: Bill Gamble, MSB DES; Eric Wyatt, MSB IT; George Hays, MSB Administration; and Sonya Nelson and Mike Wolcott, MTA.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the October 11, 2016 minutes as presented.

PERSONS TO BE HEARD

New Business

Funding E-911 Transition

Mr. Wyatt provided a Gantt chart and an outline of the required funding needed for the transition to the new dispatch contract, and to fund the contract and capital expenditures in the future.

He stated that:

1) The current dispatch contract with Palmer expires December 31, 2016, and in anticipation of a possible extension of the contract with Palmer through June 30, 2017, we will need approximately \$307,350 from the E-911 budget. We currently have approximately \$306,571 available which has already been approved for the dispatch contract through June 30, 2017. Discussion took place regarding the board approving the additional funds needed to pay for a possible contract extension with Palmer.

MOTION: Mr. Brinke moved, and Mr. Ketterling seconded to approve the additional E-911 funds up to \$1,000 to pay for a possible dispatch contract extension with Palmer through June 30, 2017. All were in favor, none were opposed.

2) In order to start the award of the new dispatch contract with Wasilla, we will need a transition period of 90 days (April 1, 2017 – June 30, 2017). The anticipated cost of the transition period is \$898,576 with \$573,000 being capital expenditures, and \$325,576 being wages. The \$573,000 is being requested to come from established E-911 capital projects and the wages portion needs to be discussed and decided upon.

Mr. Ketterling would like to know what is outlined in the contract that fits the scope of work of the projects being requested to fund the transition (E-911 Hardware Upgrade \$225,000, Reverse 911 \$300,000, and CAD-CAD Interface \$48,000). Mr. Wyatt stated that he will be meeting with Mayor Cottle and he will be discussing how the capital expenditure from these three projects would be spent, and if there is any detailed project plan. Mr. Butcher said there isn't a plan in place at this time. The City of Wasilla is waiting for the Borough to decide what they want done first in terms of implementation. Mr. Gamble stated that the Borough's comptroller will not allow these project funds to be spent outside of their current scope of work; therefore, if these funds are allocated toward the transition costs for the new dispatch contract, then the City of Wasilla must spend the funds according to their current scope of work. Mr. Ketterling asked if the funds will be going toward upgrading both dispatch centers (Palmer and Mat-Com), or just one. Mr. Wyatt stated that there is one 911 system that is split between both centers, so the funding will be spent on upgrades in both centers.

MOTION: Mr. Ketterling moved and Mr. Brinke seconded to make the \$573,000 in the 3 capital projects available for FY17 contract negotiations. All were in favor, none were opposed.

Discussion took place regarding the use of 911 funding for the wages portion of the transition costs (\$325,576). Mr. Butcher stated that ¼ of the operating expenses may not be entirely for wages and benefits of call takers and dispatchers. There will be training and certifications for dispatchers, and other operating expenses related to making the transition. Mr. Wyatt stated that there are a lot of details still to be worked out and the project managers for the Borough and the City of Wasilla need to get together and work out a project plan.

MOTION: Mr. Ketterling moved and Mr. Brinke seconded to make up to \$325,576 in E-911 funds available for the operations portion of the transition, to be spent according to allowable expenses as defined in State Statute 29.35.131 (i). All were in favor, none were opposed.

Preparation of FY18 Budget

Revenue: The estimated FY18 revenue of \$2,409,726 is based on 100,405 subscribers @ 2.00 per month per subscriber unit, and the estimated interest revenue of \$3,350. Mr. Gamble asked Mr. Cook to inquire with Finance as to the actual figure of fund balance interest in previous years. He also requested that he ask about the interest on projects that have been sitting for several years. He would like to know those amounts and to confirm that the interest went back into the E-911 fund balance.

Expenditures: The Fiscal Year 2018 expenses that were discussed:

- 411.100 - 411.300 Salaries & Wages \$ 172,106.00
- 412.100 - 412.990 Benefits \$ 115,287.00
- 413.100 - 413.400 Mileage Expense w/in Borough \$ 461.00

• 414.100 - 414.900 Expenses Outside Borough	\$ 11,070.00
• 421.100 - Communications	\$ 56,989.20*
• 421.200 - Postage	\$ 15,000.00
• 422.000 - Advertising	\$ 27,000.00
• 423.000 - Printing	\$ 6,000.00
• 426.300 - Dues & Fees	\$ 520.00
• 426.600 - Computer Software	\$ 4,500.00*
• 426.900 - Other Professional Charges	\$.00
• 427.100 – 427.500 - Property/Liability Insurance	\$ 450.00
• 428.300 - Equipment Maintenance Services	\$.00*
• 428.500 - Communications Equipment Maint.	\$.00*
• 429.200 - Training Reimb/Conf Fees	\$ 13,500.00
• 429.210 - Training/Instructor Fees	\$ 7,500.00
• 429.900 - Other Contractual	\$1,292,800.00*
• 431.300 - Equipment Maintenance Supplies	\$.00
• 433.300 - Books/Subscriptions	\$ 250.00
• 433.900 - Other Supplies	\$ 16,000.00
• 434.000 - Computers under \$5,000	\$ 3,000.00
• 434.100 - Other Equipment Under \$5,000	\$.00
• 451.100 - Equipment over \$5,000	\$.00
• 453.000 - Miscellaneous-Reserve	\$.00
• 446.500 - Transfer to Fund 480	\$.00
Total expenses	\$1,742,433.20

*421.100 Communications: Sonja Nelson stated that there are new taxes that will affect the costs we have budgeted for our communications line item. She will have Dee Williams put the estimated numbers together for us and have them before the next meeting.

*428.300 Equipment Maintenance Services: This expense will now be part of the dispatch contract and is rolled in to line 429.900.

*428.500 Communications Equipment Maintenance Services: This expense will now be part of the dispatch contract and is rolled in to line 429.900.

*249.900 Other Contractual: \$180,000 for call taker payments; \$1,092,800 (68.3%) of \$1,600,000 dispatch contract; \$20,000 project manager.

Mr. Ketterling asked what E-911 funds would Palmer be eligible for should they choose to operate their own center and not be a secondary PSAP. It was suggested to Mr. Ketterling that if Palmer was to decide to run a call center that they would need to come to the E-911 Advisory Board and present a proposal with the costs. Mr. Ketterling said he may bring a proposal to the next board meeting to be included in the 429.900 line item for the FY18 budget.

Mr. Cook stated that: As the Emergency Manager, and insuring that we have a backup PSAP, he would like to have funding put aside for the borough to be able to do its own dispatch if needed (tertiary). It was determined that this topic is a discussion better suited for another time.

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be December 13, 2016 at the Cottonwood Public Safety Building.

A meeting was scheduled for January 10, 2017 to finalize the budget.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

MSB Health and Social Services Board
Minutes for 7-23-2015

Present: Herman Thompson, Betsy Wooden, Eddie Ezelle, Stephanie Allen, Jennifer Hanford, Vicki Knapp, Stacey Hoffman, Phillip Licht, Sondra Kaplan

Absentee Board Members: Judy Gette, Jen Burkmire, Carol Koliadko

Guest: Lauren Driscoll, Pam Graham

There was discussion on the number of board members for this Board. It was discovered that there is only one opening left: An at-Large position.

Minutes from the meeting held on May 14th were discussed and approved by Herman Thompson, seconded by Eddie Ezelle, motioned carried.

New Business:

Funding:

- 1) Funds reported from Pam Graham were less than last year. This year: \$279,486, with a match of \$1,197.80, totaling \$399,266. Last year's balances were: \$345, 223 match \$149,953 total \$493,176.
- 2) Funding FY 2016: Decrease from last year is about \$100,000. This is a second year of a two-year grant cycle
- 3) Mid-Valley Senior Center funds (\$13,000) to be reallocated due to closure of the non-profit. Palmer and Wasilla Senior Centers have been covering the missing services. Herman Thompson suggested the Senior Centers receive the reallocation. Sondra Kaplan suggested funds go back to the original Board's recommendation before the Assembly's pull of funds to cover the Mid-Valley Senior Center.
- 4) Further discussion by all board members ensued before Herman Thompson, motioned the Board recommend we allocate a percentage of the reduction back across the 28 remaining agencies. Phillip Licht seconded the motion. Motion carried with Stacey Hoffman abstaining due to this being her first meeting and she didn't feel she could vote responsibly.
- 5) Stacey Hoffman (new member) to receive past minutes from Pam Graham to learn specifics of the granting process, etc.

Continuing Application:

- 1) There was discussion whether to do a continuing application for the second year of the two-year grant award. Stephanie Allen suggested the Board receive copies of two basic reports: the Quarterly Report, and the Final Report. Pam Graham will provide these reports to the Board as they become available.

- 2) Lauren Driscoll, from the Borough suggested there is a need for some type of policy or direction from the Board to staff; to hold funds back if the agencies don't respond with grant reports in a timely manner. She mentioned the Borough now has a full Grants Administrator who is reading the grant reports, and the time staff spends tracking reports down from agencies is becoming cumbersome.

Discussions that followed:

- a. Betsy Wooden suggested we build in penalties to agencies for not reporting on time. Lauren suggested we put language in the reports to suggest a 10% reduction in amount, or their grant will be in jeopardy for the next grant process. Stephanie suggested it be a performance review process to explain the reduction in payment and whatever is decided will begin with the next grant cycle.
- b. Vicki Knapp asked if it was the same agencies that are tardy. She then suggested that the month end financials are not even in until after the 7th of the month. Pam Graham suggested that a few days would not be a problem; however, extreme tardiness is a problem for her to report to the State in time, which jeopardizes the funds for all agencies.
- c. Betsy Wooden suggested we give each agency an extra point for each quarterly report in on time for the next grant cycle. Herman Thompson suggested we put some teeth into the scenario. "You cannot apply in the next grant cycle due to non-grant timely reporting compliances."
- d. Pam Graham was directed to send out a letter from the Board with new grant session, forming the parameters of the grant and tardiness of reports quarterly. Deduction of points for not reporting timely.
- e. Agency quarterly reports are due the 7th following the end of the quarter, and monthly reports are due the 15th of each month. "Timely reporting could affect your future grants."
- f. Stacey Hoffman suggested we do a form training for the Grantees.
- g. Lauren Driscoll suggested the Board send a letter to the state regarding their reporting forms, as they are cumbersome with the way we have to report. Phillip suggested that the State reporting is consistent across the board, and that the way most agencies have to report to the state doesn't really take too much time.
- h. Stacey Hoffman motioned to send out a letter to the current grantees, reiterating there is a developing policy, noting the jeopardizing of their funds and application with future grants. FY-15 compliance with using the proper reporting forms combined with the notification of the FY-16 award and grant application. Herman seconded the motion, further discussion ensued...Modified form letters will be sent to the agencies from Pam Graham. Motioned carried.
- i. Phillip Licht suggested we move the reporting date to the 15th for quarterlies. Pam Graham will talk with Finance at the Borough level to see if we can change the date.
- j. Stephanie Allen suggested Pam Graham send her a report for the full year with regard to the timely reporting of all agencies.

Other Business:

Sondra Kaplan asked if anyone from this Board was on the Marijuana Board. No one from the Board is on the Marijuana Board. Pam Graham will send out the minutes of their last two board meetings to keep us abreast of their actions taken.

The next meeting of the MSHB is scheduled for August 19th, Wednesday, from 3:00 pm to 5:00 p.m. Discussion will be on the June Agenda items with the Borough Attorney with regard to critical needs and health powers.

Adjournment: Eddie Ezelle motioned for adjournment, seconded by Stacey Hoffman, motion carried.

Minutes Approved: Stephanie Lallen
Date: 12/19/2016

MSB HEALTH AND SOCIAL SERVICES BOARD

Location: Mat-Su Health Services Board Room
Date: November 5, 2015
Time: 9 am – 12 pm

RECEIVED
 DEC 19 2016
 CLERKS OFFICE

MINUTES

I. Call to Order/Determination of Quorum and Roll:

	Present	Absent	District	Expiration
Carol Koliadko		X	District 1	12/31/16
Vicki Knapp	X		At Large #1	12/31/17
Stephanie Allen	X		District 2	12/31/16
Jen Burkmire	X		At Large #2	12/31/17
Eddie Ezelle	X		District 3	12/31/15
Stacey Hoffman	X		At Large #3	12/31/17
Betsy Woodin	X		District 4	12/31/15
			At Large #4	
			District #5	
Philip Licht		X	At-Large #5	12/31/17
Sondra Kaplan	X		District 6	12/31/16
Jennifer Hanford		X	At large #6	12/31/16
Herman Thompson	X		District 7	12/31/15
			Sr Center Board, District 2,3,4, 6	
			Sr Center Board District 1,5, 7	

Staff present: Pam Graham and Sara Jansen

II. New Business

Facilitated Discussion on HSMG Process

SWOT - Process

of Grantees

Process is frustrating and time consuming

Application change for simplicity

Process is sloppy, inconsistent on how to spread the money

Makes it hard to be objective

Perception issues

Good intention with no procedures
Follow-up reporting – mid-term
Decreasing Dollars available each year

Actual Process:

No firm procedure
Changing Process
Helps w/Borough Assembly / Staff

Benefits of the guidelines:

Time involved
New Board Members informed
Clearer Communication
Better communication to the public, steps to the process
Clear Outline or guidelines

Disadvantages to procedure building:

Loss of flexibility
Setting values in stone

The process needs to state why and what we do, and free up time for both Borough employee and Board.

HSMG Statute:

Statute states: Critical and unmet needs without which would cause physical and mental hardship...

Grant categories already in place:

- Behavioral Health: Substance Abuse, Mental Health, Depression, Suicide
- Child abuse and neglect
- Senior Services
- Family Support Services
- Emergency Crisis Services

The areas we most struggle with are:

- Family Support Services, Emergency Crisis Services.

Need to quantify the critical and unmet needs:

- Critical equals: Survival, safety, self-actualization – pyramid is sometimes turned upside down. (Herman)
- Jen would like to set the criteria first (not on the organization)
- Life or Death Needs vs. Preventive Needs (Betsy)
 - Food / Shelter
 - Health Care Access
 - Safety / Domestic

Grant Process is a two-part process:

- We have a United Way scoring process which is online
 - Community and board members score the applications
- Community needs assessment (state required) and Critical Need
 - Brings objectivity
 - Hospital leads the community needs assessment every 3 years.
 - As well as the environmental scan
 - Community members are Dr. Paramo, etc., people who have a general working knowledge of the non-profits

Establishing the critical needs criteria:

Now the Board puts a lowest number to exclude (“the line”) – Jen

- Before the board sees the scores

Establish # per category

Top scorers

Limit dollar amount – Pam would like to not issue grants for less than 10K

Collaborative – fewer grantees

Reducing the number of grants is a real scenario at the Borough.

The Board needs to publicly state the process and the conflict of interest process the Board follows.

Publicly state conflicts at the open meeting.

Establishing a New Process:

Step 1 = Independent Scoring Process

- Each application will be scored 8 times; At least one board members to score each application
- The highest and lowest score will be removed
- Board will use the average score for each application
- Board will have the ability to view all applications

Step 2 = Awards Process

- Applicants will be ranked in order of scores
- Top scorers will be funded
- Award no fewer than 10 grants
- Top 15 applicants will be discussed and reviewed for consideration;

- 10 grants will be awarded; if additional funding is available, additional grants will be considered
- Will be required to meet definition of critical need
- Maximum grant amount applied for will be \$50,000
- Board members may not talk about their agency or any other conflict of interest
- Board members will disclose conflicts of interest in writing and verbally state for the record any conflicts during the determination of awards meeting

- III. Public Comments- none
- IV. Member Announcements- none
- V. Adjourn- SK/EE 12:04pm

Minutes Approved: Stephanie L Allen
Date: 12/19/2016

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

MEETING

Held 6:30 pm Thursday October 20, 2016 at West Lakes Fire Station #73

RECEIVED
DEC 19 2016
CLERKS OFFICE

IN ATTENDANCE:

RSA #

RSA Members Present

09-Midway	Dan Tucker P		
14-Fairview	Dan Elliott P		
15-Caswell Lakes	Larry Cline P tc		
16-South Colony			
17-Knik		Daniel Huttunen	
19-Lazy Mountain			Raymond Cordes
20-Willow	Thomas Phillips P		
21-Big Lake			
23-North Colony			
25-Bogard	Gary Hessmer P tc	Carol Christiansen	
26-Greater Butte	Mike Shields P		
27-Meadow Lakes	Stephen Edwards P		
28-Gold Trails			
29-Talkeetna	John Strassenburgh P tc		
30-Trapper Creek			
31-Alpine		Dean Lust tc	John Vessey tc

tc = by teleconference P = Primary

RSAs not represented: South Colony (16), Big Lake (21), North Colony (23), Gold Trails (28), and Trapper Cr (30).

MSB Staff: Public Works: Terry Dolan

Borough Staff (other than Public Works): N/A

Borough Mayor: N/A

Assembly Representatives: N/A

Visitors: N/A

CALL TO ORDER at 6:34 pm, with Pledge of Allegiance, Chair Stephen Edwards presiding.

ROLL CALL and QUORUM DETERMINATION: 11 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as amended to add items C and D under New Business.

APPROVAL OF MINUTES: Minutes of August 18, 2016 approved as written.

TRAINING: None

STAFF REPORTS:

A. O&M: **Terry Dolan:** Provided projects status report. Transitioning from summer to winter Maintenance. RSA 21 contract will terminate this Saturday; will use a time-and-materials contract to cover service until new contract is awarded; discussion followed. Crack-sealing is done for this year, will rebid the contract for next summer.

BOARD MEMBER REPORTS:

A. TAB: **Dan Elliott:** The last 4 meetings were not held; next scheduled meeting is a "work session" tomorrow. Regards November, no final decision made as yet on the TAB's continuance.

UNFINISHED BUSINESS:

A. Loss of Borough “dust control” Matching Funding: Mike Shields and Terry reported on their meeting with the Borough Manager, and read aloud the Manager’s letter in response; the Fund is reestablished for this fiscal year, but expenditures should not occur before dust control season arises next summer. Mike noted this deletes item B from the New Business agenda.

B. CIP Lists completed: Terry reported that about half of the RSAs have submitted Lists; we may have another 30 to 45 days for submittals; if an RSA does not submit a List, the Road Superintendent will prepare one.

NEW BUSINESS:

A. Status of proposed Ordinance deleting performance standards from future contracts: Defeated by 6 to 1 vote of the Assembly; discussion followed.

B. Resolution 16-01 to restore and retain “dust control” matching funding: Deleted.

C. Add 2 Contingency Items: Stephen Edwards initiated discussion of the use of the “Unfunded” items in a CIP List; Terry described how “unfunded” items may be funded out of their numerical sequence in a year when awarded CIP projects come in under estimated cost, leaving a fund “surplus” for that year. Stephen Edwards said he has been largely unsuccessful in getting “unfunded CIP projects” advanced, even when “funded projects” were stalled and money was available; Terry said he could help make that happen in the future.

D. Ordinance 16-128 establishing a severance tax on gravel: Terry described the intent by Assemblyman Mayfield to tax gravel mined in an RSA for use outside of that RSA, with the revenue to accrue to that RSA. Discussion of pro’s and con’s followed, including the possibility that the Borough’s cost to administer such a program could equal or exceed the revenue generated. The Ordinance is up for Assembly public hearing on November 1. Thomas Phillips spoke to the problems experienced in his area with gravel trucks damaging roads.

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: The Manager’s letter re dust control funding will be placed in the Board’s files.

OTHER BUSINESS: Election of Board Officers will be held at next month’s meeting.

BOARD COMMENTS: Gary Hessmer said he could not attend the next meeting, but would accept the Vice Chair position if nominated.

Dan Elliott asked about the RSA Supervisor who refused to sign his Oath of Office; the Mayor declined that applicant and appointed the runner-up applicant.

Dan Huttenen asked about the idea of the Borough taking on maintenance of State roads; Terry said there was no current pressure to do so, but in instances where the Borough can provide better service than DOT, particularly in winter, we should think about it in terms of public service and safety; it would have to be supported by the RSA, and could be limited to specific services, roads, and seasons; it would increase the RSA’s maintenance costs with no increase in tax revenue, and thus reduce the funds available for CIP projects.

ADJOURNMENT: Dan Tucker moved, second by all others in unison; meeting adjourned at 7:43pm.

NEXT MEETING: Thursday, November 17, 2016 at the West Lakes Fire Station #73, 1250 Spring Drive.

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

Board Chair *Lo. J. Edm*

Board Secretary *Michael Shields*

**LOCAL ROAD SERVICE AREA ADVISORY BOARD
RESOLUTION 16-01**

A RESOLUTION BY THE MATANUSKA-SUSITNA BOROUGH LOCAL ROAD SERVICE AREA ADVISORY BOARD TO THE BOROUGH ASSEMBLY IN SUPPORT OF BOROUGH IM 17-009: A Resolution of the Borough Assembly Supporting the Re-Write of the Borough's 1991 Subdivision Construction Manual.

WHEREAS: The LRSAAB has reviewed and discussed the proposed legislation in IM 17-009 in open meeting held December 15, 2016; and

WHEREAS: Several of the concepts presented in the legislation have been supported with previous Resolutions from this Board; and

WHEREAS: The Board would like to see this legislation moved forward;

NOW THEREFORE, BE IT RESOLVED that the LRSAA Board of Supervisors strongly supports adoption of this legislation by the Assembly.

Approved by majority vote (11 to 1) of attending Board members on December 15, 2016.

 12/15/16

Stephen Edwards, Board Chair Date

 12/15/16

Michael Shields, Board Secretary Date

- CC: Borough Manager
- Planning Director
- Public Works Director
- Capital Projects Director

I. CALL TO ORDER; ROLL CALL

The meeting of the Matanuska-Susitna Borough Marijuana Advisory Committee was called to order at 6 p.m. by Chair Williams for the purpose of conducting a special meeting.

Board members present and establishing a quorum were:

Ms. Sara Williams, Chair
Mr. Darryl Dreher
Mr. Mark Rempel
Mr. Ed Gravley
Ms. Crystal Nygard
Ms. Savon Duchein
Ms. Lisa Albert-Konecky
Mr. John Norris
Ms. Ronda Marcy
Ms. Edna DeVries

Staff in attendance were:

Ms. Brenda J. Henry, CMC, Assistant Clerk
Mr. Alex Strawn, Development Services Manager
Mr. Nicholas Spiropoulos, Borough Attorney

II. APPROVAL OF AGENDA

Chair Williams queried if there was any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

III. APPROVAL OF MINUTES

- A. February 29, 2016
- B. April 11, 2016
- C. May 19, 2016

Chair Williams queried if there were any changes to the February 29, 2016, the April 11, 2016, or the May 19, 2016, meeting minutes.

GENERAL CONSENT: The minutes were approved as presented.

IV. AUDIENCE PARTICIPATION

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

VOTE: The motion failed with Ms. Duchein, Ms. Marcy, and Ms. DeVries in support and Mr. Dreher, Mr. Rempel, Ms. Williams, Mr. Gravley, Ms. Nygard, Ms. Albert-Konecky, and Mr. Norris in support.

MOTION: Mr. Norris moved to approve Option No. 7 as recommended by the Planning Commission.

The motion was seconded.

MOTION: Ms. Marcy moved a secondary amendment to Option No. 7 as recommended by the Planning Commission, by striking "100" and inserting "50" in its place, to read: "(F) Marijuana cultivation facilities shall be set back 50 feet from public rights-of-way and 50 feet from side or rear lots lines.

The motion was seconded.

VOTE: The secondary amendment failed with Ms. Marcy in support and Mr. Dreher, Mr. Rempel, Ms. Williams, Mr. Gravley, Ms. Nygard, Ms. Duchein, Ms. Albert-Konecky, Mr. Norris, and Ms. DeVries opposed.

VOTE: The primary amendment failed (tie vote) with Mr. Rempel, Mr. Gravley, Ms. Albert-Konecky, Mr. Norris and Ms. DeVries in support and Mr. Dreher, Ms. Williams, Ms. Nygard, Ms. Duchein, and Ms. Marcy in support.

MOTION: Mr. Dreher moved to suggest language for No. 7 in the Options Table as follows: "Setbacks for marijuana cultivation facilities shall be set as in MSB 17.55."

The motion was seconded.

VOTE: The motion failed (tie vote) with Mr. Dreher, Ms. Duchein, Ms. Albert-Konecky, Mr. Norris, and Ms. Marcy in support and Mr. Rempel, Ms. Williams, Mr. Gravley, Ms. Nygard, and Ms. DeVries opposed.

MOTION: Ms. Nygard moved a primary amendment to approve Option No. 1 under No. 7 in the Options Table.

The motion was seconded.

VOTE: The motion passed with Mr. Rempel, Mr. Gravley, Ms. Nygard, Ms. Albert-Konecky, Mr. Norris and Ms. DeVries in support and Mr. Dreher, Ms. Williams, Ms. Duchein, and Ms. Marcy opposed.

(The meeting recessed at 7:40 p.m. and reconvened at 7:51 p.m.)

(Ms. Duchein exited the meeting during the recess.)

No. 8 – Options Table – Prohibit retail facilities from residential areas

MOTION: Ms. Albert-Konecky moved to approve No. 8 under the Options Table as recommended by the Planning Commission.

The motion was seconded.

MOTION: Ms. Marcy moved a secondary amendment by striking the Planning Commission recommendation and inserting the following in its place: “(A) Marijuana cultivation and retail facilities shall not be located in residential areas.(B) The applicability of subsection (A) shall be determined by the Planning Commission on a case by case basis, where (1) Each application shall be considered unique; and (2) the decision rendered in one case shall be not used as the basis for a decision in any other case; and (3) at a minimum, the Commission shall consider (a) proximity of the proposed use to existing businesses; (B) proximity to parcels developed for residential use.

VOTE: The secondary amendment failed with Ms. Marcy in support and Mr. Dreher, Mr. Rempel, Ms. Williams, Mr. Gravley, Ms. Nygard, Ms. Albert-Konecky, Mr. Norris, and Ms. DeVries opposed.

VOTE: The primary amendment passed with Mr. Dreher, Mr. Rempel, Ms. Williams, Mr. Gravley, Ms. Nygard, Ms. Albert-Konecky, Mr. Norris, and Ms. DeVries in support and Ms. Marcy opposed.

No. 9 and No. 10 - Options Table – Require demonstration of compliance with state law and other changes recommended by staff

MOTION: Mr. Rempel moved to approve No. 9 on the Options Table as recommended by the Planning Commission.

VOTE: The motion passed without objection.

MOTION: Ms. Marcy moved to approve No. 10 on the Options Table.

VOTE: The motion passed without objection.

MOTION: Mr. Norris moved to forward Marijuana Advisory Committee Resolution No. 16-02 to the Assembly.

VOTE: The motion passed with Mr. Dreher, Mr. Rempel, Ms. Williams, Mr. Gravley, Ms. Nygard, Ms. Albert-Konecky, Mr. Norris, and Ms. DeVries in support and Ms. Marcy opposed.

VI. COMMITTEE AND STAFF COMMENTS

Ms. Marcy:

- thanked everyone for their time and input; and
- spoke to an upcoming event with Mr. Trip Kieber as a guest speaker.

Mr. Gravley thanked staff for their support of the Committee.

Mr. Rempel echoed the comments of Mr. Gravley.

Mr. Dreher encouraged everyone to get out and vote in opposition of banning commercial marijuana.


Ms. Williams:

- spoke to the next Alaska State Marijuana Control Board meeting to be held in July in Fairbanks; and
- thanked everyone for their participation.

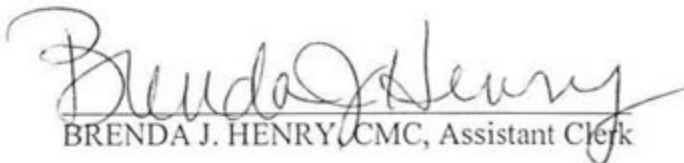
VIII. ADJOURNMENT

The meeting adjourned at 8:17 p.m.

MATANUSKA-SUSITNA BOROUGH
MARIJUANA ADVISORY COMMITTEE


SARA WILLIAMS, Committee Chair

ATTEST:


BRENDA J. HENRY, CMC, Assistant Clerk

Minutes Approved: 12/15/16

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION
Thursday, September 15, 2016, 6:00pm

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MINUTES

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:05pm by Chair Terry Nininger at MSB in Palmer. Quorum was established with eight members present: Howard Delo, Andy Couch, Larry Engel, Terry Nininger, Jehnifer Ehmann (phone), Steve Colligan, Jim Sykes and Mike Wood. Also present: Bruce Knowles, Robert Ruffner, Lindsey Bloom, Emily Anderson and Frankie Barker

II. APPROVAL OF AGENDA

Larry made a motion to approve the agenda. Howard seconded the motion. Terry suggested putting the guests up front on the agenda. The motion was approved.

III. MINUTES OF PRECEEDING MEETING

Howard made a motion to approve the minutes from August 18, 2016. Mike seconded the motion. Andy suggested corrections. The motion to accept the minutes as corrected was approved.

IV. CORRESPONDENCE/ ANNOUNCEMENTS

Glenn Haight, Executive Director of the BOF, sent a letter to Terry Nininger on August 10, 2016 indicating that three proposals submitted by the FWC dealing with stocks of concern were not listed in the proposal book but will be discussed at the October work session.

Larry got a call from Senator Fred Dyson who was at the August meeting thanking the FWC for the discussion about beaver dams. Sen. Dyson has talked to school groups about getting involved in beaver dam notching. The committee to discuss this issue has not yet met.

Frankie announced the Mat-Su Transportation Fair is being held on Thursday, September 22 at Raven Hall at the Alaska State Fair in Palmer from 4:00pm -8:00pm. Federal, state and local agencies will be there with information about transportation projects.

A letter from Glenn Haight addressed to Terry was received on September 12 regarding three FWC proposals that were not included in the BOF proposal book. They will be discussed at the October work session.

V. PERSONS TO BE HEARD

Robert Ruffner, BOF member, said he and other BOF members wanted to accept FWC's offer for a Mat-Su tour in August but ADF&G was unable to figure out the funding. He was able to tour the Talkeetna area with Mike prior to this meeting.

Lindsey Bloom, one of the authors of the Sustainable Salmon proposal, and Emily Anderson explained that their proposal that will be discussed at the BOF October meeting. The proposal asks the BOF to recommend to the legislature to put the Sustainable Salmon Policy into Title 16. Larry commented that there have been no changes in T16 since statehood. She asked the FWC

to submit comment letters to the BOF in support of the proposal. Howard made a motion to support the concept of the Sustainable Salmon proposal. Andy seconded the motion. The motion was approved with Jehnifer abstaining. Comments need to be submitted by October 4. Terry will prepare a draft to circulate to others.

Steve Colligan arrived at 7:00pm.

VI. OCTOBER BOF MEETING

The BOF work session will be held in Soldotna, October 18-20. The first day of the meeting will have agenda time for public testimony. Three of the proposals submitted to the BOF that did not get in the proposal book will be on the agenda for discussion (037- Shell Lake sockeye, 039/060-Susitna River sockeye, 040-SOC delisting criteria). Andy made a motion that the FWC talk about the Susitna Kings as a stock of concern at the October work session. Howard seconded the motion and it was approved. Andy made a motion to put forward to the BOF a proposal about Jim Creek coho. Howard seconded the motion and it was approved. Terry, Mike and Howard are planning on going to the work session. Comments on the proposals are due on October 4.

VII. SEASON SUMMARY

The season summary meeting is set for Thursday, October 27 in Wasilla at 6:00pm. Commissioners want to invite legislators, Assembly and BOF members to the meeting. Questions for ADF&G can be discussed at the October meeting. Commissioners approved changing the October meeting to October 13 instead of the 20th with agenda items to include the October BOF work session and ADF&G questions for the season summary. Commissioners would like to have ADF&G speak to stocks of concern, research projects and genetics. Larry wanted to know why the sockeye were managed at the upper level based on the mid-season forecast.

VIII. BOF PREPARATION FOR UCI MEETING

Frankie got an estimate to print 20 copies of the BOF proposal books for approximately \$250. They will be printed next week. Ray Beamesderfer and Kevin Delaney are on board as contractors to work on the BOF publication with their new business, Fish Science Solutions.

IX. SPORTFISHING ECONOMIC STUDY (ADF&G)

Frankie received a letter from ADF&G on August 3 officially cancelling their contract with MSB for the economic sportfishing study. She will send an RFP to MSB Purchasing to solicit proposals for the study using the remaining grant funds. She's requested that ADF&G send MSB a letter indicating their support and collaboration for the study. Their staff services will be needed to provide data and technical review.

X. SALMON SYMPOSIUM

The Mat-Su Basin Salmon Habitat Partnership will be holding their 9th annual Salmon Symposium on November 17 & 18 in Palmer. Howard made a motion for Andy to do a presentation at the symposium. The motion was seconded and approved. The presentation could discuss ongoing fish research and the upcoming 2017 BOF meeting.

XII. MEMBER COMMENTS

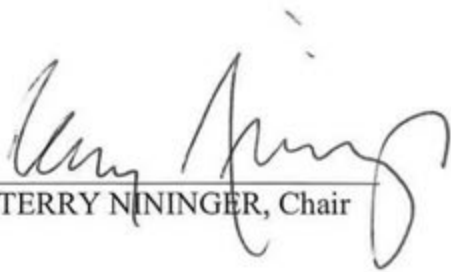
Steve suggested building relationships with new legislators and educating them about fishery issues. He has been working out of town so has missed meetings. Jim indicated that salmon has

been a priority of legislators and elected officials thus far. Frankie mentioned that the riparian buffer ordinance is delayed indefinitely.

XIII. ADJOURN

Meeting was adjourned at 9:30pm.

ATTEST 
FRANKIE BARKER, Staff


TERRY NININGER, Chair

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION
Thursday, October 13, 2016, 6:00pm

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MINUTES

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:05pm by Chair Terry Nininger at MSB in Palmer. Quorum was established with seven members present: Howard Delo, Andy Couch, Larry Engel, Terry Nininger, Jehnifer Ehmann, Jim Sykes and Mike Wood. Also present: Bruce Knowles, Frankie Barker, Ray Beamesderfer (phone).

II. APPROVAL OF AGENDA

Andy made a motion to approve the agenda. Howard seconded the motion. The motion was approved.

III. MINUTES OF PRECEEDING MEETING

Larry made a motion to approve the minutes from September 15, 2016. Howard seconded the motion. The motion was approved.

IV. CORRESPONDENCE/ ANNOUNCEMENTS

Frankie reported that UAF is holding a conference called Salmon and Society in Anchorage on November 1-3. The Mat-Su Basin Salmon Habitat Partnership's Salmon Symposium will be held on November 17 & 18 in Palmer. Larry indicated that Kevin Delaney will be at the October Board of Fisheries workshop in Soldotna and would like to meet with commissioners.

Terry congratulated Jim Sykes on being reelected to the Assembly. Jim said the results wouldn't be official until October 18.

V. PERSONS TO BE HEARD

No persons were heard.

VI. OCTOBER BOF MEETING

Terry, Howard, Andy, Mike and Bruce are planning to go to the October 18-20 BOF meeting in Soldotna. Larry indicated that testifying at this meeting does not affect the ability to testify at the 2017 meetings. Terry said the first day of the meeting will have agenda time for public testimony. Three of the proposals submitted to the BOF will be on the agenda for discussion (037- Shell Lake sockeye, 039/060-Susitna River sockeye, 040-SOC delisting criteria). Individuals get 3 minutes to testify. Advisory Committees get 15 minutes. Commissioners discussed who would testify on each proposal.

VII. SEASON SUMMARY

The season summary meeting is set for Thursday, October 27 in Wasilla at 6:00pm. Commissioners asked to invite legislators, Assembly and BOF members to the meeting. Larry and Andy provided sample questions for ADF&G. After discussion of each question, Howard made a motion to accept the questions with the changes that were discussed. The motion was seconded by Andy and approved. Larry requested ADF&G's responses in writing.

Jehnifer left the meeting at 8:05pm.

VIII. BOF PREPARATION FOR UCI MEETING

The contract with Fish Science Solutions (Ray Beamesderfer and Kevin Delaney) is still waiting to be awarded while they get State and Borough business licenses. BOF proposal books printed by the Borough were distributed.

IX. SALMON SYMPOSIUM

The Mat-Su Basin Salmon Habitat Partnership will be holding their 9th annual Salmon Symposium on November 17 & 18 in Palmer. Howard and Andy are scheduled to do a presentation. Howard's talk will be about the fish research plan and Andy will speak about stocks of concern.

X. COOK INLET SALMON COMMISSION

Frankie has spoken to several people about the possibility of creating a Tri-Borough Salmon commission for Cook Inlet. So far the Mayors of the Kenai Borough and Municipality of Anchorage are in favor. Frankie sent a message to Mayor Halter but has not heard back. She suggested to the organizers that they need to get staff designated from the other municipalities to work on this. Commissioners suggested a focus on science and habitat.

XI. MEMBER COMMENTS

Howard mentioned public comments submitted to BOF about the Sustainable Salmon Policy. He will be having a shoulder replacement in early 2017. Mike is busy with BOF workshop preparation. He wondered if the AC's are supporting the SSP. Andy and Terry said the Mat Valley AC was not likely to support. Jim congratulated Howard on his birthday and thanked the commission for its work. Andy congratulated Jim on being reelected to the Assembly. [

XII. ADJOURN

Meeting was adjourned at 9:50pm.

ATTEST: 
FRANKIE BARKER, Staff


TERRY NININGER, Chair

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on December 5, 2016, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Acting Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

- Ms. Mary Anderson, Assembly District #1
- Mr. Thomas Healy, Assembly District #2
- Ms. Colleen Vague, Assembly District #4, *Acting Chair*
- Mr. Tomas Adams, Assembly District #6
- Mr. Vern Rauchenstein, Assembly District #7

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Planning Commission members absent and excused were:

- Mr. John Klapperich, Assembly District #3, *Chair*
- Mr. William Kendig, Assembly District #5

Staff in attendance:

- Ms. Eileen Probasco, Planning & Land Use Director
- Mr. Alex Strawn, Development Services Manager
- Mr. John Aschenbrenner, Deputy Borough Attorney
- Mr. Mark Whisenhunt, Planner II
- Ms. Karol Riese, Planning Division Administrative Specialist
- Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Representative-Elect, DeLena Johnson, a member of the audience.

IV. CONSENT AGENDA

A. Minutes

1. September 19, 2016, regular meeting minutes

(The September 19, 2016, regular meeting minutes were not available.)

A. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

B. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution 16-42**, recommending the Assembly adopt the update to the Borough Recreational Trails Plan. Public Hearing: December 19, 2016. (*Staff: Emerson Krueger*)
2. **Resolution 16-43**, recommending the Assembly adopt amendments to MSB 17.60.020(A) Applicability and MSB 17.60.150 General Standards for Marijuana related facilities. Public Hearing: December 19, 2016. (*Staff: Alex Strawn*)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved as amended without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

The meeting recessed at 6:09 p.m., and reconvened at 6:15 p.m.

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS (*Public Hearing not to begin before 6:15 P.M.*)

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. A remand to the Planning Commission for further consideration of the Central Monofill Services (CMS) application for a Conditional Use Permit under MSB Code 17.60, for the operation of a monofill for the disposal of inert construction and demolition debris, including regulated asbestos-containing material (RACM) and non-regulated asbestos-containing material (non-RACM), and an outdoor storage yard for the sale of salvageable/recyclable materials, located at 2840 S. Glenn Highway (Tax ID: 17N02E18C010) AND 2560 S. Glenn Highway (Tax ID: 17N02E19B006); within Township 17 North, Range 2 East, Sections 18 and 19, Seward Meridian. Public Hearing: December 5, 2016. (*Applicant: Central Monofill Services (CMS), Staff: Alex Strawn and Mark Whisenhunt*)

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Bill Ingaldson, Attorney Representing CMS:

- stated that he would like to address the commission to request that this item be continued since there are two commissioners absent at this meeting.

Mr. John Aschenbrenner, Deputy Borough Attorney:

- acknowledged that Mr. Ingaldson would like to make a request to continue the public hearing before the meeting gets started; and
- stated that staff has no objection to Mr. Ingaldson addressing the commission, but they do oppose continuing the public hearing.

Commissioner Adams:

- noted that the public hearing hasn't been opened and Mr. Strawn has not yet provided his staff report;
- acknowledged that Mr. Ingaldson is requesting a continuance of the public hearing; and
- suggested that this be addressed after the public hearing has been opened.

Mr. Strawn, Development Services Manager:

- provided a chronological overview of the borough's relationship with CMS; and
- recommended approval of the draft resolution provided in the packet supporting denial of Resolution 14-33.

Mr. Mark Whisenhunt, Planner II

- stated that he was the Code Compliance Officer that was responsible for addressing complaints that the Borough received regarding CMS; and
- provided an overview of his experience with CMS as a borough enforcement officer.

Mr. Strawn acknowledged that staff has taken more time for the staff report than usual and suggested that the commission afford CMS the same amount of time.

Chair Vague asked the commission if there was any objection to suspending the rules to increase the applicant's time limit from 15 minutes to 30 minutes to allow them enough time to address the commission and to respond to questions and comments from the audience.

There was no objection noted.

Chair Vague invited the applicant and his representative to address the commission.

Mr. Bill Ingaldson, Attorney representing CMS:

- stated their objection for the record of going forward with the public hearing at this time;
- noted that there are two commissioners missing and it takes four affirmative votes to get any type of CUP approved;
- opined that any commissioner that is missing is an automatic negative vote;
- acknowledged that Mr. Kendig recused himself;
- stated for the record that they object to his recusal;
- opined that the basis for his recusal was not supported;
- commissioners cannot recuse themselves without a good reason;
- suggested that his client should not have to pay the price for Chairman Klapperich's absence due to a family emergency, and are requesting that the hearing be continued;
- noted that Mr. Strawn stated that staff has not had enough time to review the proposed liner and suggested that the hearing be continued for that reason as well;
- briefly addressed code enforcement complaints that were in a report that was included in the packet;
- stated that they hurriedly filed a written response and questioned whether the commission had a chance to read it;
- staff has taken a completely opposite stance than what they took originally and opined that they have responded to political pressure; and
- requested that the hearing be postponed so that it can be heard in front of a full panel, and to give CMS a chance to respond to accusations made by staff.

Mr. Aschenbrenner:

- stated that the borough objects to the applicants' request to postpone in order to have more Planning Commissioners at the hearing;
- there are five commissions present which is more than a quorum;
- stated that the Planning Commission is clearly authorized to proceed;
- opined that Commissioner Adams' suggestion to hold additional public hearings makes sense and would afford CMS an opportunity to respond in a meaningful way to those additional arguments;
- the Borough will not object to additional public hearings; and
- opined that some of the information that CMS claims is new such as water contamination, was previously addressed by this body in the decisions denying both of the original applications.

Commissioner Healy:

- questioned when will the record will close if the public hearing is continued;
- suggested that another meeting can come along where someone isn't prepared to address the information;
- opined that there are a lot of people interested in a resolution to this issue;
- stated that he is confident that sooner or later there will be a resolution, but concerned that this could be dragged on and on;
- questioned if the record will be closed tonight, or will additional information be provided, and if so by how much; and
- wondered at what point the whistle will blow and everyone can move on.

Mr. Aschenbrenner:

- acknowledged that Commissioner Healy brought up a good point;
- opined that there is a lot of vagueness in the recent additions to the application with regard to perhaps having a liner for a portion of the monofill;
- part of the dilemma that the Planning Commission is facing is that the additions to the application are vague in a number of ways as noted by Mr. Strawn;
- usually when an applicant proposes providing a liner, there is a lot of additional engineering information needed for a review;
- Mr. Strawn suggested that if the commission is moving towards granting this permit, a great deal of questions should be asked;
- suggested that one way to proceed would be to schedule an additional public hearing and put the proverbial monkey on the applicants back to provide enough details to determine if a liner can be built in a manner that would be protective of the environment;
- stated that the applicant has not provided those details;
- the commission can set a date prior to the next hearing for the applicant to submit written information in support of their application; and
- they would have an opportunity to speak to the information that they submit.

Mr. Ingaldson:

- referred to the “Continuing a Public Hearing” section of the MSB Planning Commission Manual;
- a public hearing may be continued due to:
 - new and potentially substantive information that was submitted late and was not review by staff, the applicant, and/or the public
 - the absence of a commissioner that wished to participate
 - commission, staff, and/or applicants desire to have more commissioners present to take action
- stated that he doesn’t know why Commissioner Klapperich is absent or whether he would like to participate;
- there are some very important substantive issues that are being presented that they have not had an opportunity to respond to; and
- he is once again requesting that the public hearing be continued.

Ms. Eileen Probasco, Planning and Land Use Director:

- noted that the commission is in a position where they are a couple of commissioners short;
- postponing to the second meeting in December will not give staff enough time to formulate a specific written request for information nor would it give the applicant enough time to respond appropriately;
- January or February is more realistic;
- stated that Mr. Klapperich has indicated that he will not be at the second meeting in December and his term expires at the end of this month so he will not be sitting for the additional hearing;
- Mr. Adams’ term is up to at the end of December and he is not eligible to reapply;
- Mr. Kendig’s term is also up at the end of December and he is eligible to reapply; and

- requested the commission take this into consideration should they consider continuing the public hearing.

Commissioner Adams:

- stated that he tends to agree with the applicant that they should have the opportunity to present their case before a full board;
- Mr. Klapperich will not be attending the last meeting in December and his term ends on December 31st;
- Mr. Kendig has not yet been reappointed for his next term;
- noted that after the first of the year almost half of the commission might be made up of new people;
- stated that he came here tonight wondering if they were going to examine the case as it stood when they first considered it or consider the new information;
- it sounds like the borough is recommending that the commission consider the new information as part of the CUP;
- there hasn't been appropriate time for the applicant to review the information presented by staff;
- suggested that if the commission decides to postpone the public hearing, they should postpone it until at least February to give the Assembly a chance to seat new commissioners; and
- opined that the applicant does have the right to have the public hearing postponed.

Commissioner Anderson:

- stated that she agrees with Commissioner Adams because there was new information presented on Friday;
- neither side has had enough time to review the information;
- noted that the court order remanded the case back to the commission at the time of 2014;
- opined that it should probably be a new application if the new information is considered; and
- suggested the commission will need to ignore the new information if they are going to do what the court has ordered which is to act on it as if it has not been acted upon.

Mr. Aschenbrenner:

- stated that the court didn't address all of the possible changes that could happen on remand;
- opined that it would not be prudent for the commission to consider the application without the amendments;
- suggested that the commission would in essence be considering an application that the applicant isn't putting forth for consideration;
- the decision will be presumably appealed to the BOAA and back to the court;
- suggested that the court didn't anticipate that things in the application would change;
- opined that it would be an error to make a decision without considering the amendments put forth by the applicant;
- reminded the commission that they have a quorum and enough members to take action;
- CMS's pleadings to the idea that they have a right to a full board is not supported by law;
- the purpose of a quorum is to ensure there are enough members to act;

- acknowledged that the commission has members that will be supplanted, but future members can review the record just as Commissioners Anderson and Vague have done with regard to the previous materials;
- even without Commissioner Adams, there will be a quorum and enough commissioners to act;
- CMS is requesting additional hearings and an opportunity to provide additional information;
- that request can be satisfied by the commission going forward this evening and then having an additional hearing so that CMS can adequately respond to information presented last week by the expert Mr. Munter, as well as additional information provided by staff; and
- there is a full audience present that would like to be heard and the commission has enough members present to do so.

Mr. Ingaldson:

- opined that the PC Manual gives an applicant the right to a continuance with a full panel;
- commented on the statement that Commissioner Anderson made with regards to the court ordering the commission to only consider information from the previous record of 2014;
- stated that he didn't interpret the ruling in that way, but acknowledged that it wasn't clear;
- Judge Smith, in his order, didn't address the merits of the application;
- opined that Judge Smith stated that it was wrong for Mr. Kendig to be recused and that was why the case was remanded back to the commission;
- he didn't say that the commission could only rely on information from 2014;
- if that was the case, opined that none of the people in the audience would be able to testify again, and the commission would also have to strike from their memories everything that Mr. Strawn and Mr. Whisenhunt have said;
- it would have to be struck from the record as well;
- requested again that the public hearing be continued, but stated that they are prepared to go forward if it is not granted; and
- stated that we will all be back here again if that is the case.

Commissioner Healy:

- stated that he has no problem proceeding tonight and suggested that that is what the commission should do;
- opined that the commission has plenty of information before them and they haven't even heard testimony yet;
- does not agree with granting a continuance for an unknown date for when there is a full commission sitting;
- opined that they cannot close the consideration to two years ago as it will be impossible to extricate what has happened since 2014;
- suggested that they are obligated to keep the record open until the hearings are done and a decision has been made;
- does not agree with the applicants claim that they haven't had enough time to review information;
- the applicant has had the same amount of time as the public has had, so he is not concerned about that;

- the applicant and the audience will have time to address their concerns through the public hearing process;
- suggested that they need to proceed with the public hearing and can continue it if it's not completed tonight due to time constraints.
- noted for the applicants benefit that since the meeting two years ago, Mr. Kendig has in fact recused himself based on an opinion from the Board of Ethics; and
- if Mr. Kendig is seated on the commission again next year, it would be a full year before there could be a full board to hear this case.

Mr. Ingaldson:

- opined that if Mr. Kendig recused himself based on a Board of Ethic's opinion, he did so because he believed that it relates back to 2014, which they believe is wrong as a matter of law;
- if that is the reason that he gave for his recusal, we will be back here again; and
- if the commission does not vote for a continuance, stated that they will respect that decision and deal with it later.

Chair Vague asked the commission how they would like to proceed.

MOTION: Commissioner Adams moved to postpone the public hearing until February 20, 2017.

The motion died for lack of a second.

Chair Vague invited the applicant to continue with their presentation since the commission did not vote to continue the public hearing.

Mr. Ingaldson stated that anyone who spoke at the hearings in 2014 should not be able to speak tonight.

Chair Vague stated that the court ruled that there must be another public hearing and so the audience will be heard tonight.

Ms. Aschenbrenner:

- referred to the court order on page 441 of the packet;
- page 11 of the order stated that a new hearing would be held;
- Judge Smith clearly contemplated that a new hearing before this commission will be held;
- stated that a public hearing with testimony is appropriate;
- it is also appropriate because the applicants' proposal has changed and so there has to be a meaningful opportunity for interested parties to comment on it;
- the borough does not object to the applicants request to respond to things that they are characterizing as new information;
- urged the commission to allow the applicant an opportunity to respond to information that came out last week such as Mr. Munter's revised expert report where he tried to quickly review the proposed changes to their application; and
- again urged the commission to hear from the audience, but also schedule another public hearing with an opportunity for the applicant to respond to some of this information.

Mr. Ingaldson:

- stated his disappointment and objection to borough staff's change in position not to recommend approval based on unidentified comments from people;
- addressed statements made by Mr. Strawn during his staff report including statements made about citations that were issued to CMS; and
- turned the presentation over to Mr. Jacques.

Mr. Stuart Jacques, President of Central Monofill Services, Inc.:

- provided an overview of his corporation and the services that they provide;
- addressed some of the concerns of staff and the public; and
- urged the commission to approve the application.

Commissioners questioned the applicant regarding:

- clarification that they are proposing to put a recycling operation on the site of the monofill;
- how much of the property will be used as a monofill; and
- why was the proposed area of the monofill recently reduced significantly to just ten acres.

(The meeting recessed at 8:30 p.m., and reconvened at 8:37 p.m.)

Chair Vague opened the public hearing.

The following persons spoke in opposition to approving a conditional use permit for CMS: Mr. Nathan Wallace, City of Palmer Manager on behalf of Mayor DeVries; Ms. Bonnie Burgan-Kelly, Mr. Ken Vincent; Mr. Jeffrey Vincent, Jr.; Ms. Judy Crosby; Mr. Brandon Sirlor on behalf of Mat-Su Democrats; Ms. Linnea Crosby; Mr. Dennis Wetherell; Ms. Karen Keane; Mr. Bill Quantick, provided a sample of polluted water; Mr. Mark Drake; Ms. Robin Bumgardner; Mr. Richard Harbuck, provided a copy of a letter submitted by Mr. Stuart Jacques objecting to a gravel pit near his property in the Big Lake area; Mr. Chris Kepler; Mr. Brian Goodman; Ms. Helen Vincent; Mr. Jeffrey Vincent, Sr.; Mr. David Gilley; Mr. Sidney Fox; Mr. John Harris, Acting Secretary for Alaskans for Palmer Hay Flats; Mr. David Jenkins; Mr. Nick Damassiotis; Mr. Bill Longbrake; Mr. Kent Johnson, showed pictures of water levels at Kepler-Bradley Lake; Ms. Melodie Wright; Ms. Maccayla Manrique; and Mr. Emmett Leffel.

Commissioner Anderson exited the meeting at 10:00 p.m.

(The meeting recessed at 10:00 p.m., and reconvened at 10:07 p.m.)

The following persons spoke in opposition to approving a CUP for CMS: Mr. Ken Smith; Mr. Tony Sellen; Mr. Timothy Hale, Ms. Lisa Kallander; Ms. Stephanie Figon, referred to page 1,615 of the packet and a picture of tire bales and held up a match; Ms. Deborah Alexander; Mr. Scott Hansey; Mr. Samuel Raynovic; Ms. Geri McCann; Mr. Kevin McCann, read a letter from the Board of the Bed and Breakfast Association; Mr. Johnnie Davis; Ms. Kate Graber; Mr. John Stuart; Mr. Tom Sojka, presented a map of gravel pits in the area of the application; Mr. Barry Orzalli; Mr. Gerald Steffes; Ms. Stephanie Nowers; Mr. James Munter; and Mr. Terry Warta.

The following persons spoke in support of approving a CUP for CMS: Mr. Bill Ingaldson, as a private citizen of the Mat-Su Borough.

The following person spoke regarding groundwater and percolation; Mr. Ralph Hulbert of AlaskChem Engineering.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Commissioner Healy:

- stated that he doesn't believe that the recusal of Mr. Kendig was addressed entirely; and
- opined that a motion is in order since it was one of the specific issues that the court asked the commission to consider.

MOTION: Commissioner Healy moved to ratify the recusal of Mr. Kendig from the decision on PC Resolution 13-30(AM) and PC Resolution 15-01 regarding CMS's Application for a Conditional Use Permit (CUP), and affirm the findings in the Board of Ethics Advisory Opinion 16-01 determining that Mr. Kendig does have a conflict on this issue and should be recused. The motion was seconded.

Discussion ensued regarding ratifying the recusal of Commissioner Kendig.

VOTE: The motion passed without objection.

Mr. Strawn:

- stated that the motion referred to the wrong resolution number; and
- noted that the correct resolution number is 14-33 and not 13-30(AM)

MOTION: Commissioner Adams moved to reconsider the previous motion. The Motion was seconded.

VOTE; The motion to reconsider passed without opposition.

MOTION: Commissioner Healy moved to ratify the recusal of Mr. Kendig from the decision on PC Resolution 14-33 and PC Resolution 15-01 regarding CMS's Application for a Conditional Use Permit (CUP), and affirm the findings in the Board of Ethics Advisory Opinion 16-01 determining that Mr. Kendig does have a conflict on this issue and should be recused. The motion was seconded.

VOTE: The motion passed without objection.

Chair Vague asked Mr. Strawn if staff has prepared a resolution.

Mr. Strawn:

- stated that staff did draft a resolution and submitted it to the Clerk;
- the resolution is on page 305 of the packet;
- noted that Mr. Whisenhunt has identified an error in the resolution and requested that the commission make a change;

- directed commissioners to the third WHEREAS statement on page 7 of 12 of the resolution; and
- stated that the hydrologic report was submitted to the borough in 2010 and not 2014, and it was actually a 1.5-foot water table rise and not 2 feet.

(The meeting recessed at 11:26 p.m., and reconvened at 11:32 p.m.)

Chair Vague invited staff to respond to comments and questions from CMS and members of the audience.

Mr. Strawn responded to questions and statements made by the applicant.

Mr. Aschenbrenner:

- urged the commission again to consider CMS's request for an additional public hearing;
- would like an appeal to be focused on the merits of the case and not on procedural errors in the record; and
- stated his appreciation for the motion ratifying the recusal.

Chair Vague invited CMS to respond to comments and questions from borough staff and members of the audience.

Mr. Ingaldson:

- again requested that the public hearing be continued for a couple of weeks
- noted that Commissioner Anderson left the meeting; and
- stated that they are renewing their objection to not having a full panel.

Mr. Jacques:

- objected to the recusal of Mr. Kendig;
- opined that Mr. Kendig's recusal was incorrect as it has been more than two years since he did business with CMS;
- responded to comments and statements made by borough staff and members of the audience; and
- presented a map showing the location of the borough landfill.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

Discussion ensued regarding postponing a decision due to the late hour and the pending mandatory adjournment time.

MOTION: Commissioner Healy moved to postpone a decision until December 19, 2016, due to the mandatory adjournment time of midnight. The motion was seconded.

VOTE: The motion to postpone a decision until December 19, 2016, passed without objection.

Commissioner Healy:

- requested that staff not recreate the same 18 pounds of information regarding CMS;
- suggested that the commission keep the information from the current packet to refer to; and
- noted that any additional information received will supplement the information that they already have.

There was no objection noted.

Discussion ensued regarding a deadline for CMS to submit their response to the new information that was provided by staff.

The commission set the deadline for CMS to submit a response for 5:00 p.m. on Wednesday, December 14, 2016.

X. PUBLIC HEARING LEGISLATIVE MATTERS

(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items

(Commission Business was presented and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

(There were no commissioner comments.)

XVI. ADJOURNMENT

The regular meeting adjourned at 12:00 midnight.



COLLEEN VAGUE, Acting Planning
Commission Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: December 19, 2016

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CLERKS OFFICE

By: Alex Strawn
Introduced: December 5, 2016
Public Hearing: December 19, 2016
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 16-43**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING APPROVAL OF AN ORDINANCE AMENDING MSB 17.60.020(A) APPLICABILITY AND MSB 17.60.150 GENERAL STANDARDS FOR MARIJUANA RELATED FACILITIES.

WHEREAS, on August 2, 2016, the Assembly adopted Ordinance Serial No. 16-003(SUB) which created permit requirements and standards for marijuana related facilities within the Borough; and

WHEREAS, assembly ordinance 16-003(SUB) placed marijuana related facilities within MSB 17.60 along with junkyards and correctional community residential centers; and

WHEREAS, after adoption of Ordinance 16-003(SUB), it was discovered that MSB 17.60 does not apply within special land use districts unless otherwise specified; and

WHEREAS, this ordinance would expand the applicability of MSB 17.60 to apply within Special Land Use Districts; and

WHEREAS, this ordinance would ensure that all areas of the borough have standards for both junkyard/refuse areas and marijuana related facilities; and

WHEREAS, setback requirements within MSB 17.60.150(B) were intended to match state standards, except setback distances from schools were increased to 1,000 feet; and

WHEREAS, the method for measuring separation distances within ordinance 16-003(SUB) varies from the state method because the state's method can be subjective and leaves room for interpretation; and

WHEREAS, the discrepancy in methods for measuring separation distances has been a source of confusion for potential marijuana facility applicants; and

WHEREAS, eliminating the duplicative setback requirements would make regulations related to marijuana related facilities more consistent and understandable, while maintaining the intended separation distances from sensitive receptors through the state licensing process; and

WHEREAS, this ordinance is compatible with the MSB Comprehensive Plan as it implements the following goals and policies:

Goal (E-3): Create an attractive environment for business investment.

Policy E3-2: Institute appropriate land use guidelines and regulations that reduce land use conflicts and protect residents and businesses.; and

WHEREAS, the Planning Commission held a public hearing on this matter on December 19, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends an ordinance amending MSB 17.60.020(A) applicability and MSB 17.60.150 general standards for marijuana related facilities, as referred by the Assembly at their meeting on December 6, 2016.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 19th day of December, 2016.



WILLIAM KENDIG, Vice-Chair

ATTEST


MARY BRODIGAN, Planning Clerk
(SEAL)

YES: *Anderson, Stealy, Vague, Kendig, Adams, and Rauchenstein*
NO:

REGULAR MEETING

2:00 PM

November 17, 2016

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on November 17, 2016, at the Animal Shelter Meeting Room, 9470 W. Chanlyut Circle, 49th Street, Palmer, Alaska. The meeting was called to order at 2:00 P.M. by the Chairman, Mr. Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chairman)
- Mr. LaMarr Anderson, District #2
- Mr. Stan Gillespie, District #3 (**Excused Absence**)
- Mr. Jordan Rausa, District #4 (Vice Chairman) (**Late**)
- Vacant, District #5
- Mr. Patrick Johnson, District #6
- Vacant, District #7
- Mr. Marty Van Diest, Alternate 1
- Mr. Gregory Pugh, Alternate 2 (**Excused Absence**)

Staff in attendance:

- Ms. Sloan Von Gunten, Administrative Specialist
- Mr. Fred Wagner, Platting Officer
- Ms. Amy Otto-Buchanan, Platting Technician
- Ms. Cheryl Scott, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. Anderson.

Mr. Rausa arrived at the meeting.

C. APPROVAL OF THE AGENDA

The Chairman, Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved with the changes with no objections.

2. APPROVAL OF MINUTES

The Chairman, Jay Van Diest inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for November 3, 2016 were approved without objection.

3. UNFINISHED BUSINESS

A. FREEMAN ANTHONY RSB B/1 L/1

Sloan Von Gunten (Administrative Specialist)

- Stated that 72 public hearing notices were mailed out on October 27, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Tendra Nicodemus (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the removal of Conditions of Approval #6 and #11, the addition of Condition of Approval #10, the amendment of condition of Approval #7, and the remaining conditions be unchanged for the preliminary plat for Freeman Anthony RSB B/1 L/1 and the partial vacation of W. Trevett Avenue, seconded by Mr. Anderson.

DISCUSSION:

- Mr. Johnson asked staff for clarification on the Right-of-Way distance.

VOTE:

- The motion passed with all in favor. There are 8 findings.

TIME: 2:14 P.M.

CD: 0:11:57

B. ECHO LAKE WOODS MASTER PLAN

Sloan Von Gunten (Administrative Specialist)

- Stated that 63 public hearing notices were mailed out on October 27, 2016, to this date there have been no returns, 1 objection, no non-objections, and 1 concern.

Cheryl Scott (Platting Technician)

- Gave an overview of the case.
- Would like to modify recommendations #13, #17, #18 and Add finding #9.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Gary LoRusso (Petitioner's Representative) and Curt Holler (Engineer Representative)

- Agrees with all the recommendations.
- Explained the roadway clearing and upgrades that have already been done.
- Answered any questions from the platting board on the roadways.

MOTION:

- Mr. Johnson moved to approve the master plan for Echo Lake Woods, seconded by Mr. Rausa. Modify recommendations #13, #17, #18 and Add Finding #9.

DISCUSSION:

- Discussion on the different standard of road classifications.

RECOMMENDATIONS:

- Modify #13: Comply with MSB 43.15.052(B) Flood Hazard Area Identification. (already shown on preliminary plat)
- Modify #17: Upon review and final approval of Master Plan, submit four original signed copies in full compliance with Title 43. (provided)
- Modify #18: Submit Phase plats in full compliance with Title 43. (Phase 1, recorded in 2012 under Title 27)

FINDINGS:

- Add #9: There were two comments received from the public, 1 concern and 1 objection.

VOTE:

- The motion passed with all in favor. There are 9 findings.

TIME: 2:41 P.M.

CD: 0:37:49

4. PUBLIC HEARINGS

A. POUSTINIA NORTH MASTER PLAN & PUE

Sloan Von Gunten (Administrative Specialist)

- Stated that 29 public hearing notices were mailed out on September 29, 2016, to this date there have been 4 returns, no objections, no non-objections, and 1 concern.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Explained the actions being taken on the subdivision.
- Agrees with all the recommendations.

MOTION:

- Mr. Rausa moved to approve the master plan for Poustinia North and the vacation of the public use easement, seconded by Mr. Johnson.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 3:05 P.M.

CD: 01:02:25

B. CPESTATES

Sloan Von Gunten (Administrative Specialist)

- Stated that 53 public hearing notices were mailed out on September 29, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Cheryl Scott (Platting Technician)

- The Petitioner would like to continue the case to February 16, 2017 for additional time to address utility easements and plat design.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

John Shadrach (Petitioner's Representative)

- No comments at this time.

MOTION:

- Mr. Anderson moved to continue the preliminary plat for CP Estates to February 16, 2017, seconded by Mr. Marty Van Diest.

VOTE:

- The motion passed with all in favor.

TIME: 3:08 P.M.

CD: 01:05:00

C. SILVERLEAF 2016

Sloan Von Gunten (Administrative Specialist)

- Stated that 128 public hearing notices were mailed out on October 27, 2016, to this date there have been 2 returns, 1 objection, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview of the case.
- Changes finding #5

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Wayne Whaley (Petitioner's Representative)

- Explained more on the changed to the lot lines.
- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Silverleaf 2016 and Variance from MSB 43.20.281(A)(1) Area, seconded by Mr. Marty Van Diest. Modify Finding #5.

DISCUSSION:

- Discussion on encroachments and setback issues on a lot line.

FINDINGS:

- Modify #5: There was 1 objection from the general public in response to the Notice of Public Hearing.

VOTE:

- The motion passed with 4 in favor (Mr. Marty Van Diest, Mr. Johnson, Mr. Andersson, Mr. Jay Van Diest) and 1 opposed (Mr. Rausa). There are 10 findings.

TIME: 3:34 P.M.

CD: 01:28:40

BREAK

TIME: 3:40 P.M.

CD: 01:29:53

D. DENAINA

Sloan Von Gunten (Administrative Specialist)

- Stated that 18 public hearing notices were mailed out on October 27, 2016, to this date there have been no returns, no objections, no non-objections, and no concerns.

Fred Wagner (Platting Officer)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Judith Clapp Michael (Neighbor)

- Support their neighbors platting action.
- Concerned about the future planning on the surrounding land.
- Concerned about the road maintenance on S. Clapp Street to parcel D3.

Jay Van Diest (Chairman)

- Closed the public hearing.

Tony Hoffman (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Denaina, seconded by Mr. Rausa.

DISCUSSION:

- Discussion on access to parcel D8.

VOTE:

- The motion passed with all in favor. There are 10 findings.

TIME: 1:28 P.M.

CD: 01:40:01

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There will be 3 cases to be heard at the next platting board meeting.
- The BOAA will be hearing Blue Grouse Hill on December 2, 2016.

8. BOARD COMMENTS

- Went over the memo on Quasi-Judicial Actions.
- Mr. Marty Van Diest asked about Title 17.
- Mr. Johnson commented on the City's rulings.
- Mr. Anderson appreciated the board's comments for the meeting.
- Mr. Jay Van Diest appreciated the surveyor's comments on vacations.

9. ADJOURNMENT

Adjourned: 04:06 P.M.

CD: 01:55:52



Sloan Von Gunten
Administrative Specialist



Jay Van Diest, Chairman

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**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION**

**CLERKS OFFICE REGULAR MEETING
August 15, 2016**

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Port Commission was held August 15, 2016 at the DSJ Building, Lower Level Conference Room, Palmer, Alaska. Commissioner Borell called the meeting to order at 3:00 p.m.

II. ROLL CALL

Port Commissioners present were:

Mr. Steven Borell, Chairman
Mr. Christopher Gates, Vice Chairman
Mr. Noel Woods
Ms. Helga Larson
Ms. Claudia Roberts
Mr. Robert Brown

Port Commissioners absent or excused were: Mr. Mike Janecek

Assembly Persons in attendance were:

Mr. Randall Kowalke
Mr. Dan Mayfield

Borough Staff in attendance were:

Mr. John Moosey, Borough Manager
Mr. Marc Van Dongen, Port Director
Ms. Therese Dolan, Port Secretary

III. QUORUM DETERMINATION

Chairman Borell determined there was a quorum present.

IV. PLEDGE OF ALLEGIANCE

The pledge of allegiance of was led by Commissioner Noel Woods.

V. AUDIENCE INTRODUCTION

The Chairman introduced Ms. Jean Woods and Mr. Lamar Anderson. Mr. Eugene Haberman arrived at 3:17, after introductions had been made.

VI. APPROVAL OF AGENDA

The agenda was approved with the addition of a discussion regarding the Ferry.

VII. APPROVAL OF MINUTES

July 18, 2016 Regular Meeting – The Chairman accepted a motion to approve the minutes. The minutes were approved without objection.

GUEST SPEAKER(S) NA

VIII. STAFF REPORTS

A. Borough Manager - Mr. John Moosey

1. Mr. Moosey said he had drafted a letter to the Japanese delegation that would be signed by himself, the Mayor, the entire assembly as well as all the Port Commissioners. As soon as it is translated into Japanese it will be available for signature.
2. In light of Mr. VanDongen's upcoming retirement, Mr. Moosey will provide copies of the Port Director's job description and asked that the Port Commissioners weigh in on what kind of Port Director they would like to see hired. He also said that he would like to have a couple commissioners sit in on the interview committee. He would like to see this person start before Marc leaves; however with the \$5.7 million cut in our budget, he will need to have the assembly weigh in on the cost involved.

B. Port Director - Mr. Marc Van Dongen

1. Port Update (GANTT Charts):

- Cathodic Protection Repair Project – Mr. Van Dongen explained that Norton Corrosion was the designer and manufacturer of our cathodic protection system. It was apparent when the sleds were pulled that it was a materials problem. He will be invoicing Norton Corrosion for our costs to date which is approximately \$169,000. He has also told them in a letter that he expects them to pay for the replacement sleds, reinstallation and re-initiation of the system. They haven't disputed this and have indicated that they are in discussions with the company that provided the materials to determine exactly what failed, as well as their insurance company. There is a 6 - 8 week lead time to order materials so there will not be enough time to get the new sleds manufactured and installed before ice-up. We will have limited cathodic coverage from the three remaining sleds. There are two working sleds at the north end of the deep-draft dock and the initial part of the trestle and barge dock are protected by the third sled. It will be next May before the system is reinstalled and fully working. Mr. Mayfield asked what the cumulative effect of the diminished capacity between now and May would be. This question led to discussion of the feasibility of installing a passive system before ice-up, at Norton's expense, that would provide protection until the active impress system was fully operational. Mr. VanDongen suggested that it might be more appropriate to ask for reimbursement for the hours that he has spent managing the project both during the initial installation as well as during the removal of the sleds and eventually reinstalling the new system. Additionally, we could ask for a dollar amount from their insurance company to cover the degradation of the system over the next 9 months, but there isn't enough time this year to design and install a new passive system before things freeze up.

- Don Young Road – A second two-inch layer of pavement was added to the original three inches for a total of five inches of pavement on Don Young Road. The painting has been completed but there is still some work to be done raising the guardrails to the correct height. This was a DOT project and since they had funds left over, Mr. Van Dongen said that he has asked them to pave another half mile from the intersection back to the old gravel pit. This will require DOT to update the environmental study; hopefully they will be able to re-mob the contractor, K&H Constructors, by mid-October to pave the last half mile.
 - Mr. Van Dongen closed his Port Update by sharing his thoughts on the future of the Port. He said that he was hired to build a port and that has been his focus. For 16 years he had been able to get grants to pay for port projects, however under the current state and federal fiscal constraints he didn't think there would be any grants for the foreseeable future. He believes the priority should now be to maintain the several hundred million dollars that have been invested in the port, rail line, terminal building, utilities, roads and cathodic protection. The Port of Anchorage spends three to five million a year on maintenance. For 16 years we have had very little maintenance costs, until the \$2.3 million spent on the barge dock repair. There have been suggestions that the port should be "moth balled" but even that requires maintenance which would be at a significant cost.
2. Proposed LNG Site
- Mr. Van Dongen briefly reviewed the two sites Resources Energy Inc (REI) has been considering for their LNG Project and then laid out a third site he recently presented to REI. He described all the advantages to this third site including: location above the docks making it the shortest distance to get LNG to the water, expansion potential from 48 to 202 acres, reasonable lease buy-out, use of the existing deep draft dock, office space, utilities, and completed road improvements. This third location would save REI millions of dollars and 3-5 years of environmental studies and permitting. Numerous LNG and commodities scenarios were discussed including a second rail loop and deep draft dock further to the north. There was a lengthy discussion regarding when REI might reach a decision and other options they may be considering.

IX. ITEMS OF BUSINESS

A. Unfinished Business

1. Rail Freight Marketing Analysis

- The McDowell Group was the contractor selected to conduct the Rail Freight Study. Jim Calvin and other McDowell representatives will be attending the Municipal League BBQ at the Port on August 18th. That would be an excellent opportunity for Commissioners to talk with them.

B. New Business:

1. Resolution Serial No. 16-01, Port Priority Projects for the Borough Capital Improvement Project (CIP)

- Mr. Gates made a motion for passage of Resolution Serial No. 16-01 for purposes of discussion. The motion was seconded by Ms. Larson. Mr. Gates stated that he didn't think it was wise to move forward with the CIP list until we know what commodities are likely to go through the port. There was discussion on the purpose of the CIP and the process used to develop and prioritize the list of projects. The Borough Manager, Mr. Moosey pointed out that he doesn't think there will be any capital monies available in the coming year and he is going to recommend that the Assembly simply roll the current CIP list over for another year. Mr. Van Dongen stated that the items were in priority order and there was only one change from last year. Now that Lu Young Lane has been widened, he updated the project to paving. Even though items are prioritized, projects are done as money becomes available to complete them. A project must be on the Assembly approved CIP in order to receive funds or grants. If it isn't on the CIP, we will never receive funds/grants to complete it. Chairman Borell called for a vote to approve the CIP which passed with five in favor and one opposed.

2. Potential Names for University Access Road

- After a few suggestions from commissioners and a member of the public, the port commission decided that they would prefer to continue to use the current unofficial name of "UA Access Road."

X. COMMITTEE REPORTS None.

XI. AUDIENCE PARTICIPATION *(three minutes per person)*

A. Mr. Eugene Haberman stated the Port Commission was wrong to pass the motion regarding Resolution Serial No. 16-01, Port Priority Projects for the Borough Capital Improvement Project (CIP) without any public comment. He also voiced displeasure with the minutes, stating they were incomplete. He mentioned not having a report/discussion on the ferry. He then called for the resignation of all seven commission members. Mr. Haberman finished by emphatically stating that the secretary announcing "time" instead of having a clock was out of order.

B. Ferry Discussion:

Mr. Gates reminded the Chairman that a "Ferry Discussion" was added to the agenda at the start of the meeting but we hadn't yet discussed it. A very lengthy discussion ensued with several key points being made. Ms. Larson stated that for historical purposes it would be good to have some kind of report. Mr. Gates expanded the discussion, adding that for transparency lessons learned should be included. Mr. Woods reiterated his comments from the last meeting that the Port Commission knew nothing of the decisions made

as they weren't included in the decision making process and therefor the Port Commission should not be involved. Mr. Mayfield shared his thoughts, saying that he felt while there were well meaning people involved in the decisions they perhaps weren't the best decisions. Transparency is good when things are happening but to go back and write about the missteps would be the wrong approach and would cost a lot of time and money. He also pointed out that there has been a self-correction with two Assembly members dedicated to attending the Port meetings, ensuring there is open dialogue between the Port Commission and the Assembly. Ms. Larson said she would like a historical report that focuses on the Port but that history also includes the ferry. Mr. Brown asked who would gather the information and determine what is fact. Who will sift through the multiple accounts of what happened? After further discussion, the Borough Manager stated what is being asked for is a forensic audit of 12 years and could cost several million dollars. Mr. Haberman expressed his thoughts saying that an appraisal should have been done before the ferry was sold, but the key thing is transparency. He went onto say there should be an accounting and the insurance questions need to be answered. The Chairman stated that those questions were beyond this commission.

XII. CLOSING COMMENTS

- A. Mr. Kowalke said that he would not support the administration spending any money or man hours on a report regarding the ferry.
- B. Mr. Mayfield agreed Mr. Kowalke.
- C. Ms. Roberts had no comment.
- D. Ms. Larson said she is looking for how the port developed. She is interested in a history of the Port.
- E. Mr. Gates stated that we learn from mistakes and we need to pass that on. Something needs to be done but not in forensic detail. He said there are nuggets that we should take away from this. He is very happy that the borough is doing a rail study and he is looking forward to reading it.
- F. Mr. Brown thanked Mr. Van Dongen for his time and the presentation.
- G. Mr. Woods complimented Mr. Van Dongen for all he has done.
- H. Mr. Borell reminded everyone present that this port is the most valuable piece of property in the MAT-SU Borough and probably for the entire interior of the state.

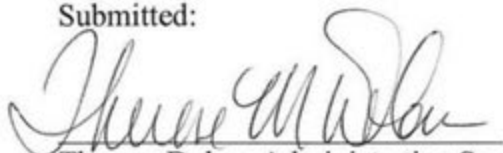
XIII. AJOURNMENT

The Chairman adjourned the meeting at 4:59 p.m.



Steven Borell, Chairman

Submitted:



Therese Dolan, Administrative Secretary

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**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION**

CLERKS OFFICE

REGULAR MEETING

October 17, 2016

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Port Commission was held October 17, 2016 at the DSJ Building, Room 119, Palmer, Alaska. Commissioner Borell called the meeting to order at 3:00 p.m.

II. ROLL CALL

Port Commissioners present were:

Mr. Steven Borell, Chairman
Mr. Christopher Gates, Vice Chairman
Mr. Noel Woods
Ms. Helga Larson
Ms. Claudia Roberts
Mr. Robert Brown
Mr. Mike Janecek

Assembly Persons in attendance were:

Mr. Randall Kowalke
Mr. Dan Mayfield

Borough Staff in attendance were:

Mr. John Moosey, Borough Manager
Mr. Marc Van Dongen, Port Director
Mr. James Wilson, Internal Auditor
Ms. Therese Dolan, Port Secretary

III. QUORUM DETERMINATION

Chairman Borell determined there was a quorum present.

IV. PLEDGE OF ALLEGIANCE

The pledge of allegiance of was led by Commissioner Borell.

V. AUDIENCE INTRODUCTION

Members of the public who introduced themselves were Ms. Jean Woods and Mr. Eugene Haberman

VI. APPROVAL OF AGENDA

The agenda was approved.

VII. APPROVAL OF MINUTES

August 15, 2016 Regular Meeting – The minutes were approved with one minor correction to paragraph VIII., changing “provided,” to read “will provide.”

VIII. GUEST SPEAKER (S)

Jim McDowell, McDowell Group gave an update on the Rail Freight Commodities Study. He said they were about two weeks away from having the draft report completed. Key areas that he discussed were:

- Developing the Ambler Mining District and the various options of rail or road as well as the challenges of completing 200 miles of road from the Dalton Highway to the mine itself.
- How to supply mines such as Fort Knox and Livingood with materials required for the mine to operate.
- In-state potential for limestone use
- Coal, forest products and LNG exports
- Long range picture of rail in Alaska/Canada and how it changes the freight movement in and out of the state

IX. STAFF REPORTS

A. Borough Manager - Mr. John Moosey

1. Mr. Moosey provided everyone with a copy of the Port Director's job description. He explained that because of Mr. Van Dongen's unique skill set he doesn't think it will be a one for one replacement. He is looking hard at how exactly to fill the position. He said he had been approached about selling the port to a private entity which indicates that others see the value of the port. Mr. Moosey stated the borough is struggling with the budget but a Port Director and an Economic Development Director focused on activity at the port is something he would support and strongly consider. The Borough Manager wrapped up his comments, saying in January he would discuss the Port Director's position and replacement further.

B. Port Director - Mr. Marc Van Dongen

1. Port Update:
 - Last week the Port Director traveled to Healy to give a presentation to the Denali Assembly for which he received positive feedback. While in Healy, he also met with Mr. Joe Usibelli, Usibelli Coal to discuss coal and world markets.
 - Cathodic Protection Repair Project – Mr. Van Dongen said there has been very little change from last month's update. We are still waiting for payment on the \$169K invoice we sent Norton Corrosion for the cost of pulling the damaged sleds. The cause of the failure has yet to be determined. He went on to say that Norton is still planning to redesign and construct the new sleds this winter and barge them up for reinstallation in the Spring of 2017.
 - Barge Dock Insurance Claim – Everything that we had on file that the insurance company has asked for has been submitted excluding the engineers/designers calculations. The request for those documents was passed to PND however, they may consider it proprietary information.

Mr. VanDongen provided the Port Commissioners with a copy of earthquake data dating back to the construction of the port. He explained the data and how he believes it could have caused the barge dock failure. This data was also provided to our insurance representative.

- Permit Extensions – During the next month, Mr. Van Dongen will be submitting four permit extensions:
 - Since the new anode sleds won't be reinstalled before April or May and the permit for the Cathodic Protection Project expires March 18, 2017, it will need to be extended.
 - He will request a three year extension on the Port MacKenzie Improvements Permit. This is to add two single piles to the deep-draft dock to support the conveyor loading system and to construct a four pile dolphin and catwalk to the deep-draft dock.
 - The Ferry Landing permit expires at the end of December but a request to extend it, as well as modify it to a tug boat landing will be submitted.
 - The last is a permit to fill a .49 acre pond, which was done this summer, however it will need more fill as it settles.
 - Mr. Van Dongen said that he will also apply for one new permit. He currently has designers modifying the design of the next deep-draft dock which will move it further to the north. There will be a road along the base of the buff leading to a dock with two trestles.
- GANTT Charts – Mr. VanDongen briefly reviewed the projects that have been completed in the last few months; the barge dock repair, paving Lu Young Lane, excavating the ridge and filling in the pond, adding a second layer of pavement to Don Young Road, raising the guard rails and painting, completing the sub-base of segment five on the rail line project, and removing the anode sleds and cables.
- Met with PT Capitol regarding a the A2A (Alberta to Alaska) Rail Project. Plans are for a 1500 mile, \$15 billion dollar rail line from Alberta to Delta Junction with a projected completion date of 2020. Mr. Van Dongen believes this project will happen someday but not by 2020.
- Discussions have continued with Astoria Forest Products about their possible timber and wood chip operation out of Port MacKenzie. They are looking at subleasing from Dale Rich and using NPI's reclaimer. If they started this winter with an 18 month sublease, that would give REI time to move through their FEED process and make their final investment decision. If REI decides to move forward, then Astoria's operation could be moved about a quarter of a mile away. A new reclaimer would need to be built and an extension to the conveyor.

X. ITEMS OF BUSINESS

A. Unfinished Business

B. New Business

1 Port Commission meetings – Quarterly vs. Monthly

- After a short discussion, it was agreed that the Port Commission should continue to schedule meetings monthly with the expectation that some months would be cancelled unless there was something significant on the agenda.

XI. COMMITTEE REPORTS None.

XII. AUDIENCE PARTICIPATION (*three minutes per person*)

A. Mr. Eugene Haberman stated his dissatisfaction with the manner in which the Port Commission conducts business. A few of the points he made were: the agenda was not available on the Borough web site in a timely manner, the door should always be kept open at a public meeting, the room wasn't large enough, commissioners were not recognized by the Chair when they spoke so they could be identified for audio recording purposes, and the Port Commission doesn't seem to want to connect with the public.

B. Mrs. Woods thanked the Port Commission for the flowers that were sent expressing sympathy for the Woods family's loss.

XIII. CLOSING COMMENTS

A. Mr. Borell gave a brief summary of the book, *The Box*, by Marc Levinson, on the history of container shipping and its effect on the world. He closed his comments by pointing out that he firmly believes the port is the single most important piece of real estate in the entire borough and the interior of Alaska.

B. Mr. Woods announced that he would not be seeking another term on the Port Commission but he had enjoyed the past 20 years working with the Borough and he appreciated everyone's support.

C. Mr. Brown had no comments.

D. Ms. Larson had no comments.

E. Mr. Janecek thanked Jim McDowell, McDowell Group for the update on the Rail Freight Commodities Study.

F. Mr. Gates echoed Mr. Janecek's comments and added that he would like to have a list of projects that could be monitored to assist in making these tonnages happen.


G. Ms. Roberts had no comment.

H. Mr. Kowalke thanked Mr. Woods for his service and agreed with Chairman Borell regarding the importance of the Port.

I. Mr. Mayfield also expressed his thanks to Mr. Woods.

XIV. AJOURNMENT

The Chairman adjourned the meeting at 4:59 p.m.


Steven Borell, Chairman

Submitted:


Therese Dolan, Administrative Secretary

I. CALL TO ORDER; ROLL CALL

The regular meeting of the Matanuska-Susitna Borough Transportation Advisory Board was held on Wednesday, June 22, 2016, at the Matanuska-Susitna Borough's Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:04 pm by Chair David Lundin.

Transportation Advisory Board members present and establishing a quorum were:

Ms. Cindy Bettine
Mr. Dan Elliott
Ms. Beth Fread
Ms. Sonya Larkey-Walden
Mr. David Lundin
Mr. David Wilson
Mr. Lance Wilson

Absent and excused:

Mr. Don Carney

II(a). APPROVAL OF AGENDA

MOTION: Sonya Walden moved to approve today's agenda; Lance Wilson seconded. Discussion.

"Connector" should be changed to "Collector"

VOTE: Motion to approve the agenda passed without objection.

II(b). PLEDGE OF ALLEGIANCE

Led by Lance Wilson

III. APPROVAL OF MINUTES

1. May 25, 2016 (Regular Meeting)

MOTION: Sonya Larkey-Walden moved that the minutes from the May 25, 2016 meeting be approved; David Wilson seconded. Discussion.

Beth Fread: Item 6(b)(1)

Beth Fread: Item 6(b)(2) – Sonya's report

Beth Freed: Item C – Mat-Su Transit Coalition was available but no report was given.

Dan Elliott: Page 8, add the word "that" to his comment before the word "Anchorage"

VOTE: No objections and these minutes are approved as amended.

IV. AUDIENCE INTRODUCTION

Brad Sworts, MSB

Sara Jansen, MSB

Allen Kemplen, ADOT&PF

Eugene Carl Haberman

V. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

- A. ADOT&PF - Allen Kemplen
- o Discussed the rules regarding the future of funding for Borough roads (FHWA and FTA).
 - o Safety rules and system performance measures to be decided later this year.
 - o Gave a brief MPO update
 - o There will be an educational update for the Board in the near future, maybe the August or September TAB meeting
- B. Matanuska Susitna Borough
1. Jessica Smith
 - o Update from last night's Assembly meeting
 - o Planning Commission will wait to hear from the TAB before making a decision on TPP.
 - o LRTP Results Workshop will be held July 21 from 1:00-4:00 at Station 61.
 - o Thanked Debbie Passmore for staffing the TAB until former TAB support staff Josi Wilcox's replacement is hired.
 - o Would like to have more FHWA/FTA information during upcoming TAB meetings
 2. Boards & Commissions
 - a) AAB – David Lundin
 - Discussed the RASP that is ongoing
 - Discussed major airport improvement going on in Talkeetna
 - Big Lake Airport Master Plan is being solicited for by the State
 - Float plane base discussion still ongoing. Talkeetna is still the most popular location. Would like to encourage the State to help with this.
 - b) Parks & Trails – Sonya Larkey-Walden
 - Nothing to report today
 - c) RSAs – Dan Elliott
 - Borough projects and fish passage and crack sealing are all active.
 - RSA's may take on some uncertified roads or PW Director may certify them. There are a number of ways to do this.
 - Discussion on ATV cost recovery from the damage they do.
- C. Mat-Su Transit Coalition
- o David Wilson
 - o Jennifer Tews
 - Steering committee has currently stepped back
 - DOWL is doing a study now
 - Valley Mover, MASCOT and Sunshine are exploring a merger
- D. Cities
1. Houston
 - a) Lance Wilson
 - Nothing to report today
 2. Palmer – no report given today
 3. Wasilla – no report given today

VI. AUDIENCE PARTICIPATION (*three minutes per person*)

Mr. Eugene Carl Haberman

- Thinks that this Board should resign because we keep doing the same thing that he's told us not to do
- Thinks that we are not engaging the public enough
- Spoke about a recent meeting at the City of Wasilla
- Spoke about the Planning Commission waiting for the TAB's decision
- Believes that we should hold public hearings

Ms. Jennifer Tews

- Updated the Board on the Valley Mover:
 - Is in membership with the VA now
 - Big Lake Community grant
 - Ridership about 5,000 / month now

VIII. ITEMS OF BUSINESS

A. Capital Improvement Program, Sara Jansen and Jessica Smith

- a. Community Transportation System
- b. Metropolitan Planning Organization prep and funding
- c. CIP Policy
- d. The National Highway System has 12 projects post-work session and there must only be 10. How does the Board want to fix that? Discussion.

MOTION: David Wilson moved that we approve Resolution 16-03; seconded by Lance Wilson. Discussion of projects on Attachment A as follows:

The National Highway System:

MOTION: Dan Elliott moved that we drop the "Interchange for Port MacKenzie Crossing" project from the priority list to the needs list and renumber the list to move the second part of the Tie in No. 4 to be No. 5 and move all the rest of the projects down to No. 10; seconded by David Wilson.

VOTE: no opposition and this motion passes.

MOTION: Beth Fread moved that we take the two tied items No. 2 and move them to No. 4, move No. 3 to #2, and move #4 to #3; seconded by Lance Wilson. Discussion.

VOTE:

Yes: Lance Wilson, Beth Fread, Sonya Larkey-Walden

No: Cindy Bettine, David Wilson, Dan Elliott, David Lundin

Three yeses and four no's; the motion doesn't carry.

The Transportation Planning Projects

MOTION: Dan Elliott moved that we drop #1 to the needs list and make the first half of No. 2 Big Lake Community No. 1 and the Tie No. 2; seconded by Sonya. Discussion. Sara clarified that the MPO would not drop to the needs list; it would drop off the list.

VOTE: all opposed and the motion does not carry

MOTION: Dan Elliott moved that we eliminate No. 1 and change the numbers accordingly; seconded by Beth Fread.

VOTE: all in favor except Sonya Larkey-Walden; the motion carries.

The Alaska Highway System list

No revisions.

The Community Transportation Program list

MOTION: Beth Fread moved that we put the Seldon/Bogard intersection improvements in for No. 10 and drop the Wasilla-Fishhook Road Upgrade to the needs list; seconded by David Wilson. Discussion.

VOTE: All approved except for Sonya; the motion carries.

MOTION: Sonya Larkey-Walden moved that we keep No. 10 and tie it with Seldon/Bogard. Motion withdrawn; only way to tie projects is when they tie in scoring

Community Transportation Rail Project

No discussion

Transit Projects

MOTION: David Wilson moved that we move #2 to #3 and #3 to #2; seconded by Cindy Bettine. Discussion.

VOTE: All approved; this motion carries.

Discussion of the main motion to approve Resolution 16-03.

VOTE ON THE MAIN MOTION: no opposition and this resolution as amended passes.

Discussion on the CIP Policy and the wording of the second to the last paragraph.

B. Resolution 16-02, Transportation Planning Partnership
Discussion on the amendment made by Beth Fread on page 22 of the packet.

MOTION: Beth Fread moved that we revise the wording of the key opportunities as written on page 22 of our packet; seconded by David Lundin. Discussion.

REVISED MOTION: moved that the wording (Encourage to Ensure; Public to Community) of the key opportunities be revised as written on page 22; seconded by Sonya Larkey-Walden. Discussion.

VOTE:

Yes: Lance Wilson, Cindy Bettine, Beth Fread, David Wilson

No: David Lundin, Dan Elliott

5 yeses and 2 no's and this revised motion passes.

MOTION: Beth Fread moved that the order of the key opportunities shown on page 55 be changed to the order shown on page 22; seconded by David Wilson. Discussion.

VOTE:

Yes: Lance Wilson, David Lundin, Beth Fread, David Wilson, Sonya Larkey-Walden

No: Cindy Bettine, Dan Elliott

5 yeses and 2 no's, this motion passes.

MOTION: Beth Fread moved that her paragraph 2 on page 22 replace Step 6 ... withdrawn. Discussion.

Called for recess for five minutes at 4:11

Meeting called back into order at 4:17.

MOTION: Beth Fread moved that we insert a new number 6 (wording in paragraph 2 on page 22) on page 4 and renumber numbers 6 and 7; seconded by Cindy Bettine. Discussion.

MOTION: Lance Wilson made a friendly amendment that the last word "acceptance" be changed to "comments"; seconded by Cindy Bettine.

VOTE: no opposition and the motion with friendly amendment passes.

MOTION: Cindy Bettine moved that the word "public" be changed to "community" in step three of the last paragraph on page 3; seconded by David Wilson. Discussion.

VOTE: no opposition and the motion passes.

Beth Fread asked that the changes be made in both the resolution and the brochure.

Discussion about the last paragraph on page 4. Explanation from Allen Kemplen: can be City Councils or can be the administrative Public Works Director.

VOTE ON THE ORIGINAL MOTION TO PASS RESOLUTION 16-02 AS AMENDED: no opposition and this motion passes.

Tabling items VII - C, D and VIII due to lack of time.


XIV. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 4:29 p.m.



Mr. David Lundin, Chair

ATTEST:



Debbie Passmore, Acting TAB Clerk

West Lakes Fire Service Area Board of Supervisors

Meeting Minutes
West Lakes Station 73
1250 Spring Drive, Meadow Lakes, Alaska
November 14, 2016

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CALL TO ORDER:

Chair William Browne called to order the regular meeting of the West Lakes Fire Service Area Board of Supervisors at 6:03pm on November 14, 2016 at Station 73 at 1250 Spring Drive in Meadow Lakes

ROLL CALL AND DETERMINATION OF QUORUM:

Board members present and establishing a quorum:

Chair William Browne, Vice Chair Rae Arno, Gerard Billinger, Cathi Kramer by phone, and Steve Simpson

Also present:

Assembly Members Dan Mayfield and Randall Kowalke, District Chief John Fairchild, Deputy Director of Fire Ken Barkley, WL Secretary LuJean Fetchenhier, Battalion Chief James Keel, Battalion Chief Allen Swett, and Firefighter Tyler Buff.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – JOINT MEETING OCTOBER 10, 2016

The minutes were approved with a minor correction.

ANNOUNCEMENT:

Director Barkley spoke about a water/ice rescue event by the West Lakes Fire Department.

In our field, we ask why someone wants to be a firefighter. The answers are usually wanting to save lives or help the community. Saving lives is not as common as people think; it is not reality. If you do 30 years and you happen to have one of those, you are fortunate.

On this particular day, this gentleman was ice skating and fell through the ice. The quick response from the West Lakes Fire Department made the difference. It was not the Water Rescue team, who were in route. The fact of the matter is by the time it took them to assemble and respond, he wouldn't have made it. It was just one of those things where someone had to be there right away. Thank goodness West Lakes had a great response. They had enough people that were water rescue trained available to go to the call. When they got there, Jimmy Keel was the Incident Commander. They saved a life that day, but Chief Keel actually saved about three lives because of the bystanders getting out on the ice trying to help. Jimmy's control point was getting people off the ice and keeping them out of that area. To my understanding, the gentleman was helpless; he couldn't do anything at that point. They had to physically grab him and get him out of the water onto a board. What saved his life was a combination of things. The woman that first saw him called 911. The second part was that he reached up to a shelf of ice and his hands froze to the shelf which kept his head above the water. West Lakes Fire Department has a save under their belts that day and there is no doubt about it. The quick response and the professionalism and taking the time to get a plan together and get into proper PPE is what did it. We have a live video. What I'm planning on doing is to make a presentation to those responders at an Assembly meeting. This is something to be very proud of, I can't express it enough.

West Lakes Fire Service Area Board of Supervisors

BUDGET PRESENTATION

- CHIEF Fairchild started by passing out copies of the draft budget and explaining that he was trying not to be too optimistic on revenues for the Fire Service Area.
- He also showed a schedule of charges by Fleet Maintenance and what each FSA pays. The areawide share is about 44% and nonareawide is about 56%. The estimated payment on the Fleet addition to the new Station 73 is about \$190,000. The utility charges would use the same percentages, but will also be metered separately. The total amounts will look different for the first year since we won't have a building for part of the first year. And the percentages may have to be adjusted after this fiscal year to reflect a more true expense ratio. We also don't know for sure what our payments will be because the financing for the new station is not final yet.
- The rest of the proposed budget was examined by line item and increases or decreases explained and based on previous years' expenses.
- The CIP list was presented. Some of the items are those that are requested through grants, but put into the CIP list in the event the requested grants are not approved.
- There are still some annexations in progress. The Himmelrite annexation has been approved, but the others are still in the works.

Finance is tightening their operations and we are getting better answers. They are being more responsive to us. The budget is under review and due for Board approval in January.

BOARD COMMENTS:

Mr. Billinger is getting ready for retirement and will not be renewing his application for membership on the Board, creating a vacancy for his position.

Next meeting is a Joint Board meeting scheduled for December 12, 2016 at 7:00pm at Station 73.

The meeting adjourned at 7:50 PM

Chiefs Report for October 2016

Runs

47 runs for the month, 3 fire calls, 1 vehicle fire, 14 rescue/medical calls, 5 false alarms, 6 mutual aid calls, 2 power line down, 16 smoke and other calls.

Prevention

Our Fire Prevention Week began during the week of October 4, 2016. During this week we presented at the following schools: Big Lake Elementary, Meadow Lakes Elementary, Midnight Sun Learning, and American Charter Academy. We had extremely good feedback from many parents who posted on social media about the presentations. Special mention must be made of the excellent work done by Capt. Kelly and Lt. Stevenson. All of the events were full staffed. Two of the assemblies were combined by Fire drills at the choice of the individual schools. The fire drills at Meadow Lakes Elementary and Midnight Sun were observed and timed by the WLF. The drills were excellent with superb evacuation and accountability. During the week of October 11, 2016 we hosted 19 classes at stations 71 and 81 which were comprised of the younger students from Big Lake and Meadow lakes Elementary. Pictures were taken of all the student and the teachers and parents who wished to have with the fire truck props.

The total amount of students who received public education in fire prevention is 1150.

New material was added this year at the request of the various schools. Special attention was devoted to addresses, calling 911, knowing addresses and microwave oven safety. This materiel was for the most part developed by the WLF who specifically responded to the specific needs noted by the schools. There were no additional costs associated with these new initiatives.

We were asked to participate in the Houston High School Career Day. We did and were the only entity from the entire Dept. of Emergency Services.

We were contacted by Houston Middle School Staff who requested some of our old 1.75 attack line as part of their ALICE program.

We ^{were} guests at the Big Lake Elementary Camp Read A lot event. The WLF is a major participant in this event and this is an excellent public Ed. /prevention. The Read Out event was well attended and WLF read to kids from the start until the finish. Special thanks to the Big lake Library who assembled and provided 21 books for us to use. Attendance is estimated at 200.

On October 20, 2016, the WLF was special guests at the Meadow Lakes Elementary Family Night. We addressed the full house of parents and students on the high priority fire prevention initiative including signs, microwaves, calling 911, escape plans. There were approximately 100 people at this event.

WLF D also assisted with the BLT's (Big Lake Teens and Big lake Library) with their fall festival. The occurred on a Saturday and we were able to secure and staff several games for the BLT's to use. It was a fun event and we were glad to help.

On October 25, 2016 the WLF D presented at the Church of the Rock. Small group but we were able to educate staff with our high priorities who will in turn educate their staff internally.

We launched of house sign campaign in cooperation with Horseshoe Lake Fire wise. Signs are advertised thru school newsletters and were promoted at all pub ed events. We have about 53 signs to sell and will split the proceeds with Fire wise and use them to purchase additional signs.

We continue to do install of smoke alarms and CO monitors. The addition of 24 CO monitors by gift from Lowes really helped. We anticipated that Home Depot will donate 12 additional CO monitors during November.

The WLF D through Horseshoe Lake Fire wise presented a grant request to the Big Lake Community Council for funds to purchase additional sign material and additional CO monitors.

Application was made to attend National Fire Academy Pub. Ed/Prevention class.

Training

FF-1 classes are going well, 13 left in the class, we have 3 drop out but added 1 new ones back in, we are preparing for the Haz Mat operations class that will start in November is full with 18 students. 12 West Lakes, 2 Houston, 2 Willow, 1 Caswell and 1 Sutton.

The weekly training schedule for October was individual fire attack doing single station drills. On the 25th we had a full district wide drill to put all we learned to work in a large scale scenario. All went well and there was good progress in our initial attack on a structure.

November training will be fire fighter safety. On the 15th of November Sissy Thompson and family want to fix a meal for the firefighters that fought their house fire one year ago.

Mechanic

During tire change over Bill found that CV-72 rear springs had broken leafs on both sides, it was taken out of service and the PO was approved for replacement and springs have been replaced.

Winter change over complete on all the apparatus. Bill ordered new tires and wheels for the mechanics truck so we have the studs for it. Brush unit were pulled and the sanders and snow plows installed.

Engine 821 annual PM completed on the Laverne engine. Mainly found valve issues on the pump and completed LOF and fluid checks.

T-821 starting issues, replaced solenoids and starter wiring.

CV-82 had emergency light issues, repaired and back in service.

CV-72 is on loan to Director Gamble while BC Swett is gone. Unknown date of return back to us.

General Operational Notes and Information

St-73 meetings and progress:

October 20th there was general meeting of the 3 selected contractors that will submit plans for the new station. That afternoon there was an individual meeting with the contractors for them to ask for clarification and a basis for design. The next meeting is scheduled for Nov 3rd for the 2nd round of meetings.

We have been working with Alaska DOT on road elevations and ROW issues for station 73.

Budget:

Budget for 2017 /18 first draft is complete and will be presented at the Nov 7th BOS meeting. We will be going over the budget by line item. Attached is the draft budget for your review.

2017/18 CIP budget is also attached for your review; we will be doing a line item review at the Nov. 7th meeting also.

Forestry:

We had a brush truck and crew deployed on the Moose Creek fire in Sutton for 6 days. The crew did an excellent job according to the State DOF personnel on the fire.

We received \$8437.50 reimbursement from the state for the Sheep Creek and the Horse Shoe Lake Fires last year. We received \$3631.48 reimbursement for the Sunrise Fire this spring and \$10240 for the McHugh fire. This is a total reimbursement of \$22308.98 back to our fund account. Documentation is attached to the email.

CIP Projects and Grants:

Rosenbauer all-wheel drive engine estimate is \$600,000 for the pumper. In the CIP we have budgeted \$750,000 for the engine and equipment. We have the Chena Gold Stream drawings for review at the FSA board meeting along with a Pierce stock unit on a freightliner chassis at around 400,00.

In the CIP list we have listed pavement repairs for 3 of the stations to repair the drainage issues and do pavements sealing to stop the crack damage at these locations.

Attached to the email is the complete list of 2018 CIP projects and justifications that are in the budget.

We are writing for an Assistant to Fire Fighter Grants through FEMA for turn out gear and the all-wheel drive pumper. Hope Malidore is preparing both grant applications for 30 sets of firefighting gear and the pumper for WLFD. It is for next year and the grant is due November 16th.

We will have a cost share if we get these grants of 5 or 10% dependent of the population number that they use. These are a longshot but if we don't put the time in to apply we won't get anything.

Misc. items

We received a donation of 24 First Alert Carbon Monoxide detectors from the Wasilla Lowes store for our use to install in homes that need this type of detector. A thank you letter was sent to the store manager on 10-1-2016.

We ordered the replacement CV from Ford on the state bids, it might be here in March. I will have the equipment list and prices at the meeting. This is the replacement for the wrecked CV-71 Expedition from 2 years ago.

Gear orders, we have ordered the daily wear gear for the department and getting the expiring gear pulled and inventoried so we can order turn out gear as allowed by budget to get the crews current turn out gear. The expiring gear is a budgetary issue for us to get ahead and stay ahead of the equipment that is at end of life.

Rain gutter addition on the training room at St-81 is complete and next we have a contractor set up to fix the water damage on the siding for a cost of \$2000.00.

We are pushing hard to get the hose dryers vented outside to stop the moisture issues in the station 71 and 81. Borough maintenance is working this problem.

West Lakes Fire Service Area Board of Supervisors



WILLIAM BROWNE, Chair, West Lakes FSA B.O.S.

ATTEST:



LUJEAN FETCHENHIER, Secretary, West Lakes FSA F.D.

Minutes approved: 12/12/14 (WL FSA B.O.S.)

Talkeetna Community Council, Inc.
The Regular Monthly Meeting of the TCCI
Monday November 7, 2016 at 7:00pm at the Talkeetna Community Library
Draft of Minutes

1. Call to Order: 7:01pm
2. Quorum Established: Paul Button, Richard Crain, Mary Farina, Chris Grabowski, Whitney Wolff and Laura Wright; Rob Shelby absent (5/6).
3. Chris Grabowski will take the minutes.
4. Seating of the New Directors.
5. Quorum Established: Paul Button, Mary Farina, Chris Grabowski, Jeff Lebegue, Ed O'Conner, Christi Seay and Peg Vos (6/6).
6. Election of Officers:
 - A. Nominations:
 - 1) Chris nominated Jeff for Chairman; Peg 2nd.
 - 2) Mary nominated Chris for Co-Chair; Christi 2nd.
 - 3) Chris nominated Paul for Secretary; Ed 2nd.
 - 4) Jeff nominated Christi for Treasurer; 2nd.
 - B. Secret Ballot Voting:
 - 1) Jeff was elected Chairman unanimously (7/7).
 - 2) Chris was elected Co-Chair unanimously (7/7).
 - 3) Paul was elected Secretary unanimously (7/7).
 - 4) Christi was elected Treasurer unanimously (7/7).
7. Approval of Agenda: Paul made the motion to approve the agenda; Chris 2nd. The motion passed unanimously (6/6).
8. Approval of Minutes: Chris made the motion to approve the minutes of the October 3rd, 2016 meeting. Paul 2nd. Motion passed unanimously (6/6).
9. Treasurer's Report: Whitney Wolff gave an update on the account status.
10. Out-of-Town Guests:
 - A. Casey Cook (MSB Emergency Manager) gave an update on the Dike Repair project and the Army Corp of Engineers 205 Flood/Erosion Project.
 - B. Lisa Behrens (MSB Deputy Dir. of EMS) gave an update on Upper Susitna Valley emergency services.
11. Correspondence: Paul gave us an update on this past month's correspondence.
12. Persons to be Heard:
 - A. Patricia Faye-Brazel invited everyone to an Election Night Bash at the Latitude 62 at 7pm on November 8th.
 - B. Laura Wright proposed that the TCCI take action regarding the crossing from Main Street to the River.
13. Assembly Update: There was no Assembly Update since Randall Kowalke was

14. Committee & Board Reports:

- A. Recycling: Katie Writer and Butch Shapiro gave updates.
- B. TPAC: Iris Vandenharn gave a report.
- C. RSA: John Strasenburgh stated that he had nothing to report.
- D. Revenue Sharing: Robert Gerlach gave a report.
- E. District Review: Billy FitzGerald gave a report.
- F. TKA Skatepark: Lisa Shelby was not present to give a report.
- G. By Laws: Whitney Wolff gave a report.
- H. SPUD Review: Laura Wright gave a report.
- I. 10/19 Harm Reduction: Chris Grabowski gave a report.
- J. USACE Dike Site/205 Project: was addressed earlier by Casey Cook.
- K. 10/17 PC hearing re: mile 8.5 cell tower: Whitney Wolff gave a report.
- L. DOT Meeting on 26th: Whitney Wolff gave a report.

15. Unfinished Business:

A. Ken Emers SPUD vegetative buffer utility issues:

- 1) Paul made a motion to compose a letter, which included a copy of his letter from March 16, 2016, to the MSB requesting the required response regarding MEA placement of utilities involving the Emers' property.

16. New Business:

A. Platting comments - Skip Evans (11/14 deadline): No one spoke out.

B. MSB Code 17.60 Conditional Uses - Marijuana Facilities:

- 1) Whitney Wolff gave a report.
- 2) Paul made the motion to write a letter seeking to protect our SPUD in any Borough revision of Code 17.60; Peg 2nd. The motion passed unanimously (6/6).
- 3) Paul made the motion to include a paragraph in the aforementioned letter (TCCI Minutes 11/7/16 16:B-2) urging an expedited process for local businesses not to incur any harm or further delay. Ed 2nd. The motion passed unanimously (6/6).

C. Bank - Resolution needed: Mary spoke to this.

D. XY Lakes Signage:

- 1) Mary made the motion to support TPAC's request to a committee to address the signage in TKA Lakes' form Park. Paul 2nd. The motion passed unanimously (6/6).

E. Election Procedures (Housekeeping):

- 1) Chris made the motion to accept Whitney Wolff's request to add three new steps to the election procedures. Christi 2nd. The motion passed unanimously (6/6).

17. Adjourn: Chris made the motion to adjourn at 9:48pm. Mary 2nd. Motion passed unanimously.

approved by: *[Signature]* 12/5/16
chaired by: *[Signature]* chair, TCCI



Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: September 12, 2016
Occasion: General Meeting
Called to Order: 7:05 pm

Quorum: Community and Board Quorum present.

Agenda: Approved as written.

Minutes: August 1, 2016 minutes approved as written.

Borough Assembly Report: Randall not present.

Officer Reports:

1. **Secretary:** Read report of MEA updates sent by Kierre. Report on file.
2. **Treasurer:** Vince stated there is \$26,000 in WACO gaming account and needs to drop to around \$10,000 by end of year. This is a result of fuel oil bill lowered due to geothermal heat pump.
3. **Vice Chair:** Kitchen almost completed. Motor home in parking lot will be towed as overnight parking is not allowed.
4. **Chair:** Discussed his month's correspondence (report on file). On August 9th attended Borough Assembly to present numbers on fuel oil savings since geothermal heat pump was installed. Stated it is important to thank folks who worked on securing preschool grant. Ten seedlings were purchased for planting between WCC and Fire Department buildings.

Committee Reports:

1. **Carnival:** Need someone to take charge of kid's games and need help with parking. Also need someone to take charge of fall bazaar. Next Monday is carnival meeting.
2. **Trails:** WTC thanked WACO for revenue share money. They are applying for 4 grants with Borough and State for trail grooming. Were awarded a grant to purchase one new sled for grooming Hessler Norris trail system. A grant is in process for a sled to groom Emil Stancec trails.
3. **Youth Forum:** Road and first parking lot will go in soon. Sept 24th is clean up day in the park - also plan to brush out a trail across the lake and put in more staking. It was brought up that there is some dog theft in the Borough.
4. **CERT:** Mat-Su Emergency Preparedness Fair at Menard Center from 11-3 Saturday Sept 17th. Two CERT Willow members will be attending training in Virginia. Red Cross will train a team on how to open a shelter.
5. **Willow Recycling:** Thanks to WACO for revenue share funds. A third container for corrugated cardboard will be available soon. Also taking newspaper and household aluminum.
6. **Fire Service:** Nine calls last month. The Nancy Lake building is finished and two trucks are located there. Digging hole at 4 mile for water tank and shed. May be completed by January. There has been some vandalism at fire house so keep eyes open.

Guest Speakers:

1. School district representatives discussed Willow preschool. Willow Elementary has 151 students and preschool has 21 students. K through 12 only is funded by school district. Preschool is funded by an additional grant "Widening the Net". To receive "Widening the Net" must show economic need and Willow does. The grant amount received will be reduced each year and last for no longer than 3 years. The community must sustain the preschool at the community level. Special Ed funding is secure but not preschool. School district is willing to partner with the community and offer space in the school for a preschool.

2. Tyson Johnson spoke about MSB Proposition 4. This is a general bond with payback over 10 years by an increase in taxes. Three projects for Willow are part of Proposition 4; upgrade and cover the ice arena, complete a significant amount of work in Willow 40 acre park, construct trail system reroutes for winter trails. Other projects in the Borough are upgrade and maintenance of 2 swimming pools.
3. House District 10 candidate Patricia Faye-Brazel presented background of community activities and her political outlook for Alaska.

Unfinished Business:

1. Dave Korpi presented a letter he drafted to the Borough Permitting Agency concerning the amphitheater for concerts in Sockeye Road area. Letter on file.
MOTION: Accept and send letter. Motion seconded.
VOTE: Passed unanimous.
2. Old log building – Jim Huston said he will be meeting with Borough manager on building soon but no date set yet. Windows have been updated to match historical windows. He wanted it noted that wording in July minutes about building stating 50-year requirement should instead be 50-year consideration.
3. Preschool Grant – Harry asked that letters be sent to those instrumental in obtaining preschool funding.
MOTION: WACO will send letters of appreciation to those instrumental in securing preschool funding. Motion seconded.
VOTE: 2 opposed. All remaining were for the motion. Motion passed.

New Business

1. Vince proposed that the Borough dedicate the marijuana tax on ballot to education and also encouraged folks to vote for the marijuana tax. He used numbers from CO and WA to estimate up to \$260,000 to as much as \$500,000 could be generated by this tax. Suggested WACO write a letter that the tax money go to education and specifically preschool funding.
MOTION: Send letter to Borough requesting they use tax money from marijuana to fund education and specifically preschool. Motion seconded.
VOTE: Yes 17, NO 7 some abstentions. Motion passed.
 Discussion followed on where to designate the revenue.
2. Vince also proposed a community vote on commercial ban. Discussion followed of positive aspects of allowing commercial growing in Borough and whether this should be an open public vote at WACO.
MOTION: Allow commercial marijuana business in Willow. Motion seconded.
NO ACTION TAKEN as this was addressed in a July motion.
 Discussion followed and it was suggested this topic could be well served at a Town Meeting.

At-Large Representative Reports: No Reports.

Community Groups/Clubs

1. **Chamber of Commerce:** Alaska Pioneer Award was presented to Mrs. Earl Norris family.
2. **Community Enrichment:** Waiting for Borough grant.
3. **Library:** Story time 11 am Friday where young people also eat lunch and have a playgroup. Computer class will be offered in October. Also a concert will be held and a fiber arts group will start in October.
4. **Lion's Club:** Family skate night Friday. Contact Lynn if you want anything on the Community Calendar. Pig raffle coming up.
5. **Willow Health Organization:** This is the last week for Farmer's Market.
6. **Willow Long Term Recovery Team:** Work is continuing on two houses.
7. **Willow Historical Wildlife Foundation:** Meeting 7 pm Wednesday night at old building.
8. **Willow Dog Mushers Association:** K-9 Symposium Oct 1-2. The movie "The Great Alone" will be shown Saturday night.
9. **Garden Club:** Harvest Dinner moved to September 22 at 6:30 in WCC.

10. **LNG:** There is a meeting at Houston Middle School – will post project information on bulleting board.

11. **PTA:** No report.

Persons to be Heard: Elementary school principal thanks the community for supporting education.

Announcements:

Mat-Su Federal Credit Union Junior Achievement – National Organization will go to schools Sept 23rd.

Willow Road Service Meeting coming up. Cemetery project going strong – Thanks to WACO for revenue share money. Plots priced at \$1,000.

Next Meeting October 3 at 7 pm

Adjourned 9:10 pm

SUBMITTED:

Susan Mays
Secretary

Date 12/5/2016

APPROVED:

Harry Banks
Harry Banks, Chair

12/5/2016
Date

RECEIVED

10/23/2016

CLERKS OFFICE



Willow Area Community Organization

P.O. Box 1027
Willow - AK 99688
907-495-6633
www.waco-ak.org

Randal Kowalke, Assemblyman
P. O. Box 516
Willow, AK 99688

Assemblyman Kowalke, Mayor, and Assembly,

This letter is to inform Mat-Su Borough about an action that was voted by WACO in the September 12, 2016 meeting.

Based on financial information from Colorado and Washington states the WACO Treasurer estimated that \$260,000 to \$500,000 in tax revenue could be generated from marijuana taxes.

At the June WACO meeting Willow preschool families asked for help because funding for preschool had been cut. Subsequently, the Governor added a temporary grant to the budget to fund preschool. However, we have been informed by the school district that the current grant for preschool will be reduced next year.

In previous WACO meetings we learned that preschool funding is not part of the state formula for funding education, as a result preschool must be funded from outside sources and/or grants. We are asking that Mat-Su Borough use a portion of tax money from marijuana sales to fund local preschool programs.

WACO values giving our new citizens the best advantage possible for their growth, and supports providing a strong platform for their ability to be contributing members of our community. Preschool is viewed by the community as a critical opportunity to make a strategic and major contribution to the success of our young citizens.

In view of the absence of reliable funding for preschool WACO has taken the following action:

MOTION: Send letter to Borough requesting they use tax money from marijuana to fund education and specifically preschool. Motion seconded.

VOTE: Yes 17, No 7, some abstentions. Motion passed.

We look forward to the Assembly's support on this item. Thank you for your attention.

Harry Banks, Chair & Vincent Veit, Treasurer

Copy to: Vern Halter, Mayor

Enclosure:
WACO Minutes



Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: October 3, 2016
Occasion: General Meeting
Called to Order: 7:05 pm

Quorum: Board Quorum present. No Community Quorum.
Agenda: Approved as written.
Minutes: September 12, 2016 minutes approved as amended.

Borough Assembly Report: Randall not present.

Officer Reports:

1. **Secretary:** No report.
2. **Treasurer:** Received notice Gaming Account is in violation. This is because the Earl Norris Dog Sled race for 2014 was cancelled due to poor conditions and the money was held over for the 2015 race. That makes it appear WACO gave out more money that came in.
3. **Vice Chair:** Not present.
4. **Chair:** Comments page on file.

Committee Reports:

1. **Carnival:** Next meeting the 3rd Monday of October. All items for the raffle are secured and tickets being printed. T-shirt design is being selected. Asked for help with kids' games.
2. **Trails:** Mat Su Parks and Trails Foundation came to Willow for a tour of the trails. A grant from Trails for the new park is in process.
3. **Youth Forum:** Parking lot almost completed. Trail from parking lot to lake is ready for winter use. Schachle's donated work to put in poles for a gate on east entrance to park. Another clean up day will be on Oct 15.
4. **CERT:** Two CERT Willow members will be attending training in Virginia.
5. **Willow Recycling:** Average over 70 households on recycling days. Hot tip of the month: bubble wrap can be recycled.
6. **Fire Service:** No report.

Unfinished Business: None

New Business

1. Discussed WACO gaming money available and procedure for applying for Year-End Grant. Grant application will be online.

Question came up about scholarship money. Lion's thought WACO could join them in getting students to apply for grants. However, since it has been advertised in the school there have been quite a few students applying for the WACO scholarship grants.

Harry bought up the issue that the preschool state grant will decrease in the near future.

At-Large Representative Reports: There have been a few break-ins in Willow and other areas near Anchorage. It was stated there is a social media app that can be used to connect neighbors in case of emergencies.

Community Groups/Clubs

1. **Chamber of Commerce:** No report.
2. **Community Enrichment:** No report.
3. **Library:** Mystery book club 7 pm Tuesday. Oct 8 there is a Band concert. Oct 11 there is a meeting to discuss new library and how to move forward. Oct 31 – Trunk or Treat from 5:30 – 8 pm WCC parking lot.
4. **Lion's Club:** Pig raffle tickets available – drawing in December.
5. **Willow Health Organization:** Welcome assistance to keep programs going. Comments on file.
6. **Willow Long Term Recovery Team:** Work is continuing on two houses but nearly done. Asked to be taken off future agendas.
7. **Willow Historical Wildlife Foundation:** By-laws meeting Oct 12 at 7pm.
8. **Willow Dog Musers Association:** K-9 Symposium was a great success.
9. **Garden Club:** Les Brake will present a slide show on his trip to Africa in late October.
10. **LNG:** No report.
11. **PTA:** There is a carnival Oct 29th from 1-4 at the school. Soccer program finished but could use dugouts for soccer players in the future.

Persons to be Heard:

Road Service Board will meet the 1st Wednesday in December 6:30 upstairs in WCC.
 Memorial Park plan is available.
 Recycling is Oct 8.
 David Eastman – District 10 - yard signs are available.

Announcements:

Vote tomorrow in Borough elections.

Adjourned 8:10 pm

SUBMITTED:



 Secretary

Date 12/5/2016

APPROVED:



 Harry Banks, Chair

Date 12/5/2016

I MOVE to amend Ordinance 16-136 by inserting a new Section 3 to amend MSB 17.60.030(A)(5), by inserting the following paragraph: (a) a single cultivation facility with less than 500 square feet under cultivation on any one parcel is exempt under this chapter.

MSB 17.60.030 – Permit Required

(A) The following land uses are declared to be potentially damaging to the property values and usefulness of adjacent properties, or potentially harmful to the public health, safety, and welfare:

- (1) junkyards and refuse areas;
- (2) correctional community residential centers;
- (3) *[Repealed by Ord. 16-003(SUB), § 3, 2016]*
- (4) marijuana retail facility as licensed under 3 AAC 306.005; and
- (5) marijuana cultivation facility licensed under 3 AAC 306.005.

(a) a single cultivation facility with less than 500 square feet under cultivation on any one parcel is exempt under this chapter.

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 17.60.020(A) APPLICABILITY AND MSB 17.60.150 GENERAL STANDARDS FOR MARIJUANA RELATED FACILITIES.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator - A. Strawn	<i>[Signature]</i>	
	Planning and Land Use Director	<i>EP</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JRM</i>	11/28/16 <i>[Signature]</i> 11/28/16

ATTACHMENT (S): Fiscal Note: YES NO Ordinance Serial No. 16-136 (2 pp)

SUMMARY STATEMENT: *Mac Resolution No. 16-03 (2pp)*
Planning Commission Resolution NO. 16-43 (3pp)

This is a two-part ordinance which changes: 1) the applicability of MSB 17.60 to apply within Special Land Use Districts and 2) eliminates setback requirements for marijuana related establishments which are duplicative of setbacks required by the State of Alaska.

The first part of this ordinance (Section 2) changes the applicability of MSB 17.60 to apply within special land use districts.

On August 2, 2016, the Assembly adopted Ordinance Serial No. 16-003(SUB) which created permit requirements and standards for marijuana related facilities within the Borough. The regulation of marijuana related facilities was placed within MSB 17.60 along with junkyards and correctional community residential centers.

After adoption of Ordinance 16-003(SUB), it was discovered that MSB 17.60 does not apply within special land use districts unless otherwise specified. This ordinance would expand the applicability of MSB 17.60 to apply within Special Land Use Districts. MSB 17.60 currently specifies that correctional community residential centers (CCRC) are regulated within Special Land Use Districts, but not junkyard/refuse areas. Most special land use districts specifically address junkyard/refuse areas, but not all. This ordinance would ensure that all areas of the borough have standards for both junkyard/refuse areas and marijuana related facilities.

The second part of the ordinance (Section 3) eliminates setback requirements for marijuana related facilities and was prepared at the request of Assemblymember Sykes.

Setback requirements within MSB 17.60.150(B) were intended to match state standards, except setback distances from schools were increased to 1,000 feet. Additionally, the method for measuring separation distances within ordinance 16-003(SUB) varies from the state method because the state's method can be subjective and leaves room for interpretation.

The discrepancy in methods for measuring separation distances has been a source of confusion for potential marijuana facility applicants. Eliminating the duplicative setback requirements would make regulations related to marijuana related facilities more consistent and understandable, while maintaining the intended separation distances from sensitive receptors through the state licensing process.

This ordinance is compatible with the MSB Comprehensive Plan as it implements the following goals and policies:

Goal (E-3): Create an attractive environment for business investment.

Policy E3-2: Institute appropriate land use guidelines and regulations that reduce land use conflicts and protect residents and businesses.

RECOMMENDATION OF ADMINISTRATION:

Staff recommends approval of this ordinance.

Adopted: 12/15/16

MATANUSKA-SUSITNA BOROUGH
MARIJUANA ADVISORY COMMITTEE
RESOLUTION SERIAL NO. 16-03

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH MARIJUANA ADVISORY COMMITTEE ADDRESSING THE PROPOSED ORDINANCE REGARDING MSB 17.60.020(A), APPLICABILITY; AND MSB 17.60.150(B), GENERAL STANDARDS FOR MARIJUANA RELATED FACILITIES.

WHEREAS, the Matanuska-Susitna Borough Marijuana Advisory Committee (MAC) was created by Assembly Resolution Serial No. 15-007; and

WHEREAS, the purpose of the MAC is to advise the Assembly on the implementation of Ballot Measure 2; and

WHEREAS, the MAC has recommended, and the Assembly has adopted, land use regulations for marijuana related facilities; and

WHEREAS, the Assembly has requested that the MAC provide comments regarding MSB 17.60.020(A), Applicability; and

WHEREAS, the Assembly has requested that the MAC provide comments regarding MSB 17.60.150, General Standards for Marijuana Related Facilities;

NOW, THEREFORE, BE IT RESOLVED, that the MAC recommends adoption of MSB 17.60.020(A), as follows:

(A) This chapter applies in all areas of the borough [OUTSIDE] including special land use districts and residential land use districts [, UNLESS OTHERWISE PROVIDED FOR IN THIS

CHAPTER]. Where this chapter is in conflict with the conditions of a special land use district or residential land use district, the most restrictive conditions shall apply.

BE IT FURTHER RESOLVED, that the MAC recommends adoption of MSB 17.60.150(B) as follows:

(B) At the time of their establishment, marijuana related conditional uses shall meet the following requirements and not be located within:

(1) One thousand feet of school grounds;

[(2) FIVE HUNDRED FEET OF A RECREATION OR YOUTH CENTER;


(3) FIVE HUNDRED FEET OF A BUILDING IN WHICH RELIGIOUS SERVICES ARE REGULARLY CONDUCTED; OR

(4) FIVE HUNDRED FEET OF A CORRECTIONAL FACILITY.]

ADOPTED by the Marijuana Advisory Committee this 15 day of December, 2016.


SARA WILLIAMS, MAC Chair

ATTEST:


BRENDA J. HENRY, CMC, Assistant Clerk

By: Alex Strawn
Introduced: December 5, 2016
Public Hearing: December 19, 2016
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 16-43**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING APPROVAL OF AN ORDINANCE AMENDING MSB 17.60.020(A) APPLICABILITY AND MSB 17.60.150 GENERAL STANDARDS FOR MARIJUANA RELATED FACILITIES.

WHEREAS, on August 2, 2016, the Assembly adopted Ordinance Serial No. 16-003(SUB) which created permit requirements and standards for marijuana related facilities within the Borough; and

WHEREAS, assembly ordinance 16-003(SUB) placed marijuana related facilities within MSB 17.60 along with junkyards and correctional community residential centers; and

WHEREAS, after adoption of Ordinance 16-003(SUB), it was discovered that MSB 17.60 does not apply within special land use districts unless otherwise specified; and

WHEREAS, this ordinance would expand the applicability of MSB 17.60 to apply within Special Land Use Districts; and

WHEREAS, this ordinance would ensure that all areas of the borough have standards for both junkyard/refuse areas and marijuana related facilities; and

WHEREAS, setback requirements within MSB 17.60.150(B) were intended to match state standards, except setback distances from schools were increased to 1,000 feet; and

WHEREAS, the method for measuring separation distances within ordinance 16-003(SUB) varies from the state method because the state's method can be subjective and leaves room for interpretation; and

WHEREAS, the discrepancy in methods for measuring separation distances has been a source of confusion for potential marijuana facility applicants; and

WHEREAS, eliminating the duplicative setback requirements would make regulations related to marijuana related facilities more consistent and understandable, while maintaining the intended separation distances from sensitive receptors through the state licensing process; and

WHEREAS, this ordinance is compatible with the MSB Comprehensive Plan as it implements the following goals and policies:

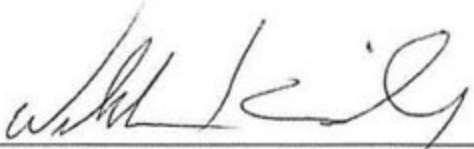
Goal (E-3): Create an attractive environment for business investment.

Policy E3-2: Institute appropriate land use guidelines and regulations that reduce land use conflicts and protect residents and businesses.; and

WHEREAS, the Planning Commission held a public hearing on this matter on December 19, 2016.

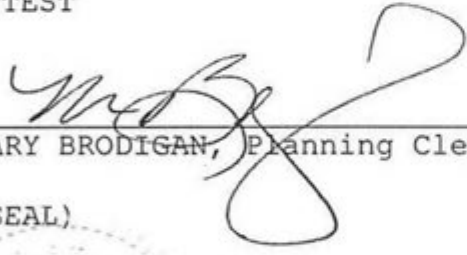
NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends an ordinance amending MSB 17.60.020(A) applicability and MSB 17.60.150 general standards for marijuana related facilities, as referred by the Assembly at their meeting on December 6, 2016.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 19th day of December, 2016.



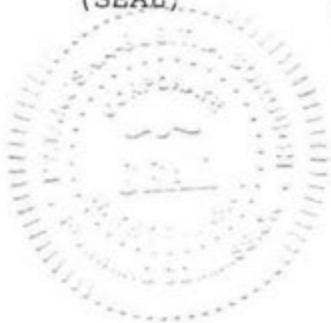
WILLIAM KENDIG, Vice-Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)



YES: *Anderson, Healy, Vague, Kendig, Adams, and*
NO: *Rauchenstein*

CODE ORDINANCE

Sponsored by:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-130**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 17.60.020(A), APPLICABILITY; AND MSB 17.60.150, GENERAL STANDARDS FOR MARIJUANA RELATED FACILITIES.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of subsection. MSB 17.60.020(A) is hereby amended as follows:

(A) This chapter applies in all areas of the borough [OUTSIDE] including special land use districts and residential land use districts[, UNLESS OTHERWISE PROVIDED FOR IN THIS CHAPTER]. Where this chapter is in conflict with the conditions of a special land use district or residential land use district, the most restrictive conditions shall apply.

Section 3. Amendment of subsection. MSB 17.60.150(B) is hereby amended as follows:

(B) At the time of their establishment, marijuana related conditional uses shall meet the following requirements and not be located within:

(1) One thousand feet of school grounds;

[(2) FIVE HUNDRED FEET OF A RECREATION OR YOUTH CENTER;

(3) FIVE HUNDRED FEET OF A BUILDING IN WHICH RELIGIOUS SERVICES ARE REGULARLY CONDUCTED; OR

(4) FIVE HUNDRED FEET OF A CORRECTIONAL FACILITY.]

Section 4. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: AMENDING MSB 8.45.010 BUILDINGS AND CONSTRUCTION;
ADOPTION OF CODES SECTION, TO REFLECT INTERNATIONAL CODES.

AGENDA OF: AUGUST 16, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator - Emergency Services	BG	
	Capital Projects Director	APB	
	Public Works Director		
	Planning and Land Use Director		
	Community Development Director		
	Finance Director	CM	
	Borough Attorney	RS	
	Borough Clerk	BSA	8-8-16

PC Reso 16-36 (2pp)
ATTACHMENT(S): Fiscal Note: YES ___ NO X
Ordinance Serial No. 16-105 (3 pp)
Current 8.45.010 (1pp)

SUMMARY STATEMENT:

The 1997 codes as currently referenced in MSB 8.45.010 were repealed September 15, 2001 by the state of Alaska for all lands within the State and replaced by the International Codes. MSB 8.45.010 has not been updated since the repeal by the State in 1997, and as such refers to code that is now more than 18 years out of date.

The International codes are a consensus type code that gets

updated every three years and by changing the codes to the state adopted codes, we stay in line with Alaska statute and the codes will be automatically updated when the state legislature makes their changes and adopts the newest international codes through the public process.

RECOMMENDATION OF ADMINISTRATION:

The administration recommends approval of the attached legislation, which will approve the proposed amendment to MSB 8.45.010 Building and Construction; Adoption of Codes.

By: Bill Gamble
Introduced: October 3, 2016
Public Hearing: October 17, 2016
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 16-36**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY APPROVAL OF AMENDMENTS TO MSB 8.45.010 BUILDINGS AND CONSTRUCTION, ADOPTION OF CODES SECTION, TO REFLECT INTERNATIONAL CODES.


WHEREAS, the 1997 codes as currently referenced in MSB 8.45.010 were repealed September 15, 2001 for all lands within the State and replaced by the International Codes; and

WHEREAS, MSB 8.45.010 has not been updated since the repeal by the State in 1997 and as such, refers to code that is now more than 18 years out of date; and

WHEREAS, The International Codes are a consensus type code that gets updated every three years and by changing the codes to the State adopted codes, MSB stays in line with Alaska statute and the codes will be automatically updated when the State legislature makes their changes and adopts the newest International codes through the public process.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends assembly approval of amendments to MSB 8.45.010 Buildings and Construction, Adoption of Codes Section, to reflect International codes.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 17th day of October, 2016.



JOHN KLAPPERICH, Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)



YES: *Klapperich, Anderson, Mealy, Vague, Kendig, Adams, and Rauchstein*
NO:

*Im16-154
OR16-105*

8.45.010 ADOPTION OF CODES.

(A) The borough adopts by reference the following codes of technical regulation for buildings and structures which are constructed, improved, or modified by the borough:

- (1) Uniform Mechanical Code, 1997 Edition (including appendices thereto);
- (2) Uniform Building Code, 1997 Edition (including appendices thereto);
- (3) Uniform Plumbing Code, 1997 Edition (including appendices thereto);
- (4) National Electrical Code, 1997 Edition (including appendices thereto); and
- (5) Uniform Fire Code, 1997 Edition (including appendices thereto).

(Ord. 99-086, § 2, 1999; Ord. 94-001AM, § 8 (part), 1994)

Im 16-154
OR 16-105

8/8/2016 10:48 AM

CODE ORDINANCE

Sponsored by:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-105**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 8.45.010 BUILDINGS AND CONSTRUCTION; ADOPTION OF CODES SECTION, TO REFLECT INTERNATIONAL CODES.

WHEREAS, the 1997 codes as currently referenced in MSB 8.45.010 were repealed September 15, 2001, by the state of Alaska for all lands within the State and replaced by the International Codes; and

WHEREAS, MSB 8.45.010 has not been updated since the repeal by the State in 1997, and as such refers to code that is now more than 18 years out of date; and

WHEREAS, the International codes are a consensus type code that gets updated every three years; and

WHEREAS, by changing the codes to the state adopted codes, we stay in line with Alaska statute and the codes will be automatically updated when the state legislature makes their changes and adopts the newest international codes through the public process.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 8.45.010 is hereby amended as follows:

(A) The borough adopts by reference the following codes for the [OF TECHNICAL] regulation of [FOR] buildings and structures which are constructed, improved, or modified by the borough:

(1) International Mechanical Code, as adopted by 13 AAC 50.023 [UNIFORM MECHANICAL CODE, 1997 EDITION (INCLUDING APPENDICES THERETO)];

(2) International Building Code, as adopted by 13 AAC 50.020 [UNIFORM BUILDING CODE, 1997 EDITION (INCLUDING APPENDICES THERETO)];

(3) Uniform Plumbing Code, as adopted by 08 AAC 63.010 [UNIFORM PLUMBING CODE, 1997 EDITION (INCLUDING APPENDICES THERETO)];

(4) National Electrical Code, as adopted by 08 AAC 70.025 [NATIONAL ELECTRICAL CODE, 1997 EDITION (INCLUDING APPENDICES THERETO)];

(5) International Fire Code, as adopted by 13 AAC 50.025 [UNIFORM FIRE CODE, 1997 EDITION (INCLUDING APPENDICES THERETO)];

(6) International Fuel and Gas Code, as adopted by 13 AAC 50.024.

Section 3. Effective date. This ordinance shall take effect

upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2018 TO FISCAL YEAR 2023

AGENDA OF: December 20, 2016

Assembly Action:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
X	Originator	<i>JM</i>	
X	Capital Projects Director	<i>JB</i>	
X	Public Works Director	<i>DD</i>	30 Nov 16
X	Planning and Land Use Director	<i>EP</i>	
X	Community Development Director	<i>Q</i>	
X	Emergency Services Director	<i>B</i>	1 Dec 16
X	Finance Director	<i>CP</i>	
X	Borough Attorney	<i>AS</i>	Form Only -
X	Borough Clerk	<i>BSA</i>	for IM

ATTACHMENT (S) : Fiscal Note: YES _____ NO X

- Resolution Serial No. 17-001 (3pp)
- Evaluation Criteria (2 pp)
- Advisory Board Resolutions (8 pp)
- Capital Improvement Program Document (82 pp)

SUMMARY STATEMENT: Each year the planning department is charged with the development of a six-year Capital Improvement Program

projects. A CIP is a multi-year planning instrument that drives the evaluation and identification of capital infrastructure projects in need of renovation, repair, and/or construction.

This annual process combines input from community councils, borough advisory boards, cities, mayor and assembly members, staff, and the general public to identify capital projects over \$50,000 that are needed or wanted within the borough. General maintenance projects are not eligible. The final CIP document is provided to assembly members, legislators, federal delegations, and is often used as a basis for grant funding.

Projects are first assessed by staff review teams against a total of 11 weighted criteria. Projects addressing safety concerns and/or legal mandates were routinely given higher scores. Numerical scores are computed for each project, which in some cases resulted in ties. The top ten projects in each category comprised the priority list; any remaining projects were listed alphabetically in a needs list.

The individual project lists which fell within the purview of a borough board were then forwarded to that board, which may have made changes to the project order in those lists. The document before the commission contains any changes made by the Port Commission, Aviation Advisory Board, and Transportation Advisory Board.

The final step prior to presentation to the assembly is planning commission review, which took place at the September 19, 2015 regular meeting. The planning commission recommends approval of the FY 2018-2023 Capital Improvement Program to the assembly.

On October 4, 2016, Borough voters passed a recreational bond which removed three items off the priority list in the Recreational Facilities section, as funding is now available for those projects. Swimming pool renovations, Brett Memorial Ice Arena Renovations, and the Parks and Recreational Maintenance Shop are no longer in the document.

Special Note: *State funding for CIP projects has not been forthcoming for the last two years, and it appears this trend will continue. The process used to create the annual program is labor and time intensive. The Long Range Planning Division is currently understaffed by two planners, one of which would be responsible for the CIP. Given the state's financial situation and the staffing level, the Borough Manager has instructed the planning department not to engage in an update for the FY 2019 - 2024 year plan. Should the Borough Assembly need to reference a CIP, the FY 2018-2023 document could be used.*

**MSB Capital Improvement Program (CIP)
FY 2018 - 2023 Evaluation Criteria**

Weight	Criteria	Possible Scores			
		0	1	2	3
X 5	Public Health and Safety	Project has no impact on existing public health and/or safety status	Project addresses minor public health and/or safety issue, but is not an urgent, continual need or hazard	Project increases public health and/or safety but is not an urgent, continual need or hazard	Project addresses an immediate recognized safety hazard, public health and/or safety need
X 5	Mandates or Other Legal Requirements	Project is not mandated or otherwise required by court order, judgment, or governmental agreements	Project addresses anticipated mandates, other legal requirements, or governmental agreements	Project addresses an imminent government mandate, grant requirement, court order or judgment or is required as part of a governmental agreement	Project is due to government mandates, grants, court orders and/or judgments; or is required as part of governmental agreements
X 3	Relationship to Other Projects	Project is not related to other Borough or CIP projects	Project is associated with other Borough or CIP projects but not essential to their completion	Project is linked to other Borough or CIP projects currently underway and public dollars will be maximized by combining projects	Project is linked to other CIP projects currently underway and is essential to their completion
X 3	Extent of Benefit (consider traffic volumes when applicable)	Some public benefit but the extent is difficult to determine or relatively minor in nature	Project will benefit only a small percentage of citizens or particular neighborhood or area	The project will have a significant use and/or benefit for one particular group of users	A significant part of the Borough's population will directly use and benefit from the project
X 2	Consistency with Adopted Community Goals and Plans	Project is not part of any local, state or federal plan and does nothing to advance the Borough Assembly's priorities	Project is consistent with an approved local, state or federal plan but does nothing to advance the Borough Assembly's priorities	Project is consistent with more than one approved local, state or federal plan but does little to advance the Borough Assembly's priorities	Project is a primary goal in an approved local, state or federal plan and/or advances the Borough Assembly's priorities
X 2	Funding Status	Project cost has not been identified and no funds have been allocated	Project cost had been identified and/or is identified on another governmental priority list	Project has already received partial funding and is underway	Proposed project is the last phase of the project which requires funding
X2	Project Feasibility (aside from funding)	Project not ready to proceed due to obstacles (land ownership, legal issues, easements, etc.)	Project is not entirely ready to proceed	Project is ready to proceed, no obstacles such as (land acquisition or easements, approvals required, etc.) exist	Project is already in progress
X 2	Operational Budget Impact	Project would significantly increase debt service, payments, personnel or other operating costs or decrease revenues	Project will slightly impact Borough's operating budget (minimal maintenance or personnel) but impact will not require new equipment or staff	Project has a neutral budget impact - neither increases or decreases debt service, personnel or other operating costs or revenues	Project will decrease debt service, personnel or other operating costs or increase revenues

IM17-001
RS17-001

**MSB Capital Improvement Program (CIP)
FY 2018 - 2023 Evaluation Criteria**

Weight	Criteria	Possible Scores			
		0	1	2	3
X 1	Supports Economic Development		Project will have no impact on capital investment, the tax base, valuation, or job opportunities	Project will directly result in one of the following: capital investment, increased tax base, increased valuation, or improved job opportunities	Project will directly result in more than one of the following: capital investment, increased tax base, increased valuation, or improved job opportunities
X 1	Attracts Non-Borough Funds	Project is not expected to stimulate outside investment or prospects are unclear	Project is likely to stimulate future funding from outside sources but can't identify specific investments at this time	Funding sources for at least 20% of the project cost are likely but have not been secured	Project has outside funding sources totaling 20% or more of the project cost which are secured and documents
X 1	Environmental Quality	Project will have a negative effect on the environmental quality of the Borough	Project will not affect the environmental quality of the Borough	Project will improve the condition of the environment	Project will enhance environment and provide benefits not already in place

IM17-001
RS17-001

**MATANUSKA-SUSITNA BOROUGH
AVIATION ADVISORY BOARD
RESOLUTION SERIAL NO. 16-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AVIATION ADVISORY BOARD RECOMMENDING PRIORITY AVIATION PROJECTS TO BE INCLUDED IN THE MATANUSKA-SUSITNA BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2018 - 2023.

WHEREAS, the Aviation Advisory Board reviewed the projects nominated for inclusion in the FY 2016 - 2021 Capital Improvement Program; and

WHEREAS, the Aviation Advisory Board recognizes the importance of long range planning for development; and

WHEREAS, the aviation projects address a well documented need and are supported by the Borough's Aviation Plan; and

WHEREAS, improved aviation facilities and improvements will support diversified economic development which benefits the entire Matanuska-Susitna Borough; and

WHEREAS, staff reviewed the projects against the evaluation criteria established for all nominations to the Capital Improvement Program to create a prioritized list; and

WHEREAS, the Aviation Advisory Board reviewed the prioritized list of nominations for inclusion in the Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Aviation Advisory Board respectfully recommends that the following projects be included as the top ten Aviation projects in the FY 2018-2023 Capital Improvement Program:

1. Big Lake Airport - Two-Bay Equipment Building and Front End Loader
2. Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage & Fencing
3. Talkeetna Airport - New Helicopter Pad and Parking

IM17-001
RS17-001

4. Willow Airport - Senior Center Access Road Relocation
5. Willow Airport - Install Automated Weather Observation System
6. Willow Airport - Highway Crossing Improvements
7. Wasilla Airport - Runway 3/21 Extension - Phase 1
8. Willow Airport - Helicopter Pad and Parking
9. Willow Airport - Public Float Plane Dock
10. Willow Airport - Taxiway and Apron Surface Hardening; and

BE IT FURTHER RESOLVED, the following projects in the FY 2018 - 2022 Capital Improvement Program as the Aviation Needs List:

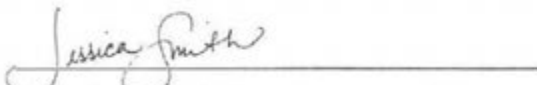
1. Big Lake Airport - Install New Lighting System
2. Goose Bay Airport - Security Fencing
3. Talkeetna Airport - New Aprons at North End
4. Talkeetna Airport - Lease Lot Development
5. Willow Airport - Apron Space for Tie-Downs at South End

ADOPTED by the Matanuska-Susitna Borough Aviation Advisory Board on this 7th day of July, 2016.



Archie Giddings, CHAIRMAN

ATTEST:



Jessica Smith, Planner II
Staff Support

**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION RESOLUTION SERIAL NO. 16-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PORT COMMISSION RECOMMENDING PRIORITY PORT MACKENZIE PROJECTS TO BE INCLUDED IN THE MATANUSKA-SUSITNA BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2017 - 2022

WHEREAS, the Port Commission reviewed the Port MacKenzie projects nominated for inclusion in the FY 2017 - 2022 Capital Improvement Program; and

WHEREAS, the Port Commission recognizes the importance of long range planning for development; and

WHEREAS, the Port projects address a well documented need and are supported by the Borough's Port MacKenzie Master Plan; and

WHEREAS, improved Port facilities and improvements will support diversified economic development which will benefit the entire Matanuska-Susitna Borough; and


WHEREAS, staff reviewed the projects against the evaluation criteria established for all nominations to the Capital Improvement Program to create a prioritized list; and

WHEREAS, the Port Commission reviewed the prioritized list of nominations for inclusion in the Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Port Commission respectfully recommends the following projects be included as the prioritized Port projects in the FY 2017-2022 Capital Improvement Program:

1. Deep-Draft Dock Pile Sleeve Protection
2. Port MacKenzie Erosion Control
3. Natural Gas Line to Port
4. Lu Young Lane Paving
5. Port MacKenzie Material Handling Corridor
6. Port MacKenzie Deep-Draft Dock Expansion
7. MacKenzie South Access Road
8. Port MacKenzie Emergency Management Center
9. Port MacKenzie Heavy Industrial Fire Suppression Study
10. Illumination of Port MacKenzie Road System
11. Lake Lorraine Loop Road
12. Port MacKenzie Frontage Roads

ADOPTED by the Matanuska-Susitna Borough Port Commission on this
15th day of August, 2016.



STEVEN BORELL, CHAIRMAN

ATTEST:



THERESE DOLAN, SECRETARY

**MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD
RESOLUTION SERIAL NO. 16-03**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING PRIORITY PROJECTS FOR THE NATIONAL HIGHWAY SYSTEM, TRANSPORTATION PLANNING, ALASKA HIGHWAY SYSTEM, COMMUNITY TRANSPORTATION PROGRAM, AND TRANSIT IN THE BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2018 - 2023.

WHEREAS, the Transportation Advisory Board ("TAB") reviewed the projects nominated for inclusion in the FY 2018 - 2023 Capital Improvement Program; and

WHEREAS, the TAB recognizes the importance of long range planning for development in the Matanuska-Susitna Borough ("Borough"); and

WHEREAS, the projects nominated in the National Highway System, Transportation Planning, Alaska Highway System, Community Transportation Program, the Community Transportation Rail, and Transit sections address transportation requirements of the Borough to meet the needs of a growing populace and business community; and

WHEREAS, staff reviewed the projects against the evaluation criteria established for all nominations to the Capital Improvement Program to create a prioritized list; and

WHEREAS, the TAB reviewed the prioritized list of nominations for inclusion in the Capital Improvement Program.

Jm17-001
RS17-001


NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board respectfully recommends the prioritized list of transportation-related projects as identified in Attachment A for inclusion in the FY 2018-2023 Capital Improvement Program.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board on this 22 day of June, 2016.



David Lundin, CHAIR

ATTEST:



Jessica Smith, Transportation Planner
Staff Support

IM17-001
RS17-001

MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD
RESOLUTION 16-03

ATTACHMENT A
PRIORITIZED LIST

2018 - 2023 Capital Improvement Program

National Highway System

1. Glenn Highway - Erosion at MP 49
2. Tie - Parks Highway - Lucus Road to Big Lake Improvements - MP 43.5-52.3
Tie - Knik-Goose Bay Road Reconstruction, 4 Lane - MP .3-6.8, Centaur to Vine
3. Glenn Highway - Erosion Protection - MP 66.6-92
4. Glenn Highway - Rehabilitation - King River to Cascade - MP 66.5-92.
5. Knik-Goose Bay Road Reconstruction, 4 Lane - Vine to Settler's Bay
6. Glenn Highway - Parks to Arctic Renovation, 4 Lane - MP 34-42
7. Palmer-Wasilla Highway Eastern Terminus
8. Palmer-Wasilla Highway Center Turn Lane Widening
9. Glenn Highway - Moose Creek Canyon Reconstruction - MP 53-56
10. Parks Highway Wasilla Alternative Corridor - Advance ROW Acquisition

Transportation Planning Projects

1. Tie - Big Lake Community Impact Assessment - Port to Parks Route, Phase 2, EIS
Tie - Port to Parks Highway at Houston
2. Parks Highway - Willow Bypass Study
3. Commuter Rail Corridor and Station Pre-Development Planning

IM17-001
RS17-001

4. Inter-Governmental Comprehensive Inter-Modal Transportation Plan

Alaska Highway System

1. Big Lake Intersection Improvements
2. Point MacKenzie Road Upgrade - Knik-Goose Bay to Burma Road

Community Transportation Program

1. MSB School Access Transportation Bond - 2013
2. Seward Meridian Parkway Extension North - Phase 2
3. MSB Substandard Road Improvements
4. Museum Drive Extension (Parks Highway Connector)
5. Fish Passage
6. South Trunk Road Extension - Phase 1
7. South Trunk Road Extension - Phase 2
8. Seldon Road Extension - Phase 2
9. Wasilla-Fishhook Road - Main Street One-Way Couplet
10. Seldon/Bogard/Grumman Intersection Improvements

Community Transportation Rail Project

1. Port MacKenzie Rail Extension

Transit Projects

1. Replacement Share-A-Ride Vans for Mat-Su
2. Old and New Glenn Highway Intersection Park and Ride Facility
3. Meadow Lakes Community Mascot Stops
4. Regional Transit Maintenance Center
5. Regional Transit Dispatch & Scheduling Center

IM17-001
RS17-001

Matanuska-Susitna Borough Capital Improvement Program FY 2018-2023 Assembly Draft



Fronteras Spanish Immersion Charter School

Table of Contents

Executive Summary.....	1
Transportation	3
National Highway System.....	3
Transportation Planning.....	8
Alaska Highway System	10
Community Transportation	11
Transit.....	25
Aviation.....	27
Emergency Services	31
Equipment	31
Facilities	38
General Public Facilities	46
Parks, Recreation, and Trails.....	48
Recreational Facilities.....	48
Highway Separated Trails	53
Recreational Trails	58
Port MacKenzie	62
Water Resources	66
MSB School District.....	70
Index.....	74

Readers seeking a specific project are directed to the Index beginning on page 74.

Executive Summary

PURPOSE AND BENEFITS

A Capital Improvement Program (CIP) is a multi-year planning instrument that drives the evaluation and identification of capital infrastructure projects in need of renovation, repair, and/or construction. The purpose of a CIP is to forecast a municipalities' capital needs over a short term period to allow for adequate planning, acquisition of funds, and project execution. This process relies on communities, staff, and policy makers to identify and forecast capital needs through a public process. Plans typically range from four to six years; the Matanuska-Susitna Borough (Borough) has selected a six year planning window.

The Borough Planning Department is tasked with the "development of capital improvement plans" in Borough code (MSB 2.36.020A3). The specifics of the CIP are described in MSB 3.04.060. The Borough's long range goal is to provide a mapping component to the program. Planning, Capital Projects and Geographic Information System (GIS) staff are working together to accomplish this task of combining the CIP with spatial data which will increase transparency in government, provide better accessibility of the information to the public, and utilize existing GIS data to provide more information about each project contained in the plan.

PROCESS

The first step in the FY 2018-2023 process was to provide project lists to Borough departments and community councils. Some projects were removed, and some new projects were added. All of the projects were then reviewed for appropriateness, the master spreadsheet was updated, review panels were convened for each section if there were new nominations, and draft priority lists were submitted to the Transportation Advisory Board, Parks, Recreation and Trails Board, Aviation Advisory Board, Port Commission and Planning Commission for their input, and submission of the final document to the Borough Assembly for approval. The Parks, Recreation and Trails Board were unable to establish a quorum in June and July and therefore could not review the nominations. They did however, review them last year and there are minimal changes to those lists.

The review criterion was a weighted numerical matrix of 11 factors ranging from health and safety to economic development. In some instances projects in the same category scored the same total, creating a tie. Those ties are noted in this report.

The review criteria exist to create an objective layer of evaluation, but the citizen advisors who serve as volunteers on the Borough's advisory boards are in a position to provide relevant data about the nominations not available to staff. In some cases the advisory boards, after substantial debate, re-ranked the priority of nominations to reflect that knowledge. This added another "truthing" layer to the entire process.

FUNDING SOURCES

A variety of funding mechanisms are used to accomplish projects in the CIP. These include State grants, general revenue and federally funded programs, general obligation bonds, Borough funds, and private funding sources. Another benefit of the CIP is an identified, public vetting process which most funders typically require. Federal funding has been crucial to the development of local, state and federal roads in the Borough over the past several years, but has been declining of late. The State of Alaska's current budget situation makes state funding highly unlikely for the foreseeable future.

PROJECTS

There are a total of 219 projects contained in the FY 2018-2023 CIP. These projects are public in nature, over a \$50,000 threshold, not in conflict with an established process (such as siting schools), and generally construct, modify, replace, or plan an activity. Nominations were accepted from cities, community councils, staff members, advisory boards, and a few members of the general public.

Due to the six-year window of the program, it is necessary to set a maximum of ten (10) priority projects in each category. The priority list may change from year to year based on new information, funding sources, or a change in policy direction. Some categories had more than ten project nominations; in those instances, a needs list of the remaining projects was created to show the perceived total needs in the Borough.

The main portion of the document contains further information about all projects including a brief description, a specific Borough CIP identification number, the project nominator (who nominated the project), and funding needed, if known. Not all projects have a specific dollar amount attached at the CIP phase. In many cases, costs are one of the first stages of project development and will be developed as the project moves toward completion.

National Highway System

Road Classification Information

In order to organize projects and make valid comparisons, the Capital Improvement Program uses generally accepted road classifications. Basic to this process is the recognition that roads, streets, and trails do not exist independently; rather, transportation moves people through a network of roads. Functional classification is the "process by which streets and highways are grouped into classes, or systems, according to the character of service they are intended to provide." In basic terms, a road can be functionally classified as:

Arterial: These roads provide mobility so traffic can move from one place to another quickly and safely. These are major roads in the community.

Collector: These roads link arterials and local roads, and perform some duties of each.

Local: These roads provide access to homes, businesses, and other property.

Priority Projects

1. Tie - Knik-Goose Bay Road Reconstruction, 4 Lane - MP .3-6.8, Centaur to Vine (CIP #54)
Tie - Parks Highway - Lucus Road to Big Lake Improvements - MP 43.5-52.3 (CIP #55)
2. Glenn Highway - Erosion Protection - MP 66.6-92 (CIP #120)
3. Glenn Highway - Rehabilitation - King River to Cascade - MP 66.5-92 (CIP #12)
4. Knik-Goose Bay Road Reconstruction, 4 Lane - Vine to Settler's Bay (CIP #19)
5. Glenn Highway - Parks to Arctic Renovation, 4 Lane - MP 34-42 (CIP #10)
6. Palmer-Wasilla Highway Eastern Terminus (CIP #52)
7. Palmer-Wasilla Highway Center Turn Lane Widening (CIP #155)
8. Glenn Highway - Moose Creek Canyon Reconstruction - MP 53-56 (CIP #13)
9. Parks Highway Wasilla Alternative Corridor - Advance ROW Acquisition (CIP #8)

Project Descriptions

1. Tie - Knik-Goose Bay Road Reconstruction, 4 Lane - MP .3-6.8, Centaur to Vine
(STIP #24596; CIP ID #54)

Nominators: State of Alaska, MSB Capital Projects, Point MacKenzie Community Council

The project anticipates a four lane, divided highway upgrade of Knik-Goose Bay Road from MP .3, Centaur Avenue to MP 6.8, Vine Road, which will handle increasing residential, commercial, and industrial traffic loads. The road is currently classified as a Traffic Safety Corridor by the State with the highest fatal and major injury accident rate in the Borough. The scope of work includes separated bike/pedestrian facilities, safety engineering strategies, such as rumble strips, and reducing and combining access points that are determined to be the most effective at reducing crashes. Construction is anticipated in 2019.

Funding Needed: \$108 Million

1. Tie - Parks Highway - Lucus Road to Big Lake Improvements - MP 43.5-52.3
(STIP #111961; CIP ID #55)

Nominator: State of Alaska

This project will widen the Parks Highway to four lanes with attendant traffic and safety improvements between Wasilla and the Big Lake Cutoff. Bridge No. 1922, the Wasilla Railroad Crossing, is included in the project. This road corridor has been designated a Traffic Safety Corridor by the State due to the high number of accidents and fatalities. In addition to heavy local traffic, the Parks Highway is the primary road connection between Anchorage and Fairbanks, and handles a considerable amount of commercial truck traffic. The design and right-of-way were funded in FY12, with construction dollars slated for FY14, FY15, and FY16. The project has three phases: 1) Lucus Road to Church Road (under construction in 2014), 2) Church Road to Pittman Road, and 3) Pittman Road to Big Lake Road. Total project cost is \$167,889,600.

Funding Needed: \$95.9 Million

2. Glenn Highway - Erosion Protection - MP 66.6-92
(STIP 28089; CIP ID #120)

Nominator: MSB Capital Projects

There are six locations along the Glenn Highway between Sutton and Chickaloon where the road is susceptible to erosion and failure under normal flow conditions in the braided sections of the Matanuska River. This major highway corridor serves local, State, national, and international transport of people and goods. It is the main link between Alaska's largest community, Anchorage, and the lower 48 states, and Canada. Failure of the roadway would cause serious injury or death to anyone present when the road embankment fails. Economically, a road failure would close the road and cut off this important surface transportation link, which carries freight to and from Southcentral Alaska. Socially, a closure of the Glenn Highway would isolate residents of Sutton, Chickaloon, Glacier View, and beyond from the business centers, and where many of them work, shop, purchase food, attend school, etc. Reconstruction or rehabilitation is part of the STIP program for several segments of the Glenn Highway, which encompasses these spots, including Bridge No. 545 over the Chickaloon River.

Funding Needed: \$11.8 Million

3. Glenn Highway - Rehabilitation - King River to Cascade - MP 66.5-92
(STIP # 28089, #29930, #29931, #30396; CIP ID #12)

Nominator: State of Alaska

This project combines two previous projects on the Glenn Highway to preserve and extend the service life of the highway, enhance safety, and evaluate the need for climbing lanes and passing lanes. The major realignments will be near Fish Lake Road (MP 72) and the Chickaloon River (MP 78). The project includes enhancements to Long Lake Wayside, and includes Bridge No. 0546 Purinton Creek. Thousands of travelers use the Glenn Highway as one of the primary routes into Alaska; numerous Borough residents use the road daily. As an interstate road the Glenn Highway is also crucial to interstate commerce. The project is included in the State and Borough's Long Range Plans. Current State funding shows right-of-way acquisition beginning in FY14, and construction after FY15.

Funding Needed: \$58.5 Million

4. Knik-Goose Bay Road Reconstruction, 4 Lane - Vine to Settler's Bay

(STIP #23616; CIP ID #19)

Nominators: State of Alaska, Pt. MacKenzie Community Council

The project anticipates a four lane, divided highway upgrade of Knik-Goose Bay Road from mile 6.8, Vine Road to Settler's Bay Road which will handle increasing residential, commercial, and industrial traffic loads. The road is currently classified as a Traffic Safety Corridor by the State with the highest fatal and major injury accident rate in the Borough. All residents of the Knik/Fairview/Point MacKenzie communities, employees commuting from Wasilla to Port MacKenzie and commercial truck traffic will benefit from the improvements. Construction anticipated in August 2017

Funding Needed: \$35 Million

5. Glenn Highway - Parks to Arctic Renovation, 4 Lane - MP 34-42

(STIP #11959; CIP ID #10)

Nominator: State of Alaska

Thousands of travelers use this major highway to commute to work and for local traffic and are plagued with extremely long turning movements particularly during the rush hours. Reconstruct roadway to four lanes, including pathways and shoulders. Accommodate turning movements and add traffic safety, and intersecting improvements as necessary (may be developed in phases). Project design and Right of Way acquisition are underway, with construction slated for 2016. The project is part of the State and Borough Long Range Transportation Plans. Project design and Right of Way acquisition are underway, with construction slated for 2018.

Funding Needed: \$52.4 Million

6. Palmer-Wasilla Highway Eastern Terminus

(STIP Needs List #11959; CIP ID #52)

Nominator: State of Alaska

This project advances "Alternative B" approved by a Palmer Community Committee, Palmer City Council, ADOT&PF, and the Borough Assembly to mitigate the Palmer-Wasilla Highway/Evergreen Street and Dogwood Avenue traffic congestion issue. The project will upgrade the east end of the Palmer-Wasilla Highway from Hemmer Road to the Glenn Highway. The Borough and City of Palmer Long Range Transportation Plans, and the Official Streets and Highways Plans support this project.

Funding Needed: \$13.2 Million

7. Palmer-Wasilla Highway Center Turn Lane Widening

(CIP ID #155)

Nominator: State of Alaska/MSB

The project will construct two-way left turn lanes the length of the Palmer-Wasilla Highway from Hemmer Road to the current 4-lane section on the west end in order to address the continued conflicts on the roadway due to the number of motorists on the roadway and turning movements. In 2010, there

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were nearly 15,000 average annual daily traffic counts at the intersection of Hemmer Road, and at the intersection of Seward Meridian the average annual daily traffic count was 13,549. All these people will benefit by the extended dual turn lane down the length of the highway. The project is estimated to be completed in FY20.

Funding Needed: \$11 Million

8. Glenn Highway - Moose Creek Canyon Reconstruction - MP 53-56

(STIP #2320; CIP ID #13)

Nominator: State of Alaska

The reconstruction of the Glenn Highway from MP 53 to MP 56 down the Moose Creek hill will straighten a horizontal curve and includes improvements to Bridge No. 0541 at Moose Creek. The Glenn Highway is an interstate roadway and crucial to interstate commerce. Thousands of travelers use the road on a daily basis. The project is included in the State's Long Range Plan. The State DOT estimated design funding in FY12, right-of-way acquisition in FY14, and construction after FY15. The design is underway. Total project cost is \$43 Million.

Funding Needed: \$41 Million

9. Parks Highway Wasilla Alternative Corridor - Advance ROW Acquisition

(STIP Needs List #19665; CIP ID #8)

Assembly Priority - Nominator: MSB Capital Projects

The Parks Highway Alternative Corridor (PHAC, also known as the Wasilla Bypass,) was developed to investigate options for a bypass of the greater Wasilla area in order to relieve congestion on the Parks Highway and to avoid future expansion of the highway (six lanes minimum and costing over \$500 million) which would have significant economic and aesthetic impacts. Traffic forecasts indicate that by the year 2035 congestion on the Parks Highway between Seward Meridian Parkway and Church Road will reach levels approaching gridlock in the peak hours unless additional capacity is added for east-west traffic movements. The existing east-west arterials (Palmer-Wasilla Highway, Seldon-Bogard Road) are burdened by past land use decisions that make it difficult for the arterials to function efficiently as alternative corridors. As a result, a new east-west, controlled-access route is a critical priority if leaders wish to ensure future economic prosperity in the Mat-Su. DOT&PF has worked with the Mat-Su Borough and the City of Wasilla over the past few years to determine whether it was still possible to establish an alternative corridor. There is an approved preferred alignment identified in the Parks Highway Alternative Corridor Conceptual Planning Report. The PHAC is to be developed in Phases using State funds. The most critical Phase is preservation of the proposed corridor before development pressures result in sub-division of lands within the alignment. The Project is amenable to development in phases in order to make it more affordable. Advance acquisition of Right-of-Way is critical to preservation of the corridor alignment. Preliminary cost estimates for total right-of-way acquisition are \$25 million over multiple years.

Funding Needed: \$10 Million

10. Interchange for Port MacKenzie Access (Knik Arm Crossing)

(STIP #20256 and #20255; CIP ID #57)

Nominators: Administration

The Knik Arm Crossing will provide a more direct, alternate route from the MSB (Point/Port MacKenzie and beyond) to Anchorage and stimulate growth in the lower MSB. Current developments in the MSB, including Port MacKenzie, Pt. MacKenzie Rail Extension, South Big Lake Road Rail Extension, several new town sites, and the State's "Road to Resources" endeavors will benefit from the Crossing. Socioeconomic studies performed for the MSB indicate that this area will experience

significant growth, and investment in infrastructure to support that growth should begin now in order to avoid costly highway expansion as is currently being experienced on the Knik Goose Bay Road and Parks Highway corridors. Traffic generated from growth in the Port Mackenzie district will require safe and efficient access to the Knik Arm Crossing (southbound) and Point Mackenzie Road (northbound). Trucks entering traffic are slow moving and require dedicated lanes in order to safely merge into free flowing traffic. A grade separated interchange, consisting of a short bridge over the main roadway with ramp access to and from the port, will provide for the safe and efficient transition of Port traffic onto the main roadway. Right of way sufficient for future interchange access to the Port Mackenzie District has already been secured by the Knik Arm Crossing project.

Funding Needed \$13 Million

Transportation Planning

Priority Projects

1. Tie - Big Lake Community Impact Assessment - Port to Parks Route, Phase 2, EIS (CIP #160)
Tie - Port to Parks Highway at Houston (CIP #253)
2. Parks Highway - Willow Bypass Study (CIP #9)
3. Commuter Rail Corridor and Station Pre-Development Planning (CIP ID #299)
4. Inter-Governmental Comprehensive Inter-Modal Transportation Plan (CIP #156)

Project Descriptions

1. Tie - Big Lake Community Impact Assessment - Port to Parks Route, Phase 2 EIS (CIP ID #160)

Nominator: Big Lake Community Council

The Big Lake Comprehensive Plan identified the desire to have the major traffic corridor/route from Point MacKenzie to the Parks Highway routed around the town center of Big Lake. The Community of Big Lake successfully lobbied the State of Alaska to fund a Community Impact Study. The scope of work for the contract called for the identification of three routes and a subsequent community impact assessment of each route, specifically for the impact to the Big Lake town center area identified in the Big Lake Comprehensive Plan. The Community Council nominates this project to help ensure decision makers are aware of the study, the need for continued planning, and for future funding. Phase II of the Big Lake CIA would work toward route selection and the completion of an EIS in order to meet the requirements for federal funding as this road is intended to be a highway.

Funding Needed: TBD

1. Tie - Port to Parks Highway at Houston (CIP ID #253)

Nominator: Beth Fread

The "Port to Parks" road route, from Port MacKenzie to Houston near the new rail head, will support commercial and commuter traffic between Fairbanks, and the northern and western parts of the Borough. This route will provide for less congested, safer, and lower-cost maintenance requirements along the Glenn and Parks Highways between Anchorage, the Big Lake Road/Houston/Parks Highway junction, and to Palmer by re-routing traffic. The project is related to numerous other projects including the Knik Arm Crossing, the Big Lake Road Realignment, the Point MacKenzie Townsite, the Port MacKenzie Railroad Extension, and the State's "Roads to Resources" projects. Although funding for the route will need to be determined, cost savings for the project in the form of existing environmental analyses, drainage studies, and structural requirements are identified in the railroad extension project. Additionally, many potential court battles have had the precedent set for the success of developing along this route. As an alternate to the Parks Highway, federal transportation funding, drainage upgrade grants, fish and wildlife enhancement grants, and State transportation and public facilities funds should also be available for the project. Finally, the City of Houston has delivered a resolution in support of this

route, while 75% of the groups participating in a Big Lake Community Impact Assessment (CIP #160) determined that an alternate route outside the Big Lake area should be selected.

Funding Needed: TBD

2. Parks Highway - Willow Bypass Study

(CIP ID #9)

Nominator: Willow Area Civic Organization

The goal of the Highway Bypass Study is to identify at least two north/south routes that could be constructed as a bypass highway around the community of Willow. By initiating the study now, and reserving available public lands, it is possible to communicate thoroughly with prospective neighbors on the routes. The goal is to avoid the risk of a sole option of a 1,000 foot expansion of the Parks Highway through the middle of the community. Trails are encouraged to get from place to place in the downtown core which would no longer be possible with a four-lane road, median, and frontage roads. Willow has numerous recreational and scenic opportunities within a short distance of the town center. Planning and identification of corridors could be accomplished within a year of receiving funding.

Funding Needed: \$250,000

3. Commuter Rail Corridor and Station Pre-Development Planning

(CIP ID #299)

Nominator LaMarr Anderson

This project will generate a multi-agency coordinated plan for an Anchorage-MatSu Borough commuter rail corridor. The plan will combine elements of all pertinent plans with an anticipated outcome of identifying optimal locations for commuter rail depots along an Anchorage-Mat-Su rail corridor, exploring viable partnership options with private and public land owners at these optimal locations, and development of a recommended phasing strategy for establishing site control and suggested timing of capital construction. The City of Wasilla's recent land acquisition for placement of an intermodal transit station and the federal FAST ACT, which could provide new funding opportunities, make this project timely now. The project will 1) define a memorandum of understand/agreement between decision-makers, creating a sustainable transportation planning partnership between commuter rail stakeholders; 2) define the scope of a potential south-central Alaska commuter rail corridor plan, and 3) develop and implement the resulting plan.

Funding Needed: Unknown

4. Inter-Governmental Comprehensive Inter-Modal Transportation Plan

(CIP ID #156)

Nominator: Knik Tribal Council

The project proposes to develop an Inter-modal, Inter-governmental Comprehensive Transportation Plan between the Knik Tribe, the Borough, the City of Wasilla, and MASCOT. The purpose of such a plan is to help ensure the Borough's transportation system is capable of handling expected growth in the Borough, and the transportation plans are coordinated to maximize the combined resources of each organization. Each organization's transportation plan identifies similar goals. Specific transportation improvements can be summarized in five common topical areas: roadways, railways, public transit, port development, and the recreational transportation system. The goal of this plan is to provide better and more economic transportation improvements to accommodate feasible economic development, and provide safe and efficient transportation services. This planning process will primarily affect the population within the City of Wasilla boundary, adjoining transportation infrastructure and collector routes. The end product from this plan will be included in the MSB Long Range Transportation Update.

Funding Needed: \$2 Million

Alaska Highway System

Priority Projects

1. Big Lake Intersection Improvements (CIP #23)
2. Point MacKenzie Road Upgrade - Knik-Goose Bay to Burma Road (CIP #33)

Project Descriptions

1. Big Lake Intersection Improvements

(STIP #23233; CIP ID #23)

Road Class: Minor Arterial

Nominator: Big Lake Community Council

Two intersections in the downtown Big Lake area and a left turn lane at Hollywood and Big Lake Road were a part of the 2011 MSB Road Bond Package. The community council nominates this project upon the recommendation of Rep. Neumann in case of a funding shortfall. Construction of a large roundabout accessible from four roads is anticipated to begin in summer, 2016.

Funding Needed: \$2 Million

2. Point MacKenzie Road Upgrade - Knik-Goose Bay to Burma Road

(CIP ID #33)

Road Class: Major Collector

Nominator: Point MacKenzie Community Council

This seven and one-half mile stretch of road from Knik-Goose Bay to Burma Road is degraded from heavy construction traffic, and is rapidly becoming more dangerous due to increasing traffic loads with the development of Goose Creek Correctional Facility and traveling liquid natural gas trucks. Rebuilding the road bed, expanding the shoulders, and resurfacing are necessary. All residents, visitors, and employees traveling to and from the industrial and commercial development along this corridor will benefit. The project is supported by the Point MacKenzie and Big Lake Comprehensive Plans.

Funding Needed: TBD

Community Transportation Program

Priority Projects

1. MSB School Access Transportation Bond - 2013 (CIP #216)
2. Seward Meridian Parkway Extension North - Phase 2 (CIP #51)
3. MSB Substandard Road Improvements (CIP #38)
4. Museum Drive Extension (Parks Highway Connector) (CIP #261)
5. Fish Passage (CIP #235)
6. South Trunk Road Extension – Phase 1 (CIP #53)
7. South Trunk Road Extension – Phase 2 (CIP #218)
8. Seldon Road Extension - Phase 2 (CIP #42)
9. Wasilla-Fishhook Road - Main Street One-Way Couplet (CIP #32)
10. Seldon/Bogard/Grumman Intersection Improvements (CIP #300)

Project Descriptions

1. MSB School Access Transportation Bond - 2013

(CIP ID #216)

Nominator: MSB Capital Projects

The 2013 MSB Transportation School Access bond package contains road and safety upgrades such as the Clay-Chapman/Knik Knack Mud Shack Road, Lucille Street and Pathway Upgrade, South Trunk Road Extension and Bridges, Trunk Road Connector. The package also includes two intersection improvement projects: Seward Meridian Parkway at Cottonwood Creek Elementary School and the Vine Road/Hollywood Road intersection at Knik Elementary and Goose Bay Elementary. The Clay-Chapman/Knik Knack Mud Shack Road match for \$1,600,000 was provided by the State Legislature in Fiscal Year 2015. A \$14,590,000 match is required to complete this bond package.

Funding Needed: \$14.6 Million

2. Seward Meridian Parkway Extension North - Phase 2

(STIP #2481; CIP ID #51)

Road Type: Major Arterial

Nominator: MSB Capital Project

Seward Meridian Parkway is one of only two north-south arterial corridors in the Borough's transportation network. The project will upgrade the current two-lane road with no shoulder to a four-lane road with shoulders, a separated path, a bridge over Cottonwood Creek, and safety improvements

at intersections extending from the Parks Highway to Seldon Road. Phase 1, the Parks to Palmer-Wasilla Highway is complete, and Phase 2 will extend from the Palmer-Wasilla Highway to Seldon Road. With the construction of Mat-Su Day School, an addition to the Career and Technical High School, and construction of a new charter school, along with the existing Teeland Middle School, the intersection at Seward Meridian Parkway and Seldon Road, and the current intersection at Tait and Bogard Roads, are not sufficient to support the growing traffic volumes and needs of the surrounding community. Thousands of Borough residents will benefit from this project through increased efficiency of traffic flow (faster travel time, safer travel, lower levels of vehicle emissions, and improved access to businesses, schools, and emergency service facilities). The project is supported by the MSB Long Range Transportation Plan and Official Streets and Highways Plan. Design and right-of-way is ongoing. Construction is expected in 2018.

Funding Needed: \$30 Million

3. MSB Substandard Road and Bridge Improvements

(CIP ID #38)

Nominator: MSB Public Works

Many roads and bridges within the Borough are in poor repair, lack sufficient right-of-way, sight distance, gravel base or do not meet minimum design standards: These roads are often and more frequently becoming minor arterials and collectors, and must be upgraded to accommodate the growth in traffic. These improvements will increase the overall functionality and safety of the Borough road system. One bridge is eligible for replacement and six need rehabilitation as rated by the Alaska Department of Transportation. Until the bridges are upgraded, the rating prevents delivery of essential services by heavy truck, such as heating fuel, fire suppression, and septic pumping. Many of the roads are part of community transportation plans and the Borough's Long Range Transportation Plan.

Funding Needed: \$10 Million Annually

4. Museum Drive Extension (Parks Highway Connector)

(STIP #2481; CIP ID #261)

Road Type: Major Arterial

Nominator: MSB Capital Projects

The Parks Highway from Wasilla to Big Lake is being upgraded to a four-lane highway by the Alaska Department of Transportation and Public Facilities due to high accident rates and traffic congestion. A frontage road system is required to pull local traffic off the Parks Highway. The Borough owns collector roads that run parallel with the Parks Highway corridor and could be used as frontage roads, but the collector roads are not connected. The Borough has identified four collector roads that could be used as frontage roads that if connected, would relieve the Parks Highway of a significant amount of local traffic. Museum Drive Extension is on the four roads. The two mile project would extend Museum Drive west from Parks Highway MP 47 to intersect with Vine Road and then link to Marigold Drive at Sylvan Road. The recent rapid growth in this area has resulted in an increase in local traffic and traffic crashes.

Funding Needed: \$4 Million

5. Fish Passage

(CIP ID # 235)

Nominator: MSB Planning

MSB's fish passage program is over a decade old and has a long history of replacing substandard culverts for fisheries as well as for better road maintenance and flood conveyance. Fish passage projects are selected according to a priority list developed by Alaska Department of Fish and Game, US Fish and Wildlife Service and the Mat-Su Borough. The next suite of high priority culverts that are currently

unfunded are on ADOT and Borough owned roads so would require a combination of state and borough funding to accomplish. The total of upstream miles opened up for salmon access is estimated to be 73.5 miles for the top 5 priority culverts. MSB can leverage state funds with federal grants and other funding sources to replace culverts over the next 3-4 years so that salmon can access critical habitats.

Funding Needed: \$1 Million

6. Trunk Road Extension South – Phase 1

(STIP Needs List #23229; CIP ID #53)

Road Type: Minor Arterial

Nominator: MSB Capital Projects

The project will provide a two-lane collector/arterial road with shoulders and pedestrian facilities needed to address increased development and growth south of the Trunk Road -Parks Highway Interchange. Phase 1 of the project will construct a roundabout at the south end of the Trunk Road – Parks Highway Interchange and an extension of Trunk Road south to the Alaska Railroad. The second phase of this project will provide a highway bridge over the railroad and a road facility that will provide for pupil transportation and access to Machetanz Elementary School located on Nelson Road. Thousands of residents and a number of businesses will ultimately benefit from this project which will provide improved access to a number of large subdivisions and a school. The project is supported by the MSB Long Range Transportation Plan and Official Streets and Highways Plan. Construction of the first phase is anticipated to be complete in 2016.

Funding Needed: \$1 Million

7. Trunk Road Extension South – Phase 2

(CIP ID #218)

Road Type: Residential Collector

Nominator: MSB Capital Projects

The project will provide collector/arterial level connections needed to address increased development and growth south of the Parks Highway. This project will provide a highway bridge over the Alaska Railroad and connect the Trunk Road Extension South constructed in Phase I to Nelson Road.

Funding Needed: \$6.5 Million

8. Seldon Road Extension – Phase 2

(CIP ID #42)

Road Type: Major Collector

Nominator: Meadow Lakes Community Council/MSB Capital Projects

Seldon Road is a two-lane, minor arterial roadway stretching for several miles in the Wasilla area. It currently terminates at Church Road. The Seldon Road Extension project will extend Seldon Road past Church Road to a proposed new intersection with Pittman Road. This 4-mile-long project will include two phases. The Seldon Road Extension – Phase I is currently funded and under construction from Seldon Road to Beverly Lake Road, with a scheduled completion in summer 2015. Seldon Road Extension – Phase II begins at Beverly Lake Road near Windy Bottom Drive and ends at Pittman Road providing access for Pittman Road area residents travelling to Wasilla, as well as providing alternative access from Pittman Road to Church Road. Funding remaining from Phase I will initiate the design and ROW acquisition for phase II. An additional \$7.5 million is needed to complete the project.

Funding Needed: \$7.5 Million

9. Wasilla-Fishhook Road - Main Street One-Way Couplet - Partially Funded

(STIP Needs List #2503; CIP ID #32)

Road Type: Major Arterial

Nominator: State of Alaska

Develop a one-way couplet in downtown Wasilla bounded by Bogard Road, Knik-Goose Bay Road/Main Street, Yenlo/Talkeetna Street, and the Palmer-Wasilla Highway. The project is the initial effort to begin addressing the capacity and safety needs of the Knik-Goose Bay corridor. Knik-Goose Bay Road is a designated Traffic Safety Corridor by the State and this project begins to address the congestion and safety concerns in the area where thousands of motorists travel daily. The project has an extensive public participation process sponsored by DOT and the City of Wasilla. Construction anticipated in 2018.

Funding Needed: \$11.3 Million

10. Seldon/Bogard/Grumman Intersection Improvements

(CIP ID #301)

Road Type: Major Arterial/Minor Arterial

Nominator: Transportation Advisory Board

The Seldon/Bogard/Grumman Intersection is currently experiencing a long queues and travel time delays at peak traffic hours. The current intersection control is a flashing, 4-way red light, which operates like a 4-way stop. This nomination seeks further study and implementation of recommendations for this intersection to decrease travel time delays and improve level of service at peak hours. The east-west traveling public will benefit and improvements will improve safety, or perceived safety issues.

Funding Needed: Dependent on Final Design

Community Transportation Rail Project

1. Port MacKenzie Rail Extension

(STIP #18820, CIP ID #58)

Assembly Priority, Nominator: MSB Capital Projects

Port MacKenzie is a deep water port capable of docking and loading the largest cargo vessels in the world. This shorter rail route from Interior Alaska to tidewater, the rail extension will substantially boost the export of Alaska's minerals and other natural resources helping to diversify the statewide economy. The project will create jobs, lower transportation costs and increase economic development. With a shorter distance to tidewater from the Interior, the new segment of rail will save more than \$100 million in construction costs for the State's proposed natural gas pipeline projects over existing ports. Less expensive bulk transport costs will also help stimulate the development of natural resources and mines such as the one billion ton limestone deposit near Livengood. The lower transportation costs created by the proposed rail extension coupled with the development of this limestone deposit will create a major new export related manufacturing opportunity for the production of cement; with the rail extension, Alaska will be able to produce up to 15% of the nation's annual need for cement.

The shorter mileage to tidewater will also reduce the cost of transporting coal by up to six dollars per ton, making coal from Alaska's Interior competitive on the world market. According to a study by the Institute of Social and Economic Research, the Port MacKenzie Rail Extension Project will create up to 3,400 new jobs in construction, 35 jobs in annual operations, and another 640 direct and indirect jobs. A number of private companies have leased land at Port MacKenzie and will take advantage of the rail extensions quicker transport time to the Interior including Alaska Energy which intends to import low sulfur fuel, store it in million gallon tanks and transport it around the state.

Funding Needed: \$125 Million

Community Transportation Program Needs List

Listed By Road Type - No Priority Order

Major Arterials Needs List In Alphabetical Order

Bogard/Seldon Roads Corridor 4 Lane Upgrade

(CIP ID #17)

Nominator: MSB Capital Projects

This project will upgrade Seldon and Bogard Roads three miles from the Bogard and Trunk Road intersection to the Bogard and Seldon Road intersection. This roadway will serve as a link in completing an alternate route to the Palmer-Wasilla Highway. The project includes widening, intersection improvements, pathway, and other safety projects as needed. When completed, the expanded roadway will greatly benefit hundreds of travelers a day. Funding is needed for Design and ROW acquisition.

Funding Needed: \$33 Million

Bogard/Engstrom Intersection Improvement

(CIP ID #300)

Nominator: MSB Capital Projects

This project will reduce congestion and car pollution through idling. Traffic delays at the intersection of Bogard Road and Engstrom Road continue to grow as more and more subdivisions are being built in the area which use Engstrom, which is the only the arterial road in the area. Delays are common place and the mornings are particularly onerous. The situation is made more complex by the off-set intersection at Green Forrest Road and Bogard which is slightly west of Engstrom on Bogard. Intersection improvements need to be made or alternative routes to other arterial roads need to be constructed.

Funding Needed: TBD

Seward Meridian Parkway Extension South to Fairview Loop

(CIP ID #283)

Nominator: City of Wasilla

This road construction would serve multiple purposes: It will dramatically improve transportation safety in the area by providing more direct travel. It will allow for the closure of the existing Fairview/Old Matanuska Intersection. It will provide Interconnectivity by creating another route for traffic in case of a disaster or nearby road blockage elsewhere. Old Matanuska has very little right of way and steep shoulders. It is prone to erosion with only prescriptive right of way in which to perform the work. It will improve additional properties for development and subdividing, increasing the Borough tax base. The project will allow for a separated grade crossing over the Alaska Railroad, providing much safer travel for all involved. AKRR has already indicated they will require a separated grade crossing at Fairview/Old Matanuska, so this plan allows us to get the bridge where it will do the most good.

Funding Needed: \$8.6 Million

Valley Pathways School Access Improvement Project

(CIP ID #265)

Nominator: MSB Capital Projects

This project will improve access to the Valley Pathway School by extending a road to the Palmer-Wasilla Highway/Hemmer Road. Current access along France Road should include a signalized intersection with the Palmer-Wasilla Highway. Left turns into and out of France Road are unsafe and are subject to travel time delays due to heavy traffic along the Highway during peak traffic hours.

Funding Needed: \$9.75 Million

Minor Arterials Needs List in Alphabetical Order

Big Lake Town Center - Street Illumination

(CIP ID #122)

Nominator: Big Lake Community Council

The project will install street lights to illuminate the town center of Big Lake as defined by the Big Lake Comprehensive Plan. Street lights will be installed on Big Lake Road from Beaver Lake Road through Fish Creek Park. The town center of Big Lake includes an elementary school, public library, post office, family park, supermarket, restaurants, and ice arena/recreational center, as well as several other businesses. Illuminating this area will make it safer for foot and vehicular traffic, and will discourage vandalism.

Funding Needed: TBD

Hatcher Pass Road Resurfacing - MP 18-20

(STIP #9732; CIP ID #56)

Nominator: State of Alaska

This project will resurface the existing gravel road. Hatcher Pass is one of the primary recreation and tourism sites in the Borough; the Borough is investing in a cross country Nordic ski facility just south of the project. The road also connects the communities of Willow and Palmer together during the summer months when the pass is open. In the winter months the roads leading up to the closed pass are used to reach residences and to access recreational activities such as snowmobiling, skiing, and sledding. All users of the area will benefit. The project is in the State STIP which shows design and right-of-way funding in FY14, and construction in FY15. The total cost of the project is \$7,960,000.

Funding Needed: \$5.5 Million

Trunk Road-Parks Highway Interchange Improvements

(CIP ID #271)

Nominator: MSB Capital Projects

Complete traffic study, design and construct interchange improvements on the north side of the Trunk Road-Parks Highway Interchange. The current Parks Highway to Trunk Road off-ramp was not designed to carry heavy traffic turning south over the interchange. As the residential and commercial property south of the Parks Highway continues to develop at a rapid pace, the off-ramp needs to be redesigned to carry more traffic without backing vehicles up on the ramp. The Gateway Community Council area residents as well as Borough residents shopping at the many commercial stores on the south side of the interchange will reap direct benefits from this project. It will also ensure the smooth functioning of a vital interchange for Valley commuters.

Funding Needed: TBD

Wasilla-Fishhook Road Upgrade, Seldon Road to Palmer-Fishhook Road

(CIP ID #242)

Nominator: MSB Assembly

This project will straighten and widen Wasilla-Fishhook in phases to upgrade the northern portion of Wasilla-Fishhook Road from Seldon Road intersection to Palmer-Fishhook intersection. The southern portion of the roadway was recently re-built from Wasilla to Seldon. The road will be straightened, widened, and provide paved shoulders to improve safety. Many subdivisions, businesses, and Shaw Elementary School are accessed from Wasilla-Fishhook Road. The current road, which was built on a wagon trail from the railroad in Wasilla to the mines at Hatcher Pass, does not meet standards for a minor collector road due to sharp curves, lack of shoulders, and poor sight distance at intersections.

Funding Needed: TBD

Major Collectors Needs List In Alphabetical Order

Caswell Lakes Road Paving

(CIP ID #255)

Nominator: MSB Capital Projects

This project is part of the 2011 Road Bond Projects. Due to lack of funding, the paving will not be completed. The project is 4.5 miles long. This includes Caswell Lakes Road, South Bendapole Road, East Passtheba Avenue, and South Lostaspinner Street. The road design is complete and construction of the road base is underway.

Funding Needed: \$1.6 Million

Fairview Loop Reconstruction and Extension, Old Matanuska Road to Fireweed Road

(CIP ID #222)

Nominator: MSB Capital Projects

This project would remove a dangerous intersection where Fairview Loop meets Old Matanuska Road by constructing a bridge over Fairview Loop and the Alaska Railroad. Fairview Loop would then be realigned and extended northeast to connect with Fireweed Road (the Parks Highway frontage road). The project will also construct a side road extending from the new Fairview Loop alignment southeast with an overpass over the Alaska Railroad to Nelson Road.

Funding Needed: TBD

Fairview Loop Rehabilitation

(STIP #51774; CIP ID #126)

Nominator: State of Alaska

Traffic counts and site monitoring show traffic increasing along the entire length of Fairview Loop, a narrow road that has no pedestrian facilities. This project will correct those deficiencies to the benefit of everyone who uses the road, especially students who attend Snowshoe Elementary School. The project has four components. The first component is a realignment of the Fairview/Knik-Goose Bay (KGB) intersection to match with an extended S. Mack/Clapp Road from Wasilla, moved approximately 100' to the west. The second, third, and fourth components will construct 4' shoulders on both sides of the road and add a 10' separated path on the north side of the road. These segments are from Hayfield to Edlund Road, from Edlund Road to Fireweed Road (the Parks Highway frontage road), and from Top of the World Circle to Hayfield Road, respectively. The separated trail is being added on the north side to provide access to Snowshoe Elementary School.

Funding Needed: \$30 Million

Fern Street Upgrade and Pathway - KGB to Fairview Loop - NEW

(CIP ID #280)

Nominator: MSB Capital Projects

This project would add shoulders, resurface existing pavement, and add a pathway along Fern Street and Edlund Road from Knik-Goose Bay Road to Fairview Loop. Since the connection between Fern and Edlund was completed, the amount of traffic on Fern Street has increased dramatically. There are no shoulders on Fern which leads to an unsafe condition on the roadway.

Funding Needed: \$3 Million

Knik River Road Three Fish Passage Culverts

(CIP ID #31)

Nominator: South Knik Community Council

This project consists of three culvert replacements at MP 5.8, 7.2, and 8.0 of Knik River Road. The existing culverts are undersized or damaged. The culverts should be large enough to allow fish passage. The principal beneficiaries of the culvert replacement are not humans, but fish. Residents' value of wildlife and improved aquatic habitat creates spillover social benefit.

Funding Needed: \$790,000

Nelson Road Extension North

(CIP ID #269)

Nominator: MSB Capital Projects

This project would provide major collector road access for three large subdivisions to Fairview Loop Road. Traffic is currently routed through subdivision roads that do not have adequate ROW or weren't designed for the amount of traffic they are carrying. The proposed extension of Nelson Road would be

approximately one quarter to one half mile long and would extend from the current end of the pavement north to Fairview Loop.

Funding Needed: \$2.7 Million

Pittman Road - Fire Station 71 Warning Lights

(CIP ID #258)

Nominator: Meadow Lakes Community Council

Fire Station 7-1 is located on a blind corner of Pittman Road that requires emergency vehicles to exit with maximum caution. Current signage consists of two 30" yellow signs with a fire station icon. Meadow Lakes Elementary, next to the fire station has two flashing warning signs activated when school buses are operating.

Funding Needed: TBD

Pittman Road Upgrade

(CIP ID #262)

Nominator: Meadow Lakes Community Council

This project seeks to upgrade, widen and improve Pittman Road. Currently Pittman Road has many frost heaves and deteriorating pavement with poor or non-existent shoulders. Safety is a major concern with the present condition of the road. The project is supported by the Meadow Lakes Comprehensive Plan.

Funding Needed: TBD

Pittman Road Turn Lanes - Charter School

(CIP ID #39)

Nominator: Meadow Lakes Community Council

This project will install turn lanes onto and off of Pittman Road to improve access to Midnight Sun Charter School approximately 1.5 miles down Pittman Road. Travelers on Pittman Road will benefit as parents who are required to provide their own transportation to the charter school no longer queue in the roadway.

Funding Needed: TBD

Seldon Road Upgrade from Wasilla-Fishhook to Lucille Street

(CIP ID #263)

Nominator: MSB Capital Projects

The project calls for the upgrade of Seldon Road from Wasilla-Fishhook to Lucille Street, approximately 1.8 miles. This segment of Seldon currently consists of two 11-ft. travel lanes with no shoulders and minimal ditching. The proposed upgrade will increase the road width to two 12-ft. travel lanes with 8 foot shoulders with a separated paved pathway. This project will allow residents, commercial delivery trucks, school buses, and freight vehicles to travel in a safe manner the entire length of the Bogard-Seldon corridor from Palmer to Meadow Lakes.

Funding Needed: \$20 Million

[Minor Collectors Needs List In Alphabetical Order](#)

Ayrshire Road to Little Su Landing Improvements

(CIP ID #232)

Nominator: MSB Capital Projects

Ayrshire Road from the intersection with Point MacKenzie Road and Burma Road, to the gate at the Little Susitna River landing is 4.66 miles. This project will upgrade the road to 28', with two 12' paved driving lanes and two foot D-1 shoulders. The design will be complete in 2014 and the gravel road will

be improved and ready for paving in 2014. Residents and tourists frequent the State facilities at the Little Susitna Landing. This project will improve access to that facility. Project design is underway.

Funding Needed: \$2 Million

Big Lake Collector Road

(CIP ID #43)

Nominator: Big Lake Community Council

This is a 5-7 mile long collector road required to complete a transportation loop that will connect W. Lakes Boulevard at Our Road, on the north shore of Big Lake to the W. Susitna Parkway on the south side of Crooked Lake. The road will provide access for residential and other types of development that is taking place in the area. Approximately 250 current homeowners will benefit immediately. The project will be a catalyst for development. The road will also provide proper egress and ingress to the area. A corridor study and preliminary study would be first, with construction in the future.

Funding Needed: TBD

Burma Road Construction - Local Traffic

(CIP ID #46)

Nominator: Big Lake Community Council

This project will construct a two-lane rural highway section with two travel lanes, shoulders and a utility corridor from Point MacKenzie Road to Susitna Parkway. This local collector road will serve the growing residential community, based around the continued development in the Port MacKenzie area. Benefits include improved access to goods and services, safer travel conditions, access to emergency services, and reduced travel time to places of employment. The Big Lake Comprehensive Plan supports the project.

Funding Needed: TBD

Foothills Drive Reconstruction

(CIP ID #281)

Nominator: MSB Capital Projects

Foothills Drive is used as a north-south collector between the Parks Highway and Knik-Goose Bay Road. A portion of the road, in the center, was built as a substandard road. This project would upgrade that section of road and install a fish-passage culvert at Lucille Creek. Seventy-three home owners will benefit. The school bus route will be shortened and it will be faster access to the fire stations on KGB.

Funding Needed: TBD

Lucus Road Improvement

(STIP #11721; CIP ID #22)

Nominator: State of Alaska

The project will improve Lucus Road between the Parks Highway and Spruce Avenue to an upgraded two-lane facility with shoulders, turning lanes, pedestrian facilities, landscaping, and drainage improvements. When completed, this project will benefit hundreds of travelers a day. The project is supported in the State and the Borough's long range transportation plans. Right-of-way acquisition is underway and construction is slated to begin in FY16 and beyond. Total cost is \$23.2 Million.

Funding Needed: \$22.5 Million

Katherine Drive

(CIP ID #284)

Nominator: MSB Capital Projects

Katherine Drive is the name of the proposed eastern leg of the project, connecting Trunk Road to Midtown Estates at the northern terminus of Manhattan Way. The purpose of this project is to provide secondary access to the subdivision via a local road and relieve pressure on the current Palmer-Wasilla Highway (PWH) intersections. Consideration for this roadway was incorporated into the "new" Trunk Road design. A full median opening and U-turn/Left turn lanes were constructed as part of the project. Currently, design of the roadway is underway with Survey, Geotechnical Investigation, Hydrologic & Hydraulic Design, Cultural and Environmental Reports all in Final Draft Phase. Plans have been reviewed by AKDOT at 95%. Wetlands have been identified and will likely require mitigation. ROW has been previously secured for use by adjacent land owner. As designed, the road would be 0.2 miles (1,056 feet) and vary from 24'-32' in width. Design is currently approaching 75% complete.

Funding Needed: \$800,000

Oilwell Road Upgrade

(CIP ID #221)

Nominator: MSB Capital Projects

The project will upgrade and pave Oilwell Road from the intersection with Petersville Road to the Moose Creek Bridge. Each spring the road experiences significant drainage issues and floods almost annually. Timber resources are at the end of the roadway, but cannot be accessed without these improvements. As of 2016, the project's design is complete and right-of-way acquisitions have begun. Construction funding is needed to complete the project.

Funding Needed: \$10 Million

Settlement Avenue Extension East

(CIP ID #285)

Nominator: MSB Capital Projects

This project would extend Settlement Avenue to the east and then southeast to connect with Trunk Road. This connection would give new access to a major roadway for all the development in the north Engstrom / Hart Lake area and give relief to the Bogard Road / Engstrom Road intersection. There are two large subdivisions being built in the area which will significantly increase the traffic at the intersection. With the increase in traffic, there will be an increase in accidents at this location.

Funding Needed: \$6 Million

Smith Road Reconstruction and Pedestrian Pathway

(CIP ID #61)

Nominator: MSB Capital Projects

The road currently has serious structural damage, no shoulders, and lacks guardrails in one area where it is probably warranted. There are several residential subdivisions and a few small businesses both north and south of Smith Road. It has an average daily traffic count of 1380. Improvements to the road and construction of a pathway would benefit public safety for both drivers and pedestrians, and reduce wear and tear on personal and commercial vehicles. The pathway would also provide a link between the Old Glenn Highway pedestrian path and the Matanuska Peak trailhead, completing a link to the popular recreation area between the Butte, the City of Palmer, and beyond.

Funding Needed: \$750,000

Susitna Parkway Extension

(CIP ID #25)

Nominator: MSB Capital Projects

This project will construct an extension of the Susitna Parkway a distance of approximately three miles from the junction of Papoose Twins Road to the Little Su River and is combined with a bridge project to provide access to the roads in the Fish Creek area. See companion project CIP ID #129, Bridge No. 1209 – Lewis Loop at Fish Creek.

Funding Needed: TBD

Sylvan Road to Hollywood Road Connection

(CIP ID #36)

Nominator: Meadow Lakes Community Council

The project will extend Sylvan Road to Sylvan Lane. The connector will give residents from Knik and lower Big Lake direct access to the Meadow Lakes business district. Meadow Lakes now supports a grocery store, bank, DMV remote site, and other small businesses. The public, business owners, and future businesses will benefit from this project. The Meadow Lakes Comprehensive Plan supports this extension.

Funding Needed: TBD

Tex-Al Drive Extension to Palmer-Fishhook Road

(CIP ID #257)

Nominator: George Strother

Extend East Tex-Al Drive 1.6 miles to Palmer-Fishhook Road. This is a mostly level route with no wetlands and one hill on a firm gravel base. This project had preliminary engineering with a profile survey, initial right-of-way research and soils testing in the early 1980s. The current (2007) Borough Long Range Transportation Plan lists this connection as an emergency access for residents in areas with only one ingress and egress. The project is located in RSA #16, South Colony. Residents along the route and side roads will have better emergency access, and a better secondary road network will start to develop.

Funding Needed: \$3 Million

West Susitna Access

(CIP ID #267)

Nominator: MSB Community Development

The project consists of constructing surface transportation facilities to access the Susitna Basin west of the Susitna River. The ADOT&PF West Susitna Access Reconnaissance Study (2014) included several different routes. This project nomination focuses on the Middle Susitna-Skwentna River Route shown in blue in the study. This alignment is about 108 miles long starting near the end of Ayrshire Road and terminating near Whistler south of Mount Distin. The road will provide access to a multitude of natural resources, benefiting the State of Alaska and resource extraction businesses.

Funding Needed: \$453 Million

Residential and Commercial Streets Needs List In Alphabetical Order

East Access to Meadow Lakes Community Center

(CIP ID #41)

Nominator: Meadow Lakes Community Council

The project will construct an access road from North Suzanna Street to the Meadow Lakes Community Center via Vienna Woods access. The road will benefit the community center and the adjacent 120-acre Borough parcel. The road will provide an alternate egress to Pittman out of the Meadow Lakes area and help resolve safety issues. The project is supported by the Meadow Lakes Comprehensive Plan.

Funding Needed: TBD

Fish Lake Road Paving

(CIP ID #35)

Nominator: Chickaloon Community Council

The project will pave approximately four additional miles of Fish Lake Road. Fish Lake Road originates at MP 72.9 of the Glenn Highway, and ends at an intersection with Chickaloon Road. Improvement to the road will result in better access, lower maintenance costs, and more reliable school bus routes. Approximately .3 miles of the road is already paved, using RSA-31 funds. There are no other plans for additional paving with RSA funds.

Funding Needed: \$750,000

Horseshoe Lake Road Reconstruction - Phase 1

(CIP ID #121)

Nominator: MSB Public Works

This project will upgrade an existing road around Horseshoe Lake. The first phase of the project consists of design and the approximate five mile road will be widened and straightened, and drainage ditches will be constructed to address water runoff. Funding for the project to date has been from the State of Alaska at \$700,000 which has funded ROW acquisition, Geo-technical data acquisition, and design. The design is currently at the 35% phase. There are a number of full and part time residences around the lake. Total cost of both project phases is \$5.2 Million.

Funding Needed: \$1.5 Million

Horseshoe Lake Road Reconstruction - Phase 2

(CIP ID #217)

Nominator: MSB Public Works

This project will upgrade an existing road around Horseshoe Lake. The approximate five mile road will be widened and straightened, and drainage ditches will be constructed to address water runoff. Phase 2 will construct the new roadway after ROW acquisition; utility re-locations and design work are completed in Phase 1. The construction cost estimate is \$4.5 Million and the project could be completed in one season when the design is completed. There are a number of full and part-time residences around the lake. Total cost of both project phases is \$5.2 Million.

Funding Needed: \$3 Million

King Arthur Drive Upgrade

(CIP ID #259)

Nominator: Meadow Lakes Community Council

This project seeks to upgrade King Arthur Drive. Currently half of the road is gravel, and the other half is paved, but in need of repair. King Arthur Drive, West King Arthur Drive, Gunflint Road, and Meadow Lakes Drive provide an alternate route to the Parks Highway in Meadow Lakes. Upgrading King Arthur Drive will improve access and increase safety. The length of this project is 2.7 miles.

Funding Needed: TBD

New Hope Street Extension

(CIP ID #260)

Nominator: George Strother

This project will extend New Hope Street 1.25 miles to the west so that it connects to Independence Avenue. This would serve as a collector street between Wasilla-Fishhook and Palmer-Fishhook Roads. This connector would allow better emergency vehicle access through two dead end roads and begin to help form a badly needed road grid in the Fishhook area. The proposed route is a mostly level route on a firm gravel base, with no wetlands. It is also along a section line. If the section line easements are still in place, no additional right-of-way may be needed.

Funding Needed: TBD

West King Arthur Drive Upgrade

(CIP ID #266)

Nominator: Meadow Lakes Community Council

The project seeks to upgrade West King Arthur Drive which is currently gravel. King Arthur Road and West King Arthur Drive provide an alternate route to Pittman Road if the Parks Highway is closed for an accident or natural disaster. Upgrading West King Arthur Drive will improve access and increase safety.

Funding Needed: TBD

Wolverine Road Erosion

(CIP ID #220)

Nominator: MSB Administration

The western slope of Wolverine Road as it climbs the canyon after crossing Wolverine Creek has a significant erosion issue and is starting to threaten the roadway. To correct the problem, a cut into the side of the canyon is necessary to move the road further away from the canyon floor.

Funding Needed: \$6 Million

Transit Projects

Priority Projects

1. Replacement Share-A-Ride Vans for Mat-Su (CIP #267)
2. Old and New Glenn Highway Intersection Park and Ride Facility (CIP #268)
3. Meadow Lakes Community Mascot Stops (CIP #124)
4. Regional Transit Maintenance Center (CIP #273)
5. Regional Transit Dispatch & Scheduling Center (CIP #274)

Project Descriptions

1. Replacement Share-A-Ride Vans for Mat-Su (CIP ID #267)

Nominator: MSB Capital Projects

This project will purchase three new commuter vans to replace vans which have been on the road since 2009. The Share-A-Ride program is a collaborative effort between the Borough and the Municipality of Anchorage. The Borough owns 13 of the vans which regularly transport over 600 commuters from the Valley to the Anchorage bowl. The vans have many miles on them and are beginning to lose their cost effectiveness due to mounting maintenance issues and decreased gas mileage.

Funding Needed: \$180,000

2. Old and New Glenn Highway Intersection Park and Ride Facility (CIP ID #268)

Nominator: South Knik River Community Council

A park and ride lot is needed for the southern part of the Borough to facilitate commuters from Lazy Mountain, the Butte, and the South Knik River areas to carpool to Anchorage. The three community councils in the area support the concept of a lot near the confluence of the Old and New Glenn Highways. It is estimated that 60 to 100 commuters would utilize the facility during the week. Currently there is a very small pullout on the Old Glenn Highway which can only accommodate three vehicles at most.

Funding Needed: \$900,000

3. Meadow Lakes Community Stops (CIP ID #124)

Nominator: Meadow Lakes Community Council

Currently the only bus stop in Meadow Lakes is at the B&J Rainbow Center. This project would identify locations and create additional transit stops. Residents without private transportation will benefit and be able to accept jobs in Wasilla and Palmer based on having reliable transportation.

Funding Needed: TBD

4. Regional Transit Maintenance Center

(CIP ID #273)

Nominator: MSB Transportation Advisory Board

The objectives of a Regional Transit Maintenance Center (RMC) is to better leverage decreasing Federal and State transit dollars and improve overall maintenance of rural transit providers' vehicle fleets. Key contributors in addressing maintenance concerns for rural transit systems are aging fleets, increasing costs, and the lack of standard maintenance practices, oversight, and accountability. Administration, overhead and facility leasing costs are significant cost reduction points that would result with the construction and operation of a centrally located RMC. Ideally, the facility would be located on land without associated costs. The significant savings realized by the providers could be funneled back into operational and increased ridership program elements. Studies have shown that RMCs, with a training center for mechanics and drivers, can improve vehicle reliability, increase vehicle longevity, and improve service to transit clientele.

Funding Needed: TBD

5. Regional Transit Dispatch and Scheduling Center

(CIP ID #274)

Nominator: MSB Transportation Advisory Board

A central dispatch and scheduling center will help customers more efficiently obtain rides for important daily activities associated with health care, employment, shopping and social activities. A central facility will simplify information gathering for customers, do a better job of matching customer needs with available options, and assist with vehicle operations coordination, all of which will provide more trips with the existing resources. Dispatch software is capable of identifying human service ride needs, a rider's best option, who is paying for the ride, and the criteria associated with each rider without breaking HIPPA and confidentiality. The software can be accessed from any location in the Borough through phone lines and internet connectivity. Many agencies can use the same service without tampering with other data.

Funding Needed: TBD

Aviation

Priority Projects

1. Big Lake Airport - Two-Bay Equipment Building and Front End Loader (CIP #174)
2. Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage & Fencing (CIP #187)
3. Talkeetna Airport - New Helicopter Pad and Parking (CIP #178)
4. Willow Airport - Senior Center Access Road Relocation (CIP #184)
5. Willow Airport - Install Automated Weather Observation System (CIP #188)
6. Willow Airport - Highway Crossing Improvements (CIP #182)
7. Wasilla Airport - Runway 3/21 Extension - Phase 1 (CIP #179)
8. Willow Airport - Helicopter Pad and Parking (CIP #181)
9. Willow Airport - Public Float Plane Dock (CIP #183)
10. Willow Airport - Taxiway and Apron Surface Hardening (CIP #186)

Project Descriptions

1. Big Lake Airport - Two-Bay Equipment Building (CIP ID #174)

Nominator: MSB Capital Projects

This project will construct a two-bay equipment building at the Big Lake Airport. With no maintenance facility at the Airport, a grader used to clear the runways must be kept outside year round. During winter winds, often a large snow-blower must be driven up to Big Lake from the DOT&PF maintenance facility in Palmer. This results in extra wear and tear on the machinery, and since there is no place to store the snow-blower in Big Lake, the operator must also return the equipment to Palmer at the end of the day. A two-bay equipment building will allow the grader to be stored indoors, thereby extending its useful life. The structure will also allow "visiting" equipment to be housed overnight, again extending the useful life of the machinery. Maintenance can be accomplished on site, as opposed to traveling 30+ miles back to Palmer.

Funding Needed: \$500,000

2. Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage, and Fencing (CIP ID #187)

Nominator: MSB Capital Projects

The project will construct a taxiway between the Willow Airport apron and Runway 13, improve the taxiway connection to Runway 31, and resurface and provide dust control on taxiways. Users of the

Willow Airport will benefit from this one year project. The project will also complete the fencing and signage of the Willow Airport to increase airport security, decrease vandalism, and prevent casual access to the airport. A portion of the airport adjacent to the Parks Highway has been fenced, but is not complete. Commercial businesses, airplane owners, and pilots that work at the Willow Airport will benefit from this project. Fencing is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$1.7 Million

3. Talkeetna Airport - New Helicopter Pad and Parking

(CIP ID #178)

Nominator: MSB Capital Projects

This project calls for the relocation of the Talkeetna Airport helipad to an area near the east end of the runway. The existing helipad is located in the 100 year floodplain. Residents of the community of Talkeetna and the National Guard, as well as tourists visiting the area, will benefit from the re-location. It is anticipated the project will take two years to complete and is a component of the airport's master plan.

Funding Needed: \$2.1 Million

4. Willow Airport - Senior Center Access Road Relocation

(CIP ID #184)

Nominator: MSB Capital Projects

This project will separate Willow Senior Housing traffic from aircraft taxiing traffic by relocating the access road to the Willow Senior Housing. Currently all traffic uses the same route: Willow Senior Housing access was linked into the existing access for aircraft moving from Willow Lake to the Willow Airport runway facilities. For safety, the two access roads need to be separated. Residents and visitors of the Willow Senior Housing units as well as aircraft owners and pilots will benefit from this project. This is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$350,000

5. Willow Airport - Install Automated Weather Observation System

(CIP ID #188)

Nominator: MSB Capital Projects

This project will install an automated weather observation system at the Willow Airport. The automated weather observation system will also be available via the internet to Alaska residents statewide who may be travelling through the area and need up-to-the-minute weather information. Currently pilots must rely on weather from Wasilla or Talkeetna, which is often significantly different from this location.

Funding Needed: \$750,000

6. Willow Airport - Highway Crossing Improvements

(CIP ID #182)

Nominator: MSB Capital Projects

This project will provide vehicles on the Parks Highway electronic warning that a plane is crossing the highway from Willow Lake to the Willow Airport upland facilities. The current signage is not adequate. This project will provide increased safety for all users of the Parks Highway as well as the pilots and maintenance staff taking planes across the highway. This is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$500,000

7. Wasilla Airport - Runway 3/21 Extension - Phase 1

(CIP ID #179)

Nominator: MSB Capital Projects

This project will extend the current 4/22 runway by 1,400 feet, bringing the total runway length to 5,100 feet. This will allow for larger, multi-engine aircraft to land and take off at the Wasilla Airport, thereby increasing cargo and passenger service to the Borough's largest community. The residents of both the City of Wasilla and the Borough as a whole who use the airport for transfer of freight and passengers will benefit. The improvement is supported by the Wasilla Airport Master Plan and is expected to take two to three years to complete.

Funding Needed: TBD

8. Willow Airport - Helicopter Pad and Parking

(CIP ID #181)

Nominator: MSB Capital Projects

This project will construct a helicopter landing pad and parking area at the Willow Airport. Helicopters currently have no designated landing area and often set down in the aircraft taxiway area or vehicle parking area where they must watch out for vehicles moving on the ground. This project will provide a designated area which will increase safety for operations, refueling, and maintenance. This will benefit the users of the Willow Airport as well as Emergency Services and injured residents or non-residents who may be flown into this location for transfer to ground transport. The project is included in the Willow Airport Master Plan as a mid- or long-term improvement.

Funding Needed: \$500,000

9. Willow Airport - Public Float Plane Dock

(CIP ID #183)

Nominator: MSB Capital Projects

This project will provide a public float plane dock at Willow Lake. There currently is no public float plane dock which makes access for entering and exiting float planes difficult and less safe than loading from a dock. This improvement would likely draw more pilots to Willow Lake thereby contributing to the economy of the Community of Willow.

Funding Needed: \$1 Million

10. Willow Airport - Taxiway and Apron Surface Hardening

(CIP ID #186)

Nominator: MSB Capital Projects

This project will harden the surface of the taxiway and apron to reduce dust and maintenance. (Local pilots have requested that the runway remain gravel.) Surfacing and dust control on taxiways is included in the Willow Airport Master Plan as an improvement.

Funding Needed: \$500,000

Aviation Needs List

No Priority Order, Listed Alphabetically

Big Lake Airport - Install New Lighting System

(CIP ID #87)

Nominator: MSB Capital Projects

This project will upgrade the runway light controller system, wiring, and lights increasing safety. The lighting system at the Big Lake Airport is not up to current safety standards. All users of the Big Lake Airport will benefit from the project.

Funding Needed: \$900,000

Goose Bay Airport - Security Fence

(CIP ID #175)

Nominator: MSB Capital Projects

This project will install a security fence around the perimeter of the runway and parking apron thereby providing a safe and obstacle free runway as well as a secure place to park aircraft. This project will provide increased safety for plane owners and users of the Goose Bay Airport at the end of Knik-Goose Bay Road, one of the fastest growing areas of the state.

Funding Needed: \$600,000

Talkeetna Airport - New Apron at North End

(CIP ID #177)

Nominator: MSB Capital Projects

This project will expand commercial, General Aircraft (GA) and transient aircraft parking. The project will construct a transient parking apron and pad for the future GA and lease lot apron development. This project will benefit the community of Talkeetna through increased economic development as well as other Borough and non-Borough residents who fly into Talkeetna and need an area to park their aircraft. This project is supported by the Talkeetna Airport Master Plan and is a companion project to CIP ID #189, Lease Lot Development.

Funding Needed: TBD

Talkeetna Airport - Lease Lot Development

(CIP ID #189)

Nominator: MSB Capital Projects

The project will construct a taxiway to newly created lease lots on the south ramp of the Talkeetna Airport. The lease lot development is a critical need as it will mitigate current safety conflicts between fixed wing and rotor wing traffic. The State has already dedicated the land for the lease lots which are paid for by private businesses. The project will contribute to the economic development of the Borough.

Funding Needed: TBD

Willow Airport - Apron Space for Tie-Downs at South End

(CIP ID #180)

Nominator: MSB Capital Projects

This project will construct an aircraft tie-down apron pad at the Willow Airport where none currently exists. Users of the Willow Airport will benefit from this project as well as the community of Willow in increased economic development.

Funding Needed: \$500,000

Emergency Services Equipment

Priority Projects

1. Mat-Su Borough Self Contained Breathing Apparatus Replacement (CIP #290)
2. Willow Fire Service Area Engine Replacement – Replace 1985 Grumman Engine (CIP #212)
Willow Fire Service Area Engine Replacement – Replace 1985 Surplus Pumper (CIP #292)
3. Willow Fire Service Area Tanker Replacement (CIP #213)
Willow Fire Service Area - Pumper / Tanker Replacement for Tanker 12-21 (CIP #293)
4. Caswell Fire Service Area -Engine Replacement (CIP #136)
5. Central Mat-Su Fire Service Area- Aerial/Ladder Truck (CIP #291)
6. Airport Rescue Services Response Equipment (CIP #135)
7. Central Mat-Su Fire Service Area - Tanker Replacement (CIP #137)
8. Sutton Fire Service Area Tanker Replacement (CIP #204)
9. Talkeetna Fire Service Area Tanker Replacement (CIP #206)

Project Descriptions

1. Mat-Su Borough Self Contained Breathing Apparatus Replacement (CIP ID #290)

Nominator: MSB Emergency Services

The Borough's nine Fire Departments – Butte, Sutton, Greater Palmer/City of Palmer, Central Mat-Su, West Lakes, Houston, Willow, Caswell and Talkeetna – all have an automatic/mutual aid agreement to respond to emergency incidents. The Departments maintain a total of 615 Self-Contained Breathing Apparatus (SCBA), 1217 SCBA air bottles and 995 face masks as part of their required fire-fighting equipment. In 2013, the National Fire Protection Association introduced new standards for SCBA. The review and adoption of standards is an on-going/scheduled process, however this review was accentuated by recent findings related to critical firefighter injuries and deaths associated with SCBA. The standard establishes levels of respiratory protection and functional requirements of SCBA used by emergency services personnel. In prior years, redesign of SCBA has allowed for upgrade kits to be purchased to bring the SCBA units into compliance with changes. The 2013 changes are so significant that no upgrade kits exist. The entire unit must be replaced. This project will replace all of the SCBA packs, bottles, face masks, 2- cascade systems (Palmer and Central Mat-Su) and 8 new 7000-psi bottles for existing cascade system upgrade (West Lakes).

Funding Needed: \$4.2 Million

2. Tie - Willow Fire Service Area Engine Replacement – Replace 1985 Grumman Engine
(CIP ID #212)

Nominator: MSB Emergency Services

A new fire engine is needed in the Willow Fire Service Area (FSA) which meets all current Federal and State requirements for design and functionality. The FSA currently uses a 1985 Grumman engine which will exceed its life cycle as a primary fire apparatus as defined by NFPA 1901 in 2015. The new apparatus will allow the community to maintain Insurance Services Office ratings and NFPA standards that will maximize life safety capability and hold down insurance rates in the Willow area.

Funding Needed: \$600,000

2. Tie - Willow Fire Service Area Engine Replacement – Replace 1985 Surplus Pumper
(CIP ID #292)

Nominator: MSB Emergency Services

The project will purchase a new fire engine which meets all Federal and State equipment standards for design and functionality and have the capability to use the compressed air foam system which extinguishes fires most efficiently. The Willow Fire Service Area (FSA) currently has a surplus 1985 Pumper from another FSA housed at the Willow Fishhook fire station 12-2. In addition to safety and functionality, a new engine will favorably impact homeowner insurance rates (many insurance companies will not offer home insurance to property not covered by a fire department) and /or will provide home owners a reduction in their insurance premiums. The Willow FSA is in the process of building three new warm storage satellite stations and will need new apparatus to house in those structures.

Funding Needed: \$700,000

3. Tie - Willow Fire Service Area Tanker Replacement
(CIP ID #213)

Nominator: MSB Emergency Services

A new fire tanker is needed in the Willow Fire Service Area (FSA) which meets all current Federal and State requirements for design and functionality. The FSA currently uses a 1985 Tanker which will exceed its life cycle as a primary fire apparatus as defined by NFPA 1901 in 2015. The new apparatus will allow the community to maintain Insurance Services Office ratings and NFPA standards that will maximize life safety capability and hold down insurance rates in the Willow area. The Willow Fire Service Area apparatus and facilities have lacked adequate recapitalization efforts forcing paid-on-call firefighters to work in substandard facilities with dated equipment. This apparatus will have a positive effect on capability and allow the Borough to keep faith with our responders and the community.

Funding Needed: \$500,000

3. Tie - Willow Fire Service Area - Pumper / Tanker Replacement for Tanker 12-21
(CIP ID #293)

Nominator: MSB Emergency Services

The project will purchase a new Pumper/Tanker which meets all Federal and State equipment standards for design and functionality. The Willow Fire Service Area (FSA) currently has a surplus 1983 Pumper/Tanker from another FSA housed at the Willow Fishhook fire station 12-2. In addition to safety and functionality, a new Pumper/Tanker will favorably impact homeowner insurance rates (many insurance companies will not offer home insurance to property not covered by a fire department) and /or will provide home owners a reduction in their insurance premiums. The Willow FSA is in the process of building three new warm storage satellite stations and will need new apparatus to house in those structures. This project will provide up to date, state of the art fire protection for the Willow FSA and will

help protect the on-call responders who respond to the emergencies in the Willow FSA. This project will also help reduce the home owner's insurance rates in the Willow FSA.

Funding Needed: \$600,000

4. Caswell Fire Service Area -Engine Replacement
(CIP ID #136)

Nominator: MSB Emergency Services

The project will purchase a new fire engine which meets all Federal and State equipment for design and functionality and will have the capability to use the compressed air foam system which extinguishes fires most efficiently. The Caswell Fire Service Area (FSA) currently has a retired 1983 Pumper/Tanker from another FSA and must depend on fire engine response from Talkeetna and/or Willow for all fires in Caswell. In addition to safety and functionality, a new engine will favorably impact homeowner's insurance rates (many insurance companies will not offer home insurance to property not covered by a fire department) and/or will provide homeowners a reduction in their homeowners' premiums. Total equipment cost is \$650,000.

Funding Needed: \$600,000

5. Central Mat-Su Fire Service Area- Aerial/Ladder Truck
(CIP ID #291)

Nominator: MSB Emergency Services

This project will purchase an aerial apparatus and associated response equipment on the truck, including, but not limited to, SCBA, radios, thermal imaging cameras, etc. The Knik Goose Bay Area is the fastest growing area in the Borough. Two elementary schools are located within one mile of Station 6-2. The addition of a major retail/grocery outlet and the construction of two new schools, a combination high school/junior high school and an elementary school, requires a higher level of initial emergency response for this area. Due to the size and height of the larger buildings, an aerial apparatus is essential for fire protection/response. The Insurance Services Office classifies an area with this level of large structures and potential growth as a "high hazard area" which requires aerial apparatus response. The aerial apparatus will be housed in the Knik Goose Bay area to provide the required response capability and proximity.

Funding Needed: \$1.4 Million

6. Airport Rescue Services Response Equipment
(CIP ID #135)

Nominator: MSB Emergency Services

Borough Rescue Services responds to several aircraft crashes every year throughout the Borough, usually in areas not accessible by road. This project will allow for the purchase of four complete portable, battery-operated Hurst eDraulic rescue tool sets. The rescue tools will be strategically located at the Talkeetna Fire Department (serving the Talkeetna Airport), the Willow Fire Department (serving the Willow Airport), the West Lakes Fire Department (serving the Big Lake Airport) and the Central Mat-Su Fire Department (serving the Wasilla Airport). Similar type tools were successfully deployed and utilized for the rescue of two pilots involved in a midair collision of two planes in February, 2015. With the units being located at multiple sites, they can be deployed more timely during critical incidents. This project is supported by the Aviation Advisory Board.

Funding Needed: \$1.4 Million

7. Central Mat-Su Fire Service Area - Tanker Replacement
(CIP ID #137)

Nominator: MSB Emergency Services

The purchase of a new Tanker/Water Tender will replace an existing 1977 apparatus. The current equipment is 37 years old and can transport only 2 firefighters. The replacement tanker/tender will transport an Engineer and up to five firefighters and provide increased fire suppression capacity. The new apparatus will have on-board foam and compressed air foam capability. The utilization of compressed air foam firefighting systems has proven to facilitate a quicker knockdown of the fire thus reducing property loss. It also creates less back pressure on the hose lines which decreases the physical stress endured by firefighters actively suppressing the fire.

Funding Needed: \$650,000

8. Sutton Fire Service Area Tanker Replacement
(CIP ID #204)

Nominator: MSB Emergency Services

The Sutton Fire Service Area currently uses tankers which will exceed their life cycle as a primary fire apparatus as defined by National Fire Protection Association (NFPA) 1901 in calendar year 2015. A new fire tanker which meets all current Federal and State requirements for design and functionality is needed for the FSA. The new apparatus will allow the community to maintain Insurance Services Office (ISO) ratings and NFPA standards which will maximize life safety capability and hold down insurance rates in the Sutton area.

Funding Needed: \$500,000

9. Talkeetna Fire Service Area - Tanker Replacement
(CIP ID #206)

Nominator: Talkeetna Fire Service Area

The current fire tanker located at Station 11-2 was built before 1986. It does not meet the National Fire Protection Association 1901 Safety Standard. A new tanker is needed to help ensure firefighter safety. The current tanker has a 500 gallon per minute (gpm) pump and can hold 1500 gallons of water, however from draft; the pump can only pull 450 gpm. A new tanker will provide Talkeetna responders with a safe and reliable apparatus for response. The community will benefit by having a larger pump and water supply. Total cost of the equipment is \$450,000.

Funding Needed: \$275,000

Emergency Services Equipment Needs List

No Priority Order. Listed Alphabetically

Butte FSA Command Vehicles Replacement
(CIP ID #209)

Nominator: Butte Fire Service Area

This project will provide for two new command vehicles- Ford F150 pickup so that the current vehicle can be repurposed as a brush truck. The service also needs a Ford F550 that can safely tow its growing fleet of specialty off-road rescue vehicles.

Funding Needed: \$90,000

Central Mat-Su Heavy Rescue

(CIP ID #208)

Nominator: MSB Emergency Services

A multi-function heavy rescue apparatus is needed to allow the Borough's busiest rescue service based at Station 6-1 to help responders address motor vehicle accidents, rope rescues, building collapses or confined space rescues. Currently, the service has to rely on the City of Anchorage for the last two types of emergencies making recovery after an earthquake very problematic. Currently, the apparatus used is a 1996 Hackney roll up box on an International chassis. It is at its weight load limit due to the additional equipment needs that have been added to it over the years. The replacement apparatus will be a heavy duty double-axle apparatus equipped with a crane and not only will be a Borough-wide resource, but will also be made available as a state-wide resource on the road system.

Funding Needed: \$1.2 Mill

Lake Louise Emergency Response Vehicle

(CIP ID #202)

Nominator: MSB Rural Emergency Service

Lake Louise is located 17 miles off MP 160 of the Glenn Highway. A volunteer group of on-call emergency responders provide limited first response capabilities; Lake Louise does not have a licensed ambulance service for the average 8-10 patient contacts a year. Currently patients are transported in a 1992 Chevrolet Suburban converted to hold a stretcher and provide limited basic life support until the responders can rendezvous with a licensed ambulance service on the road system. There is significant concern for the responder's safety who rides in the back with the patient; there are no adequate safety restraints for rear-positioned responders or any modern safety controls such as air bags. A Tufport Medical Mobile Treatment Center mounted on a 4x4 crew cab truck has been used effectively in other rural Alaskan settings for this type of transport. The Tufport resembles a cab-over camper but is specially equipped to transport two injured patients and a responder, with adequate storage, running water, anti-slip flooring, and is constructed of sturdy fiberglass.

Funding Needed: \$75,000

Sutton Ambulance Replacement

(CIP ID #299)

Nominator: MSB Emergency Services

The ambulance positioned at the Victory Station, Glenn Highway mile 99, was purchased in 1999 for \$103,600. Since its purchase, approximately \$23,000 in repair and maintenance costs have been accumulated for its upkeep. It is the oldest piece of equipment in the entire MSB ambulance fleet and has a very different design than the rest of the fleet. The patient care compartment is laid out in a manner that is inconsistent as compared to the other ambulances in the system. The inconsistent layout offers several problems and potential risks due to the fact that emergency equipment and supplies are placed in non-standard locations. The Sutton Ambulance Service responds to pre-hospital emergencies from MP 58 to 130 on the Glenn Highway.

Funding Needed: \$160,000

Talkeetna Ambulance Replacement

(CIP ID #205)

Nominator: MSB Rural Emergency Service

The ambulance positioned at MP 2 of the Talkeetna Spur Road has traveled over 90,000 miles. The ambulance is frequently used for inter-facility transport from the Sunshine Clinic where care is initiated to the Mat-Su Regional Medical Center. Due to the long distances and harsh winter temperatures the amount of stress on the vehicle has resulted in high maintenance and repair costs; over \$33,000 as of

June 2013. The Talkeetna Ambulance Service responds to pre-hospital emergencies from MP 90 to 100 on the Parks Highway, and the entire Talkeetna Spur Road.

Funding Needed: \$160,000

Trapper Creek Ambulance Replacement

(CIP ID #207)

Nominator: MSB Rural Emergency Service

The Trapper Creek Ambulance service travels further than any other ambulance service in the MSB, responding to roughly 175 calls for service each year. The station is located at MP 114 of the Parks Highway. The majority of the calls are in response to pre-hospital emergencies along the Parks Highway between the 100 and 200 mile markers. The current ambulance has over 105,000 miles on it, and due to the long distances and harsh winter conditions, the amount of stress on the vehicle has resulted in over \$40,000 of maintenance and repair costs. A new ambulance will help ensure the service's ability to reliably respond.

Funding Needed: \$160,000

Water Rescue Airboat

(CIP ID #198)

Nominator: MSB Water Rescue

Water Rescue does not have the appropriate equipment to quickly and safely respond to emergencies on some of the Borough's smaller rivers and creeks. The Water Rescue team currently has a very large airboat designed to operate in Cook Inlet which is slated to be sited at Port McKenzie to enable rescue operations in that area. The team needs a smaller (20 foot) airboat that is better suited for the rivers, creeks and lakes in the Borough where there is a higher frequency of rescue calls. The new airboat would be used to protect citizens and visitors that are injured, become ill, or are stranded on the many waterways in the Borough. It would also be used in flood situations to rescue people and pets that are in danger. Total cost of the apparatus is \$125,000.

Funding Needed: \$112,500

West Lakes Fire Service Area – Aerial/Ladder Truck

(CIP ID #306)

Nominator: West Lakes Fire Service Area

This project will purchase a new smaller aerial ladder truck and the associated response equipment needed on the truck that is small enough to get in and out of the 3 story residences and businesses in the District 2 area. The FSA currently is using a 1984 E-1 surplus ladder truck that will exceed its life cycle as defined in NFPA 1901 and 2015. The E-1 ladder is an open rear cab design that cannot haul personnel in any of the rear seats per NFPA standards and general safety reasons. The E-1 aerial only has foam on board and carries no water. The new apparatus will have water with CAFS foam systems for firefighting operations. The new apparatus will allow the community to maintain the Insurance Services Office ratings that the property owners have at this time which will allow them to continue insurance premium savings in the future.

Funding Needed: \$1 Million

West Lakes Fire Service Area – Tanker Replacement

(CIP ID #307)

Nominator: West Lakes Fire Service Area

A new tanker/pumper is needed to replace a 1985 Grumman open cab tanker/pumper apparatus that meets all current federal and state requirements for design and functionality for the FSA. The FSA currently is using a 1985 Grumman that has exceed its life cycle as defined in NFPA 1901 and 2015. The

Grumman tanker is an open rear cab design that cannot haul personnel in any of the rear seats per NFPA standards and general safety reasons. The new apparatus will allow the community to maintain the Insurance Services Office ratings that the property owners have at this time which will allow them to continue insurance premium savings in the future.

Funding Needed: \$700,000

Willow Ambulance Replacement

(CIP ID #214)

Nominator: Willow Fire Service Area

The Willow Ambulance Service responds to pre-hospital emergencies between MP 62 and 92 of the Parks Highway, and serves as a frequent backup to Talkeetna and Trapper Creek to the north. Willow Ambulance has been utilizing a 2006 vehicle previously used by the Wasilla-Lakes Ambulance Service, which experienced very high call volumes resulting in high wear and tear on the equipment. Willow is subject to particularly harsh winters and has many gravel roads. These conditions have added to the stress on the vehicle resulting in over \$64,000 in repair and maintenance costs over the last seven years.

Funding Needed: \$160,000

Willow Area Emergency Services Command Vehicle

(CIP ID #201)

Nominator: Willow Fire Service Area

A new command vehicle is needed for the Willow Ambulance Division which is responsible for pre-hospital emergency care and transport along a 30-mile stretch of the Parks Highway beginning at MP 62. The service currently has one vehicle, a 1996 truck which has 178,000 miles on it and is assigned to Willow's Ambulance Service Chief, the only mobile intensive care paramedic on the ambulance roster. A new SUV or pick-up would include emergency sirens and lighting, mobile radio equipment, a medication vault for narcotic security, roll-out equipment cage, and an inverter and external plug-in to charge medical gear. Total cost of the apparatus is \$100,000.

Funding Needed: \$90,000

Willow Fire Service Area Tanker Replacements

(CIP ID #144)

Nominator: Willow Fire Service Area

This project will purchase a new 3,500 gallon capacity fire tanker to meet all current Federal and State requirements for design and functionality. Willow Fire Service area currently has a used 1973 Tanker that has been retired from another fire service area. Willow must depend on fire tanker(s) response from Talkeetna and/or West Lakes FSA's for all fires within Willow which results in a significant delay in getting the amounts of needed water to the scene of a fire.

Funding Needed: \$475,000

Emergency Services Facilities

Priority Projects

1. Emergency Operations Center (CIP #193)
2. West Lakes Fire Service Area – Station 7-3 – Parks Highway Station (CIP #152)
3. Central Mat-Su Fire Service Area – South Central Regional Emergency Service Training Center (CIP #149)
4. Central Mat-Su Fire Service Area- Station 5-2 Replacement (CIP #287)
5. Central Mat-Su Fire Service Area - Station 6-1 Addition/Upgrade (CIP #286)
Central Mat-Su Fire Service Area- Station 6-6 Addition/Upgrade (CIP #288)
6. Caswell Fire Service Area Underground Water Supply (CIP #192)
7. Central Mat-Su Fire Service Area- Station 6-4 Addition/Upgrade (CIP #289)
Wasilla-Lakes Fire Service Area - Replacement Station 6-2 - Knik Public Safety Building (CIP #148)
8. Willow Fire Service Area Station 12-1 Replacement (CIP #153)

Project Descriptions

1. Emergency Operations Center

(CIP ID #193)

Nominator: MSB Emergency Services

The Borough is in the planning stages for a permanent Emergency Operations Center (EOC) which will accommodate the Emergency Management Division staff year-round and serve as the EOC for disaster events, disaster exercises, and training. Disaster events are now managed from a temporary facility that does not meet the majority of the requirements of a contemporary EOC facility: Survivability, Redundancy, Communications, Flexibility and Open Architecture, and Security. A permanent EOC facility will ensure that the EOC is "hot" and immediately available to address any disaster event. The new facility will be approximately 10-12,000 square feet to accommodate offices, training spaces and most importantly all the technological and informational data and services necessary for a strong response effort. The ability to rapidly gather, and process incoming messages and to communicate and display this incoming information is critical to sound decision-making. As the myriad of information is processed and the incident management team responds to the event the timely sharing of the information with the State of Alaska and the local communities, and on-going record-keeping of the event activities is crucial. A permanent EOC will ensure the Borough is adequately prepared to meet these challenges.

Funding Needed: \$5 Million

2. West Lakes Fire Service Area - Station 7-3 - Parks Highway
(CIP ID #152)

Nominator: West Lakes Fire Service Area

Construction of a new 24,000 square foot fire station at Mile 51.3 of the Parks Highway, with facilities for 24 hour staffing of responders, centralized administrative offices, rooms for training and meetings, and several bays to stage emergency response apparatus. The strategic location sits at the confluence of three communities, Big Lake, Meadow Lakes and the City of Houston. Sited adjacent to the Parks Highway, it will provide for a more rapid response to emergencies in the primary FSA of West Lakes, as well as the other communities that we provide mutual and automatic aid to. Currently the West Lakes FSA has a very limited ability to provide 24 hour staffing out of any fire station. Office space is converted closets and storage rooms at three stations and two stations do not have any office space at all. Training has to be split between stations because the training rooms are too small to hold all of the responders. During winter months emergency vehicles must be parked outdoors.

Funding Needed: \$3.5 Million

3. Central Mat-Su Fire Service Area - South-Central Regional Emergency Services Training Center
(CIP ID #149)

Nominator: Central Mat-Su Fire Service Area

This project will complete Phase 1 and Phase 2 of the South-Central Regional Emergency Services Training Center Development Plan. This project includes the construction of a road system and a water system - including burying water lines and installing hydrants on the property, site clearing for the relocation of two training towers, the development of an emergency helicopter landing pad, the installation of utilities, the design and construction of a warehouse, the construction of a paved vehicle extrication site and a hazmat training site and the purchase of training site equipment. The training and certification of the Matanuska-Susitna Borough Department of Emergency Services on-call responders is critical in developing and maintaining an effective emergency response system. The current 537 on-call responders answer the emergency calls within their respective communities. The community relies on their level of training to mitigate all types of situations. The total price of the facility is \$5.7 Million

Funding Needed: \$3 Million

4. Central Mat-Su Fire Service Area- Station 5-2 Replacement
(CIP ID #287)

Nominator: Central Mat-Su Fire Service Area

The projects will construct a new fire station to replace existing Station 5-2 in the East Bogard Road area. The existing facility is approximately 40 years old and in need of major repairs. The existing site is not suitable for expansion, due to lot size and topography, which negatively impact the build-able land on site. The fire station will house up to four apparatus, provide living quarters/facilities for 24 hour staffing, station training/meeting area for the duty crews, equipment maintenance area, gear storage area, exercise area, decontamination area, and station administrative/office area

Funding Needed: \$4 Million

5. Tie - Central Mat-Su Fire Service Area - Station 6-1 Addition/Upgrade
(CIP ID #286)

Nominator: MSB Emergency Services

This project will provide for the remodel/rehab of existing Station 6-1 located at 101 W. Swanson Avenue, Wasilla, Alaska. The project will add approximately 1000 square feet of administrative area, relocate and add square footage to the responder area, including a full commercial kitchen, dining area, storage, day area/study area, upgrade the HVAC systems, upgrade computer systems, and ensure

compliance with emergency responder radio operability standards. Station 6-1 is the main Station for the Central Mat-Su Fire Service Area and the Department of Emergency Services Core Ambulance Service. The station does not have sufficient space to accommodate personnel serving on 24-hour shifts; some 24 hour staff are sleeping in office space during the night. More full time positions are projected to be hired, which exacerbates the problem.

Funding Needed: \$2.25 Million

5. Tie - Central Mat-Su Fire Service Area - Station 6-1 Addition/Upgrade
(CIP ID #288)

Nominator: Wasilla-Lakes Fire Service Area

This project will provide for an addition to Station 6-6 located at approximately mile 7.5 Fairview Loop Road. The addition will provide the ability to staff the station using a 24-hour shift model. The addition will consist of increasing the administrative area, a full commercial kitchen, dining area, sleeping area, bathrooms, storage, day area/study area, upgrading the HVAC systems, upgrading computer systems, ensuring compliance with emergency responder radio operability standards and one more drive through bay. The Fairview Loop area has experienced significant growth since Station 6-6 was built in 2011.

Funding Needed: \$2.5 Million

6. Caswell Fire Service Area Underground Water Supply
(CIP ID #215)

Nominator: MSB Emergency Services

A dry hydrant is not feasible in the Hidden Hills area due to shallow water in most of the surrounding lakes. A 33,000 gallon automatic fill tank buried at Station 13-1 would assure a reliable water source. An in-tank pump can supply water to the tankers. The Hidden Hills area ISO rating will likely be reduced by the addition of this equipment.

Funding Needed: \$230,000

7. Tie - Central Mat-Su Fire Service Area- Station 6-4 Addition/Upgrade
(CIP ID #289)

Nominator: West Lakes Fire Department

This project will build an addition to Station 6-4 located at W. Point Mackenzie Road. The project will add one 20' x 100' drive-through bay, a 50,000 gallon underground water storage unit with a 1000 gpm pump to fill tankers, additional paving around the building, security fencing, relocate fuel tanks, replace existing heating system and add exterior security lighting. The underground water storage will provide an additional water supply resource, which is sorely needed in this area for suppression activities. A more reliable and energy efficient heating system will reduce high heating costs. Relocating the fuel tanks and adding the security fencing and lighting will help to reduce thefts from the facility.

Funding Needed: \$1.5 Million

7. Tie - Central Mat-Su Fire Service Area - Replacement Station 6-2 - Knik Public Safety Building
(CIP ID #148)

Nominator: MSB Emergency Services

The project proposes a new 28,000 square foot Knik Public Safety Building adjacent to the existing public safety building, at milepost 6.9, Knik-Goose Bay Road, on a 73.59 acre parcel. The existing facility is no longer adequate to meet the requirements for the growing community. The new station located at the intersection of Knik-Goose Bay and Vine Roads will allow for 24/7 staffing of emergency responders, firefighters, rescue technicians, emergency medical technicians, and paramedics. This will result in

decreased response times and an increase in the level of fire protection for the growing area. The project is part of the ten year master plan for the Station 62 Training Facility Complex and a part of the 15 Year strategic Plan for the Wasilla-Lakes Fire Service Area.

Funding Needed: \$9.7 Million

8. Willow Fire Service Area Station 12-1 Replacement

(CIP ID #153)

Nominator: MSB Emergency Services

The Willow Fire Service has operated out of a 40 year old portable class room surplus by the School District many years ago. The building is not structurally sound, has an unstable foundation, leaking roof and has potential mold and asbestos problems. An engineering study in May 2013 recommended demolishing the building and re-building using conventional construction for a permanent structure. The new facility will house fire apparatus, firefighter personnel, equipment, supplies and incorporate administrative, meeting, and trailing spaces. The facility will be constructed on Borough owned land at mile 69.5 Parks Highway. This enhanced fire station will allow emergency responders and their apparatus and equipment to remain in the most strategic location to serve the population of Willow, as well as the many travelers along the S. Parks Highway from miles 59 through 80, and beyond.

Funding Needed: \$3.5 Million

Emergency Services Facilities Needs List

No Priority Order. Listed Alphabetically

Aircraft Emergencies Training Facility

(CIP ID #134)

Nominator: Central Mat-Su Fire Service Area

This project will include the design and construction of a specific training site, the purchase of an aircraft training prop, curriculum/course development and implementation. Property was previously purchased with the expressed intent of developing a comprehensive emergency services training complex. The identified site has all utilities available. The estimated cost of the project is \$500,000 of which \$450,000 is requested from State funding and \$50,000 will be allocated from the MSB (Central Mat-Su Fire Service Area funds).

Funding Needed: \$450,000

Butte Fire Station 2-1 Classroom Expansion

(CIP ID #190)

Nominator: Butte Fire Department

This project will construct a 22' by 24' addition to the existing training room which currently functions as a multi-purpose room for training, exercise, and public meeting space. The exercise equipment takes up approximately 40% of the area, which makes it very cramped for any meeting with over 20 participations. Total cost of the project is \$120,000.

Funding Needed: \$75,000

Caswell Fire Service Area Warm Storage Facility - Station 13-2

(CIP ID #191)

Nominator: MSB Emergency Services

This warm storage facility will establish a location at Parks Highway MP 86, in the southern portion of the Caswell Fire Service Area, in which fire apparatus, equipment and personnel can be housed to more quickly respond to emergencies including residential and commercial properties as well as personal and commercial vehicles travelling the Parks Highway. The Borough owns a 20-acre parcel at mile 86 of the Parks Highway that has been "classified" for the construction of a Public Safety Building. The warm storage facility will serve as a temporary building until such time a more permanent fire station can be constructed. Currently, the closest Public Safety Buildings are located approximately six miles away in Caswell and at Mile 69.5 Parks Highway (approximately 16.6 miles to the south in Willow).

Funding Needed: \$700,000

Central Mat-Su Fire Service Area - Warehouse at South Regional Emergency Services Training Center

(CIP ID #147)

Nominator: Wasilla-Lakes Fire Service Area

This project will construct a 10,000 square foot heated facility for a storage complex for supplies and equipment for the Central Mat-Su Fire Department on Borough land purchased in 2004 for the specific purpose of developing a public safety response and training complex. The building will have secure areas for clothing and personal protective equipment, including turnout coats, turnout pants, helmets, boots, gloves, hoods, wild land firefighting gear, rescue gear, apparatus appliances and equipment, and expendable items. Other areas will be devoted to hose storage, firefighting foam storage, snow plow storage, reserve apparatus, training props, and miscellaneous items. A section of the building will also be utilized as an indoor training area during severe weather conditions.

Funding Needed: \$2 Million

George Steffes Fire Station Expansion

(CIP ID #308)

Nominator: South Knik Community Council

This project will add an 18' x 60' room to the south side of the fire station at approximately mile 5 on Kink River Road. . This addition will have one door facing west, with two 4' by 4' windows also in the west wall. The second door will allow entry in the fire station. The room will be heated and lite, with electrical outlets every 15'. The east end of the room will be partitioned off to provide a 20' by 18' storage room with lights, heat and an electrical outlet on each wall.

Funding Needed: TBD; Community Council has \$95,000

Mathew Public Safety Building Floor – Lake Louise

(CIP ID #298)

Nominator: MSB Assembly

The slow motion failure of the current foundation continues at the Lake Louise EMS building that was constructed in 2010. After construction the foundation settled quickly and repairs were made by the contractor at no cost. The building seemed stable, but in 2012 parts of the foundation started settling further and that process accelerated to the point that the doors had to be adjusted to open and the foundation continues to degrade. Capital Projects investigated the situation with two contractors and the most cost-effective solution is to pick up the existing building and move it onto a new refrigerated foundation. The new foundation will be allowed to sit and cure for a year before the existing structure is moved onto it. This critical EMS facility in the farthest reaches of the Mat-Su Borough is an important asset to the community and the Borough that needs to be maintained.

Funding Needed \$700,000

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RS17-001

Sutton Ambulance Building Retrofit and Renovation Planning Phase

(CIP ID #203)

Nominator: MSB Emergency Services

The renovation and retrofit of the previous Sutton Library building to create a dedicated EMS location will provide the Sutton Ambulance Service with increased capacity for storage, provide training and office space, and free up space in Sutton Fire Station 1-1 where the ambulance is currently housed. The Sutton Ambulance Service is responsible for MP 54 to 140 along the Glenn Highway. Training EMS personnel requires dedicated training space in a secure location, with a sufficient amount of space that allows for realistic simulated patient encounters.

Funding Needed: \$350,000

West Lakes Fire Service Area - Emergency Water Supply System

(CIP ID #143)

Nominator: West Lakes Fire Service Area

This project will install 20, 40,000-gallon self-filling water supply tanks. Currently there is no municipal water supply system in either of the communities of Big Lake or Meadow Lakes. The fire department must shuttle water, sometimes long distances, to supply emergency firefighting operations. This becomes especially challenging during winter months. The underground water tanks would provide reliable, secure, self-sustaining water supply sites with 1,000 gallon per minute pumps to fill fire trucks quickly. Total cost of the project is \$400,000.

Funding Needed: \$350,000

West Lakes Fire Service Area Station 7-1 Modification

(CIP ID #196)

Nominator: West Lakes Fire Service Area

Station 7-1 at MP 2.2 Pittman Road will be enlarged to double the size of the classroom room, office, and storage areas. The existing structure was built in 1985 and two additional apparatus bays were added in the early 1990s. The fire department has once again outgrown the station. During the renovation and expansion technical and audio/visual equipment will be expanded to enhance training activities and meetings. The project will allow for adequate staffing of officers/supervisors. The increase in storage area is needed to safely warehouse equipment that must be kept in a warm, dry environment, which is currently not possible.

Funding Needed: \$500,000

West Lakes Fire Service Area - Station 7-3 - Parks Highway

(CIP ID #152)

Nominator: West Lakes Fire Service Area

Construction of a new 24,000 square foot fire station at Mile 51.3 of the Parks Highway, with facilities for 24 hour staffing of responders, centralized administrative offices, rooms for training and meetings, and several bays to stage emergency response apparatus. The strategic location sits at the confluence of three communities, Big Lake, Meadow Lakes and the City of Houston. Sited adjacent to the Parks Highway it will provide for a more rapid response to emergencies in the primary FSA of West Lakes, as well as the other communities that we provide mutual and automatic aid to. Currently the West Lakes

FSA has a very limited ability to provide 24 hour staffing out of any fire station. Office space is converted closets and storage rooms at three stations and two stations do not have any office space at all. Training has to be split between stations because the training rooms are too small to hold all of the responders. During winter months vehicles must be parked outdoors.

Funding Needed: \$6 Million

West Lakes Fire Service Area - Station 7-4 - Gun Flint Trail

(CIP ID #150)

Nominator: West Lakes Fire Department

The project will construct a new fire station in the Gun Flint Trail area. The new station will provide coverage to a portion of the West Lakes FSA that is beyond five road miles from a fire station. Residents beyond five road miles from a fire station are considered to have "zero" protection and pay considerably more for homeowners insurance than those that live within the five road miles. The fire station will initially house two fire trucks, and a training room, and provide overnight accommodations for emergency responders. The facility will be designed so that it can easily be enlarged at a later date if the need arises.

Funding Needed: \$2.5 Million

West Lakes Fire Service Area Station 8-1 Modification

(CIP ID #197)

Nominator: West Lakes Fire Service Area

This project will enlarge Station 8-1 at MP 4.5 South Big Lake Road by constructing two 40' by 80' apparatus bays on the north side of the building. The project is necessary to provide indoor parking for fire department vehicles that are currently parked outside, even during the harsh winter months due to lack of indoor space. By not being able to park these vehicles inside, they are not readily available to respond as necessary when temperatures are cold or weather conditions require the vehicles to be prepped before they can be used. Also, subjecting these vehicles to the harsh winter climate may result in a reduced useful life and an increase in maintenance costs.

Funding Needed: \$500,000

West Lakes Fire Service Area - Station 8-3 - Purinton Parkway Station

(CIP ID #151)

Nominator: West Lakes Fire Department

Construct a new fire station on the corner of Purinton Parkway and West Susitna Parkway in Big Lake. Seven and one-half acres of land have been set aside and designated as public safety property to construct a future fire station on the corner of West Susitna Parkway and Purinton Parkway. The fire station will initially house two fire trucks and a training room, and provide overnight accommodations for emergency responders. The new station will provide coverage to a portion of the West Lakes FSA that is beyond five road miles from the nearest fire station. Residents who live more than five road miles from a fire station are considered to have "zero" protection and pay considerably more for homeowners insurance than those that live within the five road miles. The project can also attract and provide protection coverage to areas of Big Lake that are not currently part of the FSA.

Funding Needed: \$2.5 Million

West Lakes Fire Service Area - Warehouse, Training and Maintenance Facility

(CIP ID #195)

Nominator: West Lakes Fire Service Area

Construct a fire department warehouse at Station 8-1, MP 4.5 South Big Lake Road. This facility would serve as the primary equipment storage and equipment maintenance facility for the West Lakes FD.

Currently Connex container trailers are at all the West Lakes Fire Stations for cold storage. They only have minimal inside warm storage capabilities. The warehouse will fulfill all of the storage requirements. The warehouse would also provide a facility for initial and ongoing fire truck apparatus engineer/operator training. This is especially important during winter months when outside training and testing is almost impossible. It would also provide a facility in which vehicle mechanics can operate and test fire trucks to help ensure they are working properly and are being maintained in optimum condition.

Funding Needed: \$2 Million

Willow Ambulance Property and Building Purchase

(CIP ID #275)

Nominator: MSB Emergency Services

Willow Ambulance is currently leasing a facility on Willow Creek Parkway which is for sale. There is insufficient space to house the equipment at any other location. Over the five years of the lease agreement the department will pay almost 55% of the purchase cost of \$359,900. The property is 4.24 acres, and includes a 2,811 sq. ft. single family home and a 5,000 sq. ft. shop used to house the ambulance. The house can be retrofitted to become a local EMS training location and provide crew quarters which will become a necessity as the community grows. The project request is to purchase the site (MLS ID#11-14919).

Funding Needed: \$360,000

General Public Facilities

PRIORITY PROJECTS

1. Gateway Visitors Center (CIP ID #168)
2. Consolidated Fleet Services Complex (CIP ID #167)
3. South Denali Visitors Center (CIP ID # 70)
4. Willow Library Project (CIP ID #279)
5. Birch Creek Villas (CIP ID #111)
6. Historic Fairview School (CIP ID #162)

Project Descriptions

1. Gateway Visitors Center

(CIP ID #168)

Nominator: MSB Planning

The goal of the project is to create a lively, attractive, well-designed space where residents and visitors can directly experience the wealth of cultural, natural, recreational and business amenities in the Mat-Su Valley. It is envisioned as a destination in its own right situated on a bluff with a dramatic view of Pioneer Peak and the surrounding area. Potential partners are involved in the preliminary planning phases. Over 780,000 annual visitors enter the Borough each year and by providing a singular destination with information could be enticed to prolong their stays in the Mat-Su, translating to greater economic activity for the Borough. A feasibility study was completed with funding from the National Scenic Byways program.

Funding Needed: \$5 Million

2. Consolidated Fleet Services Complex - Preliminary Design and Planning

(CIP ID #167)

Nominator: MSB Emergency Services

Currently, the Matanuska-Susitna Borough operates three fleet maintenance operations: These three operations utilize facilities that are old and are not "purpose-built" to perform an efficient and effective fleet maintenance mission; rather, they are warm storage spaces that have been converted and adapted to fleet maintenance operations. A new facility needs to be designed to allow for a 24-hour operation so as to deliver the level of "after-hours" customer service necessary to keep these important fleets operating at maximum efficiency. The facility used to service the Emergency Services fleet is located in a building the Borough does not even own; the lease expires in 2017. Funding is sought to review the current situation and renovate or design a new, consolidated fleet services structure. This consolidated facility will service the Public Works Department, the Emergency Services Department, and Community Development Department's Parks/Recreation/Trails Division.

Funding Needed: \$11 Million

3. South Denali Visitors Center

(CIP ID #70)

Nominator: MSB Planning

The project will open up the south side of Denali National Park by constructing a year-round recreation facility with the dual purpose of a warming facility for snow machiners, and information for hikers and tourists. The facility will have road access throughout the year, as opposed to the north side of the park which closes for the winter. The Center is a partnership between the State of Alaska, National Park Service, Borough, and private entities. The project is supported by the Y Community Comprehensive Plan as well. Tourists are projected to spend an additional \$44 Million in the Borough once the Center opens its doors. Total cost of the project is \$35 Million, with \$7 million already allocated.

Funding Needed: \$8 Million in State Funds to match \$20 Million of Federal Funds

4. Willow Library Project

(CIP ID #279)

Nominator: MSB Public Works

The existing Willow Library has outgrown its current space and will not support the projected population increases in its current configuration. The existing square footage is approximately 2,600 sq. ft., and based on existing and future needs the facility will need to be approximately 7,500 sq. ft. The Willow Library is the next project in the MSB Library Network Strategic Plan. Predevelopment planning for the project has been undertaken with the Foraker Group.

Funding Needed: \$5.5 – 6 Million

5. Birch Creek Villas - Eight Unit Housing Complex - Phase 2

(CIP ID #111)

Nominator: Meadow Lakes Community Council

The original eight senior housing units in Birch Creek Villas were jointly financed by MLCC and Seniors, Inc. for \$2.1 Million. The units are currently at full occupancy and empty units turn over quickly. Seniors, Inc. is starting an additional eight units on eight acres donated by MLCC. Seniors will benefit from the availability of affordable housing which is constructed specifically to meet their needs. Walking and exercise trails are also being co-developed to serve the residents and the surrounding community. The Meadow Lakes Comprehensive Plan supports the project.

Funding Needed: \$2.2 Million

6. Historic Fairview School

(CIP ID #162)

Nominator: M. Heaven

The historic Fairview School was one of the first schools in the Matanuska Valley. The school house is located on the west side of the Seward Meridian Parkway, south of the railroad tracks, and north of Fairview Loop Road. It was located as to be equal distances from two homesteads which had the largest number of children attending. In the 1980s the Borough restored the building and had a ceremony that featured some of the students from the 1920s. Since then, the building has languished with little attention and has seemingly been abandoned; consequently vandalism has occurred. There is no public access to the school. This project would save and protect the structure which could be used for educational events for students to learn more about the fascinating history of the Valley. Residents and visitors will benefit from the historical connection, historic construction style, and the ability to use the building for educational and cultural events.

Funding Needed: TBD

Recreational Facilities

Priority Projects

1. Government Peak Recreation Area (CIP# 236)
2. Jim Creek Improvements (CIP #225)
3. Core Area Trail and Park Improvements (CIP #227)
4. Brett Memorial Ice Arena - Facility Upgrades (CIP #99)
5. Government Peak Nordic Ski Area – Phase 2 (CIP #170)
6. Big Lake Boat Bilge Water Disposal Site (CIP #190)
South Big Lake Boat Launch Public Park - Master Plan (CIP #97)
7. Government Peak Multi-Use Facility – Phase 2

Project Descriptions

1. Government Peak Recreation Area (CIP ID #236)

Nominator: MSB Community Development

This project will fund key capital improvements in the Government Peak Recreation Area. Natural gas will be extended to the Transit Center and North Mountain Trails Drive.

Funding Needed: \$6.65 Million

2. Jim Creek Improvements (CIP ID #225)

Nominator: MSB Community Development

Jim Creek is the gateway to the Kink Recreation and Public Use Area. The parking area attracts hundreds of users each weekend. The Borough has been implementing portions of the Jim Creek Master Plan and is currently developing the parking area. Grant funding has been received to construction three miles of motorized, technical trails as well. The next phase of the program calls for a formalized camp area with hardened road and camp sites, a CXT type restroom and a hand-pump well. If funds are available, a "learn-to-ride" loop for children will be built.

Funding Needed: \$250,000

3. Core Area Trail and Park Improvements (CIP ID #227)

Nominator: MSB Community Development

This project will begin to implement projects in recently completed master plans: Crevasse Moraine, Lazy Mountain, and Mat-River Park. The improvements include trail upgrades and repair, building repair and renovation, restroom improvements, and parking lot improvements. The goal of the Community

Development Department is to begin funding master plan recommendations within 12 months of plan adoption. Sites included in this proposal include The Lazy Mountain Trailhead off Huntley Road, Crevasse Moraine trails off Loma Prieta Road, accommodation of the landfill expansion, and Mat-River Park at approximately MP 17.5 of the Old Glenn Highway. Other sites may include Cottonwood Lake access, Walby Lake, Finger Lake, and other sites to be determined based on seasonal needs and funding availability.

Funding Needed: \$100,000

4. Brett Memorial Ice Arena - Facility Upgrades
(CIP ID #99)

Nominator: MSB Community Development

Several items are needed to upgrade the services at the ice arena. Rubber flooring throughout the arena, locker rooms, and bathrooms need to be replaced in the aging facility. These upgrades will contribute to making the arena a safer environment. To maximize the utilization of the building, a rink divider system should be purchased to make the arena more flexible and responsive to customer demands. Also included in this project is a programmable electronic sign for the facility. The arena is located in a high traffic area on the corner of Crusey Street and Bogard Road. The sign will be used to promote events at the arena and to promote other Borough activities.

Funding Needed: \$95,000

5. Government Peak Nordic Ski Area - Phase 2
(CIP ID #170)

Nominator: MSB Community Development

The Hatcher Pass Nordic Ski Area offers premier trails for cross-country skiing, running, and mountain biking. The trails in Phase 1, constituting ten kilometers of beginner and intermediate year round trails, were completed during the summer of 2012 due in large part to volunteer efforts. Phase 2 of the project will construct five to ten kilometers of lighted Olympic-class trails. The project promotes economic diversification with new recreational draws, and supports school programs, ski clubs, runners clubs, and regional competitions. The addition of Olympic caliber trails will increase the benefits. The project is supported in the plan "Hatcher Pass - A New Beginning" 2010.

Funding Needed: \$4 Million

6. Tie - Big Lake Boat Bilge Water Disposal Site
(CIP ID #90)

Nominator: Big Lake Community Council

Big Lake has been designated by the Alaska Department of Environmental Conservation as an impaired water body. This project will construct disposal and treatment sites for bilge water to provide an alternative to the current practice at the Big Lake State Park facility of releasing bilge water back into the lake. The addition of bilge water disposal sites will be a positive step in getting Big Lake removed from the impaired water body designation. Failure to maintain a clean water body will damage the aquatic life and could have an adverse effect on the recreational activities that are the major economic life-blood of the area, and cause financial strife. The project is supported by the Big Lake Comprehensive Plan.

Funding Needed: TBD

6. Tie - South Big Lake Boat Launch Public Park
(CIP ID #97)

Nominator: MSB Community Development

The existing boat launch on the 15-acre Borough property is in disrepair and causing damage to trailers. The sand base is eroding and the concrete has settled in some years and heaved in winter. Additionally, the existing parking lot is not adequate to support the number of vehicles which use the facility

Funding Needed: \$50,000 for Phase 1

7. Government Peak Multi-Use Facility - Phase 2
(CIP ID #237)

Nominators: MSB Community Development

This project will begin the expansion of the recently constructed transit facility. The structure was originally envisioned as a simple transit facility, but was reconfigured to include basic accommodations for skiers as well provide needed public meeting space in the community.

Funding Needed: \$1.3 - \$1.6 Million

Recreational Facilities Needs List

No Priority Order. Listed Alphabetically

Jordan Lake Community Park Enhancements

(CIP ID #92)

Nominator: Big Lake Community Council

This project will complete the wetland boardwalk and develop the garden areas on the Jordan Lake parcel in keeping with the 2003 Jordan Lake Parcel Master Plan adopted by the Borough Assembly in April 2004. The purpose of the project is to enhance the natural areas in the community, construct community spaces, create opportunities to bring people together, and develop youth opportunities linked to the library and school programs. The project will support the development of a strong business core, enhance the small town feel, preserve natural character, and supply educational opportunities for young people.

Funding Needed: \$50,000

Little Susitna River Park at Olson Bridge

(CIP ID #93)

Nominator: Meadow Lakes Community Council

The Little Susitna River is designated as a State Recreation River. This project will create a five-acre riverside community park with multi-use trail access connecting to other trail systems in the community. By constructing the facility near the Olson Bridge it may be possible to partner with the Knikatnu Native Corporation which owns adjacent lands. Visitors and residents will benefit from the project.

Funding Needed: TBD

Meadow Lakes Equestrian Park

(CIP ID #95)

Nominator: Meadow Lakes Community Council

The project proposes to construct a 30-acre equestrian park on a portion of a 120-acre Borough site, classified as public use, which is adjacent to land owned by the Meadow Lakes Community Council, Inc. The park will include an arena and trails which could also be used for cross country running and skiing. In addition to the health benefits of the project, it will also help to create economic activity. The Meadow Lakes Comprehensive Plan supports this project which will take three to four years to complete.

Funding Needed: TBD

Meadow Lakes Island Lake Public Park

(CIP ID #230)

Nominator: Meadow Lakes Community Council

The project will create a public park on one of the few water bodies remaining in Meadow Lakes with enough area available for the purpose. Island Lake has approximately 70,000 square feet which could be developed as park land. It can be difficult to locate public access and adequate parking facilities in the Meadow Lakes Community. A public park with lake front and minimal infrastructure will benefit the community of Meadow Lakes by providing greater recreational opportunities.

Funding Needed: TBD

Meadow Lakes Off-Leash Dog Park

(CIP ID #96)

Nominator: Meadow Lakes Community Council

The non-leash dog park will be located on a portion of the 120 acres of Borough property dedicated to public use in Meadow Lakes. The park will benefit residents who will be able to exercise their dogs safely, in an appropriate environment. Loose dogs running free can harass moose, other dogs, and children, creating an unsafe environment.

Funding Needed: TBD

Meadow Lakes Sports Fields

(CIP ID # 229)

Nominator: Meadow Lakes Community Council

The Meadow Lakes Sports Fields have progressed in incremental phases. This portion of the project will complete the baseball diamonds at the site. Depending on the level of funding, the tennis court could also be started. The playground was completed in 2012, with final landscaping in 2013. The soccer field is ready for use after a two-year settling process. Local residents of Meadow Lakes will benefit from the recreational opportunities of all the improvements to the Sports Field complex.

Funding Needed: TBD

Meadow Lakes Swimming Pool

(CIP ID #119)

Nominator: Meadow Lakes Community Council

This project will construct a pool on a 40 acre parcel within the Borough's 120 acres in Meadow Lakes. The pool is envisioned next to a high school on the same acreage.

Funding Needed: TBD

Point MacKenzie Multi-Use Recreation Area

(CIP ID #3)

Nominator: MSB Planning

This project starts with the design and eventual construction of a multi-use regional recreational site on 320 acres of Borough-owned land located at approximately MP 9 on Point MacKenzie Road, west of the Goose Bay State Game Refuge. The design, layout, and planning of the site should precede logging, sand and gravel mining, and reclamation to help ensure maximum benefit of Borough resources. Parking lots, bathrooms, boat docks, campsites, and shooting ranges are possible facilities on the recreational site. Approximately 30,000 people live in the region this facility would support. The Point MacKenzie Comprehensive Plan endorses the project. Completion is estimated five years post funding: one year for design, two years for natural resource extraction, and two years for construction.

Funding Needed: \$2.5 Million

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RS17-001

Highway Separated Trails

Priority Projects

1. Old Glenn Pathway Extension to Knik River (CIP #297)
2. Palmer-Fishhook Road Highway Separated Trail (CIP #243)
3. Parks Highway - Talkeetna Spur Road Pedestrian Safety Improvements (CIP #76)
4. Pittman Road Highway Separated Trail (CIP #78)
5. Seldon Road Extension – Phase 2 Highway Separated Trail (CIP #64)
West Seldon Road Highway Separated Trail (CIP #89)
6. Church Road Highway Separated Trail (CIP #67)
7. Bogard Road Highway Separated Trail - Trunk Road to Seldon/Bogard Intersection (CIP #65)
8. Schrock Road Highway Separated Trail (CIP #80)
East Seldon Road Highway Separated Trail (CIP #81)
9. Long Lake Road Highway Separated Trail (CIP #71)
10. Bogard, 49th State Street Highway Separated Trail (CIP #71)

Project Descriptions

1. Old Glenn Pathway Extension to Knik River

(CIP ID #297)

Road Class: Minor Arterial

Nominators: MSB Assembly

This voter approved project will extend the shared use pathway along the west side of the Old Glenn Highway from Plumley Road to the Knik River. This 55 mile-per-hour section of the Old Glenn Highway has no shoulders, no separated pathway, and negotiates a narrow road easement that includes a blind curve. It is a health and safety priority connecting with the separated bike path system on the Palmer/Wasilla Highway and the Old Glenn north of Plumley Road. Construction will include a 10-foot wide paved pathway, increased roadside clear zone and roadside ditches with increased capacity. Preliminary design is nearly finished. Several slivers of right-of-way need to be acquired and a few utility relocates need to be done to facilitate construction.

Funding Needed \$1.25 Million

2. Palmer-Fishhook Road Highway Separated Trail

(CIP ID #243)

Road Class: Minor Arterial

Nominators: MSB Community Development

Many recreational, commuting and touring bicyclists, roller-bladers, as well as participants in annual races, use the narrow shoulder on Palmer-Fishhook Road to access the new Government Peak Recreation Area trails, the Moose Range trails, local subdivisions, and Hatcher Pass. A separated pathway from the Glenn Highway to the Little Susitna River Bridge will increase motor vehicle safety and the safety of pedestrians and others who utilize this important transportation route. The pathway will provide a seamless pedestrian route when it connects to the newly constructed pathway on Trunk Road. This project could be combined with Phase 1 from the Glenn Highway to Trunk Road (approximately 2 miles), Phase 2 from Trunk Road to the Wasilla-Fishhook intersection (approximately 4.5 miles), and Phase 3 from Wasilla-Fishhook intersection to the Little Susitna River Bridge (approximately 1.5 miles).

Funding Needed: \$10 Million

3. Parks Highway - Talkeetna Spur Road Pedestrian Safety Improvements - Partially Funded

(STIP #26129, CIP ID #76)

Road Class: Interstate

Nominator: State STIP

The project encompasses pedestrian safety improvements in the general vicinity of the Parks Highway/Talkeetna Spur Road intersection. Specific improvements include: 1) a lighted Parks Highway underpass from Helena Avenue to the north side of the Susitna Valley Middle/High School driveway, 2) a pathway on the east side of the Parks Highway from the underpass north to the Talkeetna Spur Road, and 3) painted crosswalks across the Talkeetna Spur Road connecting the improvements to the existing bike trail. The Susitna Valley Middle/High School is directly across from the senior center, and in the vicinity of numerous businesses. A safe route to and from the school is needed to protect all the students, as well as facilitate traffic along the Parks Highway, a major state transportation route.

Funding Needed: \$3.2 Million

4. Pittman Road Highway Separated Trail

(CIP ID #78)

Road Class: Major Collector

Nominators: MSB Community Development/Meadow Lakes Community Council

The project will design and construct a roadside trail on Pittman Road from the Parks Highway to Church Road, a distance of nine miles. The traffic patterns and heavy utilization of the transportation corridor make this project a priority. The enhancements will provide for safer, more functional roadside traffic. This trail is part of the Pittman Road, Church Road, and Parks Highway Master Circle Trail system. The Meadow Lakes Comprehensive Plan and Mat-Su Borough Recreational Trails Plan support the project.

Funding Needed: \$4.5 Million

5. Tie – Seldon Road Extension – Phase 2 Highway Separated Trail
(CIP ID #64)

Road Class: Major Collector

Nominator: Meadow Lakes Community Council

This is a companion project to the Beverly Lake Road connector project (CIP ID #42) in the Community Transportation Program section of this document. The connector road from Church Road to Pittman Road was part of the 2011 Borough bond package. When Beverly Lake Road is extended, a multi-use trail component should be included in the design. The current road is narrow and curvy which creates a safety issue with other uses sharing the roadway.

Funding Needed: \$2 Million

5. Tie - West Seldon Road Highway Separated Trail
(CIP ID #89)

Road Class: Major Collector

Nominator: MSB Community Development

The project will design and construct a paved pedestrian and bike trail on West Seldon Road. The trail will begin at the intersection of Seldon and Lucille Street and continue for one mile west to Wards Drive. The project will provide safe access in this heavily-travelled area.

Funding Needed: \$1 Million

6. Church Road Highway Separated Trail
(CIP ID #67)

Road Class: Major Collector

Nominators: Meadow Lakes Community Council/MSB Community Development

The project will design and construct a trail along the entire length of Church Road. The trail will connect to the proposed Pittman Road highway separated trail at the intersection of Church and Pittman Roads, to the Spruce Road trail, as well as to the Bumpus Ball fields in Wasilla. The project will provide safe pedestrian/bike access along this heavily-travelled route. Church Road is part of the Pittman Road, Church Road, and the Parks Highway Master Circle Trail system. The Meadow Lakes Comprehensive Plan and the Mat-Su Borough Long Range Transportation Plan support the project.

Funding Needed: \$2 Million

7. Bogard Road Highway Separated Trail - Trunk Road to Seldon/Bogard Intersection
(CIP ID #65)

Road Class: Major Arterial

Nominator: MSB Community Development

The project will design and construct a paved pedestrian and bike trail on Bogard, a major arterial transportation route in the Borough. This project begins at Trunk Road and proceeds west to the Seldon/Bogard intersection. A highway separated trail will provide safe access along this heavily-travelled route. Acreage or right-of-way is required along the three-mile route.

Funding Needed: \$3 Million

8. Tie - Schrock Road Highway Separated Trail
(CIP ID #80)

Road Class: Minor Collector

Nominator: Meadow Lakes Community Council

The project will design and construct a paved trail from the intersection of Schrock and Church Roads to the Olson Bridge on the Little Susitna River. By providing a safe trail to the river, residents and tourists will have better access to the river. The project will greatly enhance the safety of people who hike or

ride bikes, horses, or ATVs to the river. This trail connects to the Pittman Road, Church Road, and Parks Highway Master Circle trail system. The Meadow Lakes Comprehensive Plan supports the project.

Funding Needed: TBD

8. Tie - East Seldon Road Highway Separated Trail

(CIP ID #81)

Road Class: Minor Arterial

Nominator: MSB Community Development

The project will design and construct a paved pedestrian and bike trail on East Seldon Road. The trail will begin at the intersection of Seldon and Bogard Roads and continue for four miles west to Lucille Street. The project will provide safe access in this heavily-travelled area.

Funding Needed: \$4 Million

9. Long Lake Road Highway Separated Trail

(CIP ID #71)

Road Class: Minor Collector

Nominators: MSB Community Development/ Willow Area Community Organization

The project will design and construct a 1.75-mile paved pedestrian/bike trail beside Long Lake Road heading west from the Parks Highway to the intersection with Frank Road. Long Lake Road is a 45 mph road that carries heavy vehicular traffic amongst residential areas, local businesses, and public facilities. The current practice of sharing the road between vehicles, pedestrians, and bikers creates a severe safety hazard. The project is supported by the Borough Trail Plan and the Willow Area Trail Plan.

Funding Needed: \$1.75 Million

10. Bogard, 49th State Street Highway Separated Trail

(CIP ID #303)

Road Classes: Minor Arterial, Major Collector

Nominator: Gateway Community Council

The current pedestrian trail along the newly opened Bogard Road East ends at the Colony Schools parking lot. This project will extent the trail west along Bogard to meet the New Trunk Road pedestrian trail and south along 49th State Street to connect with the Palmer Wasilla Highway pedestrian trail. This will complete the loop which ties the Bogard and the Palmer Wasilla Highway together and feeds the Colony School system. School children walking or biking along Bogard or 49th State Street without the protection of a trail or sidewalk will have a safe route to school. The general population will benefit from having more trails connected throughout the Borough.

Funding Needed: \$1 Million

Highway Separated Trails Needs List

No Priority Order, Listed Alphabetically

Meadow Lakes Community Center to Parks Highway Separated Trail

(CIP ID #245)

Road Class: Residential and Major Collector

Nominator: Meadow Lakes Community Council

This project constructs a trail from the future community center along W. Stacy Street, North Suzanna Street and Vienna Woods Access Road to the Parks Highway separated trail. This will connect the future community center to the Master Circle of Parks Highway, Pittman Road, and Church Road trails which will provide access to other trails in the area such as the Lucille Creek trail. The trail is supported by the Meadow Lakes Comprehensive Plan.

Funding Needed: TBD

Meadow Lakes Community Center to Pittman Road Separated Trail

(CIP ID #246)

Road Class: Residential

Nominator: Meadow Lakes Community Council

This project constructs a trail from the future community center along W. Karen Street, Kathi Drive, Barbi Drive and Kim Drive to the Pittman Road separated trail. This will connect the future community center to the Master Circle of the Parks Highway, Pittman Road, and Church Road trails which will provide access to other trails in the area such as the Little Su Trail Bridge to Bench Lake. The trail is supported by the Meadow Lakes Comprehensive Plan.

Funding Needed: TBD

Vine Road Separated Trail

(CIP ID #247)

Road Class: Residential

Nominator: Meadow Lakes Community Council

This project will design and construct a roadside trail on Vine Road from the Parks Highway. The traffic patterns and heavy utilization of the transportation corridor makes this project a priority. The enhancements will provide for safer, more functional roadside travel. It will be most cost efficient to construct the trail while the roadbed is being upgraded. The trail is supported by the Meadow Lakes Comprehensive Plan.

Funding Needed: TBD

Recreational Trails

Priority Projects

1. Bald Mountain Motorized Use Parking Area and Trailhead Development (CIP #63)
2. Eska Creek Falls Trail (CIP #69)
3. Lucille Creek Multi-Use Trail (CIP #72)
4. Austin Helmers Pioneer Ridge Trail (CIP #305)
5. Kenlar Road to Hawk Lane - Paved Non-Motorized Trail (CIP #77)
6. Little Su Trail Bridge to Bench Lake (CIP #88)
Lucille Creek Trail Collector (CIP #73)
Wasilla Creek Headwaters Trail (CIP #85)
7. Big Lake Multi-Use Pathway Extension Across Fish Creek (CIP #66)
Meadow Lakes Loop Multi-Use Trail (CIP #75)
Meadow Lakes Multi-Use Trails (CIP #74)

Project Descriptions

1. Bald Mountain Motorized Use Parking Area and Trailhead Development (CIP ID #63)

Nominator: Meadow Lakes Community Council/Assembly

These funds will be used to enhance recreational opportunities for snowmachine (motorized) use in the Hatcher Pass Management Area. Funds will be used for some land and easement acquisition, to construct or improve parking and trailheads.

Funding Needed: \$1.25 Million

2. Eska Creek Falls Trail (CIP ID #69)

Nominator: MSB Community Development

Project includes construction of both motorized and non-motorized trails to the Knob Hill Area. The motorized portion of the project received partial funding last year from the Recreational Trails Program Grant. The non-motorized portion is complete. Locals and visitors, both motorized and non-motorized trail users will benefit from separate uses. A rerouted motorized trail will help mitigate adverse impacts to natural resources.

Funding Needed: \$500,000

3. Lucille Creek Multi-Use Trail

(CIP ID #72)

Nominator: Meadow Lakes Community Council

This project connects the existing Lucille Creek trailhead at the Wasilla Sports Complex to Meadow Lakes' western boundary of Johnson Road. Eventually trail users will be able to access the Big Lake Trail system. Currently, the winter pioneer trail is narrow and winding, and presents hazards for users who meet along the trail. When completed, the project will attract snow machine and ATV riders who typically travel alongside the Parks Highway which is confusing to automobile drivers and dangerous to riders. The Meadow Lakes Comprehensive Plan supports the project.

Funding Needed: TBD

4. Austin Helmers' Pioneer Ridge Trail

(CIP #305)

Nominator: South Knik River Community Council

Currently overflow traffic at the Austin Helmers Pioneer Ridge Trail Parking Lot parks along Knik River Road, which has a speed limit of 50 mph and no shoulders. The curves and hills west of the entrance located approximately at mile 3.8 impair sight distance and increase the possibility of a traffic/pedestrian mishap. By enlarging the parking lot and installing signage alerting approaching traffic of entry to the parking lot will remove this safety hazard.

Funding Needed: \$50,000

5. Kenlar Road to Hawk Lane - Paved Non-Motorized Trail

(CIP ID #77)

Nominator: Big Lake Community Council

This project will construct a non-motorized, paved trail alongside Kenlar Road to Hawk Lane, and then to Beaver Lake Road. Currently, Houston Middle and High school students and Mid Valley Seniors have no other option but to use the road when walking or biking in this area. The track teams also have to run along this route and it is extremely dangerous. The Big Lake Comprehensive Plan supports the project.

Funding Needed: TBD

6. Tie - Little Su Trail Bridge to Bench Lake

(CIP ID #88)

Nominator: Meadow Lakes Community Council

This project will construct a 10' by 40' long trail bridge across the Little Susitna River. Both approaches to the bridge have been grubbed and cleaned, and the lower portion has been surveyed. The trail bridge will connect State land to a recreational area at the end of the trail known as Bench Lake, a popular fishing destination. The trail will also connect with the Willow trail system. The project is supported by the Meadow Lakes Comprehensive Plan and the Meadow Lakes Trails Plan.

Funding Needed: TBD

6. Tie - Lucille Creek Trail Collector

(CIP ID #73)

Nominator: Meadow Lakes Community Council

This project starts at the Wasilla Sports Complex and will construct trails into the Big Lake area and further north. This proposed trail will connect the Lucille Creek Trail to the Pittman Trail and the Parks Highway Trail. When this trail system is complete, a user will be able to access the State recreational areas on Bald Mountain through the Meadow Lakes community. The project is supported by the Meadow Lakes Comprehensive Plan and Meadow Lakes Trails Plan.

Funding Needed: TBD

6. Tie - Wasilla Creek Headwaters Trail
(CIP ID #85)

Nominator: MSB Community Development

This project includes trail hardening, bridges, and a restroom facility for Wasilla Creek Headwaters Trail system, a multi-use, year round trail with a small trailhead at the east end of Wendt Road. There are approximately four miles of trail improvements included in the project cost. This is supported by the Borough Trails Plan.

Funding Needed: \$500,000

7. Tie - Big Lake Multi-Use Pathway Extension Across Fish Creek
(CIP ID #66)

Nominator: Big Lake Community Council

The project will extend a multi-use pathway approximately 1,700 feet from Casey Drive, across Fish Creek and into the Big Lake South State Recreation Area. Six handicap accessible parking spaces will be constructed along the pathway near Fish Creek to provide access in compliance with ADA. This project will increase safety for pedestrian and bike users by providing an alternative to crossing a narrow and dangerous vehicular bridge at Fish Creek. This project is supported by the Big Lake Community Comprehensive Plan.

Funding Needed: TBD

7. Tie - Chickaloon Community Trail System
(CIP ID #304)

Nominator: Chickaloon Trail Club

This project will construct a 3-mile trail system for the residents of Chickaloon. The trails will be multi-use built to sustain foot traffic, mountain bikes, small ATV's and horses in the snow-free months; and snowmachines and skis in the snow months. The trails are intended to create a place where the residents of Chickaloon can recreate without trespassing on private land. The location, on 160-acres of Borough-owned land (designated in the comprehensive plan for recreation and community use) is convenient to the center of the populated area of Chickaloon. The land has a variety of terrain, so trails can be located and designed to provide both challenging and less-challenging routes for users. When the trails are constructed the trails will be maintained by volunteers of the Chickaloon Trail Club.

Funding Needed: TBD

7. Tie - Meadow Lakes Loop Multi-Use Trail
(CIP ID #75)

Nominator: Meadow Lakes Community Council

The project will design and construct a multi-use trail along the entire length of Meadow Lakes Loop and Meadow Lakes Road from the intersection of the Parks Highway to the intersection of Pittman Road. This trail connects to the Pittman Road, Church Road, and Parks Highway Master Circle trail system. These narrow paved roads have many blind curves making alternate means of transport extremely dangerous. A multi-use trail will greatly improve the safety of the users. The Meadow Lakes Comprehensive Plan supports the project.

Funding Needed: TBD

7. Tie - Meadow Lakes Multi-Use Trails
(CIP ID #74)

Nominator: Meadow Lakes Community Council

The project will construct trails for use by equestrians, skiers and runners over 50 acres of the 120-acre Borough site adjacent to the 40 acres owned by the Meadow Lakes Community Council, Inc. The trails

can be used in conjunction with school programs and by the general public for a wide variety of purposes. Meadow Lakes Multi-Use trails connect to the Pittman Road, Church Road, and Parks Highway Master Circle trail system via the proposed Meadow Lakes community center. Currently there is a deficiency in recreational opportunities in Meadow Lakes which this project hopes to correct. The activities are supported in the Meadow Lakes Comprehensive Plan.

Funding Needed: TBD

Recreational Trails Needs List

No Priority Order, Listed Alphabetically

Crooked Lake Trailhead

(CIP ID #68)

Nominator: MSB Community Development

Crooked Lake Trail is a regionally significant multi-use winter trail which currently has limited parking off of Papoose Twins Road. This project will construct a trailhead on Borough property at Crooked Lake during the upgrade of Papoose Twins Road. The project will provide trail access to the west Susitna basin. The trailhead is supported by the Borough Trails Plan.

Funding Needed: \$300,000

Talkeetna Mail Trailhead Construction

(CIP ID #84)

Nominator: MSB Community Development

This project will complete the construction of a trailhead on Hidden Hills Road for the multi-use, year-round Talkeetna Mail Trail. The project is supported by the Borough Trails Plan. Both visitors and local winter trail users will benefit from access to the north end of the trail system.

Funding Needed: \$300,000

Port MacKenzie

Priority Projects

1. Dock Pile Protection (CIP ID #82)
2. Port MacKenzie Erosion Control (CIP ID #250)
3. Natural Gas Line to Port (CIP ID # 241)
4. Lu Young Lane Paving (CIP ID #4)
5. Port MacKenzie Material Handling Corridor (CIP ID #223)
6. Port MacKenzie Deep-Draft Dock Expansion (CIP ID #7)
7. Port MacKenzie South Access Road (CIP ID #6)
8. Port MacKenzie Emergency Management Center (CIP ID #249)
9. Port MacKenzie Heavy Industrial Fire Suppression Study (CIP ID #251)
10. Illumination of Port MacKenzie Road System (CIP ID #5)

Project Descriptions

1. Dock Pile Protection

(CIP ID #82)

Nominator: MSB Port Director

This project will install 50 pipe pile sleeves and 14 fender pile sleeves to protect the piles from completely losing the hot dipped galvanized coating. This will slow the deterioration of the piles due to scour from silt and ice impact as well as material loss due to corrosion. The initial zinc coatings on the deep-draft dock support and fender piles are mostly worn off as documented by PND engineers. Each pile sleeve repair will consist of two high density polyethylene half-sleeves, 30 feet in length, fastened with three sleeve clamps.

Funding Needed: \$5 Million

2. Port MacKenzie Erosion Control

(CIP ID #226)

Nominator: MSB Port Director

The project consists of erosion control, slope stabilization, and storm water management to reduce the erosion occurring on the bluff above the barge dock, from the base of the hill leading to the barge dock to the southwest corner of the original barge dock. The erosion to be addressed by this project is predominately near the top of the bluff above the southern portion of the original barge dock at Port MacKenzie and benching along the remainder with seeding and rip rap ditches.

Funding Needed: \$10 Million

3. Natural Gas Line to Port

(CIP ID #241)

Nominator: MSB Administration

This project envisions a public facility asset for natural gas distribution to consumers/residents, for export, and to support industries that produce value added products, generating electricity, an energy source for other energy intensive industries. Local residents will benefit, and the Port District is a prime location for this type of facility. Land for development is available for this enterprise, as well as other industries which will benefit from its close proximity.

Funding Needed: \$20 Million

4. Lu Young Lane Paving

(CIP ID #4)

Nominator: MSB Planning

Lu Young Lane has been widened and prepared for paving with a surface layer of D1 crushed gravel. The project will benefit the Port further increasing the efficiency of the Port operations and safety in the Port District. This road will experience heavy vehicle traffic in the future with two way traffic involving tractors with trailers hauling cement, coal, sand and gravel, logs, wood chips and fuel.

Funding Needed: \$1.5 Million

5. Port MacKenzie Material Handling Corridor

(CIP ID #223)

Nominator: MSB Planning

A bulk material transportation connection is required between the area of the Port MacKenzie Rail Loop and the barge and deep-draft docks. Infrastructure will include rail car un-loaders at two locations on the rail loop, conveyors to stockpile, storage facilities, re-claimers, a conveyor from the rail loop to the deep-draft dock. Additional dolphins would also be added to the deep-draft dock to support the additional weight of an articulated sling loader. Total cost of \$40 million is estimated based on two large volume commodities begin exported via the rail and docks. The borough and interior Alaskans will benefit from an efficient transportation system between the rail loop and the docks. An anticipated 20 jobs will be created in the Port District and another 400 will be created in the borough and the rest of the state by the associated natural resource processing and transportation activities.

Funding Needed: \$40 Million

6. Port MacKenzie Deep-Draft Dock Expansion

(CIP ID #7)

Nominator: MSB Port Director

A deep-draft dock expansion will allow two Panamax size vessels to dock at Port MacKenzie concurrently, enabling the Port to import and export. The addition of a second conveyor will increase the capability of simultaneously exporting two commodities such as coal, limestone, woodchips, sand, gravel, logs and fuel. A new dock will also allow for a circular trucking pattern for the efficient and safe off-loading of roll-on, roll-off cargo. The current dock should be fully utilized from April through December within five years after the rail extension is completed. The ability to berth two ships at once will allow the Borough to double its exports from 3 million tons to 6 million tons per year. This will create hundreds of jobs in the interior at mines, for the railroad, and at the Port itself. The Port Master Plan calls for this additional dock. The estimated time frame for this project is eight to ten years.

Funding Needed: \$85 Million

7. Port MacKenzie South Access Road

(CIP ID #6)

Nominator: MSB Planning

This road project includes a reconnaissance study, design, ROW acquisition, and construction of a southern access route to the southern Port District boundary to provide access. The project will benefit property owners south of the Port District by giving them road access to and from their property. The Port Master Plan and Long Range Transportation Plan support the project which is estimated to take ten years to complete.

Funding Needed: \$4.5 Million

8. Port MacKenzie Emergency Management Center

(CIP ID #249)

Nominator: MSB Emergency Services Directors

The project consists of constructing an industrial emergency management center near MP 18 on Point MacKenzie Road to provide services for the commercial and industrial businesses desiring to locate in the Port. Workers including seamen, longshoremen, and railroad workers will also benefit.

Funding Needed: \$30 Million

9. Port MacKenzie Heavy Industrial Fire Suppression Study

(CIP ID #251)

Nominator: MSB Emergency Services

The project consists of evaluating the fire protection and suppression needs anticipated for the Port MacKenzie District; a light commercial/industrial district that may contain petrochemical plant(s) and storage facilities that may be located within the Port MacKenzie District. The evaluation will be broad enough to address the fire protection and suppression needs for all petrochemical related activities anticipated within the port district and the infrastructure required to support the fire protection services. This evaluation will determine the required level of fire protection and the costs of the fire protection services (and related infrastructure), and determine the benefits of the fire protection services over time; a cost-benefit analysis will be developed to determine the economic feasibility of the Borough providing the services, as opposed to each commercial enterprise operating their own respective fire protection within the Port MacKenzie District; or, a combination of both. The evaluation will advise the Borough of light commercial/industrial with petrochemical plant(s) and storage facilities industry standards, and best practices for fire protection services, and will advise on infrastructure requirements such as water supply systems, road infrastructure, utilities, etc. The study can be completed in one year.

Funding Needed: \$150,000

10. Illumination of Port MacKenzie Road System

(CIP ID #5)

Nominator: MSB Planning

Downward facing, LED street lights are needed at road and driveway intersections in the Port District to improve safety. The project will benefit the entire Borough accessing Port MacKenzie by improving transportation safety. Once funding is received, the project can be completed in one year.

Funding Needed: \$50,000

Port Needs List

No Priority Order. Listed Alphabetically

Lake Lorraine Loop Road

(CIP ID #1)

Nominator: MSB Planning

The project consists of design, ROW dedication, and construction of a 2.3 mile road around Lake Lorraine to access future lease lots in the Port Commercial District. Availability of additional lease land in the Port Commercial District will benefit all residents of the Matanuska-Susitna Borough. Future lease lot development will support the creation of new jobs. This project is included in the Port Master Plan and Long Range Transportation Plan. Once funding is received, it will take two years to complete the project.

Funding Needed: \$4.6 Million

Port MacKenzie Frontage Roads

(CIP ID #2)

Nominator: MSB Planning

Frontage roads are needed on both sides of Point MacKenzie Road, the primary transportation route in Port MacKenzie. Frontage roads will allow Port traffic to access lease lots, reduce congestion, and allow unimpeded access for Port traffic. The project will benefit the entire Mat-Su Borough by increasing the efficiency of the Port Operations and safety in the Port District. This project is included in the Port Master Plan and Long Range Transportation Plan. Once funding is received, it will take three years to complete the project: one year for design, and two years for construction.

Funding Needed: \$9 Million

IM17-001
RS17-001

Water Resources

Priority Projects

1. MSB Septage and Leachate Facility – Phase 1 (CIP #24)
2. Fish Protection (CIP #234)
3. Stormwater Management Plan Implementation (CIP #159)
4. Talkeetna Water and Sewer System Facilities Upgrade (CIP #278)
5. Storm Drainage System Mapping (CIP #172)
6. Big Lake Jolly Creek Drainage Improvements (CIP #295)
7. Vine Creek Drainage Improvements (CIP #296)
8. Meadow Lakes Quantitative Analysis of Current Well & Septic Conditions (CIP #157)
9. Talkeetna Dike and Revetment (CIP #276)
10. Port MacKenzie Hydrology Study (CIP #166)

Project Descriptions

1. MSB Septage and Leachate Facility – Phase 1

(CIP ID #24)

Nominators: MSB Public Works

The Borough wishes to begin the process to construct a septage and leachate treatment facility to address the disposal of septage created by the 93% of the Borough residents who rely on septic tanks for wastewater disposal as well as leachate disposal from the Borough landfill. Currently all septage and leachate is taken into the Municipality of Anchorage, where it receives minimal treatment before discharging to Cook Inlet. Phase I of the project includes the acquisition of land required to support septage and leachate disposal and engineering design. Phase 2 is for construction of a new treatment facility. The Wastewater & Septage Advisory Board has established criteria and a process for site selection. Funding for Phase 1 – Septage and Leachate Treatment Facility land acquisition and engineering design is estimated at \$2.2 Million. Phase 2 construction is approximated to be \$17.4 Million. The project is supported by the MSB Septage Treatment and Disposal Study (HDR, 2008) and will benefit the vast majority of Borough residents. The timeframe for the Septage and Leachate Treatment Facility (dependent upon funding) is 2020 for completion and beginning operations. This request will fund the project.

Funding Needed: \$20.5 Million

2. Fish Protection

(CIP ID #2)

Nominator: MSB Planning

Salmon populations are declining in the Mat-Su as evidenced by the state designated stocks of concern, frequent sport fishing closures and associated business losses. At this point, the causes for the declines are not understood and this project is designed to address multiple fisheries issues. Included in this project are actions to research fishery movements in Cook Inlet, habitat protection activities and fish passage restoration projects. Research activities would study the movements of the mixed salmon species that live in Cook Inlet waters with the outcomes designed to improve fisheries management.

Funding Needed: \$1Million

3. Stormwater Management Plan Implementation

(CIP ID #159)

Nominators: MSB Planning

The Borough is developing a Stormwater Management Plan to provide guidance for managing stormwater in the Borough. The plan outlines specific steps for community engagement, site runoff controls, public sector operations, and pollution prevention that will meet requirements for a Municipal Separate Storm Sewer System (MS4) Permit. Based on the 2010 census, the Alaska Department of Environmental Conservation is expected to apply the MS4 designation to an urbanized area within the Borough. Implementing the plan and meeting the requirements of the MS4 permit will require funding for public works operations, community outreach, water quality monitoring, stormwater and watershed analysis, and coordination of a watershed team over the five year period of the permit. All Borough residents who rely on ground water, surface water, and well water for their drinking supplies will benefit. Keeping the Borough's water clean by effectively managing our stormwater is essential to all residents and communities. The time period for compliance with a MS4 permit is five years which is expected to start in late 2013. See companion project, CIP ID #172 Storm Drainage System Mapping Project.

Funding Needed: \$187,000

4. Talkeetna Water and Sewer System Facilities Upgrade

(CIP ID #278)

Nominator: Talkeetna Community Council

In 2014, there was an independent analysis of the Talkeetna Water and Sewer System funded by a \$100,000 grant from the State of Alaska revenue sharing. The study called for improvements including aeration equipment, electrical improvements at lagoon cell two, lift station flow meters, and emergency power generation for fire hydrants and sewer operations. Making these improvements will eliminate sewer system discharges, which have the potential to violate government environmental regulations, into the Talkeetna River, an anadromous habitat. The Talkeetna community will benefit from a functional and efficient water and sewer system. A high portion of the Borough tourist bed tax funds are generated in Talkeetna. Residents and tourists and related infrastructure depend on sound utilities.

Funding Needed: \$900,000

5. Storm Drainage System Mapping

(CIP ID #172)

Nominator: MSB Public Works

The pilot project will develop a database scheme and a GIS-based map of a portion of the storm drainage system within the urbanized area of the Borough. The attribute data (for example, pipe material and diameter) will be managed in an integrated asset management database that can be used to schedule and track maintenance activities. The mapping is needed for compliance with an anticipated

stormwater Municipal Separate Storm Sewer System (MS4) permit (see CIP ID# 159). The asset management capabilities will enable efficient future mapping efforts and aid storm drain staff in the Borough's operations and maintenance, planning, and project management and engineering divisions in drainage system expansion, maintenance, and upgrades. See companion project CIP ID#173.

Funding Needed: \$100,000

6. Big Lake Jolly Creek Drainage Improvements

(CIP ID #295)

Road Class: Major Collector

Nominators: MSB Capital Projects

Flooding and drainage issues exist throughout the Big Lake area. In the center of town, there are historical natural drainages, which have been impacted by decades of development. These drainages have several areas where the flow of stormwater is constricted or adjacent wetlands have been filled, eliminating the natural outflow for water. This increases the chances of flooding due to backwater effects. Several instances of flooding have led to property damage, frequent maintenance and emergency response expenditures, most notably in the residential and commercial areas along Hollywood Road near Chisana Woods Subdivision and areas to the south and west. There have been hydraulic and hydraulical analysis reports performed in the area. The project will result in less risk of flooding and icing on MSB and State of Alaska roads, reducing the risk of vehicle accidents and personal injury.

Funding Needed: \$1.4 Million

7. Vine Creek Drainage Improvements

(CIP ID #296)

Nominator: MSB Capital Projects

The project will design and construct a paved pedestrian and bike trail on Bogard, a major arterial transportation route in the Borough. This project begins at Trunk Road and proceeds west to the Seldon/Bogard intersection. A highway separated trail will provide safe access along this heavily-travelled route. Acreage or right-of-way is required along the three-mile route.

Funding Needed: \$3 Million

8. Meadow Lakes Quantitative Analysis of Current Well & Septic Conditions

(CIP ID #157)

Nominator: Meadow Lakes Community Council

This project will be a quantitative analysis of current data to create a predictive model of well water availability and vulnerability. Sources in the hydrology field recommend this over a hydrology study which would be expensive and lengthy and in all likelihood would not produce new information. A quantitative analysis of current data will be less expensive, yield results sooner, and consolidate current well and septic information. There is concern about the impact of development on local wells in the Meadow Lakes Area.

Funding Needed: TBD

9. Talkeetna Dike and Revetment

(CIP ID #276)

Nominator: Talkeetna Community Council

The Talkeetna Dike & Revetment system is a flood asset structure, which protects the Talkeetna town site, homes and infrastructure. The structures are located on the southern bank at the mouth of the Talkeetna River, west of the Alaska Railroad trestle bridge. They serve to train flood waters toward the Susitna River without damaging the historic town site of Talkeetna. MSB refurbishment assistance is

needed following the 2006 and 2012 high water/flood events. Regular maintenance is underfunded and in default. The safety of Talkeetna residents will be improved if the flood system is properly maintained by the MSB. The historic district and regional commerce will be protected. The project will also protect the Alaska Railroad abutment, part of a vital transportation link in the State.

Funding Needed: \$2.2 Million

10. Port MacKenzie Hydrology Study

(CIP ID #166)

Nominators: MSB Planning

The Study will measure and model ground water, surface water, and storm water elevations and flow directions. This information will help to minimize erosion, liquefaction, flooding and other hazards to Port Development and Operations. Port Leasee will have more site specific information which will help decrease development costs and long-term maintenance costs.

Funding Needed: \$1.75 Million

Water Resources Needs List

Talkeetna Water Distribution Point

(CIP ID #277)

Nominator: Talkeetna Community Council

Talkeetna currently lacks a public water distribution point for residents and visitors without access to running water. In the past, two former Laundromats provided a source for hauling water. Currently both have been replaced by other businesses and the town site has no public water source. Approximately 30% of residents manually haul water buckets, etc. Potential locations include the Denali Arts Council Community hanger or Northern Susitna Institute as locations. An approved public watering point will improve public health and safety as well as increased sanitation.

Funding Needed: TBD

MSB School District

Charter School Safety and Security Improvements **\$1.7 Million**

District Wide

This project is to make school safety and security improvements to charter schools across the District to bring them in line with systems currently available in other District facilities.

Seismic Repairs 10 Facilities **\$18.9 Million**

District Wide

Repair seismic engineering shortfalls in nine schools and the Administration Building.

Standby Generator Replacement **\$7.1 Million**

District Wide

Phase II project to replace standby generators. The existing generators are severely undersized, cannot meet current code needs, and have passed their lifecycles.

Water System Replacement **\$2.9 Million**

Elementary Schools

This project is to design and install a replacement water supply system for the antiquated water systems at Butte Elementary, Snowshoe Elementary and Big Lake Elementary.

Mechanical Renovation **\$ 3.7 Million**

Palmer High School

This project will renovate various mechanical systems (HVAC and water) at PHS.

Safety/Security Support Infrastructure Upgrade **\$750,000**

District Wide

Provide reliable and sustainable solutions for environmental control and emergency power for all areas supporting safety and security communications within numerous schools across the District.

ADA Facilities Upgrade **\$100,000**

ADA Compliance

This funding is intended to provide funding for various items related to ADA improvements District-wide including installing new controls, curbing and sidewalk improvements, ramps, chair lifts, etc.

Parking Expansion **\$325,000**

Palmer High School

This project includes installing approaches, both drive lanes and 66 additional parking spaces at PHS over approximately 24,700 square feet.

Refresh Classroom Technology **\$350,000**

District Wide

The project will refresh classroom technology throughout the district, including teacher and student devices and interactive displays.

Safety Upgrades Phase 2	\$80,000
<i>District Wide</i>	
Make improvements to existing security infrastructure by installing additional monitoring infrastructure in schools across the District.	
Lunch Room Table Replacement	\$320,000
<i>District Wide</i>	
A total of 147 tables will be repaired or replaced throughout the district; 58 tables will be and 89 will be replaced with brand new tables.	
Stairwell Upgrade	\$60,000
<i>Colony Middle School</i>	
Install railings in the center of each stairwell to assist students in the event of a fall.	
Parking Lot Refresh	\$200,000
<i>District Wide</i>	
This project includes crack sealing, seal coating, and striping for parking lots across the District.	
Student Desk and Furniture Refresh	\$350,000
<i>District Wide</i>	
Refresh student desk and furniture in schools across the District.	
Exterior Paint and Curb Appeal	\$150,000
<i>District Wide</i>	
This project is to repaint and refresh exterior fixtures and landscaping at schools across the District.	
Energy Upgrades – Phase 2	\$2.3 Million
<i>District Wide</i>	
This project includes energy use improvements throughout the District by replacing outdated and inefficient systems with high efficiency sustainable systems.	
Carpet and Flooring Refresh	\$180,000
<i>District Wide</i>	
This project would refresh carpet and flooring at various schools across the District.	
Recycling Initiative	\$500,000
<i>District Wide</i>	
The Student Advisory Board designed this initiative. The project would provide the capital to procure items needed to expand the District's recycling program: \$200,000 for two small bins in each classroom and two large bins in each location; \$63,000 for an 8x10 shed at 30 locations; \$25,000 to move the sheds; \$10,000 in site preparation costs; \$60,000 for other supplies; and \$100,000 contingency.	
Theater Renovation	\$50,000
<i>Colony High School</i>	
The theater renovation will provide the school with flex learning space. Currently the theater is used for 1-2 periods per day. CHS would like to augment use of the theater and offer a class in this space during all 7 periods.	

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RS17-001

School Energy Upgrades	\$400,000
<i>Palmer Junior Middle</i>	
This project would replace windows throughout PJMS improving energy efficiency and replace old windows in one of the District's older facilities.	
Gymnasium Lighting Upgrade	\$150,000
<i>Colony Middle School</i>	
Provide energy savings and code appropriate light levels by upgrading the high use outdated lights in the gymnasium.	
Playground Equipment Renovation	\$50,000
<i>Glacier View School</i>	
This would update the current playground equipment to meet the safety standards.	
New Vehicles	\$120,000
<i>District Wide</i>	
Purchase 4 new vans to replace older maintenance vans.	
Replace Heat Exchangers	\$350,000
<i>Colony Middle School</i>	
This project includes installing heat exchangers and eliminating the need for glycol to the new boiler so the system operates as designed.	
Parking Expansion	\$175,000
<i>Snowshoe Elementary School</i>	
Provide for additional parking to avoid parents parking in fire lanes and at Station 6-6.	
New Lockers	\$280,000
<i>Palmer High School</i>	
Replace lockers throughout the school.	
New Elevator	\$89,000
<i>Palmer High School</i>	
Replace the elevator which requires maintenance often and costly repairs.	
Home Economics Improvements	\$90,000
<i>Palmer High School</i>	
Renovate existing home economics space.	
Tennis Court Upgrade	\$150,000
<i>Colony High School</i>	
Upgrades to two tennis courts and procure a set of bleachers.	
Lighting Upgrade	\$100,000
<i>Colony Middle School</i>	
This project would upgrade the building to LED lighting.	

iPad Refresh **\$180,000**
Cottonwood Creek Elementary
Refresh iPad carts at Cottonwood Creek Elementary.

Two Laptop Mobile Labs **\$79,000**
Butte Elementary School
This would replace outdated/non-working laptops which are used for testing, projects and teaching computer skills.

Index

A

Aircraft Emergencies Training Facility	41
Airport Rescue Services Response Equipment	33
Aryshire Road to Little Su Landing Improvements	19
Austin Helmers' Pioneer Ridge Trail	59

B

Bald Mountain Motorized Use Parking Area and Trailhead Development	58
Big Lake Airport - Install New Lighting System	30
Big Lake Airport - Two-Bay Equipment Building and Front End Loader	27
Big Lake Boat Bilge Water Disposal Site	49
Big Lake Collector Road	20
Big Lake Community Impact Assessment - Port to Parks Route, Phase 2 Implementation.....	8
Big Lake Intersection Improvements	10
Big Lake Jolly Creek Drainage Improvements	68
Big Lake Multi-Use Pathway Extension Across Fish Creek.....	60
Big Lake Town Center - Street Illumination	16
Birch Creek Villas - Eight Unit Housing Complex - Phase 2	47
Bogard Road Highway Separated Trail - Trunk Road to Seldon/Bogard Intersection	55
Bogard, 49 th State Street Highway Separated Trail	56
Bogard/Engstrom Intersection Improvement	16
Bogard/Seldon Roads Corridor 4 Lane Upgrade.....	15
Brett Memorial Ice Arena - Facility Upgrades.....	49
Burma Road Construction - Local Traffic	20
Butte Fire Station 2-1 Classroom Expansion.....	41
Butte FSA Command Vehicles Replacement	34

C

Caswell Fire Service Area -Engine Replacement.....	33
Caswell Fire Service Area Underground Water Supply.....	40
Caswell Fire Service Area Warm Storage Facility - Station 13-2	42
Caswell Lakes Road Paving	17
Central Mat-Su Fire Service Area - Replacement Station 6-2 - Knik Public Safety Building.....	40
Central Mat-Su Fire Service Area - South-Central Regional Emergency Services Training Center	39
Central Mat-Su Fire Service Area - Station 6-1 Addition/Upgrade	39, 40
Central Mat-Su Fire Service Area - Tanker Replacement.....	34
Central Mat-Su Fire Service Area - Warehouse at South Regional Emergency Services Training Center	42
Central Mat-Su Fire Service Area- Aerial/Ladder Truck.....	33
Central Mat-Su Fire Service Area- Station 5-2 Replacement.....	39
Central Mat-Su Fire Service Area- Station 6-4 Addition/Upgrade	40

Central Mat-Su Heavy Rescue	35
Chickaloon Community Trail System	60
Church Road Highway Separated Trail	55
Clark-Wolverine Road Partial Realignment	20
Commuter Rail Corridor and Station Pre-Development Planning	9
Consolidated Fleet Services Complex - Preliminary Design and Planning	46
Core Area Trail and Park Improvements.....	48
Crooked Lake Trailhead	61

D

Dock Pile Protection and Impress System	62
---	----

E

East Access to Meadow Lakes Community Center	22
East Seldon Road Highway Separated Trail	56
Emergency Operations Center	38
Eska Creek Falls Trail.....	58

F

Fairview Loop Reconstruction and Extension, Old Matanuska Road to Fireweed Road	18
Fairview Loop Rehabilitation	18
Fish Lake Road Paving.....	23
Fish Passage	12
Fish Protection.....	67

G

George Steffes Fire Station Expansion.....	42
Glenn Highway - Erosion Protection - MP 66.6-92	4
Glenn Highway - Moose Creek Canyon Reconstruction - MP 53-56	6
Glenn Highway - Parks to Arctic Renovation, 4 Lane - MP 34-42	5
Glenn Highway - Rehabilitation - King River to Cascade - MP 66.5-92	4
Goose Bay Airport - Security Fence	30
Government Peak Multi-Use Facility - Phase 2	50
Government Peak Nordic Ski Area - Phase 2	49
Government Peak Recreation Area	48

H

Hatcher Pass Road Resurfacing - MP 18-20.....	16
Historic Fairview School.....	47
Horseshoe Lake Road Reconstruction - Phase 1.....	23
Horseshoe Lake Road Reconstruction - Phase 2.....	23

I

Illumination of Port MacKenzie Road System	64
Interchange for Port MacKenzie Access (Knik Arm Crossing)	6
Inter-Governmental Comprehensive Inter-Modal Transportation Plan.....	9

J

Jim Creek Improvements	48
Jordan Lake Community Park Enhancements	50

K

Katherine Drive	20
Kenlar Road to Hawk Lane - Paved Non-Motorized Trail	59
King Arthur Drive Upgrade	23
Knik River Road Three Fish Passage Culverts.....	18
Knik River Road Tour Bus Scenic Turnout - MP 6.8	13
Knik-Goose Bay Road Reconstruction – MP .3–6.8, Centaur to Vine	4
Knik-Goose Bay Road Reconstruction, 4 Lane - Vine to Pt. MacKenzie Road.....	5

L

Lake Lorraine Loop Road	65
Lake Louise Emergency Response Vehicle.....	35
Little Su Trail Bridge to Bench Lake	59
Little Susitna River Park at Olson Bridge.....	50
Long Lake Road Highway Separated Trail	56
Lu Young Lane Paving	63
Lucille Creek Multi-Use Trail	59
Lucille Creek Trail Collector	59
Lucus Road Improvement.....	20

M

Mathew Public Safety Building Floor – Lake Louise	42
Mat-Su Borough Self Contained Breathing Apparatus Replacement	31
Meadow Lakes Community Center to Parks Highway Separated Trail	57
Meadow Lakes Community Center to Pittman Road Separated Trail	57
Meadow Lakes Community Mascot Stops.....	25
Meadow Lakes Equestrian Park.....	51
Meadow Lakes Island Lake Public Park.....	51
Meadow Lakes Loop Multi-Use Trail	60
Meadow Lakes Multi-Use Trails.....	60
Meadow Lakes Off-Leash Dog Park	51
Meadow Lakes Quantitative Analysis of Current Well & Septic Conditions.....	68
Meadow Lakes Sports Field	51
Meadow Lakes Swimming Pool.....	51
MSB School Access Transportation Bond - 2013	11

Im17-00)
 RS17-001

MSB Substandard Road and Bridge Improvements	12
Museum Drive Extension (Parks Highway Connector)	12

N

Natural Gas Line to Port	63
Nelson Road Extension North.....	18
New Hope Street Extension.....	23

O

Oilwell Road Upgrade	21
Old and New Glenn Highway Intersection Park and Ride Facility	25
Old Glenn Pathway Extension to Knik River	53

P

Palmer-Fishhook Road Highway Separated Trail.....	54, 66
Palmer-Wasilla Highway Center Turn Lane Widening	5
Palmer-Wasilla Highway Eastern Terminus	5
Parks Highway - Lucus to Big Lake Improvements - MP 43.5-52.3	4
Parks Highway - Talkeetna Spur Road Pedestrian Safety Improvements.....	54
Parks Highway Wasilla Alternative Corridor - Advance ROW Acquisition	6, 14
Parks Highway Willow Bypass Study	9
Pittman Road - Fire Station 71 Warning Lights.....	19
Pittman Road Highway Separated Trail	54
Pittman Road Turn Lanes - Charter School.....	19
Pittman Road Upgrade	19
Point MacKenzie Multi-Use Recreation Area	52
Point MacKenzie Road Upgrade - Knik-Goose Bay to Burma Road	10
Port MacKenzie Deep-Draft Dock Expansion.....	63
Port MacKenzie Emergency Management Center	64
Port MacKenzie Erosion Control.....	62
Port MacKenzie Frontage Roads.....	65
Port MacKenzie Heavy Industrial Fire Suppression Study	64
Port MacKenzie Hydrology Study	69
Port MacKenzie Material Handling Corridor	63
<i>Port MacKenzie Priority Projects</i>	46
Port MacKenzie Rail Extension	15
Port MacKenzie South Access Road.....	64
Port to Parks Highway at Houston.....	8

R

Regional Transit Dispatch and Scheduling Center	26
Regional Transit Maintenance Center	26
Replacement Share-A-Ride Vans for Mat-Su.....	25
Road Classification Information.....	3

S

Schrock Road Highway Separated Trail	55
Seldon Road Extension – Phase 2	13
Seldon Road Extension – Phase 2 Highway Separated Trail	55
Seldon Road Upgrade from Wasilla-Fishhook to Lucille Street	19
Settlement Avenue Extension East.....	21
Seward Meridian Parkway Extension North	11
Seward Meridian Parkway Extension South to Fairview Loop	16
Smith Road Reconstruction and Pedestrian Pathway	21
South Big Lake Boat Launch Public Park	50
South Denali Visitors Center	47
South Gateway Visitors Center.....	46
South Trunk Road Extension.....	13
Storm Drainage System Mapping	67
Stormwater Management Plan Implementation	67
Susitna Parkway Extension	21
Sutton Ambulance Building Retrofit and Renovation Planning Phase	43
Sutton Ambulance Replacement	35
Sutton Fire Service Area Tanker Replacement	34
Sylvan Road to Hollywood Road Connection.....	22

T

Talkeetna Airport - Lease Lot Development	30
Talkeetna Airport - New Apron at North End	30
Talkeetna Airport - New Helicopter Pad and Parking.....	28
Talkeetna Ambulance Replacement	35
Talkeetna Dike and Revetment.....	68
Talkeetna Fire Service Area - Tanker Replacement	34
Talkeetna Mail Trailhead Construction	61
Talkeetna Water and Sewer System Facilities Upgrade	67
Talkeetna Water Distribution Point.....	69
Tex-Al Drive Extension to Palmer-Fishhook Road.....	22
Trapper Creek Ambulance Replacement.....	36
Trunk Road-Parks Highway Interchange Improvements	17

V

Valley Pathways School Access Improvement Project	16
Vine Creek Drainage Improvements.....	68
Vine Road Separated Trail	57

W

Wasilla Airport - Runway 3/21 Extension - Phase 1.....	29
Wasilla Creek Headwaters Trail	60
Wasilla Fishhook - Main Street One-Way Couplet	13
Wasilla Fishhook Road Upgrade, Seldon Road to Palmer Fishhook Road	17
Water Rescue Airboat.....	36

Im17-001
RS17-001

West King Arthur Drive Upgrade	24
West Lakes Fire Service Area – Aerial/Ladder Truck	36
West Lakes Fire Service Area - Emergency Water Supply System.....	43
West Lakes Fire Service Area - Station 7-3 - Parks Highway.....	39, 43
West Lakes Fire Service Area - Station 7-4 - Gun Flint Trail.....	44
West Lakes Fire Service Area - Station 8-3 - Purinton Parkway Station	44
West Lakes Fire Service Area – Tanker Replacement	36
West Lakes Fire Service Area - Warehouse, Training and Maintenance Facility.....	44
West Lakes Fire Service Area Station 7-1 Modification	43
West Lakes Fire Service Area Station 8-1 Modification	44
West Seldon Road Highway Separated Trail.....	55
West Susitna Access	22
Willow Airport - Apron Space for Tie-Downs at South End	30
Willow Airport - Helicopter Pad and Parking.....	29
Willow Airport - Highway Crossing Improvements.....	28
Willow Airport - Install Automated Weather Observation System	28
Willow Airport - Public Float Plane Dock.....	29
Willow Airport - Senior Center Access Road Relocation.....	28
Willow Airport - Taxiway and Apron Surface Hardening	29
Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage, and Fencing	27
Willow Ambulance Property and Building Purchase	45
Willow Ambulance Replacement.....	37
Willow Area Emergency Services Command Vehicle	37
Willow Fire Service Area - Pumper / Tanker Replacement for Tanker 12-21 (.....	32
Willow Fire Service Area Engine Replacement – Replace 1985 Grumman Engine.....	32
Willow Fire Service Area Engine Replacement – Replace 1985 Surplus Pumper	32
Willow Fire Service Area Station 12-1 Replacement	41
Willow Fire Service Area Tanker Replacement.....	32
Willow Fire Service Area Tanker Replacements.....	37
Willow Library Project	47
Wolverine Road Erosion	24

IM17-001
RS17-001

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-001**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2018 TO FISCAL YEAR 2023

WHEREAS, MSB 3.04.060 requires that Matanuska-Susitna Borough Planning and Land Use Department to develop a six-year capital improvement plan for proposed capital improvement program; and MSB 3.04.060 of the code requires the Planning Commission to review and comment on the proposed capital improvement program each year; and

WHEREAS, the capital improvement program includes road transportation, transit, aviation, port, general public facilities, emergency services equipment and facilities, public facilities, recreational facilities, trails, water resources, and school projects; and

WHEREAS, outreach was made to the general public, community councils, staff, and advisory boards to submit nominations; and

WHEREAS, the Matanuska-Susitna Borough Assembly passed Resolution Serial No. 14-073 in August 2014 approving State legislative priorities for fiscal year 2016; and

WHEREAS, a total of 202 submitted projects were reviewed by staff against the evaluation criteria established for all nominations to the capital improvement program to create prioritized lists for each section of the capital improvement

program; and

WHEREAS, the Matanuska-Susitna Borough Transportation Advisory Board, Matanuska-Susitna Borough Parks Recreation and Trails Advisory Board reviewed the prioritized lists and contributed their expertise to the lists; and

WHEREAS, each of the advisory boards passed resolutions demonstrating support for the projects and confirming the top ten priority projects for each section; and

WHEREAS, the fiscal years 2017-2022 capital improvement program document was compiled for Planning Commission review; and

WHEREAS, the Matanuska-Susitna Borough Planning Commission on August 17, 2015, recommended adoption of the proposed capital improvement program for fiscal years 2017-2022 with the passage of Planning Commission Resolution Serial No. 15-29.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly adopts the fiscal year 2017 to fiscal year 2022 capital improvement program attached to IM No. 17-01, and it shall be submitted to the Alaska State Governor and the Alaska State Legislature.

BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Assembly requests State funding for fiscal year 2017 projects as prioritized in the capital improvement program.

ADOPTED by the Matanuska-Susitna Borough Assembly this 20
day of December, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)



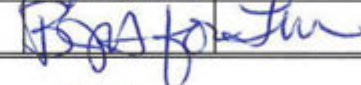
SUBJECT: APPROPRIATION OF THE PROCEEDS OF THE CENTRAL MAT-SU FIRE SERVICE AREA PUBLIC SAFETY BUILDING, 6-2, LEASE CERTIFICATES OF PARTICIPATION, 2016B.

AGENDA OF: December 20, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
1	Finance Director		
2	Borough Attorney		
3	Borough Clerk		

ATTACHMENT (S): Ordinance Serial No. 17-001
 Fiscal Note: Yes No

SUMMARY STATEMENT:

Before you is an ordinance to appropriate \$4,983,696 for the design and construction of the Central Mat-Su Fire Service Area Public Safety Building, Station 6-2 and related capital improvements. Additionally, it will appropriate the funds to pay for the costs of issuing the Certificates of Participation used to finance this project. The new facility will include a Fire Station to respond to the needs of the community and will accommodate an aerial apparatus in the Knik Goose Bay response area. It will also include a training facility to meet the needs of the Department including training rooms, training labs, instructor offices and preparation space. Additionally, it will include a warehouse to provide storage and inventory control to meet the needs of the Department for medical service supplies.

On August 2, 2016, the Assembly authorized the issuance of Lease Certificates of Participation for the Central Mat-Su Fire Service Area Public Safety Building, Station 6-2, and related improvements through the adoption of Ordinance 16-079.

The RFP for station 6-2 is expected to release in January 2017 with proposals due in late March 2017. Pending award of the

contract, design is expected to begin in April 2017 with occupancy occurring in September 2018.

The total funds available for this project is \$4,983,696. This includes \$93,716.00 for issuance costs. The issuance costs include amounts estimated to be paid for printing the official statements, paying agent fees, rating agency fees, insurance, underwriter's discount, bond counsel, financial advisor fees and other miscellaneous costs. Any issuance costs remaining after payment of all costs will be transferred to the construction project.

RECOMMENDATION OF ADMINISTRATION: Administration recommends approval of the appropriation of the 2016B Central Mat-Su Fire Service Area Public Safety Building, Station 6-2, Lease Certificates of Participation. Additionally, administration recommends the approval of the appropriation of related issuance costs for the Certificates of Participation. Also, Administration recommends approval of the transfer of any funds in excess of actual issuance costs to be transferred to the construction project.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: December 20, 2016

SUBJECT: Appropriation of Central Mat-Su Fire Service Area Public Safety Building, 6-2, Lease Certificates of Participation 2016B.

ORIGINATOR: Cheyenne Heindel

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED 4,983,696	FUNDING SOURCE COP Proceeds
FROM ACCOUNT # 405.000.000.4xx	PROJECT # 10183 & 65012
TO ACCOUNT : 405.000.000.3xx	PROJECT #
VERIFIED BY: <i>[Signature]</i>	CERTIFIED BY:
DATE: 12/7/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		4,983				
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REVENUE		4,983				
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
COP Proceeds		4,983				
TOTAL		4,983				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *[Signature]* _____ DATE: _____
 APPROVED BY: *[Signature]* YES _____ DATE: 12/9/16

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 17-001**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROPRIATING \$4,889,980 TO PROJECT NO. 10183 AND \$93,716 TO PROJECT NO. 65012 FOR THE PURPOSE OF DESIGNING AND CONSTRUCTING A PUBLIC SAFETY FACILITY AND RELATED CAPITAL IMPROVEMENTS AND ISSUANCE COST OF THE LEASE CERTIFICATES OF PARTICIPATION, 2016B.

WHEREAS, the Assembly authorized the issuance of Lease Certificates of Participation for the design and construction of the Central Mat-Su Fire Service Area Public Safety Building, Station 6-2, and related improvements on August 2, 2016, through the adoption of Ordinance Serial No. 16-079; and

WHEREAS, an RFP will be issued for the design/build of the facility in January and the proposals will be evaluated; and

WHEREAS, the pricing, preclosing and closing on the certificates occurred in November with final closing on December 15, 2016; and

WHEREAS, the funds must be appropriated to the Central Mat-Su Fire Service Area Public Safety Building, Station 6-2, Project Fund before the contract can be awarded, construction can begin and the funds can be expended.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The is hereby appropriated \$4,889,980 to fund 405, for the Central Mat-Su Fire Services Area Public Safety Building, Station 6-2, project for design, construction and related improvements, project no. 10183 and there is also appropriated \$93,716 to project no. 65012 for issuance costs, of which, if any funds remain after payment of all costs they will be transferred to the construction project.

Section 3. Effective date. Ordinance Serial No. 17-001 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this ____ day of _____, 2017.

Vern Halter, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: APPROPRIATION OF THE PROCEEDS OF THE WEST LAKES FIRE SERVICE AREA PUBLIC SAFETY BUILDING, 7-3, INCLUDING A FLEET MAINTENANCE FACILITY, LEASE CERTIFICATES OF PARTICIPATION, 2016A.

AGENDA OF: December 20, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
1	Finance Director	<i>[Signature]</i>	
2	Borough Attorney	<i>[Signature]</i>	
3	Borough Clerk	<i>[Signature]</i>	

ATTACHMENT (S): Ordinance Serial No. 17- 002
 Fiscal Note: Yes X No

SUMMARY STATEMENT:

Before you is an ordinance to appropriate \$5,652,016 for the design and construction of the West Lakes Fire Service Area Public Safety Building, Station 7-3 including a Fleet Maintenance Facility and related capital improvements. Additionally, it will appropriate the funds to pay for the costs of issuing the Certificates of Participation used to finance this project. The new facility will have a fully furnished and equipped Fire Station and Fleet Maintenance facility for the repair and maintenance of emergency vehicles and equipment. This will include funds to provide and install all systems and components for the structure both internal and external as required for a fully functioning structure.

On June 21, 2016, the Assembly authorized the issuance of Lease Certificates of Participation for the West Lakes Fire Service Area Public Safety Building, Station 7-3, and related improvements through the adoption of Ordinance 16-080.

The RFP for the new Station 7-3 was released earlier this year with proposals due on December 9, 2016. Following evaluation,

the award recommendation will be presented to the Assembly in January 2017. Design will begin upon execution of the agreement with occupancy occurring in April 2018.

The total funds available for this project is \$5,652,016. This includes \$104,303 for issuance costs. The issuance costs include amounts estimated to be paid for printing the official statements, paying agent fees, rating agency fees, insurance, underwriter's discount, bond counsel, financial advisor fees and other miscellaneous costs. Any issuance costs remaining after payment of all costs will be transferred to the construction project.

RECOMMENDATION OF ADMINISTRATION: Administration recommends approval of the appropriation of the 2016A West Lakes Fire Service Area Public Safety Building, Station 7-3, including a Fleet Maintenance Facility, Lease Certificates of Participation. Additionally, administration recommends the approval of the appropriation of related issuance costs for the Certificates of Participation. Also, Administration recommends approval of the transfer of any funds in excess of actual issuance costs to be transferred to the construction project.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: December 20, 2016

SUBJECT: Appropriation of West Lakes Fire Service Area Public Safety Building, 7-3, Including a Fleet Maintenance Facility Lease Certificates of Participation 2016A.

ORIGINATOR: Cheyenne Heindel

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED 5,652,016	FUNDING SOURCE COP Proceeds
FROM ACCOUNT # 405.000.000.4xx	PROJECT # 10184 & 65014
TO ACCOUNT : 405.000.000.3xx	PROJECT # 10184 & 65014
VERIFIED BY: <i>Sabina Saunger</i>	CERTIFIED BY:
DATE: 12/7/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		5,652				
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REVENUE		5,652				
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
COP Proceeds		5,652				
TOTAL		5,652				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Cheyenne Heindel* DATE: _____
 APPROVED BY: *Cheyenne Heindel*  DATE: 12/8/16

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 17-002**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROPRIATING \$5,547,713 TO PROJECT NO. 10184 AND \$104,303 TO PROJECT NO. 65014 FOR THE PURPOSE OF DESIGNING AND CONSTRUCTING A PUBLIC SAFETY FACILITY AND RELATED CAPITAL IMPROVEMENTS AND ISSUANCE COST OF THE LEASE CERTIFICATES OF PARTICIPATION, 2016A.

WHEREAS, the Assembly authorized the issuance of Lease Certificates of Participation for the design and construction of the West Lakes Fire Service Area Public Safety Building, Station 7-3, including Fleet Maintenance Facility, and related improvements on June 21, 2016, through the adoption of Ordinance Serial No. 16-080; and

WHEREAS, an RFP has been issued for the design/build of the facility and the proposals are being evaluated and will be presented to the Assembly in January 2017; and

WHEREAS, the pricing, pre-closing and closing on the certificates occurred in November with final closing on December 15, 2016; and

WHEREAS, the funds must be appropriated to the West Lakes Fire Service Area Public Safety Building, Station 7-3, including Fleet Maintenance Facility, Project Fund before the contract can

be awarded, construction can begin and the funds can be expended.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. There is hereby appropriated \$5,547,713 to fund 405, for the West Lakes Fire Services Area Public Safety Building, Station 7-3, including Fleet Maintenance Facility, project for design, construction and related improvements, project no. 10184 and there is also appropriated \$104,303 to project no. 65014 for issuance costs, of which, if any funds remain after payment of all costs they will be transferred to the construction project.

Section 3. Effective date. Ordinance Serial No. 17-002 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this ____ day of _____, 2017.

Vern Halter, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

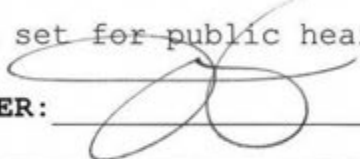
(SEAL)

SUBJECT: APPROPRIATION OF THE 2016 SERIES A SCHOOL REFUNDING GENERAL OBLIGATION BOND PROCEEDS FOR ISSUANCE COSTS.

AGENDA OF: December 20, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
1	Originator - Fin. Dir.	CS	
2	Finance Director		
3	Attorney	John N.S.	
4	Borough Clerk	BSA	

ATTACHMENT (S): Ordinance Serial No. 17-003
 Fiscal Note: Yes No

SUMMARY STATEMENT:

Before you is an ordinance of the Matanuska-Susitna Borough Assembly to appropriate funds from the bond proceeds of the 2016 Series A School Refunding General Obligation Bonds for issuance costs.

On September 6, 2016, the assembly adopted Ordinance Serial No. 16-109 which authorized the issuance of bonds to refund certain portions of the Series 2009 A and Series 2011 A School General Obligation Bonds. The refunding bonds were issued in November 2016. This resulted in a savings to the taxpayers and the State of Alaska of just under \$3.6 million. It is now necessary to appropriate the issuance costs for those bonds which came from the premium on the bonds.

The attached ordinance will appropriate \$322,218 for issuance costs. The issuance costs include amounts estimated to be paid for the printing of the official statements, paying agent fees, fees to obtain our bond ratings, underwriter's discount, bond counsel, pricing advisor fees, and other miscellaneous costs.

Any funds in excess of the actual issuance costs will be transferred to the School Debt Service Fund for future debt service payments.

Recommendation of Administration: Administration recommends approval of the appropriation of the 2016 Series A School Refunding General Obligation Bond proceeds for the issuance costs. Additionally, administration recommends the approval of the transfer of any funds in excess of actual issuance costs for the Series A refunding bonds to the School Debt Service Fund for future debt service payments.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: December 20, 2016

SUBJECT: Appropriation of the 2016 Series A Refunding General Obligation Bond Issuance Costs.

ORIGINATOR: Cheyenne Heindel

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED 322,218	FUNDING SOURCE Refunding Bond Proceeds
FROM ACCOUNT #	PROJECT # 65001-102Z
TO ACCOUNT: 400-000-000-4XXX-XXX	PROJECT #
VERIFIED BY: <i>B. H. Heindel</i>	CERTIFIED BY:
DATE: 12/7/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING		322				

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		322				
TOTAL		322				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Cheyenne Heindel* DATE: _____
 APPROVED BY: *Cheyenne Heindel* DATE: 12/8/16

Non-code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 17-003**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROPRIATING \$322,218 TO FUND 400 FOR ISSUANCE COSTS FROM THE PROCEEDS OF THE 2016 SERIES "A" SCHOOL REFUNDING GENERAL OBLIGATION BONDS.

WHEREAS, On September 6, 2016, the assembly adopted Ordinance Serial No. 16-109 which authorized the issuance of bonds to refund certain portions of the Series 2009 A and Series 2011 A School General Obligation Bond; It is now necessary to appropriate the issuance costs for those bonds which came from the premium on the bonds; and

WHEREAS, the refunding bonds were issued in November 2016; and

WHEREAS, the refunding resulted in a savings to the taxpayers and the State of Alaska of just under \$3.6 million; and

WHEREAS, the bonds were sold at a premium which will be utilized to pay the estimated issuance costs in the amount of \$322,218; and

WHEREAS, any funds remaining in excess of actual issuance costs shall be transferred to the School Facilities Debt Service Fund for future debt service payments; and

WHEREAS, the funds must be appropriated to the school project funds before they can be expended.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Issuance Cost Appropriation. There is hereby appropriated \$322,218 to Fund 400 for issuance costs for the 2016 Series A School Refunding General Obligation Bonds.

Section 3. Lapse of funds. Once all issuance costs have been paid, the unexpended portion of the appropriation for issuance costs for the 2016 Series A School Refunding Bonds, shall lapse to the School Facilities Debt Service Fund, Fund 300, for future debt service payments.

Section 4. Effective date. Ordinance Serial No. 17-003 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this ____ day of _____, 2017.

Vern Halter, Borough Mayor

ATTEST:

Lonnie McKechnie, CMC, Borough Clerk

(SEAL)

SUBJECT: Accept and appropriate \$20,000 from the Alaska State Department of Commerce, Community, and Economic Development, Division of Community Advocacy to Fund 415, Project 25053 for equipment and supplies needed to inspect and repair the Talkeetna water distribution and wastetwater collection systems.

AGENDA OF:

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	JM	12/7/16
	Public Works Director	TDD	7 Dec 16
	Finance Director	CP	
	Borough Attorney	JM for N.S.	
	Borough Clerk	BAA for JM	

ATTACHMENT (S): Fiscal Note: YES X NO _____
 Ordinance Serial No. 17-004 (2pp)
 Resolution Serial No. 17-002 (2pp)

SUMMARY STATEMENT: The Alaska State Department of Commerce, Community, and Economic Development, Division of Community Advocacy awarded \$20,000 to the Matanuska-Susitna Borough as part of the FY08 Municipal Energy Assistance Program (MEAP). These funds were provided for the purpose of defraying increased energy and any other costs.

The Public Works Department recommends these funds be used for equipment and supplies needed to inspect and repair the Talkeetna water distribution and wastetwater collection systems. Some of the immediate need for this funding is an in-pipe video inspection camera, sensor equipment to locate leaks in the water distribution systems and repairs for any problems that are located.

RECOMMENDATION OF ADMINISTRATION: The Public Works Department respectfully recommends the Assembly adopt legislation accepting and appropriating \$20,000 from the Alaska State Department of Commerce, Community, and Economic Development, Division of Community Advocacy to Fund 415, Project 25053 for equipment and supplies needed to inspect and repair the Talkeetna water distribution and wastewater collection systems.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: December 20, 2016

SUBJECT: Accept and appropriate \$20,000 from the Alaska State Department of Commerce, Community, and Economic Development, Division of Community Advocacy to Fund 415, Project 25053 for equipment and supplies needed to inspect and repair the Talkeetna water distribution and wastewater collection systems.

ORIGINATOR: Department of Public Works, O & M Division

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$20,000	FUNDING SOURCE <i>State Grant</i>
FROM ACCOUNT # <i>480.000.000.4xx.xxx</i>	PROJECT # <i>45025</i>
TO ACCOUNT: <i>415.000.000.3xx.xxx</i>	PROJECT # 25053
VERIFIED BY: <i>Barbara Baerquist</i>	CERTIFIED BY:
DATE: <i>12/7/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<i>20</i>				
---------	--	-----------	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds		<i>20</i>				
Other						
TOTAL		<i>20</i>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: *Cherianne Church* DATE: _____

APPROVED BY: _____ DATE: *12/10/16*

IM No. 17-006
Ordinance Serial No. 17-*004*
Resolution Serial No. 17-*002*

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 17-004**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$20,000 FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT, DIVISION OF COMMUNITY ADVOCACY TO FUND 415, PROJECT 25053 FOR EQUIPMENT AND SUPPLIES NEEDED TO INSPECT AND REPAIR THE TALKEETNA WATER DISTRIBUTION AND WASTETWATER COLLECTION SYSTEMS.

WHEREAS, the Alaska State Department of Commerce, Community, and Economic Development, Division of Community Advocacy awarded \$20,000 to the Matanuska-Susitna Borough as part of the FY08 Municipal Energy Assistance Program (MEAP); and

WHEREAS, the purpose of these funds is to help defray increased energy and any other costs; and

WHEREAS, Public Works Department will use these funds be for equipment and supplies needed to inspect and repair the Talkeetna water distribution and wastetwater collection systems; and

WHEREAS, immediate need for this funding is an in-pipe video inspection camera, sensor equipment to locate leaks in the water distribution systems and repairs for any problems that are located; and

WHEREAS, the Assembly must approve an ordinance to accept and appropriate these funds prior to expenditures.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Acceptance and Appropriation Source. There is hereby accepted and appropriated by the Matanuska-Susitna Borough Assembly, \$20,000 from the Alaska State Department of Commerce, Community, and Economic Development, Division of Community Advocacy to Fund 415, Project 25053 for any equipment and supplies needed to inspect and repair the Talkeetna water distribution and wastewater collection systems.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2017.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-002**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT, DIVISION OF COMMUNITY ADVOCACY FUNDS, PROJECT 25053, FUND 415 FOR EQUIPMENT AND SUPPLIES NEEDED TO INSPECT AND REPAIR THE TALKEETNA WATER DISTRIBUTION AND WASTETWATER COLLECTION SYSTEMS.

WHEREAS, the Alaska State Department of Commerce, Community, and Economic Development, Division of Community Advocacy awarded \$20,000 to the Matanuska-Susitna Borough as part of the FY08 Municipal Energy Assistance Program (MEAP); and

WHEREAS, these funds were accepted and appropriated by the Assembly with adoption of Ordinance Serial No. 17-xxx; and

WHEREAS, no expenditures can be made until a scope of work and budget has been approved by the Assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves the following scope of work and budget.

SCOPE OF WORK

Equipment and supplies needed to inspect and repair the Talkeetna water distribution and wastetwater collection systems to include in-pipe video inspection camera, sensor equipment to locate leaks and repairs for any problems that are located.

BUDGET

Alaska State Department of Commerce, Community, and Economic Development, Division of Community Advocacy	\$20,000
Total	<u>\$20,000</u>

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2017.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: APPROPRIATION OF THE ANIMAL CARE FACILITY LEASE
REFUNDING CERTIFICATES OF PARTICIPATION, 2016C,
PROCEEDS FOR ISSUANCE COSTS.

AGENDA OF: December 20, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
1	Originator - Fin. Dir.	<i>CMW</i>	
2	Finance Director		
3	Attorney	<i>J. N. S.</i>	
4	Borough Clerk	<i>BPA for Jm</i>	

ATTACHMENT(S): Ordinance Serial No. 17- 005
Fiscal Note: Yes X No

SUMMARY STATEMENT:

Before you is an ordinance of the Matanuska-Susitna Borough Assembly to appropriate funds from the proceeds of the Animal Care Facility Lease Refunding Certificates of Participation, 2016C for issuance costs.

On August 2, 2016, the assembly adopted Ordinance Serial No. 16-087 which authorized the issuance of Certificates of Participation to refund certain portions of the 2008 Animal Care Facility Refunding Lease Certificates of Participation. The Refunding Certificates were issued in November 2016. This resulted in a savings to the taxpayers and the State of Alaska of just under \$114 thousand. It is now necessary to appropriate the issuance costs for those Certificates which came from the premium on the Certificates.

The attached ordinance will appropriate \$40,268 for issuance costs. The issuance costs include amounts estimated to be paid for the printing of the official statements, paying agent fees, fees to obtain our bond ratings, underwriter's discount, bond

counsel, pricing advisor fees, and other miscellaneous costs. Any funds in excess of the actual issuance costs will be transferred to the Animal Care Facility Lease Refunding Certificates of Participation, 2016C, debt service payments.

Recommendation of Administration: Administration recommends approval of the appropriation of the Animal Care Facility Lease Refunding Certificates of Participation, 2016C proceeds for the issuance costs. Additionally, administration recommends the approval of the transfer of any funds in excess of actual issuance costs for the Animal Care Facility Lease Refunding Certificates of Participation, 2016C for future debt service payments.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: December 20, 2016

SUBJECT: Appropriation of Animal Care Facility Lease Refunding Certificates of Participation, 2016C.

ORIGINATOR: Cheyenne Heindel

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED 40,268	FUNDING SOURCE Refunding Certificates of Participation Proceeds
FROM ACCOUNT # <u>425</u>	PROJECT # <u>65007-202</u>
TO ACCOUNT: <u>325.000.000.3xx</u>	PROJECT #
VERIFIED BY: <u>Bubara/Sweeney</u>	CERTIFIED BY:
DATE: <u>12/9/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		40				
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REVENUE		40				
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
COP Proceeds		40				
TOTAL		40				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Cheyenne Heindel DATE: _____
 APPROVED BY: Cheyenne Heindel DATE: 12/9/16

Non-code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 17-005**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROPRIATING \$40,268 TO FUND 325 FOR ISSUANCE COSTS FROM THE PROCEEDS OF THE ANIMAL CARE FACILITY LEASE REFUNDING CERTIFICATES OF PARTICIPATION, 2016C.

WHEREAS, On August 2, 2016, the assembly adopted Ordinance Serial No. 16-087 which authorized the issuance of Certificates to refund certain portions of the 2008 Animal Care Facility Lease Certificates of Participation; and

WHEREAS, it is now necessary to appropriate the issuance costs for those Animal Care Facility Lease Refunding Certificates of Participation, 2016C which came from the premium on the Refunding Certificates; and

WHEREAS, the Animal Care Facility Lease Refunding Certificates of Participation, 2016C were issued in December 15, 2016; and

WHEREAS, the refunding resulted in a savings to the taxpayers of just under \$114 thousand; and

WHEREAS, the Animal Care Facility Lease Refunding Certificates of Participation, 2016C were sold at a premium which will be utilized to pay the estimated issuance costs in the amount of \$40,268; and

WHEREAS, any funds remaining in excess of actual issuance costs shall be transferred to the Animal Care Facility Lease Refunding Certificates of Participation, 2016C debt service fund for future debt service payments; and

WHEREAS, the funds must be appropriated to the Animal Care Facility Lease Refunding Certificates of Participation, 2016C debt service funds before they can be expended.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Issuance Cost Appropriation. There is hereby appropriated \$40,268 to fund 325 for issuance costs for the Animal Care Facility Lease Refunding Certificates of Participation, 2016C.

Section 3. Lapse of funds. Once all issuance costs have been paid, the unexpended portion of the appropriation for issuance costs for the Animal Care Facility Lease Refunding Certificates of Participation, 2016C shall lapse to the Animal Care Facility Lease Refunding, 2016C debt service fund, fund 325, for future debt service payments.

Section 4. Effective date. Ordinance Serial No. 17-005 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2017.

Vern Halter, Borough Mayor

ATTEST:

Lonnie McKechnie, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING THE RE-WRITE OF THE BOROUGH'S 1991 SUBDIVISION CONSTRUCTION MANUAL

AGENDA OF: January 10, 2017

Assembly Action:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY *for* JOHN MOOSEY, BOROUGH MANAGER: *George A. Moosey*

Route To:	Department/Individual	Initials	Remarks
1	Originator E. Probasco	EP	
2	Capital Projects Director	<i>JPB</i>	13 Dec 16
3	Public Works Director	<i>TJQ</i>	13 Dec 16
4	Planning and Land Use Director	EP	
5	Emergency Services Director	BC	
6	Borough Attorney	<i>John N.S.</i>	
7	Borough Clerk	<i>Jmm</i>	12/30/16

ATTACHMENT (S): Fiscal Note: YES NO X
 Resolution Serial No. 17-003 (4 pp)
 Manual introduction and index (3 pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough was formed in 1964 and is charged by the State of Alaska to perform land use and planning, which includes subdivision of lands. In 1988 the Subdivision Construction Manual was adopted as the document guiding road construction, drainage and utilities during construction of residential subdivisions. In 1991 the manual was amended to modify some of the original construction standards, and was amended again in 2007 to incorporate standards for culvert construction and drainage on anadromous streams. Several unsuccessful attempts have been made to update the manual over

the past 20 years, however, the 1991 version with drainage amendments is still the document being used today.

Since the manuals adoption, the borough's transportation system has been developed one subdivision at a time, with minimal coordination on a regional level.

The borough population, along with the number of subdivisions, has grown significantly and State and Federal requirements and design guidelines for road construction have changed greatly since the manual was crafted. In addition, advancements in engineering and technology over the past 25 years allow for a greater range of roadway and utility construction options that are not addressed in the 1991 manual.

The borough's road system efficiency and safety have been challenged by lack of coordination and connection of subdivision roads and outdated road construction requirements, which can lead to increased taxpayer costs for maintenance and separate road upgrade projects.

All of these are important factors which support this effort to update the subdivision construction manual.

RECOMMENDATION

Staff recommends adoption of a resolution, supporting the update of the 1991 Subdivision Construction Manual.

Matanuska-Susitna Borough
Public Works Department

**Subdivision Construction
Manual**

(Roads, Drainage and Utilities)

6-18-91

BROCHURE \$3.50
100.130/131.341.900
PLATTING

IM 17-009
RS 17-003

MATANUSKA-SUSITNA BOROUGH
SUBDIVISION DESIGN AND CONSTRUCTION MANUAL

for

STREETS, DRAINAGE AND UTILITIES

INTRODUCTION

This manual is intended to accomplish several goals; one of which is to provide the subdivider and his engineer with information and guidelines which will help him to understand the requirements necessary for design of roads and utilities within subdivisions of the Matanuska-Susitna Borough. This manual is intended to provide information to both the subdivider, his engineers, and to the borough staff so that there is less uncertainty about requirements. Ultimately, it is intended to provide borough-maintained road systems which are safe throughout the year in all weather conditions. This road system must also have an inherent low maintenance cost; and meet design and construction standards. This manual should eliminate some of the commonly reoccurring problems such as poor drainage, bad intersection sight distances, hills that are too steep to traverse during winter ice conditions, and intersections that are too steep to safely stop. Other problems have been high expenses due to redesign for previous construction outside of rights-of-way, high expenses necessary for reconstruction due to roadbeds prepared with silty-type materials, and roads and rights-of-way that are improperly aligned and continue to provide traffic problems due to the poor locations.

INDEX

	Page
SECTION A Residential Street Design	1
SECTION B Nonresidential Road Design	20
SECTION C Construction Requirements	21
SECTION D Drainage Requirements	25
SECTION E Development Implementation	26
SECTION F Subdivision Agreement	28
SECTION G Commercial & Industrial Subdivision	29
SECTION H Inspection Fees	30
SECTION I Utilities	31
APPENDIX A	33
1. Typical Cross Sections	
2. Driveway Permit	

JM 17-009
RS 17-003

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-003**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY
SUPPORTING THE RE-WRITE OF THE BOROUGH'S 1991 SUBDIVISION
CONSTRUCTION MANUAL.

WHEREAS, the Matanuska-Susitna Borough was formed in 1964 and is charged by the State of Alaska to perform land use and planning, which includes subdivision of lands; and

WHEREAS, in 1988 the Subdivision Construction Manual was adopted as the document guiding road construction, drainage and utilities during construction of residential subdivisions; and

WHEREAS, in 1991 the manual was amended to modify some of the original construction standards, and was amended again in 2007 to incorporate standards for culvert construction on anadromous streams; and

WHEREAS, the 1991 version with culvert amendments is still the document being used; and

WHEREAS, since the manual's adoption, the borough's transportation system has been developed one subdivision at a time, with minimal coordination on a regional level; and

WHEREAS, several unsuccessful attempts have been made to update the manual over the past 20 years; and

WHEREAS, the borough population, along with the number of subdivisions, has grown significantly since the construction

manual was created, and

WHEREAS, State and Federal requirements and design guidelines for road construction have changed greatly since the manual was crafted; and

WHEREAS, advancements in engineering and technology over the past 25 years allow for a greater range of roadway and utility construction options that are not addressed in the 1991 manual; and

WHEREAS, the borough's road system efficiency and safety have been challenged by lack of coordination and connection of subdivision roads and outdated road construction requirements, which can lead to increased taxpayer costs for separate road upgrade projects; and

WHEREAS, Emergency Services response can be slowed substantially by roads that have not been constructed to appropriate standards; and

WHEREAS, future growth must be anticipated and accommodated by current subdivision construction; and

WHEREAS, the borough is working on a revised road classification schedule which should be reflected in the manual; and

WHEREAS, the cost of maintaining borough roads is increasingly challenging, often due to poor design and construction oversight.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby supports revision of the 1991 subdivision construction manual.

BE IT FURTHER RESOLVED that the following issues, to name a few, have been identified as needing review in the revisions:

- Consider the borough's updated road classification information
- Incorporate most recent data from State and Federal requirements and codes
- Incorporate Fire and Life Safety codes regarding roadways and subdivision access
- Clarify confusing/conflicting language
- Modify and clarify drainage requirements as needed
- Modify and clarify utility requirements as needed
- Update requirements for intersections, and temporary turnarounds and cul-de-sacs
- Revisit final road inspection and acceptance requirements
- Revisit stub roads and connectivity
- Revisit standards for pioneer and mountain access roads
- Modify and clarify traffic impact analysis requirements as needed
- Modify and clarify ROW width requirements as needed
- Discuss need for pedestrian facilities with road development to increase safety (for residents and students)
- Review driveway standards
- Review urban vs. rural road standards
- Update diagrams

BE IT FURTHER RESOLVED, that the assembly supports the manual being drafted in-house, with an internal working team consisting of members of the Planning Department, Capital Projects Department, Department of Public Works and Department of Emergency Services.

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)



SUBJECT: A Resolution of the Matanuska-Susitna Borough Assembly approving the amended scope of work and budgets for the Pending Landfill, Transfer Site, Electrical Upgrades, Project No. 25035.2406, and Residential Scale Replacement at the Central Landfill, Project No. 25048.2409 to allow for repairs, upgrades and additions to the automated commercial scale system at the Central Landfill.

AGENDA OF: January 10, 2017

Assembly Action:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	mn	
	Public Works Director	TDL	19 Dec 16
	Finance Director		
	Borough Attorney		
	Borough Clerk	Sam	12/30/16

ATTACHMENT(S): Fiscal Note: YES NO
 Resolution Serial No. 17-004 (3pp)

SUMMARY STATEMENT:

In the fiscal year 2015 Capital Projects Budget, the Assembly appropriated \$346,587.00 for the Residential Scale Replacement at the Central Landfill, Project 25048.2409. This project is complete with a remaining balance of \$54,978.15

The Solid Waste Division has evaluated project needs and determined that funds intended for the replacement of the residential scales in the amount of \$346,587.00 should include repairs, upgrades and additions to the automated commercial scale system at the Central Landfill.

The existing scale system managing commercial refuse haulers is aged and in need of significant repairs, upgrades and additions. A reliable and secure scale, customer control measures and associated software is paramount to reduced customer wait times, efficient tracking, billing and facility security.

In the fiscal year 2011 Capital Projects Budget, \$125,000 was appropriated for Landfill and Transfer Site electrical upgrades, Project 25035.2406. These project funds remain in a pending project status.

The Solid Waste Division recommends use of these funds for repairs, upgrades and additions to the automated commercial scale system at the Central Landfill which will allow for future increased traffic anticipated by the new Septage and Leachate facility as well as better customer control and tracking for security and billing purposes.

Recommendation of Administration: Approve the amended scope of work and budgets for the Pending Landfill, Electrical Upgrades, Project No. 25035.2406, and Residential Scale Replacement at the Central Landfill, Project No. 25048.2409 to allow for repairs, upgrades and additions to the automated commercial scale system at the Central Landfill.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: January 10, 2017

SUBJECT: A Resolution of the Matanuska-Susitna Borough Assembly approving the amended scope of work and budgets for the Pending Landfill, Transfer Site, Electrical Upgrades, Project No. 25035.2406, and Residential Scale Replacement at the Central Landfill, Project No. 25048.2409 to allow for repairs, upgrades and additions to the automated commercial scale system at the Central Landfill.

ORIGINATOR: Solid Waste Division

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$125,000	FUNDING SOURCE F.510 Enterprise Fund Budget Appro.
FROM ACCOUNT # 420.000.000.4XX.XX	PROJECT # 25035
TO ACCOUNT: 420.000.000.3XX.XX	PROJECT # 25048
VERIFIED BY: <i>[Signature]</i>	CERTIFIED BY:
DATE: 12/27/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL				125		
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other				125		
TOTAL				125		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: *[Signature]* PHONE: 861-7603
 DEPARTMENT: *[Signature]* DATE: _____
 APPROVED BY: *[Signature]* DATE: 12/28/16

IM No. 17-10
Resolution No. 17-004

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-004**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE AMENDED SCOPE OF WORK AND BUDGETS FOR THE PENDING LANDFILL, TRANSFER SITE, ELECTRICAL UPGRADES, PROJECT NO. 25035.2406, AND RESIDENTIAL SCALE REPLACEMENT AT THE CENTRAL LANDFILL, PROJECT NO. 25048.2409 TO ALLOW FOR REPAIRS, UPGRADES AND ADDITIONS TO THE AUTOMATED COMMERCIAL SCALE SYSTEM AT THE CENTRAL LANDFILL.

WHEREAS, in the fiscal year 2015 Capital Projects Budget, The assembly appropriated \$346,587.00 for the residential scales replacements at the Central Landfill, Project No. 25048.2409; and;

WHEREAS, the residential scale project was successfully completed and has remaining funds in the amount of \$54,978.15; and

WHEREAS, The Solid Waste Division has evaluated project needs and determined that funds originally intended only for the replacement of the residential scales should include repairs, upgrades and additions to the automated commercial scale system at the Central Landfill; and

WHEREAS, the existing scale system for managing commercial refuse haulers is aged and in need of substantial refitting; and

WHEREAS, both residential and customer counts continue to increase; and

WHEREAS, a reliable and secure scale, customer control measures and associated software is paramount to reduced customer wait times, efficient tracking, billing and facility security; and

WHEREAS, the pending Septage and Leachate Facility project customers will drive a significant increase in commercial scale customer traffic; and

WHEREAS, in the fiscal year 2011 Capital Projects Budget, \$125,000 was appropriated for Landfill and Transfer Site Electrical Upgrades, Project no. 25035.2406; and

WHEREAS, the Solid Waste Division recommends use of these funds for the upgrades and additions to the automated commercial scale system at the Central Landfill; and

WHEREAS, no expenditures can be made until amended budgets and an amended scope of work has been approved by the Assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the following amended budgets and scope of work:

AMENDED SCOPE OF WORK

Project no. 25048.2400.2409 - Upgrades and additions to the automated commercial scale system at the Central Landfill.

AMENDED BUDGET

Project/Account No.	Previously Approved Budgets	Amended Budgets
PRJ# 25035.2400.2406 Landfill and Transfer Site Electrical Upgrades Fiscal Year 2011 Appropriations	\$125,000.00	-0-
PRJ# 25048.2400.2409 Residential Scale Replacement at Central Landfill Fiscal Year 2015 Appropriations	\$346,587.00	\$471,587.00

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of January, 2017.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING LEGISLATION ADOPTING REAL PROPERTY SALES DISCLOSURE IN ALASKA.

AGENDA OF: January 10, 2017

Assembly Action:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	Bl	For R. Kowalke
	Finance Director	OK	
	Borough Attorney	NS	
	Borough Clerk	JAM	12/30/16

ATTACHMENT (S) : Fiscal Note: YES _____ NO X
 Resolution Serial No. 17-005 (pp) (2pp)

SUMMARY STATEMENT: This resolution is brought forward by Assembly Member Kowalke to support legislation adopting real property sales disclosure in Alaska. This legislation would provide valuable sales information to be used in analyzing, and establishing assessed values for real property. Mandatory disclosure of all sales transactions would provide the Assessment Division with additional and reliable sales information ensuring a fair and equitable assessed value for real property. Currently the assessment division receives thirty-five percent (35%) of all sales transaction data through voluntary reporting, this limited amount of information may not represent full market value restricting the Assessor from fulfilling state mandates of assessing all real property at full and true value as of January 1, each year.

Sponsored by Assembly Member Kowalke
Introduced 01/10/2017
Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-005**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY,
SUPPORTING LEGISLATION ADOPTING REAL PROPERTY SALES DISCLOSURE
IN ALASKA

WHEREAS, an assessor is required, per Alaska Statute
29.45.110 to assess all property at its full and true value as
of January 1, of the assessment year; and

WHEREAS, the assessment office currently receives
approximately thirty five percent of all sales transaction data
through voluntary reporting; and

WHEREAS, while the legal mandate for assessment at full and
true value exists, the sales data that is necessary to determine
full and true value is not readily available due to the lack of
sales disclosure in the State of Alaska; and

WHEREAS, sales disclosure would enhance the ability of
assessment professionals to meet the full and true value mandate
and would also aid the public in obtaining information in order
to interact within local real estate markets; and

WHEREAS, sales disclosure would assist in the fair
distribution of the tax burden to all taxpayers and would
enhance the accuracy of assessments; and

WHEREAS, sales disclosure would enable property owners to gather data to provide support for legally entitled property tax appeals under Alaska Statute 29.45.190.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly urges the Alaska State legislature to enact legislation requiring disclosures of all real property sales in the State of Alaska.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2017.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

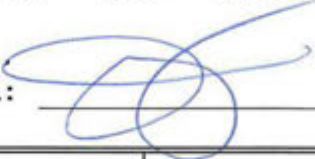
(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY IN SUPPORT OF FULL FUNDING FROM THE STATE OF ALASKA FOR THE SCHOOL BOND DEBT REIMBURSEMENT AND STATE AID FOR CONSTRUCTION IN REGIONAL EDUCATION ATTENDANCE AREAS.

AGENDA OF: January 10, 2017

Assembly Action:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator: J. Moosey	JM	
	Finance Director	JM	
	Borough Attorney	NS	
	Borough Clerk	JM	12/30/14

ATTACHMENT(S): Fiscal Note: YES NO Resolution Serial No. 17-006 (4 pp)

SUMMARY STATEMENT: This legislation is coming forward at the request of Borough Manager John Moosey.

Action:

MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-006

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING FULL FUNDING FROM THE STATE OF ALASKA FOR THE SCHOOL BOND DEBT REIMBURSEMENT AND STATE AID FOR CONSTRUCTION IN REGIONAL EDUCATION ATTENDANCE AREAS.

WHEREAS, the state of Alaska has a constitutional responsibility to "maintain a system of public schools" under Article VII, section 1 of the Alaska State Constitution; and

WHEREAS, since 1970 the state of Alaska has encouraged municipalities to bond for school major maintenance projects by reimbursing municipalities with bonding authority for principal and interest payments; and

WHEREAS, the Alaska State Legislature for decades has provided major maintenance for rural Regional Educational Attendance Area schools through appropriations in the annual capital budget; and

WHEREAS, between 2006 and 2015, the Legislature determined that school projects which passed the Alaska State Department of Education and Early Development's criteria and were approved by local voters would receive 70 percent debt reimbursement, and those that did not meet the department's criteria would receive 60 percent reimbursement; and

WHEREAS, since 2010 the Legislature provided consistent

funding parity for rural schools' major maintenance needs by automatically funding major maintenance projects in areas without the ability to bond with a percentage of the school bond debt reimbursement funding; and

WHEREAS, relying on these programs and the State's commitment to fund its moral and constitutional obligations, municipalities have maintained schools for the education of our State's most precious resource, our children; and

WHEREAS, Alaska municipalities issued bonds relying in good faith on the State to live up to its financial commitments to education; and

WHEREAS, in 2015 the Legislature responded to a difficult fiscal situation by placing a five-year moratorium on any new projects being eligible for school bond debt reimbursement, thus giving municipalities and voters across the State notice that bonds sold within the five-year period would be the sole responsibility of local taxpayers; and

WHEREAS, in 2016 the Legislature recognized the State responsibility to honor past project funding and appropriated funds to the municipalities for school debt reimbursement; and

WHEREAS, in 2016 Governor Bill Walker, in trying to address the budget deficit, cut 25 percent of the funding for both municipal and rural schools from appropriation bills using his

line-item reduction power; and

WHEREAS, these reductions saved the state of Alaska \$40,703,819 out of an estimated \$3,000,000,000 deficit, or 1.2 percent, by shifting costs to local municipalities and by leaving badly needed rural projects unfunded; and

WHEREAS, the Borough lost \$5,692,185 as a result of the line-item reduction; and

WHEREAS, Alaska municipalities do not have the fiscal resources to close the State's revenue gap; and

WHEREAS, the State should not reach a long-term solution to its revenue problems by ignoring its constitutional obligation to public education.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly:

- hereby supports full funding from the state of Alaska for the school bond debt reimbursement and state aid for construction in regional education attendance areas; and
- calls on Governor Bill Walker to fully fund the Fiscal Year 2018 and future state of Alaska moral and constitutional obligation to public schools through both school bond debt reimbursement and state aid for construction in Regional Education Attendance Areas in his budget submittal to the Legislature; and
- calls on the Alaska Legislature to continue its practice

- of fully funding these moral and constitutional obligations to public schools as it has in the past; and
- calls on fellow municipalities and the Alaska Municipal League to join in its support for funding school bond debt reimbursement and the State's new construction and major maintenance obligations; and
 - calls on Governor Bill Walker and the Alaska Legislature to adopt a Fiscal Year 2017 budget supplemental that reinstates full funding for this year's school debt reimbursement payments.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2017.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: VACATE ANY PUBLIC INTEREST IN A PORTION OF W. LAUREN DRIVE, IN HILLTOP ESTATES SUBDIVISION, LOT 1, PLAT NO. 2005-164, AND A PORTION OF THE 15' WIDE UTILITY EASEMENT, IN LOT 10 AND LOT 11, HILLTOP ESTATES SUBDIVISION, LOCATED WITHIN SECTION 17, TOWNSHIP 19 NORTH, RANGE 04 WEST, SEWARD MERIDIAN, ALASKA. ASSEMBLY DISTRICT 7: RANDALL KOWALKE

AGENDA: JANUARY 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	FW	
	Planning Director	EP	
	Borough Attorney	NS	
	Borough Clerk	JMM	12/30/16

ATTACHMENT (S) : Fiscal Note: Yes ___ No X

- Minutes (2 pages)
- Notification of Action (3 pages)
- Vicinity Map, Aerial Map (2 pages)

REASON FOR REQUEST: The request is to vacate any public interest in a portion of W. Lauren Drive, within Lot 1 of Hilltop Estates Subdivision, due to a setback encroachment of a structure on Lot 1. This portion of the vacated right-of-way will be replaced with a slope, maintenance and utility easement. A replacement right-of-way will be dedicated on the north side of W. Lauren Drive (the south side of Lots 10 and 11 of Hilltop Estates Subdivision). Currently, there is a 15' wide utility easement on the north side of the existing right-of-way of W. Lauren Drive. Since the right-of-way is shifting north, this utility easement is also required to be shifted north.

SUMMARY STATEMENT: On December 15, 2016 (written decision December 21, 2016), the Platting Board approved the vacation of the portion of the right-of-way of W. Lauren Drive and the vacation of the 15' wide utility easement on the north side of W. Lauren Drive. The vacation of the right-of-way is consistent with MSB 43.15.035(B)(1)(a): "The vacation is conditioned upon the final approval of a plat affecting the same land which provides equal or better access to all areas affected by the vacation." The modification of the 15' wide utility easement is consistent with MSB 43.15.032.

RECOMMENDATION OF ADMINISTRATION: Staff recommends the assembly approve the vacation as the Platting Board's decision to vacate a portion W. Lauren Drive is consistent with MSB 43.15.035(B)(1)(a), as the vacation is conditioned upon the final approval of a plat affecting the same land which provides equal or better access to all areas affected by the vacation. Vacation is pursuant to AS 29.40.120 through 29.40.160 and MSB 43.15.035. Staff recommends the assembly approve the modification of the 15' wide utility easement as it is consistent with MSB 43.15.032.

4. PUBLIC HEARINGS

A. JIM-N-I ADDITION 1 MASTER PLAN

Sloan Von Gunten (Administrative Specialist)

- Stated that 114 public hearing notices were mailed out on November 23, 2016, to this date there have been 4 returns, no objections, no non-objections, and 1 concern.

Cheryl Scott (Platting Technician)

- The petitioner would like to continue the case to January 5, 2017 due to redesign of the plat. Case # 2016-146

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Ronald Phillips

- Opposed to Curtis Drive to be a through Road.
- Gave the board a signed petition from the property owners on Curtis Drive.

Kerby Coman

- Gave a brief statement on the property.

Jay Van Diest (Chairman)

- Kept the public hearing open.

MOTION:

- Mr. Rausa moved to continue the Master Plan for Jim-N-I Addition 1 to January 5, 2017, seconded by Mr. Gillespie.

VOTE:

- The motion passed with all in favor.

TIME: 1:12 P.M.

CD: 0:9:30

B. HILLTOP ESTATES RSB L/1, 10-11

Sloan Von Gunten (Administrative Specialist)

- Stated that 26 public hearing notices were mailed out on November 23, 2016, to this date there have been no returns, no objections, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview of the case, # 2016-142, 143, 144.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to

come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Rick Wentworth (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Hilltop Estates RSB L/1, 10 & 11, the vacation of right-of-way and the modification of the utility easement, seconded by Mr. Pugh.

DISCUSSION:

- Discussion on setback issues.

VOTE:

- The motion passed with all in favor. There are 14 findings.

TIME: 1:23 P.M.

CD: 0:19:23

C. CREEKSIDE HIGHTS 2016

Sloan Von Gunten (Administrative Specialist)

- Stated that 93 public hearing notices were mailed out on November 23, 2016, to this date there have been no returns, no objections, no non-objection, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case, # 2016-159.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Wayne Whaley (Petitioner's Representative) and Agim Delolli (Petitioner)

- Explained the actions being taken on the property.
- Agrees with all the recommendations.

MOTION on VARIANCE #1:

- Mr. Johnson moved to approve the variance to MSB 43.20.300, Lot and Block Design for Creekside Heights 2016, seconded by Mr. Marty Van Diest.

DISCUSSION:

- Discussion on E. Brome Avenue and the Long Range Transportation Plan for future use on the roads in the area.



MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Platting Division

350 East Dahlia Avenue • Palmer AK 99645

Phone (907) 861-7874 • Fax (907) 861-8407

December 21, 2016

NOTIFICATION OF ACTION

Walter E. Newman
PO Box 98
Willow, AK 99688

RE: HILLTOP EST RSB L/1, 10, 11 & LAUREN DR VAC & UE
CASE: 2016-142/143/144

Action taken by the Platting Board on December 15, 2016 is as follows:

THE PRELIMINARY PLAT FOR HILLTOP ESTATES RSB L/1, 10, 11, THE VACATION OF RIGHT-OF-WAY AND THE MODIFICATION OF THE UTILITY EASEMENT WAS APPROVED AND WILL EXPIRE ON DECEMBER 21, 2022 CONTINGENT UPON THE FOLLOWING CONDITIONS / REASONS (see attached).

ALL DECISIONS AS TO APPROVAL OR DISAPPROVAL BY THE PLATTING BOARD OR OFFICER SHALL BE FINAL UNLESS APPEALED TO THE BOARD OF ADJUSTMENT AND APPEALS, MSB 15.39. A PETITION WHICH IS TABLED BY THE BOARD SHALL BE DEEMED DENIED UNLESS THE APPLICANT BRINGS THE MATTER BACK BEFORE THE BOARD WITH ALL CONDITIONS MET WITHIN THE TIME ALLOWED BY THE BOARD OR BY LAW.

If this is in reference to a plat application, recordation at the appropriate District Recorder's Office of the plat is required before any transfer of title can occur. Should you have any questions or require a copy of the minutes of the meeting, please feel free to contact this office.

Kindest regards,

Mr. Jay Van Diest
Platting Board Chairman

sv

cc:

DPW – Jamie Taylor

R & K Land Surveying
Richard Wentworth
PO Box 606
Willow, AK 99688

Additional Plat Reviews After 2nd Final are \$100.00 Each

AM 17-001

CONDITIONS of APPROVAL:

The Platting Board approved the Preliminary Plat for Hilltop Estates RSB L/1, 10, 11, the Vacation of Right-of-Way and the modification of the utility easement, contingent upon the following:

1. Obtain approval from the Assembly for the vacation of the right-of-way.
2. Obtain approval from the Assembly for the modification of the utility easement.
3. Taxes and special assessments must be current prior to the recording, pursuant to MSB 43.15.053(F) and AS 40.15.020. Pay taxes and special assessments (LIDs) by certified funds or cash.
4. Pay mailing and advertising fees.
5. Provide updated Certificate to Plat executed within 90 days of recording and submit Beneficiary Acknowledgement for any holder of a beneficial interest.
6. Show or list all easements of record on final plat.
7. Submit recording fee payable to State of Alaska, Department of Natural Resources (SOA/DNR).
8. Submit final plat in full compliance with Title 43.

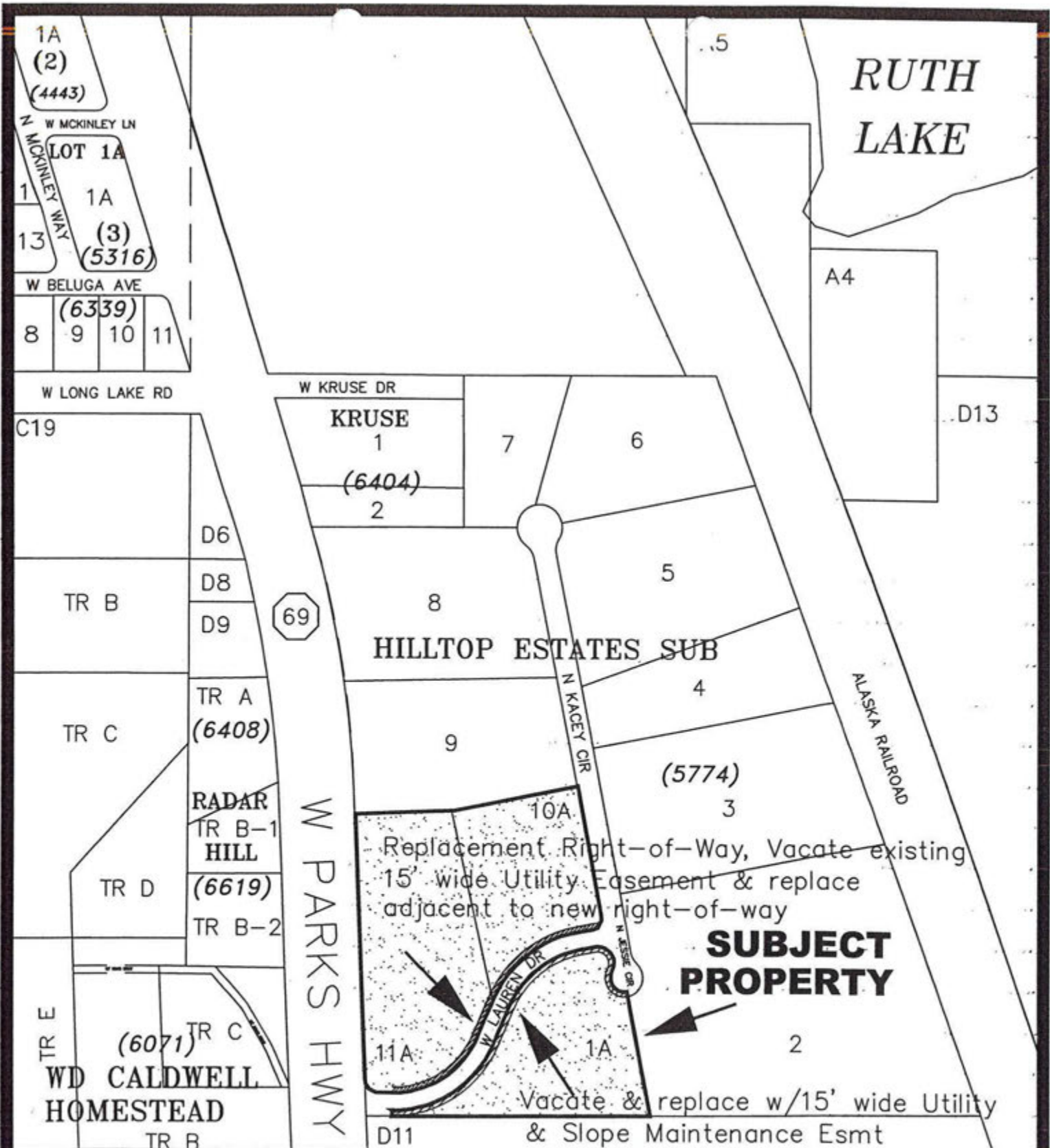
FINDINGS:

1. The plat of Hilltop Estates RSB Lots 1, 10 & 11 is consistent with AS 29.40.070 Platting Regulations and MSB 43.15.016 Preliminary Plats.
2. The vacation of the right-of-way is consistent with MSB 43.20.035 Vacations.
3. The modification of the utility easement is consistent with MSB 43.20.032 Modification of Utility Easements.
4. There were no objections from any federal or state agencies, Borough departments, or utilities.
5. No objections were received from the general public in response to the Notice of Public Hearing.
6. At the time of staff report write-up, there were no responses to the Request for Comments (RFC) from US Army Corps of Engineers; ADF&G; Willow Area Community Council; Road Service Area #20 Greater Willow; MSB Assessments, Planning, Permit Center, or Pre-Design Division.
7. Lot sizes and useable area are consistent with MSB 43.20.281 Area
8. Frontage for the subdivision exists pursuant to MSB 43.20.320 Frontage.

Am 17-001
Page 2 of 3 AOB

9. Legal and physical access are provided to the proposed lots, consistent with MSB 43.20.100 Access Required, MSB 43.20.120 Legal Access, and MSB 43.20.140 Physical Access.
10. Petitioner posted and maintained notification of the vacation for 30 days prior to the public hearing.
11. An affidavit of the vacation posting was provided to Platting staff, pursuant to MSB 43.10.065(G).
12. Approval from the Assembly for the right-of-way vacation and the modification of the utility easement is required.
13. It is the responsibility of the petitioner to move any existing utility plants in the existing 15' wide utility easement.
14. A geotechnical report was not required as the vacation plat is not substantially changing the existing lot sizes. ADEC documentation of construction of the existing septic system on Lot 1 was provided. A geotechnical report done by Curt Holler, PE, Holler Engineering in 2004, is on the file in Hilltop Estates, Plat No. 2005-164.

Am 17-001



VICINITY MAP
 FOR HILLTOP EST RSB L/1, 10 & 11
 VACATION OF RIGHT-OF-WAY (PARTIAL) &
 UTILITY EASEMENT
 LOCATED WITHIN
 SECTION 17, T19N, R04W, SEWARD MERIDIAN,
 ALASKA
 WILLOW 10 MAP

Am 17-001
JACK LAKE



PARKS

LAUREN

KACEY

JESSIE

AM 17-001

SUBJECT: Acceptance of late filed and retroactive Senior Citizen and Disabled Veteran exemption applications.

AGENDA OF: January 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
1	Originator	<i>SL</i>	
2	Finance Director	<i>[Signature]</i>	
3	Borough Attorney	<i>[Signature]</i>	
4	Borough Clerk	<i>JMM</i>	12/30/14

ATTACHMENT(S) : Fiscal Note: Yes X No
 Senior Citizen and Disabled Veteran Tax Exemptions.

SUMMARY STATEMENT: Attached is a listing of individuals who are requesting exceptions for late filed and retroactive applications for Senior Citizen and Disabled Veteran exemption. In 2002, the state of Alaska enacted legislation whereby Disabled Veterans and Senior Citizens may request retroactive exemption. MSB Code was amended accordingly. MSB Code 3.15.030(c) now establishes authority for the assembly with good cause to accept the late filed applications as timely.

RECOMMENDATION OF ADMINISTRATION: Acceptance of late filed and retroactive requests for tax exemption.

Senior Citizen and Disabled Veteran Tax Exemptions

Account #	Name	Exemption	Tax Year	Amount
5021B10L024	William Bryan	DVET	2016	\$133,500
3372B02L001	Timothy Pingle	DVET	2016	\$218,000
6612B25L015	Kyle Silvernale	DVET	2016	\$218,000
18N03E07C023	Jason Eslinger	DVET	2016	\$214,100
18N01E07D008	Kenneth Hopkins Jr	DVET	2016	\$218,000
1631B03L035	Travis Smith	DVET	2016	\$218,000
4727B01L001	Tod Perkins	DVET	2016	\$218,000
5526B02L004	Jeffery Perdue	DVET	2016	\$218,000
5986000L001	Jerry Claussen	DVET	2016	\$218,000
2541B04L016	Christopher Reitzig	DVET	2016	\$218,000
5678B07L023	John Novak	DVET	2016	\$218,000
2946B05L012	Gary Bearce	SCIT	2016	\$218,000
6040B06L004	Mary Kleinkauf	SCIT	2016	\$58,500
1664B05L007	Greggory Pralle	SCIT	2016	\$218,000
2480B03L007	Robert Dehn	SCIT	2016	\$185,300
1417B02L017	Jack Cypher	SCIT	2016	\$210,900
5924000L008	Dennis Mersdorf	SCIT	2015	\$218,000
5924000L008	Dennis Mersdorf	SCIT	2016	\$218,000
2602B02L006	Sherry Wales	SCIT	2016	\$218,000
3594B04L004	Dennis Hyder	SCIT	2016	\$218,000
3261B04L013	Thomas Thurbee	SCIT	2016	\$218,000
1069B15L010	Robert Webb	SCIT	2016	\$126,800
1113B04L001	Donald Sorenson	SCIT	2015	\$172,200
1113B04L001	Donald Sorenson	SCIT	2016	\$185,100

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: January 10, 2017

SUBJECT: Acceptance of retroactive and late filed Senior Citizen and Disabled Veteran exemption applications.

ORIGINATOR: Brad Pickett, Borough Assessor

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$77,293</u>	FUNDING SOURCE <u>ARA/NAR/FSA/RSA/SSA</u>
FROM ACCOUNT # <u>100.2XX.000.311.100/102</u>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Barbara Pickett</u>	CERTIFIED BY:
DATE: <u>12/28/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE				<u>17.3</u>		
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FUNDING: (Thousands of Dollars)

General Fund				<u>47.7</u>		
State/Federal Funds						
Other <u>(NAR/FSA/RSA)</u>				<u>29.6</u>		
TOTAL				<u>77.3</u>		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: Brad Pickett, Borough Assessor PHONE: 861-8647

DEPARTMENT: Chieftain Herald DATE: _____


APPROVED BY: [Signature] DATE: 12/28/16

SUBJECT: Authorize Purchase of Ongoing Geomatics Services for the Port MacKenzie Rail Extension (PMRE) Project to SurvBase (sole source) in the Amount of \$475,000.00.

AGENDA OF: January 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	BJD	
	Capital Projects Director	JPO	
	Purchasing Division	AB	
	Finance Director	MS	
	Borough Attorney	MS	
	Borough Clerk	JMM	12/30/16

ATTACHMENT(S): Fiscal Note: Yes No
Memorandum (2 pp)

SUMMARY STATEMENT: The Matanuska-Susitna Borough has been involved with development of the Port MacKenzie Rail Extension project since 2006. Part of this work involves geomatics support of which there is a single vendor, SurvBase that is most qualified to perform the tasks necessary.

The Borough and the Alaska Railroad Corporation (ARRC) have a longstanding Memorandum of Agreement to develop the 32 mile long Port MacKenzie Rail Extension (PMRE) with the ARRC acting as the design and construction manager and the MSB managing right-of-way (ROW) tasks.

SurvBase, as a sub-consultant to Hansen Engineering, was

selected by the ARRC through a competitive RFP process (with two MSB representatives on the selection committee) to carry out the needed survey tasks on the PMRE. The bulk of this survey work was to support design and construction activities, with the remaining support for ROW acquisition. Now that design is nearly complete and construction funding is not currently available there is a need to close out the ARRC engineering contract that SurvBase is working under and create a new contract between MSB and SurvBase. This new contract will allow the MSB project management team to place an emphasis on completing the project's ROW tasks.

SurvBase has been integral to formal agreements and decisions reached with the Federal Surface Transportation Board, the U.S. Army Corp of Engineers, the University of Alaska, Native tribes, utility companies and at least a half dozen state permitting agencies. SurvBase staff have provided the data and attended critical meetings with corporations and residents whom the project had to acquire land from. A new firm would have none of this highly valuable, project specific historical knowledge. SurvBase also created and maintains a PMRE project GIS portal that contains thousands of documents and data sets. The process of transferring this to the MSB or another firm could take up to 6 months.

The remaining geomatic/survey tasks to be performed include continuing land acquisition mapping, platting and right-of-way support for Segment 6; completing monumentation of the 32-mile-long corridor; coordination with MSB platting officer to determine requirements for acquired parcels; supporting right-of-way acquisition and design of Segment 2; and other geomatics support as required. These tasks are professional services that are required to be performed and certified by a licensed professional land surveyor. The tasks are based on a significant amount of survey work already completed by SurvBase. It is not cost effective to have another consultant provide these services as the surveyor certifying the work has to have performed or directly overseen the work the new tasks are based on. A different surveyor taking on these tasks would have to perform a significant amount of work already completed by SurvBase (such as surveying the location of cadastral and property corners, performing title and boundary research, preparing right-of-way base-mapping, etc.) resulting in thousands of additional dollars to complete the job.

SurvBase was issued a Purchase Order in late December 2016 in the amount of \$25,000.00 to begin the most pressing tasks. At this time, we are asking the Assembly to approve a sole source award to SurvBase to continue the new tasks referenced above in the amount of \$475,000.00. It is anticipated these tasks will be completed by 2018.

MSB Code 3.08.320 states:

- (A) The manager may waive, in writing, some or all of the formal bidding procedures of this chapter when there is not sufficient time to comply with the waived requirements, or the best interests of the borough shall be served by the waiver.

In this particular case, SurvBase is the vendor that will serve the best interests of the borough.

This waiver will allow for an accelerated schedule to complete the survey and ROW tasks associated with the PMRE, many of which have upcoming deadlines. It is also in the best interest of the borough in that the completion of these tasks in a timely manner will keep the project in a strong position to seek additional state and federal funding.

RECOMMENDATION OF ADMINISTRATION: Authorize purchase of ongoing geomatics services for the Port MacKenzie Rail Extension (PMRE) Project to SurvBase (sole source) in the Amount of \$475,000.00.



MATANUSKA-SUSITNA BOROUGH
Capital Projects Department, Purchasing Division
350 East Dahlia Avenue • Palmer, AK 99645
Phone (907) 861-7801 • Fax (907) 745-0886
www.matsugov.us

MEMORANDUM

DATE: December 28, 2016
TO: John Moosey, Borough Manager
THRU: Rustin Krafft, Purchasing Officer
THRU: Jude Bilafer, Capital Projects Director
FROM: Brad Sworts, Port MacKenzie Rail Extension Project Manager *BS*
SUBJECT: Waiver to Bid Process for Geomatics Support for the Port MacKenzie Rail Extension (PMRE) Project

In order to accelerate the PMRE project timeline and complete land acquisition and right-of-way activities, a waiver to the bid process is needed.

The Borough and the Alaska Railroad Corporation (ARRC) have a longstanding Memorandum of Agreement to develop the 32 mile long Port MacKenzie Rail Extension (PMRE) with the ARRC acting as the design and construction manager and the MSB managing right-of-way (ROW) tasks.

SurvBase as a sub-consultant to Hansen Engineering was selected by the ARRC through a competitive RFP process (with two MSB representatives on the selection committee) to carry out the needed survey tasks on the PMRE. The bulk of this survey work was to support design and construction activities, with the remaining support for ROW acquisition. Now that design is nearly complete and construction funding is not currently available there is a need to close out the ARRC engineering contract that SurvBase is working under and create a new contract between MSB and SurvBase. This new contract will allow the MSB project management team to place an emphasis on completing the project's ROW tasks.

SurvBase has been integral to formal agreements and decisions reached with the Federal Surface Transportation Board, the U.S. Army Corp of Engineers, the University of Alaska, Native tribes, utility companies and at least a half a dozen state permitting agencies. SurvBase staff have provided the data and attended critical meetings with corporations and residents whom the project had to acquire land from. A new firm would have none of this highly valuable, project specific historical knowledge. SurvBase also created and maintains a PMRE project GIS portal that contains thousands of documents and data sets. The process of transferring this to the MSB or another firm could take up to 6 months.

Providing Outstanding Borough Services to the Matanuska-Susitna Community.

Am 17-003

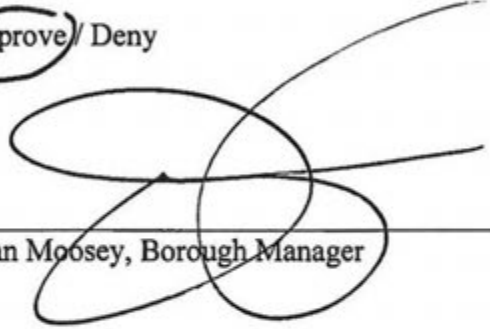
MSB Code 3.08.320 states:

- (A) The manager may waive, in writing, some or all of the formal bidding procedures of this chapter when there is not sufficient time to comply with the waived requirements, or the best interests of the borough shall be served by the waiver.

This waiver will allow for an accelerated schedule to complete the survey and ROW tasks associated with the PMRE, many of which have upcoming deadlines. It is also in the best interest of the borough in that the completion of these tasks in a timely manner will keep the project in a strong position to seek additional state and federal funding.

The waiver described above will authorize issuance of a \$450,000 purchase order for SurvBase, LLC related to the Port MacKenzie Rail Extension project.

Approve / Deny



John Moosey, Borough Manager

12.29.16

Date

Providing Outstanding Borough Services to the Matanuska-Susitna Community.

AM 17-003

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: January 10, 2017

SUBJECT: Authorize Purchase of Ongoing Geomatics for the Port MacKenzie Rail Extension (PMRE) Project to SurvBase (sole source) in the Amount of \$475,000.00.

ORIGINATOR: Brad Sworts

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$475,000	FUNDING SOURCE State Grant
FROM ACCOUNT # 490.000.000.4xx.xxx	PROJECT # 75001
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Baumgardt</i>	CERTIFIED BY:
DATE: 12/27/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		475				
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
<input checked="" type="radio"/> State/Federal Funds		475				
Other						
TOTAL		475				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *Chrysemme Hand* DATE: **12/27/16**

AM No. 17-003

SUBJECT: Authorization to purchase a 107' Aerial Fire Apparatus from Pierce Manufacturing, Inc. for the amount of \$1,147,017.00.

AGENDA OF: January 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Emergency Services Director		
	Finance Director		
	Borough Attorney		
	Borough Clerk		12/30/14

ATTACHMENT(S) : Fiscal Note: Yes No
 Cost Proposal (4pp)

SUMMARY STATEMENT: The Central Mat-Su Fire Department, Wasilla-Lakes Fire Service Area has a requirement for a new aerial fire apparatus.

MSB 3.08.360 allows the borough to enter into procurement agreements when it is in the best interest of the borough. The National Purchasing Partners Government Division (NPPGov) solicits, evaluates and awards contracts through a national competitive solicitation process on behalf of its members. Members can choose these contracts and procurement processes which satisfy borough solicitation requirements and avoid duplication of the process.

A cost proposal was requested and received from Pierce Manufacturing, Inc. The award recommendation is being made based upon applying the 100% body, chassis and aerial device pre-pay

options in the cost proposal. Exercising these options saves \$69,479.00. Delivery of this vehicle is expected within 12 to 16 months of contract execution.

This new apparatus will comply with the latest Department of Transportation and National Fire Protection Association mandated/recommended safety features. The new aerial will provide for an increased fire suppression capability and will enhance the community fire protection system as recommended by the Insurance Services Organization (ISO). This purchase will allow for the necessary aerial response in the Knik Goose Bay area required by the construction of larger commercial and educational buildings within the area.

The Central Mat-Su Fire Department, Wasilla-Lakes Fire Service Area conducts emergency response calls in all Assembly Districts.

RECOMMENDATION OF ADMINISTRATION: Authorization to purchase a 107' AERIAL FIRE APPARATUS from PIERCE MANUFACTURING, INC. for the amount of ONE MILLION ONE HUNDRED FORTY SEVEN THOUSAND, SEVENTEEN AND NO/100 DOLLARS (\$1,147,017.00).

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: January 10, 2017

SUBJECT: Authorization to purchase a 107' Aerial Fire Apparatus from Pierce Manufacturing, Inc. for the amount of \$1,147,017.00

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$1,147,017	FUNDING SOURCE Fund 250 Central Matseu FSA
FROM ACCOUNT # 405.000.000.4xx,xxX	PROJECT # 45066 <i>Budget Appropriation</i>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Baunget</i>	CERTIFIED BY:
DATE: 12/27/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		1,147				
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		1,147				
TOTAL		1,147				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *Christine D'Amico* (Signature) DATE: **12/27/16**

ATTACHMENT A
 PRODUCTS, SERVICES, SPECIFICATIONS, AND PRICING

BASE MODEL SPECIFICATIONS

1.26	Arrow XT, Alum, Tandem, 100' Steel Platform PUC	\$1,031,223.00
1.27	Enforcer, Single, 1500 Pump, 107' Aerial	\$759,891.00

2.0 PUMPER PRODUCT

ID#	DESCRIPTION	PRICE
2.1	Saber FR, Alum, Single, 1250 Pumper, 750 Water	\$336,417.00
2.2	Impel, Alum, Single, 1250 Pump, 750 Water	\$375,829.00
2.3	Impel, Alum, Single, 1500 Pump, PUC, 750 Water	\$438,428.00
2.5	Freightliner M2-106, 2-Door, Alum, Single, 1250 Pump, 750 Water	\$208,151.00
2.6	International 4400, 2-door, Alum, Single, 1250 Pump, 750 Water	\$216,724.00
2.7	Kenworth T370, 2-Door, Alum, Single, 1250 Pump, 750 Water	\$215,715.00
2.8	Peterbilt 337, 2-Door, Alum, Single, 1250 Pump, 750 Water	\$224,080.00
2.9	Freightliner M2-106, 4-Door, Galv, Single, 1000 Pump, 4x4 Wildland	\$336,754.00
2.10	Ford F550 Super Duty, 2-Door Ext, Alum, Single, 120 Pump, Patrol Brush Truck	\$135,002.00

3.0 RESCUE

ID#	DESCRIPTION	PRICE
3.1	Arrow, Alum, Single, Non-Walk-In, HDR	\$387,700.00
3.2	Saber FR, Alum, Single, Non-Walk-In HDR	\$320,413.00
3.3	Freightliner M2-106, 2-Door, Alum, Single, Non-Walk-In, HDR	\$224,630.00
3.4	International 7400, 2-Door, Alum, Single, Non-Walk-In, HDR	\$200,556.00
3.5	Kenworth T370, 2-Door, Alum, Single, Non-Walk-In, HDR	\$201,941.00
3.6	Peterbilt 337, 2-Door, Alum, Single, Non-Walk-In, HDR	\$210,012.00
3.7	Saber FR, Alum, Single, Walk-In, HDR	\$346,266.00
3.8	Arrow XT, Alum, Single, Walk-In, HDR	\$422,586.00
3.9	Freightliner M2-106, 2-Door, Alum, Single, Walk-In HDR	\$224,623.00
3.10	International 7400, 2-Door, Alum, Single, Walk-In, HDR	\$231,940.00
3.11	Kenworth T370, 2-Door, Alum, Single, Walk-In, HDR	\$224,383.00
3.12	Peterbilt 337, 2-Door, Alum, Single, Walk-In, HDR	\$240,933.00

12/10/2015 3:06 PM
 2 OF 4

MASTER BASE SPECS

Am 17-004

The following is a list of additions to the base model #414390 included in the Central Mat-Su proposal

Options on the Central Mat-Su Proposal not in base model

1) 24,000# TAK 4 front axle	\$21,160
2) On-Spot tire chains	\$4,247
3) Brakes with stability control and Traction Control	\$4,601
4) Upgrade to big block Detroit DD13 engine	\$33,084
5) Upgrade to 40000 series transmission	\$11,060
6) Increase to the 26" bumper extension with trays and Q2B notch	\$2,050
7) Frontal and side roll protection	\$11,568
8) EMS compartments in crewcab	\$8,127
9) Spare wiring	\$811
10) MUX Command Zone electrical	\$10,270
11) David Clark intercom and headsets	\$8,950
12) Additional compartment lights and lighted handrails	\$3,380
13) Install department radio and (3) antenna mounts	\$1,317
14) Three cameras	\$1,535
15) Increase to a 430 amp alternator	\$591
16) Battery charger/ compressor/auto eject/sub feed and transfer	\$2,152
17) LED headlights	\$1,852
18) Scene, hosebed and deck light , 12 VDC	\$14,625
19) LED perimeter lights , additional rub rail lights	\$1,781
20) PUC pump and body design, ROM doors	\$11,624
21) Direct rear tank fill with auto fill	\$1,489
22) Partitions (3) in compartment	\$1,182
23) Drawer CTECH	\$1,987
24) Peg board rear wall of compartment	\$700
25) Adjustable shelves (10)	\$1,950
26) Slide-out tray floor (5)	\$3,220
27) Matting on floors and shelves (17)	\$935
28) SCBA storage in wheel well	\$2,667
29) Additional ladders, 35', 20', 14' roof, 20', (4) NY hooks and mounting tubes	\$3,951
30) Main intake valves	\$8,780
31) PS 2.5" inlet plus both inlets recess	\$1,830
32) Front bumper monitor and 2.5" front discharge	\$13,914
33) (3) 1.75" crosslays low mount with trays	\$4,788
34) Cold weather package pump house	\$13,966
35) Husky Foam System, single agent	\$17,807
36) Foam cell 30 gallons	\$1,524
37) Hercules CAFS with Special controls and covers	\$31,699

Am 17-004

38) Q2B siren	\$3,571
39) Opticom GTT with GPS priority	\$6,854
40) Additional warning lights above base	\$13,305
41) Generator, cord reel, receptacles and 120 V lights	\$32,782
42) Accessories on the aerial tip, Comp stokes, mtg. brackets, belts	\$3,782
43) Remote for aerial and monitor	\$14,795
44) Lighting aerial and placement camera	\$10,186
45) Aerial monitor with remote control, and quick lock waterway	\$7,468
46) Paint and graphics	\$12,234
47) Stainless steel scuff plates cab and body	\$1138
48) Hands free SCBA brackets	\$3731
49) Electric valve control 2.5" and 4" discharge passenger's side of PH	\$6301
Total	\$383,321

Am 17-004



MATANUSKA-SUSITNA BOROUGH
Purchasing Division of Capital Projects

350 East Dahlia Avenue • Palmer, AK 99645
Phone (907) 861-8601 • Fax (907)861-8617
www.matsugov.us

DATE: January XX, 2017

FROM: Rustin Krafft, Purchasing Officer

SUBJECT: FireRescue GPO, Program of NPPGov Purchase

ATTN: Susan Kordel

Matanuska Susitna Borough has contracted to purchase the below fire apparatus from Pierce Manufacturing Inc.

One (1) Enforcer PUC Ascendant 107' AK674

The FireRescue GPO ID#414390 was utilized for this sale and the following purchased:

(1) 1.27 Enforcer, Single, 1500 Pump, 107' Aerial

The purchase includes published options as shown in the FireRescue option list totaling the following contractual amount:

Base ID Contract Amount	\$759,891.00
Additional Option Content	\$383,321.00
Customer contingency funds	\$25,000.00
Delivery to customer facility	\$27,038.00
Inspection Trips	\$18,000.00
Performance Bond	\$3,246.00
Prepayment Discounts	(-\$69,479.00)
Total Purchase/Contract Price	\$1,147,017.00

Sincerely,

Rustin M. Krafft
Purchasing Officer
Matanuska Susitna Borough

Rex Hughes
Sales Representative
Pierce Manufacturing, Inc.

Providing Outstanding Borough Services to the Matanuska-Susitna Community.


Am 17-004


SUBJECT: Award of Proposal 17-031P, Station 7-3 Design-Build to Howdie Inc. in the amount not to exceed \$10,400,000

AGENDA OF: January 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	RMK	
	Capital Projects Director	JPB	
	Emergency Services Director	BG	
	Finance Director		
	Borough Attorney	NS	
	Borough Clerk	JAM	12/30/14

ATTACHMENT(S): Fiscal Note: Yes X No _____
 Scoring Summary (lpg)

SUMMARY STATEMENT: On August 31, 2016 the Matanuska Susitna Borough issued solicitation 17-031P to select a Contractor/Consultant Team to design and construct the new West Lakes Station 7-3 to be located at 10073 W Parks Highway.

The solicitation was conducted in two phases. Phase one identified three teams to compete for the final contract. Phase one selection was based on previous experience in designing and constructing similar projects. Phase two required the teams to complete a 35% design submittal along with pricing.

The required design will accommodate both fire and ambulance vehicles, drive thru apparatus bays, living/sleeping quarters, training room(s), administrative offices, fleet maintenance bays, secure storage and other spaces. The work under this contract includes all design, including but not limited to civil, architectural, structural, mechanical and electrical design, and all required permitting. Construction includes, but is not limited to, site clearing and extension of natural gas, power and telecommunication utility services onto the site and terminations at the structure, construction of onsite improvements including a water system (well and distribution), wastewater disposal systems, driveways and parking areas and construction of the new fire station. The station includes a buried water storage tank with a minimum capacity of 33,000 gallons plus storage water for an automatic fire sprinkler system.

An evaluation panel, along with comments from the end users and others involved in the project made the final selection in accordance with the proposal documents. The proposal from Howdie Inc. was selected based on the design and overall value.

RECOMMENDATION OF ADMINISTRATION: AWARD PROPOSAL 17-031P, STATION 7-3, DESIGN-BUILD to HOWDIE INC. in the amount not to exceed TEN MILLION FOUR HUNDRED THOUSAND DOLLARS (\$10,400,000)

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: January 10, 2017
 SUBJECT: Award of Proposal 17-031P Design-Build Station 7-3

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$10,400,000*	FUNDING SOURCE Fund 249 West Lakes FSA Budget Approp
FROM ACCOUNT # 405.000.000.4XX.XXX	PROJECT # 45254/10184 and State agent
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Baumgartner</i>	CERTIFIED BY:
DATE: 12/27/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		10,400				
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		10,400				
TOTAL		10,400				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *Funding is dependant upon the passing of Ord 17-002

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Engineering* DATE: *12/29/16*
 APPROVED BY: *Chris Marshall* DATE: _____

Howdie Inc.	Collins Construction Inc.	Weldin Construction, LLC
458	434	382

Maximum Points Available 500

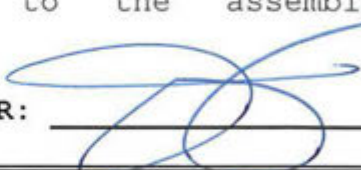
Am 17-005





SUBJECT: Approval of Change Order No. one to contract 16-056P with Stantec Consulting Services for U.S. EPA Brownfield grant application and implementation assistance.

AGENDA OF: January 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator		
1	Planning and Land Use Director	EP	
2	Purchasing Division		
3	Finance Director		
4	Borough Attorney		
5	Borough Clerk	JAM	12/30/14

ATTACHMENT(S): Fiscal Note: Yes X No

SUMMARY STATEMENT: Assembly approval of contract amendments (change orders) is required by MSB 3.08.161(A) for contracts with an original award value less than \$100,000 where a contract amendment or change order, or cumulative contract amendments or change orders, will cause the total contract amount as amended, to exceed \$100,000.

On December 10, 2015 the Matanuska-Susitna Borough issued a no cost contract with Stantec Consulting Services for the preparation of a grant application to the United States Environmental Protection Agency for Brownfields Coalition

assessment. Section 6 A. of the contact states that if awarded grant implementation services will be performs on a time and materials basis. On August 22, 2016 a grant in the amount of \$550,000 was awarded; this grant was accepted and appropriated by the Assembly on November 1, 2016.

Change order number one will increase the amount of the contact from \$0 to \$520,000; and extend the time of completion of the contract through December 31, 2019.

RECOMMENDATION OF ADMINISTRATION: Recommend approval of Change Order one to contract no. 16-056P in the amount of \$520,000.

MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

Agenda Date January 10, 2017

ORIGINATOR: Pamela Graham, Grant Coordinator

SUBJECT: Approval of Change Order No. one to contract 16-056P with Stantec Consulting Services for U.S. EPA Brownfield grant application and implementation assistance.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>520,000</u>	FUNDING SOURCE <u>Fed EPA Grant</u>
FROM ACCOUNT # <u>480.000.000.4xx.xxx</u>	PROJECT # <u>47051</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>Barbara Baumgartner</u>	CERTIFIED BY:
DATE: <u>12/27/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL			<u>520</u>			
REVENUE						


FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds			<u>520</u>			
Other						
TOTAL			<u>520</u>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: Christopher Chandel 

Phone: _____
 Date: _____
 Date: 12/28/16

SUBJECT: Award of Bid No. 17-059B, Horseshoe Lake Road Paving to Northern Asphalt Construction, Inc for the contract amount of \$403,240.00.

AGENDA OF: January 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Purchasing	<i>[Signature]</i>	
	Public Works Director	<i>[Signature]</i>	27 Dec 16
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	12/30/16

ATTACHMENT(S): Fiscal Note: Yes X No _____
 Advertisement (1p)
 Analysis Sheet (1p)

SUMMARY STATEMENT: On December 5, 2016, the Matanuska-Susitna Borough issued a solicitation requesting bids from qualified contractors to provide labor, equipment, materials for performing work on the Horseshoe Lake Road Paving project. The Public Works Department, Operation and Maintenance Division will be administering the contract. In response to the advertisement, nine (9) bids were received.

Award recommendation is being made to Northern Asphalt Construction, Inc with their bid being responsive and responsible for base bid. The Contractor shall complete the work by June 30, 2017.

RECOMMENDATION OF ADMINISTRATION: Award of BID NO. 17-059B, HORSESHOE LAKE ROAD PAVING to NORTHERN ASPHALT CONSTRUCTION, INC for the contract amount of FOUR HUNDRED THREE THOUSAND TWO HUNDRED FORTY AND NO/100 DOLLARS (\$403,240.00).

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

AGENDA DATE: January 10, 2017
 SUBJECT: Award of Bid No. 17-059B, Horseshoe Lake Road Paving to Northern Construction Asphalt, Inc for the contract amount of \$403,240.00.
 ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$403,240	FUNDING SOURCE state Grant / P. 277 Big Lake RSA Budget Approp.
FROM ACCOUNT # 430/410.000.000. 4XX.XXX	PROJECT # 35020 / 35444
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Saunier</i>	CERTIFIED BY:
DATE: 12/27/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund					
State/Federal Funds		302.6			
Other		100.6			
TOTAL		403.2			

POSITIONS:

Full-Time					
Part-Time					
Temporary					

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *[Signature]* YES NO DATE: 12/28/16

**MATANUSKA-SUSITNA BOROUGH
350 East Dahlia
Palmer, Alaska 99645**

ADVERTISEMENT

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Alaska Dispatch News		MATA 0070	December 2, 2016
Frontiersman		CONTRACT	December 4, 2016
TYPE OF AD:	<input type="checkbox"/> Display	<input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

**MATANUSKA-SUSITNA BOROUGH
BID #17-059B
*Horseshoe Lake Road Paving***

The Matanuska-Susitna Borough is soliciting bids from qualified contractors to provide labor, equipment and material for performing work on the Horseshoe Lake Road Paving pursuant to bid documents.

Bid documents are available **December 5, 2016** in the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer, AK 99645. For Information: (907) 861-8601, Facsimile: (907) 861-8617, e-mail purchasing@matsugov.us. This bid document may be available on the internet at www.matsugov.us. A document fee of \$10.00 will be charged for materials picked-up and \$15.00 for materials mailed.

Bids open: **December 21, 2016 @ 3PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8687.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Requested by: Signature on File	Approved by: Signature on File
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DEPARTMENT ACCOUNT NO.: **100.180.183.422.000**

Am 17-007

BID TABULATION															
BID #17-059B															
December 21, 2016 @ 3PM															
BIDDER				Valley General Construction		Big Dipper Construction Inc		Alaska Const. & Maint.		K&H Civil Constructors, LLC		Western Construction & Equip		Ahtna Const & Primary Products	
Pay Item Number	Pay Item Description	Pay Unit	Quantity	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
203(7)	Borrow B	CYVM	1,000	\$19.75	\$19,750.00	\$25.00	\$25,000.00	\$11.00	\$11,000.00	\$18.00	\$18,000.00	\$17.00	\$17,000.00	\$23.85	\$23,850.00
301(1)	Aggregate Base Course, Grading D-1	Ton	4,600	\$22.50	\$103,500.00	\$21.00	\$96,600.00	\$21.50	\$98,900.00	\$23.00	\$105,800.00	\$20.00	\$92,000.00	\$21.50	\$98,900.00
303(1.1)	Reconditioning (normal)	Station	38	\$340.00	\$12,920.00	\$435.00	\$16,530.00	\$500.00	\$19,000.00	\$200.00	\$7,600.00	\$175.00	\$6,650.00	\$1,200.00	\$45,600.00
303(1.3)	Reconditioning (major)	Station	56	\$588.00	\$32,928.00	\$470.00	\$26,320.00	\$800.00	\$44,800.00	\$275.00	\$15,400.00	\$400.00	\$22,400.00	\$1,300.00	\$72,800.00
401(1)	Asphalt Concrete, Type II, Class B	Ton	2,890	\$91.50	\$264,435.00	\$87.00	\$251,430.00	\$96.34	\$278,422.60	\$90.00	\$260,100.00	\$90.00	\$260,100.00	\$94.00	\$271,660.00
639(1A)	Gravel Residence Driveway	Each	29	\$200.00	\$5,800.00	\$150.00	\$4,350.00	\$250.00	\$7,250.00	\$150.00	\$4,350.00	\$125.00	\$3,625.00	\$575.00	\$16,675.00
639(1B)	Paved Residence Driveway	Each	14	\$550.00	\$7,700.00	\$375.00	\$5,250.00	\$350.00	\$4,900.00	\$400.00	\$5,600.00	\$500.00	\$7,000.00	\$1,135.00	\$15,890.00
639(2)	Public Approach	Each	1	\$295.00	\$295.00	\$550.00	\$550.00	\$1,000.00	\$1,000.00	\$700.00	\$700.00	\$1,000.00	\$1,000.00	\$1,740.00	\$1,740.00
640(1)	Mobilization and Demobilization	LS	1		\$14,600.00		\$20,000.00		\$8,000.00		\$14,750.00		\$14,000.00		\$14,300.00
643(2)	Traffic Maintenance	LS	1		\$9,500.00		\$20,000.00		\$8,000.00		\$4,500.00		\$2,500.00		\$47,000.00
643(3)	Flagger and Pilot Car	LS	1		\$12,400.00		\$8,500.00		\$8,000.00		\$8,000.00		\$3,500.00		\$61,710.00
TOTAL BASE BID					\$483,828.00		\$474,530.00		\$489,272.60		\$444,800.00		\$429,775.00		\$670,125.00

BID TABULATION															
BID #17-059B															
December 21, 2016 @ 3PM															
BIDDER				Alaska Earthworks, LLC		GMG General, Inc		Northern Asphalt Const., LLC							
Pay Item Number	Pay Item Description	Pay Unit	Quantity	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
203(7)	Borrow B	CYVM	1,000	\$14.00	\$14,000.00	\$35.00	\$35,000.00	\$11.00	\$11,000.00		\$0.00		\$0.00		\$0.00
301(1)	Aggregate Base Course, Grading D-1	Ton	4,600	\$19.00	\$87,400.00	\$26.00	\$119,600.00	\$21.00	\$96,600.00		\$0.00		\$0.00		\$0.00
303(1.1)	Reconditioning (normal)	Station	38	\$600.00	\$22,800.00	\$225.00	\$8,550.00	\$250.00	\$9,500.00		\$0.00		\$0.00		\$0.00
303(1.3)	Reconditioning (major)	Station	56	\$800.00	\$44,800.00	\$325.00	\$18,200.00	\$400.00	\$22,400.00		\$0.00		\$0.00		\$0.00
401(1)	Asphalt Concrete, Type II, Class B	Ton	2,890	\$79.00	\$228,310.00	\$98.95	\$285,965.50	\$90.00	\$260,100.00		\$0.00		\$0.00		\$0.00
639(1A)	Gravel Residence Driveway	Each	29	\$200.00	\$5,800.00	\$50.00	\$1,450.00	\$10.00	\$290.00		\$0.00		\$0.00		\$0.00
639(1B)	Paved Residence Driveway	Each	14	\$1,500.00	\$21,000.00	\$100.00	\$1,400.00	\$25.00	\$350.00		\$0.00		\$0.00		\$0.00
639(2)	Public Approach	Each	1	\$3,200.00	\$3,200.00	\$1,200.00	\$1,200.00	\$100.00	\$100.00		\$0.00		\$0.00		\$0.00
640(1)	Mobilization and Demobilization	LS	1		\$38,500.00		\$10,000.00		\$100.00		\$0.00		\$0.00		\$0.00
643(2)	Traffic Maintenance	LS	1		\$1,500.00		\$20,000.00		\$1,800.00		\$0.00		\$0.00		\$0.00
643(3)	Flagger and Pilot Car	LS	1		\$3,000.00		\$5,000.00		\$1,000.00		\$0.00		\$0.00		\$0.00
TOTAL BASE BID					\$470,310.00		\$506,365.50		\$403,240.00		\$0.00		\$0.00		\$0.00

PM 17-007

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO RELINQUISH ANY RIGHTS FOR PRE-EXISTING LEGAL NONCONFORMING USE STATUS TO MAINTAIN EARTH MATERIALS EXTRACTION SITES ON BOROUGH OWNED LAND WITHIN THE CHRISTIANSEN LAKE SUBDISTRICT OF THE TALKEETNA SPECIAL LAND USE DISTRICT (PARCELS 26N04W29B012 and 26N04W30A003).

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	NS	For Assemblymember Kowalke
	Community Development Director	<i>Q</i>	
	Planning Director	<i>EP</i>	
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>Jmm</i>	11/28/16 <i>[Signature]</i>

ATTACHMENT (S): Fiscal Note: YES ___ NO X
 Ordinance Serial No. 16-135 (2 pgs)

SUMMARY STATEMENT: This ordinance is being brought forward by Assemblymember Kowalke so that the Matanuska-Susitna Borough will stop earth materials extraction in an area where it is prohibited.

The Talkeetna Special Land Use District contains six sub-districts with different land use regulations. Within the Christiansen Lake subdistrict, earth materials extraction is not listed as a permitted or conditional use. Within the Christiansen Lake subdistrict, if a use is not listed as permitted or conditional, then it is prohibited. See MSB

17.25.075(F).

However, the Matanuska-Susitna Borough owns lands which were being used for earth materials extraction before the land use regulations of the Christiansen Lake subunit were enacted. These parcels were classified as "material lands" via Resolution No. 89-245 and earth materials extraction has been taking place in varying amounts since then.

As such, the Borough itself may be entitled to preexisting legal nonconforming land use status - often referred to as "grandfather rights" - to continue earth materials extraction on the parcels.

The surrounding community is in opposition to this activity as evidenced by prohibitions in the land use district. In addition, recent activities have prompted a degree of community opposition. The Borough Assembly has determined that the Borough's best interests are served by honoring the community sentiment and abandoning any right the Borough has to continue to operate an earth materials extraction site.

This non-code ordinance will relinquish any right of the Matanuska-Susitna Borough, as land owner, to assert or maintain pre-existing legal nonconforming use rights for earth materials extraction on these parcels. In addition, no future owner will be able to assert those rights as to these parcels.

RECOMMENDATION OF ADMINISTRATION: Adoption of legislation.

NON-CODE ORDINANCE

Sponsored By: Assemblymember Kowalke

Introduced:

Public Hearing:

Adopted:

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-135

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO RELINQUISH ANY RIGHTS FOR PRE-EXISTING LEGAL NONCONFORMING USE STATUS TO MAINTAIN EARTH MATERIALS EXTRACTION SITES ON BOROUGH OWNED LAND WITHIN THE CHRISTIANSEN LAKE SUBDISTRICT OF THE TALKEETNA SPECIAL LAND USE DISTRICT (PARCELS 26N04W29B012 and 26N04W30A003).

WHEREAS, the intent and rationale of this ordinance are found in the accompanying Informational Memorandum 16-206.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Relinquishment of land use rights. The Matanuska-Susitna Borough hereby relinquishes any rights for pre-existing legal nonconforming use status to maintain earth materials extraction sites on borough owned land within the Christiansen Lake subdistrict of the Talkeetna special land use district. This ordinance applies to Matanuska-Susitna Borough owned parcels of land identified as 26N04W29B012 and 26N04W30A003.

Section 3. Prohibition upon transfer or sale. In the event the Matanuska-Susitna Borough transfers or sells parcels 26N04W29B012 and/or 26N04W30A003, such transfer or sale will

contain a material condition that any future user or owner will not assert any rights being relinquished by this ordinance.

Section 4. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk


(SEAL)



SUBJECT: ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2017 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$270,900 TO FUND 475, PROJECT NO. 47033.

AGENDA OF: January 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
1	Originator	BB.	
2	Finance Director		
3	Borough Attorney		
4	Borough Clerk	JMM	12/30/16

ATTACHMENT(S): Fiscal Note: Yes X No
 Resolution Serial No. 17-007 (4 pp)
 Ordinance Serial No: 17-006 (3 pp)

SUMMARY STATEMENT:

During the 2008 legislative session a bill was passed that would allow a portion of the Fiscal Year 2009 Community Revenue Sharing Program funds to be passed through to a community council. The program funding was continued for Fiscal Year 2010, Fiscal Year 2011, Fiscal Year 2012, Fiscal Year 2013, Fiscal Year 2014, Fiscal Year 2015, Fiscal Year 2016, and has been funded again for Fiscal Year 2017.

To qualify for the program, the communities must have at least 25 residents and pay for three of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, and search and rescue.

The amount of the grant to be passed through in the form of a grant to each community council is \$12,900 and can only be spent for the public benefit of the unincorporated area.

Some examples of the scopes of work that community councils

Butte	Butte Community Council
Chase	Chase Community Council
Chickaloon	Chickaloon Community Council
Fishhook	Fishhook Community Council
Gateway	Gateway Community Council
Glacier View	Glacier View Community Council
Knik-Fairview	Knik-Fairview Community Council
Lake Louise	Lake Louise Non-Profit Corporation
Lazy Mountain	Lazy Mountain Community Council
Meadow Lakes	Meadow Lakes Community Council
North Lakes	North Lakes Community Council
Point MacKenzie	Point MacKenzie Community Council
South Knik River	South Knik River Community Council
South Lakes	South Lakes Community Council
Susitna	Susitna Community Council
Sutton	Sutton Community Council
Talkeetna	Talkeetna Community Council
Trapper Creek	Trapper Creek Community Council
Willow Area	Willow Area Community Organization

The above community councils are only eligible for participation in the program once they have provided proof that they are registered as an incorporated nonprofit entity with the State of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the Borough.

RECOMMENDATION OF ADMINISTRATION:

Accept and appropriate Fiscal Year 2017 Community Revenue Sharing Program Funds in the amount of \$270,900, to Fund 475, Project No. 47033.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: January 10, 2017

SUBJECT: ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2017 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$270,900 TO FUND 475, PROJECT NO. 47033.

ORIGINATOR: Finance/Accounting

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$270,900	FUNDING SOURCE State Community Revenue Sharing Grant
FROM ACCOUNT:	PROJECT # 47033
TO ACCOUNT: 475.000.000.3xx.xxx	PROJECT #
VERIFIED BY: <i>Barbara Baumgart</i>	CERTIFIED BY:
DATE: <i>12/19/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY17	FY18	FY19	FY20	FY21	FY22
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE	270.9					
---------	-------	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds	270.9					
Other						
TOTAL	270.9					

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: *Barbara Baumgart*
 DEPARTMENT: _____
 APPROVED BY: *Cherrie Russell*

Phone: _____
 Date: _____
 Date: *12/20/16*

NON-CODE ORDINANCE

By: Borough Manager
Introduced: 01/10/2017
Public Hearing: _____
Adopted: _____

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 17-006**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2017 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$270,900 TO FUND 475, PROJECT NO. 47033.

WHEREAS, during the 2008 legislative session a bill was passed that would allow a portion of the fiscal year 2009 Community Revenue Sharing Program funds to be passed through to a community council; and

WHEREAS, the program funding was continued for fiscal year 2010, fiscal year 2011, fiscal year 2012, fiscal year 2013, fiscal year 2014, fiscal year 2015, fiscal year 2016, and has been funded again for fiscal year 2017; and

WHEREAS, the communities must have at least 25 residents and pay for 3 of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, or search and rescue; and

WHEREAS, the amount of the grant to be passed through in the form of a grant to each community council is \$12,900 and can only be spent for the public benefit of the unincorporated area; and

WHEREAS, on February 16, 2016, the Assembly adopted

Resolution Serial No. 16-012 which approved twenty-one community councils for participation in the program; and

WHEREAS, community councils are only eligible for participation in the program once they have provided proof that they are registered as an incorporated nonprofit entity with the state of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the Borough; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the acceptance and appropriation of fiscal year 2017 Community Revenue Sharing program funds in the amount of \$270,900, to fund 475, project no. 47033.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2017.

Vern Halter, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-007**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FISCAL YEAR 2017 COMMUNITY REVENUE SHARING PROGRAM, PROJECT 47033.

WHEREAS, during the 2008 legislative session a bill was passed that would allow a portion of the fiscal year 2009 community Revenue Sharing Program funds to be passed through to a community council; and

WHEREAS, the program funding was continued for fiscal year 2010, fiscal year 2011, fiscal year 2012, fiscal year 2013, fiscal year 2014, fiscal year 2015, fiscal year 2016 and has been funded again for fiscal year 2017; and

WHEREAS, the communities must have at least 25 residents and pay for three of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, and search and rescue; and

WHEREAS, the amount of the grant to be passed through in the form of a grant to each community council is \$12,900 and can only be spent for the public benefit or the unincorporated area; and

WHEREAS, on February 16, 2016, the Assembly adopted Resolution Serial No. 16-012, which approved 21 community

councils for participation in the program; and,

WHEREAS, community councils are only eligible for participation in the program once they have provided proof that they are registered as an incorporated nonprofit entity with the State of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the Borough; and,

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for the fiscal year 2017 Community Revenue sharing Program project no. 47033.

SCOPE OF WORK

To provide grant funds in the amount of \$12,900 to each of 21 community councils once they are eligible for participation in the program. They are only eligible once they have provided proof that they are registered as an incorporated nonprofit entity with the State of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the borough. The funds can only be spent for the public benefit of the unincorporated area. The twenty-one community councils are as follows:

Unincorporated Community Nonprofit Entity

Big Lake	Big Lake Community Council
Buffalo Mine/Soapstone	Buffalo Mine/Soapstone Community Council
Butte	Butte Community Council
Chase	Chase Community Council
Chickaloon	Chickaloon Community Council
Fishhook	Fishhook Community Council
Gateway	Gateway Community Council
Glacier View	Glacier View Community Council
Knik-Fairview	Knik-Fairview Community Council
Lake Louise	Lake Louise Non-Profit Corporation
Lazy Mountain	Lazy Mountain Community Council
Meadow Lakes	Meadow Lakes Community Council
North Lakes	North Lakes Community Council
Point MacKenzie	Point MacKenzie Community Council
South Knik River	South Knik River Community Council
South Lakes	South Lakes Community Council
Susitna	Susitna Community Council
Sutton	Sutton Community Council
Talkeetna	Talkeetna Community Council
Trapper Creek	Trapper Creek Community Council

Willow Area

Willow Area Community Organization

Budget

Fiscal year 2017 community Revenue

Sharing Program Funds

\$270,900

ADOPTED by the Matanuska-Susitna Borough Assembly this ___
day of __, 2017.

Vern Halter, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

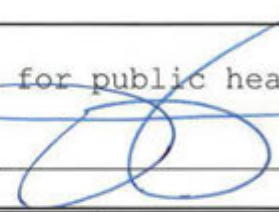
Page 4 of 4
Ordinance Serial No. 17-006
Resolution Serial No. 17-007
IM No. 17-016




SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 2.12 ASSEMBLY, AND MSB 2.08 MAYOR, TO CHANGE ASSEMBLY AND MAYORAL TERMS FROM 3 YEARS TO 4 YEARS WITHOUT AFFECTING THE CURRENT MEMBERS' TERMS.

AGENDA OF: January 10, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	NS	for Assemblymember Kowalke
	Finance Director		
	Borough Attorney		
	Borough Clerk		12/30/16

ATTACHMENT (S): Fiscal Note: YES ___ NO X
 Ordinance Serial No. 17-007 (2 pp)

SUMMARY STATEMENT: This Ordinance is being brought forward by Assemblymember Kowalke.

Current Borough code follows the default rule in AS 29.20.150(a) that Assembly terms are 3 years in length. Borough code also follows the default rule in AS 29.20.230(a) that the Mayoral term is 3 years in length. Both AS 29.20.150 and AS 29.20.230 allow for terms up to 4 years for both the Assembly and Mayor. State law also provides that for both the Assembly and Mayor, any change in the length of terms cannot affect the incumbent in office at the time the change takes effect.

This ordinance changes Borough code from the current 3 year term to a 4 year term for the Assembly and Mayor. The current term of present Assembly members and the Mayor is not affected by the change to Borough code and the change will phase in over the next election cycles. The chart below reflects the years for

current term and the next terms under a new 4 year term:

Seat	3yr Term Begins (Incumbent)	3yr Term Ends & 4yr Term Begins	First Full 4yr Term Ends
District 4	2014	2017	2021
District 5	2014	2017	2021
District 3	2015	2018	2022
District 6	2015	2018	2022
District 7	2015	2018	2022
Mayor	2015	2018	2022
District 1	2016	2019	2023
District 2	2016	2019	2023

A longer term will allow a greater timeframe for Assemblymembers to be in their positions and be more effective. As with any new job there is a learning curve. Adding a year to the current terms will allow for more time for the Assemblymember to fully integrate into the existing legislative body. Additionally, at the state and federal levels, there are two branches of the legislature - the House and Senate. Since the Assembly is effectively a combined, single legislative body for our local government, this change would result in term lengths matching our Alaska State Senate seats. This Ordinance, while changing the term length, does not undermine the electorate's desire for term limits but does allow for those serving within that framework to be more effective.

In addition, with yearly elections and the prospect of new Assemblymembers each time, long range planning and goal setting are more difficult. A 4 year term will add a degree of stability and consistency which can help in long-range planning efforts.

RECOMMENDATION OF ADMINISTRATION: Adoption of legislation.

CODE ORDINANCE

Sponsored by: Assemblymember Kowalke

Introduced:

Public Hearing:

Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 17-007**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 2.12, ASSEMBLY; AND MSB 2.08, MAYOR; TO CHANGE ASSEMBLY AND MAYORAL TERMS FROM 3 YEARS TO 4 YEARS WITHOUT AFFECTING THE CURRENT MEMBERS' TERMS.

WHEREAS, the intent and rationale for this ordinance are found in the accompanying Information Memorandum No. 17-015.

BE IT ENACTED:

Section 1. Classification. Sections 2 and 3 of this ordinance are of a general and permanent nature and shall become a part of the Borough Code. All other sections are non-code.

Section 2. Amendment of section. MSB 2.12.020 is hereby amended as follows:

The assembly members' term shall be [THREE] **four** years. The qualified candidate succeeds to the candidate's elected office the first Monday following the certification of the election and acceptance of the oath of office. No person shall serve on the assembly for more than two consecutive, full terms.

Section 3. Amendment of section. MSB 2.08.020 is hereby amended as follows:

The mayor's term shall be [THREE] **four** years. The qualified

candidate succeeds to the candidate's elected office the first Monday following the certification of the election and acceptance of the oath of office. No person shall serve as mayor for more than two consecutive, full terms.

Section 4. Effect of ordinance. Incumbent Assembly members and Mayor as of the effective date of this ordinance are not affected, and they shall serve the remaining portion of their respective 3 year term.

Section 5. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2017.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

BOARD AND COMMISSION VACANCY REPORT January 10, 2017

N = New Application R = Reappointment *Vacant since 12/31/2014 **Vacant since 12/31/2015 *Vacant since 12/31/2016**

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Borough Area Schools Site Selection Committee <i>7 or 8 members/3 alt. – 2 vacancies</i> *Assembly Alternate **Assembly Representative 2 Planning Commission Alternate Planning Commission Rep 1		
Commission on Salaries and Emoluments <i>5 members – 5 vacancies</i> ***Member 1 (Business Executive) ***Member 2 (General Public) ***Member 3 (Experience in Public Admin) ***Member 4 (Labor Organization) ***Member 5 (Any 1-4 Qualifications)		
Emergency Medical Services Board <i>13 members/13 alt. – 3 vacancies</i> Butte Ambulance Alternate *Central Ambulance Alternate Dive Rescue Team Alternate Sutton Ambulance Alternate *West Lakes Ambulance Willow Ambulance Alternate	Brian Anderson - R Rachel Cote - R Deborah Spaulding - R
Enhanced 911 Advisory Board <i>5 members/5 alt. – 2 vacancies</i> City of Houston **City of Houston Alternate City of Palmer Alternate	Rebecca Frey - R	
Health and Social Services Board <i>13 members – 6 vacancies</i> Member 07 – District 7 Member 09 – District 2 Member 10 – District 4Michelle Sturgeon - N Member 11 – District 6 Member 12 – At-Large 6 *Member 13 – District 1		

BOARD AND COMMISSION VACANCY REPORT January 10, 2017

N = New Application **R = Reappointment** ***Vacant since 12/31/2014 **Vacant since 12/31/2015 *Vacant since 12/31/2016

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Marijuana Advisory Committee <i>17 members/17 alt. – 4 vacancies</i> Member 05A - Local Business Organization Alternate Member 06A - Law Enforcement Alternate Member 09A - Planning/Zoning Type Experience Alternate Member 10A - Sales/Marketing Advertising Alternate Member 15 – City Gov't Member 15A – City Gov't Alternate	Edna DeVries –N	Resignation of Edna DeVries
Office of Administrative Hearings <i>5 members – 4 vacancies (2 year terms)</i> ***Seat A Seat B ***Seat C ***Seat E		
Parks, Recreation, and Trails Advisory Board <i>11 members – 4 vacancies</i> At-Large 1Anthony Schwartz – N At-Large 3 *District 4 District 7		
Planning Commission <i>7 members – 3 vacancies</i> District 3 Beth Fread – N District 5William Kendig – R >Chris Elder - N District 6	Michelle Church – N Michael Kish – N Stafford Glashan - N
Platting Board <i>7 members/2 alt. – 1 vacancy</i> District 5	Dennis Vau Dell - N
Port Commission <i>7 members – 2 vacancies (3) 3 year terms</i> Seat 2 Seat 5Christopher Gates - R	Bryan Scoresby – N
Transportation Advisory Board <i>9 members-2 vacancies</i> At-Large 2 School District Trails Representative	Antonio Weese – N

BOARD AND COMMISSION VACANCY REPORT January 10, 2017

N = New Application **R = Reappointment** ***Vacant since 12/31/2014 **Vacant since 12/31/2015 *Vacant since 12/31/2016

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Central Mat-Su FSA # 130 <i>5 members - 1 vacancy</i> Member 1	Brian Davis - N
Sutton FSA # 4 <i>3 members - 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3		
West Lakes FSA # 136 <i>5 members - 1 vacancy</i> Member 3		
Willow FSA # 35 <i>3 members - 1 vacancy</i> Member 2		
Alpine RSA #31 <i>3 members - 1 vacancy</i> Member 2		
Big Lake RSA # 21 <i>3 members - 2 vacancies</i> Member 1 William Heairet - N Member 2 Tom Vitt - N	Michael Kangas - N William Haller - R
Gold Trail RSA # 28 <i>3 members - 2 vacancies</i> Member 1 Member 3		
Lazy Mountain RSA # 19 <i>3 members - 2 vacancies</i> Member 1 Member 2		
Meadow Lakes RSA #27 <i>3 members</i> Member 1	Stephen Edwards - R
Midway RSA # 9 <i>3 members - 2 vacancies</i> Member 2 Member 3		
North Colony RSA # 23 <i>3 members - 2 vacancies</i> ***Member 1 ***Member 2		
South Colony RSA #16 <i>3 members - 1 vacancy</i> Member 2		
Trapper Creek RSA #30 <i>3 members - 1 vacancy</i> Member 1		
Chase Trail Service Area #134 <i>3 members - 1 vacancy</i> Member 1		

BOARD AND COMMISSION VACANCY REPORT January 10, 2017

N = New Application **R = Reappointment** ***Vacant since 12/31/2014 **Vacant since 12/31/2015 *Vacant since 12/31/2016

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Circle View & Stampede Estates Flood & Water Erosion # 131 <i>5 members – 2 vacancies</i> Member 3 Member 5		
Talkeetna Flood Control Service Area # 7 <i>3 members – 1 vacancy</i> ***Member 3Geri McCann – N		

K. Chris Kepler
1251 South Jewel St
Palmer, Alaska 99645

December 15, 2016

RECEIVED
DEC 19 2016
RECEIVED
DEC 20 2016
CLERKS OFFICE

Vern Halter, Matanuska Susitna Borough Mayor, and
Archie Giddings, Matanuska Susitna Aviation Advisory Board President
Matanuska Susitna Borough
350 Dahlia Ave.
Palmer, Alaska 99645

Re: My resignation from the Aviation Advisory Board

Dear Sirs:

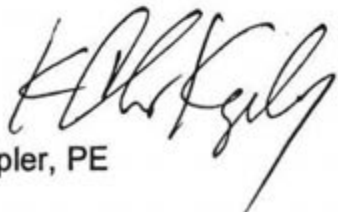
I wish to resign from the Matanuska Susitna Borough Aviation Advisory Board. I have served on it and the Matanuska Susitna Board Transportation Advisory Board for I believe 10-12 years. The two service times have overlapped.

My reason for resigning from the board is that I have been a school teacher at Wasilla Lake Christian School since 2008 and I plan to retire from there in May, 2017. My wife and I plan to travel and see the world.

I was also a teacher at Matanuska Christian School in Palmer and before that I was an engineer for the Alaska Department of Transportation for 32 years. My careers began in May, 1970.

I appreciate the time that I was able to help with the aviation and transportation issues in the Borough and I really enjoyed working with the other board members.

Sincerely,



K. Chris Kepler, PE

AAB member 4
12/31/2018

DATE RECEIVED: **RECEIVED**
NOV 29 2018
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: AGRICULTURE ADVISORY BOARD, MEMBER 5
(For example, Board of Equalization, Member 3)

Applicant Name: NORMAN REX HARRIS

Residence Address: 10265 VINCE CIRCLE, PALMER, AK 99645

Mailing Address: PB Box 3978, PALMER, AK 99645

Home phone: 745-8468 Work phone: 746-9475 Email: nrharris@alaska.edu

Name and Address of Employer: UNIVERSITY OF ALASKA FAIRBANKS, 1509 S GEORGESON DR, PALMER AK 99645

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? BELIEVE STRONGLY IN NEED FOR DIBRANT LOCAL AGRICULTURAL SECTOR

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: BS IN GENERAL AGRICULTURE, MS IN AGROFORESTRY SYSTEMS, Ph.D IN RANGELAND ECOLOGY, OPERATED VINEYARD MANAGEMENT BUSINESS FOR 12 YEARS

List three professional or personal references: Name: JIM ERICKSEN Phone: 907-982-1350
Name: CAROL LEWIS Phone: 907-322-4255
Name: LAURIE WILSON Phone: 907-373-6639

Applicant Signature: Norman Rex Harris Date: 11/15/2014

Office Use Only: Precinct: 09-622 Assembly District: 1 Service Area: NA
Position on Board: AGAB member 5 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: NORMAN REX HARRIS

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
DEC 12 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BOARD OF EQUALIZATION
(For example, Board of Equalization, Member 3)

Applicant Name: THOMAS HEALY

Residence Address: 211 GLORIA ST. PALMER, AK 99645

Mailing Address: PO BOX 311 " " "

Home phone: 841-0331 Work phone: — Email: trhealy@gci.net

Name and Address of Employer: NA

Can you regularly attend meetings? Yes No *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: PLANNING COMMISSION MEMBER
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 17 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? SERVED ON THE BOE PREVIOUSLY. INTERESTED IN PROPERTY ISSUES, PUBLIC SERVICE.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: PREVIOUS BOE SERVICE

List three professional or personal references:

Name: <u>JACK SNOODGRASS</u>	Phone: <u>745-4065</u>
Name: <u>JOE LAWTON</u>	Phone: <u>745-4917</u>
Name: <u>MATE WALLACE</u>	Phone: <u>761-1317</u>

Applicant Signature: Thomas Healy **(N)** Date: 11/15/16

Office Use Only: Precinct: <u>11-075</u>	Assembly District: <u>2</u>	Service Area: <u>NA</u>
Position on Board: <u>BOE member 3</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/>

Applicant Name: THOMAS HEALY

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

THOMAS R. HEALY
P.O. Box 311, Palmer, AK 99645
746-4453 (h) 841-0331 (c)
trhealy@gci.net

EDUCATION

1973-1975, University of California at Berkeley, Bachelor of Arts, Journalism
1972-1973, Laney Junior College, Oakland, CA; Dean's List
1968-1970, University of Maine, Orono, ME
1968, graduated from Lewiston High School, Lewiston, ME

WORK EXPERIENCE

Public Works Director

City of Palmer, AK

July 2013 to June 2016

Responsible for administration of the Public Works Department. Duties included personnel management, budget preparation and administration, contract administration, capital project planning and project administration, and grant writing and grant administration.

Borough Manager (Interim)

Municipality of Skagway, AK

November 2012 to April 2013

Responsible for overall administration of municipal operations. Duties included staff assistance to the Borough Assembly and committees, personnel management, budget preparation and administration, risk management, contract administration, land management, capital project planning and administration, and grant writing and grant administration.

Executive Director

Alaska Rock Products Association

August 2008 to July 2013

Coordinate activities of an aggregate industry trade association in Alaska. Involved in regulatory issues affecting the industry. Develop membership and contacts within the industry and facilitate communication on issues affecting the industry.

City Manager

City of Palmer, AK

September 1999 to September 2007

Administration of municipal operations and assets, including personnel management, budget preparation and administration, capital project planning and administration, supervision of department directors, municipal code enforcement and grant administration. Responsible for management of public property and financial assets. Coordinated with state and federal agencies on agency projects, permits and planning.

City Administrator

City of Haines, AK

June 1992 to September 1999

Responsible for overall supervision of City departments and the general administrative tasks of the municipal government. Administered grants, contracts, and projects and plans adopted by the City Council. Supervised department directors, prepared budgets and capital project plans. Served as staff to the planning commission.

City Manager

City of Skagway, AK

March 1987 to June 1992

Responsible for overall administration of municipal operations. Duties included staff assistance to the City Council and committees, personnel management, budget preparation and administration, risk management, contract administration, land management, capital project planning and project administration, and grant writing and grant administration.

Public Works Foreman

June 1982 to March 1987

City of Skagway, AK

Equipment Operator and Laborer

July 1976 to November 1981

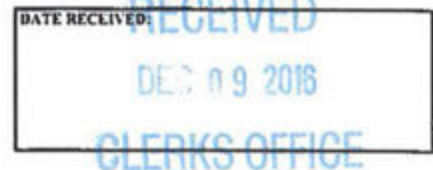
City of Skagway, AK

1967 to 1976

Held several jobs in this period: San Francisco *Chronicle* copy person and wire editor, cook and cashier, English tutor, construction laborer, textile mill laborer, tree service laborer, summer camp kitchen worker, YMCA camp counselor and Head Start worker.

PRESENT AFFILIATIONS

Board member, Mat-Su Borough Wastewater and Septage Advisory Board
Commissioner, Mat-Su Borough Planning Commission



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board of Equalization
(For example, Board of Equalization, Member 3)

Applicant Name: Timothy A. Vereide

Residence Address: 335 S. Sarah Circle, Palmer AK 99645

Mailing Address: 335 S. Sarah Circle, Palmer AK 99645

Home phone: 355-4450 Work phone: 352-1807 Email: tvereide@gci.net

Name and Address of Employer: Jack White Real Estate, 865 N. Seward Meridian Pkwy, Wasilla AK

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: My wife (Connie Vereide) works for the school district.
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? Since 1977.

Briefly explain, why you are you interested in serving on the board in which you are applying? I was asked to serve on the board again and am willing to help.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have served on the board for two terms in the past. My last term ended in 2013. I am an associate broker and have sold real estate for over 27 years.

List three professional or personal references:

Name: <u>Paddy Coan</u>	Phone: <u>355-4209</u>
Name: <u>Jerry Moses</u>	Phone: <u>232-1578</u>
Name: <u>Connie Vereide</u>	Phone: <u>232-7080</u>

Applicant Signature: Timothy A. Vereide Date: 12/8/16
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>11-085</u>	Assembly District: <u>2</u>	Service Area: <u>NA</u>
Position on Board: <u>BOE member 4</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1" <input checked="" type="checkbox"/> 2" <input checked="" type="checkbox"/>

Applicant Name: Timothy A. Vereide

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED
OCT 25 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BOARD OF ETHICS, MEMBER #5
(For example, Board of Equalization, Member 3)

Applicant Name: VICKI KLUEVER

Residence Address: 840 SOUTH IRIS CIRCLE PALMER, AK

Mailing Address: SAME AS ABOVE

Home phone: 907-539-7111 Work phone: 907-539-7111 Email: QDQAL@

Name and Address of Employer: I AM SELF EMPLOYED WITH 2 SMALL BUSINESSES
MTRONLINE.NET

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 25 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? I BELIEVE IN SERVING MY COMMUNITY. THIS BOARD HAS SEVERAL VACANCIES.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: SEE ATTACHED

List three professional or personal references: Name: DAN KENNEDY Phone: Kennedy@kennedycpas.com
Name: DIANA STRAUB Phone: 907-841-7245
Name: MARK LEE Phone: 907-354-4430

Applicant Signature: Vicki Kluever Date: Oct 23, 2016

(N)

Office Use Only: Precinct: 11-060 Assembly District: 2 Service Area: NA
Position on Board: ETH member 5 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: VICKI KLUVER

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NONE

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NONE

October 23, 2016

Vicki Randolph Kluever
840 South Iris Circle
Palmer, AK. 99645
Cell Telephone: (907) 539-7111
E-mail: QOQAL@mtaonline.net

Matanuska Susitna Borough-Clerks' Office
Attn: Debra Wetherhorn
350 E. Dahlia Avenue
Palmer, AK 99645

Re: Vacancy on Board of Ethics

Dear Ms. Wetherhorn,

I am interested, willing and able to serve my fellow residents of the Matanuska Susitna Borough as a member of the Board of Ethics. Please accept this Letter of Interest for consideration.

Who I am:

- Life-long Alaskan, born and raised on Kodiak Island, residing in the MSB since 1991
- Self-employed with two small businesses for the past six years. One business provides a variety of professional services within the financial industry. My other business is as an artist.

Why I want to serve on the Board of Ethics: I believe strongly in giving back to my community. I've been active in community and volunteer work for my entire adult life. In reviewing the MSB vacancy report, I noticed this Board seems to be in need of additional members.

My skills, abilities and experience: A summary Resume' is attached. My current work as a nationally certified Notary Signing Agent requires that in addition to the requirements of the State of Alaska to serve as a Notary Public, the National Notary Association certification process requires annual testing and an annual background check. In every situation I apply the utmost consideration to what is ethical and appropriate. Prior to starting my businesses, my career was centered within the financial industry. I have over 32 years of experience in real estate and mortgage lending, land title examination, escrow transactions, technical writing, property field inspections, and working with the public. I have never had a claim or any legal or regulatory action filed against me, my bond, errors and omission insurance or with any agency. 19 years of senior management experience includes identifying and evaluating business development and market opportunities, developing short and long term success strategies, developing and adhering to budgets and marketing plans, managing personnel, compliance with and reporting to regulatory agencies, development and authorship of new programs including policy, procedural and quality control manuals and training. I have excellent oral and written communication skills, together with strong crucial communication skills of listening carefully and thinking critically.

I have the time and skills to effectively serve: I am honest, trustworthy, dependable, respectful, friendly, efficient, punctual, well-liked, well spoken, am an experienced leader, have strong communication skills (speaking, writing, listening, thinking), and I work well with the public and within committee and Board environments.

I respectfully submit my name for consideration to appointment to the Matanuska Susitna Borough Board of Ethics. Thank you for taking the time to consider my submission.

With warm regards,
Vicki Randolph Kluever

Broad Summary of Leadership experience: 32 years in the financial field with major emphasis on the housing industry and mortgage lending. Includes: 19 years of senior management experience with federal and state regulatory compliance, adherence to agency and company policies, long and short term forecast and planning, market analysis, policy-writing, budgeting, personnel, market development, loan production, department operations, technical writing, website management, underwriting and quality control. Five years direct experience in escrow closing and three years as a licensed title examiner/producer. 10 years as a nationally certified, background-screened Notary Signing Agent handling thousands of sensitive document packages and financial transactions for lending, closing, escrow, legal and financial agencies throughout the United States. Extensive experience authoring and conducting continuing education courses and education or training workshops in Wasilla, Palmer, Valdez, Kodiak and Anchorage.

Professional Designations, Affiliations and Memberships:

- Notary Public for Alaska, approximately 20 yrs. Current commission #13111316 expires 1-15-2018
- National Notary Association member since 2005
- Certified Notary Signing Agent with National Notary Association--national certification since 2005
- Approved Notary Signing Agent for/by all major title insurance agencies in U.S.
- Trusted Enrollment Agent with National Notary Association, nationally certified since 4-2011
- Toastmasters International --member since 2010. Advanced Communicator Gold (ACG) and Advanced Leader Bronze (ALB) education achievement designations (over 250 hours of training, leadership & experience are involved to achieve these designations)
 - Member, District 32 Committee for Club Growth & Retention, since Sept 2016
 - Palmer Toastmasters Club--Charter Member, past President, past Vice President Education and past Secretary
 - Anchorage Advanced Toastmasters Club--member since 2013. Current Vice President Membership, past Secretary
- "Made in Alaska" permit holder, Permit #6414 continuously since 2010
- Alaska Silver Hand Artist permit holder, Permit #2662 continuously since 2012
- Licensed Title Examiner/Producer, State of Alaska 2006 - 2008, 2010--2011
- Licensed Insurance Agent & NASD authorized agent, State of Alaska 1994 - 1995

Volunteer and Community Activities:

- Christmas Friendship Dinner Committee --volunteer, 2002 to present, Secretary 2010-11
- Iris Circle Water Corporation (a community water system) Volunteer Well Liaison 2004 to present, Secretary/Treasurer 2004-2009
- Alaska Story Tellers Guild Anchorage, AK member since 2015
- Pioneers of Alaska--Kodiak Igloo member since 2007
- Koniag, Inc. Regional Native Corporation, Anchorage Shareholder Committee member 2010 - 2014, Committee co-chair 2013-14
- Paul Harris Fellow with Rotary International (lifetime)
- Wasilla Sunrise Rotary Club former member 1991 - 2007, numerous officer & committee chair
- Pantry Builders - Founder, Chair 2004 - 2006 Community-wide competitive food drive
- Valley Board of Realtors 1991 to 2006, 2011-12 Affiliate member, Numerous Chair & committee positions
- Valley Board of Realtors 1993 Affiliate of the Year (its highest award to non-Realtor members)
- Mat-Su Home Builders Association 1998-2012 Affiliate Member, Numerous committee positions
- Kodiak Chamber of Commerce Director, various committee chair & member 1987-1991
- Various real estate lending industry-related or community development-related board, committee and membership positions in Alaska (Anchorage, Kodiak and Mat-Su Valley) since 1983

Native Alaskan Tribal Affiliation:

- Koniag, Inc. Regional Native Corporation, Shareholder 194 Alimaq Avenue Kodiak, AK 99615
- Anton Larsen, Inc. Village Native Corporation, Shareholder PO Box 1366 Kodiak, AK 99615
- Sun'aq Tribe Enrolled Member #KTC0374 312 W. Marine Way Kodiak, AK 99615

RECEIVED
NOV 16 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS ADVISORY BOARD
(For example, Board of Equalization, Member 3)

Applicant Name: BRIAN J. ANDERSON

Residence Address: 800 W COVILLE CIR PALMER AK 99645

Mailing Address: ↓ ↓

Home phone: 907 745-1660 ^{CELL} ~~WORK~~ phone: 907 982-7771 Email: bjanderson49@gmail.com

Name and Address of Employer: IT WORKS ALASKA WASILLA AK

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 24 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? NATURAL EXTENSION IN SERVING W/ BUTTE EMS DEPARTMENT

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: _____

List three professional or personal references: Name: _____ Phone: _____
Name: _____ Phone: _____
Name: _____ Phone: _____

Applicant Signature: Brian J. Anderson Date: 11/1/16



Office Use Only: Precinct: 11-070 Assembly District: 2 Service Area: NA
Position on Board: EMS BUTTE Ambulance AIT Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd NA

Applicant Name: BIZIAN J. ANDERSON

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed..

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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DATE RECEIVED: NOV 23 2016

CLERKS OFFICE

Handwritten notes: FAXED 11/23/16 12:22:25

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board - Sutton 2nd position
(For example, Board of Equalization, Member 3)

Applicant Name: Rachel Cote

Residence Address: 17701 W. Glenn Hwy Sutton AK 99674

Mailing Address: Same

Home phone: 746-6720 Work phone: 745-5121 Email: ryanrachelcote@yahoo.com
414-9191

Name and Address of Employer: Mat Su Borough EMS

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 6 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am an EMT and would like to be involved in what changes & processes occur in my area.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: _____

List three professional or personal references:
Name: Chief Cheri Day Phone: 354-5549
Name: Director Lisa Behrens Phone: 861-8002
Name: Racie Werkema Phone: 982-6168

Applicant Signature: Rachel Cote Date: 11-3-2016

Handwritten 'R' in a yellow box

Office Use Only: Precinct: 09-640 Assembly District: 1 Service Area: NA
Position on Board: EMS Sutton Amb A/H Term Ends: 12/31/2019

Handwritten notes: 11/23/16 emailed V.R. form

Applicant Name: Rachel Cote'

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

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DATE RECEIVED: DEC 08 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Board Willow Alternate
(For example, Board of Equalization, Member 3)

Applicant Name: Deborah Spaulding

Residence Address: 2538 n Bachhaus Wayella AK 99623

Mailing Address: same

Home phone: 907-892-3647 Work phone: 907-355-3460 Email: Deb.Spaulding@matsugov.us

Name and Address of Employer: Matsugov Borough EMS

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: On call responder
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying?
We believe its important to have a voice in the community

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Current Alternate for Willow

List three professional or personal references:
Name: Ashtley Cunningham Phone: 907-982-2021
Name: Deb Ohonen Phone: 907-841-3875
Name: Jim Spaulding Phone: 907-892-3647

Applicant Signature: D Spaulding Date: 12/8/16

R

Office Use Only: Precinct: 10-020 Assembly District: 7 Service Area: NA
Position on Board: EMS Willow Amb Att Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd NA

Applicant Name: Dawson Spaulding

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: RECEIVED
DEC 14 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: E-911 Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Rebecca Frey

Residence Address: 3331 N. Aoki Dr, Ste A Wasilla, AK 99654

Mailing Address: 3331 N. Aoki Dr, Ste A Wasilla, AK 99654

Home/Cell phone: 232-9480 Work phone: 746-4811 Email: rfrey@palmerpolice.com

Name and Address of Employer: City of Palmer, P.D. 423 S valley way Palmer, AK 99645

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 32 years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

Directly correlates to my position / career with city of Palmer

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume**

to highlight your qualifications: 13 years of Emergency Communication Center experience; 5 years supervisory.

List three professional or personal references: Name: _____ Phone: _____
Name: _____ Phone: _____
Name: _____ Phone: _____

Applicant Signature: [Signature] Date: 12/8/16

PLEASE CONTINUE TO OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>10-055</u>	Assembly District: <u>6</u>	Service Area: <u>NA</u>
Position on Board: <u>E911 City of Palmer AH</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> NA

Applicant Name: Rebecca Frey

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO X YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

3AN-10-01006SC - wells Fargo vs. Rebecca Frey - financial
judgment - March of 2010 - Judgment Paid and closed,
June 8, 2012.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 X NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

R

RECEIVED
DATE RECEIVED: DEC 28 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherborn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Health and Human Services Board
(For example, Board of Equalization, Member 3)

Applicant Name: Michelle Lee Sturgeon Sturgeon

Residence Address: 3090 Youngtree Drive. Wasilla, 99654

Mailing Address: 189 E. Nelson Ave PMB 201 Wasilla, AK. 99654

Home phone: 707-3734 **Work phone:** _____ **Email:** msturgeon907@gmail.com

Name and Address of Employer: _____

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

I am interested in helping my community.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Current Board member of the Matsu Food Bank, Previous Susitna Rotary Member,

I work and volunteer with many non profits in Alaska, and I volunteer my time at the Christmas Friendship Dinner and many other events.

List three professional or personal references:

Name:	<u>Eddie Ezelle</u>	Phone:	<u>907-357-3769</u>
Name:	<u>Judy Vanderwilt</u>	Phone:	<u>907-354-0377</u>
Name:	<u>Debbie Daniels</u>	Phone:	<u>907-707-4492</u>

Applicant Signature: Michelle Sturgeon **Date:** 12/28/2016
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>10-050</u> Assembly District: <u>4</u> Service Area: <u>NA</u>
Position on Board: <u>HSSB member 10 - District 4</u> Term Ends: <u>12/31/2018</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/>

Applicant Name: Michelle Lee Sturgeon

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

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DATE RECEIVED:
DEC 28 2018
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LIB - at large 2
(For example, Board of Equalization, Member 3)

Applicant Name: MAIRE RHODE

Residence Address: 26901 WEST PARKS HWY, WILLOW AK 99688

Mailing Address: PO BOX 997, WILLOW AK 99688-0997

Home phone: NONE ~~work~~ phone: 907-230-2643 Email: mrhode@mtaonline.net
cell

Name and Address of Employer: NONE

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Spouse Phillip Rhode is employed as driver engineer for Willow Fire Department.
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 16 years (trainee) Department.

Briefly explain, why you are ~~you~~ interested in serving on the board in which you are applying? I want to contribute to our network of great libraries as it adapts to growth of our communities and changes in technology and in what people need and want from their libraries.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I worked in finance departments of nonprofit organizations before retiring. I currently serve on Willow Library Assc. board.

List three professional or personal references: Name: Julie Mitchell Phone: 907-861-7656
Name: Marian Charles Phone: 907-495-6368
Name: Randall Kowalke Phone: 907-315-0805

Applicant Signature: Maire Rhode Date: 12/23/16
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: NA
Position on Board: LIB AT-LARGE 2 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

(N)

Applicant Name: MAIRE RHODE

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LEPC, Emergency Medical Services Rep
(For example, Board of Equalization, Member 3)

Applicant Name: Cole Justice

Residence Address: 5170 W Conner Ct Wasilla, AK 99623

Mailing Address: 5170 W Conner Ct Wasilla, AK 99623

Home phone: _____ Work phone: 861-8000 Email: james.justice@matsugov.us

Name and Address of Employer: Matanuska Susitna Borough

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: MSB Employee
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 7 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

As a current MSB paramedic and resident, I have a large interest about the emergency planning and response of the borough.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Mobile Intensive care Paramedic with 12 years experience.

I have worked at the borough for 7 Years as a Paramedic in both on-call and fulltime Roles.

List three professional or personal references:

Name: <u>John Beebe FF/MICP Captain</u>	Phone: <u>907-354-7491</u>
Name: <u>April Yost MICP</u>	Phone: <u>907-355-5909</u>
Name: <u>Kendra Teeple MICP</u>	Phone: <u>907-354-1243</u>

Applicant Signature:  Date: 12/22/16

PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>08-146</u>	Assembly District: <u>5</u>	Service Area: <u>NA</u>
Position on Board: <u>LEPC - Emergency Medical Services</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/>

Applicant Name: Cole Justice

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
DEC 16 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LEPC Tech 7 Position
(For example, Board of Equalization, Member 3)

Applicant Name: Heather Ridge

Residence Address: P.O. BOX 808 11838 N. Hagion Shores Dr

Mailing Address: P.O. BOX 808 Willow, AK 99688

Home phone: 841-1674 Work phone: _____ Email: heather.ridge@matsugov.us

Name and Address of Employer: Mat-Su Borough DFS Station Co 5

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Employee
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 11 years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

Enjoy working with other Borough entities to prepare our community in case of a disaster.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume**

to highlight your qualifications: Current position as an Emergency Manager Specialist, hold an associates degree in Emergency Management

List three professional or personal references: Name: Kendra Johnson Phone: 441-5593
Name: Crystal Ulrich Phone: 982-9418
Name: Erin Leaders Phone: 863-2699

Applicant Signature: Heather S. Ridge Date: 12 Dec 16

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: NA
Position on Board: LEPC ENV/BUS/Tech 7 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Heather Ridge

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED
NOV 30 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LEPC - COMMUNICATIONS
(For example, Board of Equalization, Member 3)

Applicant Name: MICAH D. WEINSTEIN

Residence Address: 4470 N. BLUEGRASS LN. WASILLA, AK 99623

Mailing Address: PO BOX 873315 WASILLA, AK 99687

Home phone: 907-355-5656 Work phone: 907-761-2121 Email: MICAH@MTAONLINE.NET

Name and Address of Employer: MTA - PALMER, AK

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 30 yrs.

Briefly explain, why you are you interested in serving on the board in which you are applying? IT'S IMPORTANT TO BE PART OF THE SOLUTION IN THE EVENT OF AN EMERGENCY

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 8 YEARS OF COMMUNICATIONS EXPERIANCE, 25 YEARS AS A BUSINESS MANAGER, ACTIVE RESERVE LAW ENFORCEMENT

List three professional or personal references: Name: MARK LEE Phone: 907-354-4430
Name: AL HAYNES Phone: 907-355-8326
Name: STAN HOOLEY Phone: 907-232-8730

Applicant Signature:  Date: 11/27/16

Office Use Only: Precinct: 10-025 Assembly District: 7 Service Area: NA
Position on Board: LEPC - Public Utility Telecommunications Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: MICAH D. WEINSTEIN

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Debra Wetherhorn

From: Norma Alley <nalley@palmerak.org>
Sent: Wednesday, December 14, 2016 9:26 AM
To: Debra Wetherhorn; Brenda Henry
Subject: Palmer's MAC Representatives

Good Morning Debra,

At our council meeting last night, our Council selected Mayor Edna DeVries to serve as the City of Palmer's Primary Member and Council Member Steve Carrington as the Alternate. I have emailed them the Board application from your website and informed them they are going to need to submit that to you, which will then go through the process for the Assembly to make an appointment. They understand their appointment to the positions are actually made by the Assembly.

I wanted to let you know in case you get emails from them.

*Norma I. Alley, MMC
City Clerk
City of Palmer
231 W. Evergreen Avenue
Palmer, AK 99645
(907) 761-1321*

DATE RECEIVED: **RECEIVED**
DEC 16 2018
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MAC-MARIJUANA ADVISORY COMMITTEE
(For example, Board of Equalization, Member 3) City of Palmer PRIMARY

Applicant Name: EDNA DEVRIES

Residence Address: 305 N. BONANZA ST, PALMER 99645

Mailing Address: SAME

Home phone: 745-3388 ^{CELL} Work phone: 355-3243 Email: EDNADEVRIES@YAHOO.COM

Name and Address of Employer: _____

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1969-2000; 2009 to Present

Briefly explain, why you are you interested in serving on the board in which you are applying? _____
Represent City of PALMER

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: MAYOR,

List three professional or personal references: Name: Jean Kivick Phone: 745-3388
Name: Dorota Deachen Phone: 982-1155
Name: Linda Combs Phone: 354-0366

Applicant Signature: Edna Devries **(N)** Date: 12/15/18
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 11-070 Assembly District: 2 Service Area: NA
Position on Board: MAC member 15 City of Palmer Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd NA

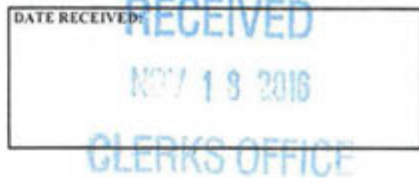
Applicant Name: Edna Ollies

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Parks, Recreation and Trails Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Anthony Schwartz

Residence Address: 11021 E. Equestrian St

Mailing Address: PO Box 2677 Palmer Alaska 99645

Home phone: 745-2000 Work phone: 745-2000 Email: aschwartz@mtaonline.net

Name and Address of Employer: Self

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 46 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am a regular user of the Palmer and Wasilla pools since the 1980's and very familiar with operations and needs. I use the Trails and have a interest.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have 40 plus years in construction, engineering and procurement. I have a strong background in Project Management skills - stakeholder input, planning, design, scheduling. Understanding of process equipment, instrumentation and controls.

List three professional or personal references: Name: Brian Clemenz Phone: (907) 231-9929
Name: Reed Dilley Phone: (907) 355-4924
Name: Joe Offner Phone: (907) 745-2051

Applicant Signature:  Date: 11/17/2016
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>11-060</u> Assembly District: <u>2</u> Service Area: <u>NA</u>
Position on Board: <u>PAR AT-LARGE 1</u> Term Ends: <u>12/31/2019</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

N

Applicant Name: Anthony Schwartz

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MSB Planning Commission - District 3 (PC)
(For example, Board of Equalization, Member 3)

Applicant Name: Beth Fread (Elizabeth K.)

Residence Address: 1981 S. Jensen Rd., Palmer AK 99645

Mailing Address: 1981 S. Jensen Rd., Palmer AK 99645

Home phone: 746-3218 **Work phone:** 354-7759 **Email:** beth@bethsvalleyviews.com

Name and Address of Employer: Lee Realty, LLC, 5050 E Dunbar Ste F, Wasilla AK 99687

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: At-Large Member - Transportation Advisory Board
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? A large percentage of items reviewed by the PC impact the MSB as a whole, thereby impacting our livelihoods and our homes.

There have been occasions when I have been able to provide the Commission with information regarding areas outside of the Core Area.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume**

to highlight your qualifications: As a Realtor showing, selling and listing properties from Cantwell to Eureka has provided me with insight into many communities that most MSB Board and Commission members rarely have the opportunity to drive through or visit. I bring a broader view of the MSB in that regard. The 10 years I lived in the Bush helps keep Skwentna, Alexander Creek and Lake Louise in mind during deliberati

List three professional or personal references: Name: Edna DeVries, Palmer City Mayor Phone: 907-745-3388 or 745-3271
Name: Virgie Thompson, Houston City Mayor Phone: 907-355-8222 or 892-6869
Name: George McKee, MSB Assembly - D3 Phone: 907-841-5185 or 861-7801

Applicant Signature: *Elizabeth K. Fread* **Date:** 12/8/2016
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: NA
Position on Board: PC DISTRICT 3 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Beth Fread (Elizabeth K.)

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Phone: 861-8683 Fax: 861-7845

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Planning Commission, District 3 (For example, Board of Equalization, Member 3)

Applicant Name: Michelle Church

Residence Address: 2141 S Church Street Palmer, Alaska 99645

Mailing Address: PO Box 1145 Palmer, Alaska 99645

Home phone: 745-0130 Work phone: (907)354-1887 Email: mchurch@gci.net

Name and Address of Employer: Self employed

Can you regularly attend meetings? Yes [X] No [] (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes [] No [X]

If yes, list positions and or interest: (For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 21 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I strongly

support community planning and the positive effect strategic sustainable development can have for the Mat-su.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: see attached resume

List three professional or personal references: Name: Cindy Bettine Phone: 841-5198 Name: Arthur Keyes Phone: 354-5833 Name: Barbara Hunt Phone: 745-7347

Applicant Signature: Michelle Church Date: 11-11-16

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: NA Position on Board: PC DISTRICT 3 Term Ends: 12/31/2019 Residence Checked: [X] Yes Map Checked: [X] Yes Code Checked: 1st [X] 2nd [X]

(N)

Applicant Name: _____ Michelle Church _____

-
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

-
2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Michelle R. Church
2141 S Church Street
Palmer, AK 99645
home (907) 745-0130 cell (907) 354-1887
mchurch@gci.net

RESUME

EMPLOYMENT HISTORY:

5/1999 - Present Moonstone Farm

Owner/Operator organic market farm. Duties include all prep work and marketing of organically raised vegetables via Community Supported Agriculture and on farm sales.

2005-2012 Alaska Job Corps

Career Case Manager: Assist student parents in obtaining and maintaining funding for child care; provide all case management for students receiving cash assistance, Medicaid and Pass I Child Care; assist students receiving Child Care Assistance through the Pass II and Pass III program; understand, implement and insure compliance with all state regulations; meet all documentation and reporting requirements of Health & Social Services Division of Public Assistance; assist in individual counseling for the at risk population of students attending Job Corps; assist students with Unemployment Benefit Insurance; assist students in filing for child custody. Tour local child care providers for future student referrals. Serve as a point of contact for other departments in Health and Social Services and other state departments. Provide tours of the campus to visiting representatives of state and local organizations. Make referrals to Job Corps Office of Admissions for individuals interested in the program.

OTHER POSITIONS HELD WITHIN ALASKA JOB CORPS: Construction Industry Counselor, Women In Community Service Counselor teaching 3rd week of Career Prep; On Call Residential Advisor, on call substitute instructor.

2006-2009 Matanuska Susitna Borough Assemblymember

Proactively perform all duties of elected official including setting budget, design and implementation of strategic plan for economic development and community growth; direct staff in development of ordinances to implement community needs and citizen requests; respond to constituent concerns; assist in resolution of community conflicts; serve as voice of community in lobbying efforts to the state and federal legislative bodies; participate as official member of various committees on education, planning and community development; sit for interviews for television and newspaper articles. Served as appointed member of Platting Board.

1998-2004 Friends of Mat-Su Executive Director

Build relationships and collaborate with other community organizations, local government offices and members of the public on growth issues and strategy development. Prepare and present planning information to individuals, businesses and other various private and public organizations. Write spectrum articles for local newspapers, interview for television and newspaper stories on the Mat Su Borough. Testify at Planning Commission and Assembly public

hearings on local issues. Testify at State Legislative hearings on community issues. Attend wide variety of community meetings ranging from Community Councils to Chambers of Commerce. Maintain public contact providing information and education on planning options and public processes. Develop and present an annual budget to the Board of Directors. Perform all office tasks, grant management, membership data collection, process all correspondence, work with the treasurer on billing and income processes, work with the president on board issues and keep the membership informed of planning issues that require attention and response.

5/1995-8/1995 Shannon & Wilson, Inc. Lab Technician
Geotechnical & Environmental Consultants

Perform field work including field analysis of surface and subsurface soil samples, perform lab tests on soil samples, input lab results for analysis of suitability of site for engineering purposes. Review blueprints of proposed engineering projects for bidding purposes. Provide engineers with data obtained from geologic and topographic maps.

1980-1981 Joint Building Trades Apprenticeship Program

Enroll individuals in apprenticeship programs on behalf of participating building trades including Carpenters Union, Laborers, Electrical Workers, Asbestos Workers, Operating Engineers, Painters, and Bricklayers.

1982-1985 State of Alaska Community Development Specialist II
Dept. of Community & Regional Affairs

Issue RFPs, participate in contract/grant selection process, negotiate grants/contracts in accordance with state or federal program requirements, provide on-site monitoring of subcontractors/grantees, process financial reports for payment, provide general and specific information to the public regarding departmental programs. Work directly to enroll and monitor participants in the Job Training Partnership Act (JTPA) previously C.E.T.A..

Specialized training:

Fundamentals of Case Management training 2009
Culture of Poverty 2008
Case Management System training 2007
Adolescent Suicide: Assessment & Treatment 2007
CPR 2006; 2010
Faces of Autism 2006
Northwest Regional SmartGrowth Retreat 2001-2003
AWARTA Conference: Linking Alaska Tourism to the World 2003
Oil & Gas Accountability Coalbed Methane Summit 2003
Alaska 20/20 Conference 2001-2002
Alaska Planning Association Annual Conference 1998-2000
Dept. of Transportation Statewide Planning Conference 1999
Sustainable Futures Conference 1999
Collaborative Leadership Conference 1999
Winnipeg Conference 1999

Economic Development MiniConference sponsored by Senator Ted Stevens 1999
Resource Conservation Development Annual Conference 1999-2003
Guest speaker on planning issues at the Mat-Su Borough Assembly, City Councils of Palmer and Wasilla, Rotary Clubs, Chambers of Commerce, and City Councils throughout the Matanuska-Susitna Borough

EDUCATION: Foraker Certificate for Nonprofit Management 2002
Foraker Group and University of Alaska Anchorage

Bachelor of Science, Natural Science
University of Alaska, Anchorage
Cum laude, May 1995

Associate of Arts
Anchorage Community College
Magna cum laude, May 1987

SCHOLARSHIPS / REWARDS RECEIVED:

Alaska Women in Mining Scholarship 1995
Alaska Geological Society Scholarship 1992-1995
UAA, Biology Dept. Tuition Waiver (Academic Achievement) 1992
Dean /Chancellor List Academic Excellence 1985-1987; 1992-1995

PERSONAL/PROFESSIONAL REFERENCES:

Available upon request

DATE RECEIVED:
RECEIVED
OCT 10 2016

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Planning Commission
(For example, Board of Equalization, Member 3)

Applicant Name: William Kendig

Residence Address: 6402 Wassim Cir. Wasilla, AK. 99623

Mailing Address: P.O. Box 873785 Wasilla, AK. 99623

Home phone: 841-8291 Work phone: _____ Email: billydoc56@hotmail.com

Name and Address of Employer: 360 North Realty 991 N. Herman Rd 99654

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 30 YRS.

Briefly explain, why you are you interested in serving on the board in which you are applying? I am currently serving on the board and would like to continue

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Real Estate agent; understand various areas 3 Years on The Planning Commission has expanded that knowledge

List three professional or personal references: Name: Dan Mayfield Phone: 602-8480
Name: Berkley Tilton Phone: 376-2697
Name: Lynn Oatis Phone: 841-4347

Applicant Signature: William Kendig Date: 10-10-16



Office Use Only: Precinct: OB-140 Assembly District: 5 Service Area: NA
Position on Board: PC DISTRICT 5 Term Ends: 12.31.2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd NA

Applicant Name: William Rendig

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

IRS Dont no case # paying it Down

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED: NOV 20 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Planning
(For example, Board of Equalization, Member 3)

Applicant Name: Michael L Kish

Residence Address: 3411 South Horseshoe Lake Rd.

Mailing Address: PO Box 521885 Big Lake, Alaska 99652

Home phone: 350-9510 Work phone: 8924940 Email: mk@tidexp.com

Name and Address of Employer: Self Employed

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Want to be involved in our future growth opportunities, and make sure that we consider all impacts to our community.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 27 yrs as the Supply Chain Manager for Schlumberger in AK, where demand planning is imperative to the meeting all customer needs and deadlines. While being judged on inventory turns and inventory dollars.

List three professional or personal references:

Name: <u>Sandy Baker</u>	Phone: <u>727-5332</u>
Name: <u>Leon Hartman</u>	Phone: <u>529-1168</u>
Name: <u>Bill Heriet</u>	Phone: <u>232-0398</u>

Applicant Signature: *[Signature]* Date: 11/20/16
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>08-155</u> Assembly District: <u>5</u> Service Area: <u>NA</u>
Position on Board: <u>PC District 5</u> Term Ends: <u>12/31/2019</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

N

Applicant Name: Michael L Kish

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED
DATE RECEIVED:
DEC 22 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Planning Board District 5
(For example, Board of Equalization, Member 3)

Applicant Name: Chris Elder

Residence Address: 19664 West Lakes Blvd Big Lake

Mailing Address: PO Box 520777 Big Lake 99652

Home phone: 232-5028 Work phone: 232-5026 Email: celder357@gmail.com

Name and Address of Employer: Self employed

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 18 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am interested and concerned about land use issues.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume**

to highlight your qualifications: owner of Home Water (6 subdivision water utility) TGI Funding Co. (Real Estate Finance & Dev)

List three professional or personal references: Name: Bill Kendig Phone: 841-8291
Name: Brian Scorsby Phone: 232-6444
Name: Berkeley Tilton Phone: 376-2697

Applicant Signature: [Signature] (N) Date: 12-22-16

PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>08-155</u>	Assembly District: <u>5</u>	Service Area: <u>NA</u>
Position on Board: <u>PC DISTRICT 5</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/>

Applicant Name: Chris Elder

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED: DEC 18 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Planning Commission, District 7b
(For example, Board of Equalization, Member 3)

Applicant Name: Stafford Glashan

Residence Address: 7609 North Grouse Loop Wasilla 99654

Mailing Address: 7609 North Grouse Loop

Home phone: 357-4842 Work phone: 357-2174 Email: sjg@shanwil.com

Name and Address of Employer: Shannon & Wilson, 247 S. Alaska Street, Palmer

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: The company I work for provides engineering consulting
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1994, 1997 to current

Briefly explain, why you are you interested in serving on the board in which you are applying? I've seen significant changes in the Valley since I first moved here. I believe that future growth needs to be planned to maintain the qualities of the area that brought us all here.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Licensed civil engineer with experience in transportation planning, landfills, solid waste, wastewater treatment, roadway design, etc. My primary residence and recreational property is in MSB.

List three professional or personal references:

Name: <u>Tom Adams</u>	Phone: <u>272-5451</u>
Name: <u>Mike Campfield</u>	Phone: <u>861-7719</u>
Name: <u>Dennis Harwood</u>	Phone: <u>350-0230</u>

Applicant Signature: [Signature] Date: 12/8/16

PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>09-628</u>	Assembly District: <u>b</u>	Service Area: <u>NA</u>
Position on Board: <u>PC, DISTRICT b</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

N

Applicant Name: Stafford Glashan

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Stafford Glashan, PE

PERSONAL

I first came to Alaska in 1994. I followed my then girlfriend to Talkeetna and worked at the Teepee Lounge and K2 Aviation. We eloped that summer in a Cessna 185 and were married in the Don Sheldon Amphitheater on Denali. We decided to return to Montana and complete our engineering degrees. By the time finals came, the truck was packed and we headed back to Alaska. We bought our first house on Pamela Drive in 1997 and built our current house in 2004. In 2004 we also purchased remote property north of Trapper Creek and have developed trails, bridges and a small cabin. Our daughter graduated from Colony High School in 2013 and is currently enrolled at UAA. My wife and I were very active in starting and supporting the Spanish Immersion program.

EDUCATION

BS, Environmental Engineering, Montana Tech of the University of Montana, 1995

REGISTRATION

Professional Engineer (Civil), CE-10365, Alaska, 2001

Professional Engineer (Environmental), EV-13417, Alaska, 2012

PROFESSIONAL

I have more than 20 years of experience performing environmental and geotechnical engineering services. I joined Shannon & Wilson, Inc., in February 1996 as an environmental engineer and progressed to a Vice President, Office Manager of the Anchorage and Wasilla offices. I also served as a member of Shannon & Wilson's Board of Directors for five years from 2005 to 2010. In 2016 Shannon & Wilson transferred office management duties to someone else (at my request) and I now serves in a technical role with my primary office in Palmer.

I am currently involved in the Caswell and Lucille Creeks fish passage improvement projects and also the Seldon Extension Project for the MSB. Shannon & Wilson conducts the groundwater monitoring program for the Borough's landfills and I have a minor role due to my historical knowledge of the program.

I have been involved in numerous transportation planning projects for highways and the Alaska Railroad. My projects have ranged in size from several million dollars to homeowners with drainage problems. I've participated in public meetings both as a member of the public and as a technical professional. I believe that my wide and diverse engineering experience, my business management experience, and my familiarity with the Borough will allow me to be a productive member of the Planning Commission.

PROFESSIONAL ASSOCIATIONS

Member - American Society of Civil Engineers

Society of American Military Engineers

ACEC – Alaska (MO President 2008-2009)

APDC – Alaska (MO President 2012-2013)

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Platting Board
(For example, Board of Equalization, Member 3)

Applicant Name: Dennis L Vau Dell

Residence Address: 2025 S Kyrsten Cir. Wasilla, AK. 99623

Mailing Address: 2025 S Kyrsten Cir. Wasilla, AK. 99623

Home phone: 892-1342 Work phone: _____ Email: vaudell@gmail.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 4 years full time. 20 years 1/4 time.

Briefly explain, why you are you interested in serving on the board in which you are applying? I wish to contribute to my community. I think that my voluntary service will be helpful.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 38 years as a bullder working with numerous community developement departments in the permlt process in Nevada and Placer Counties, California

List three professional or personal references: Name: Steve Severt Phone: 530-265-5405
Name: Mike Corbin Phone: 907-229-7076
Name: Dan Mayfield Phone: 892-7408

Applicant Signature: [Signature] Date: 11-17-16
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 08-135 Assembly District: 7 Service Area: NA
Position on Board: PR DISTRICT 5 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd



Applicant Name: Dennis L Vau Dell

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Dennis Vau Dell
2025 S Kyrsten Cir.
Wasilla, 99623
907-892-1342 Cell: 907-354-0342

Born 1947 in Madison, Wisconsin. Moved to California in 1957. Moved to Alaska in 2012.

Graduated Carlmont High school in Belmont, CA. 1964. General studies.
Attended San Mateo College 1969 - 1971. Electronics
Attended U of Utah 1972 - 1974. Electronics, Math, and meteorology.
Sky West Aviation 1973 - 1974. Commercial/Instrument Pilots License.
Attended Sierra College 1980 - 1992. Fire Science, EMT 1, EMT 2.

Joined the Naval SeaBees 1965 and Honorably discharged 1968 after completing three tours of duty in Viet Nam. Attended and completed the US Armed Forces Structural Fire Fighting School in 1965, ABC Disaster Recovery school in 1966 and the Naval Language Training school in 1967

Employment:

Jerrold Electronics. Worked as an inside designer of CATV systems and long range microwave communications from 1969 - 1974.

Field engineer and project Manager for the construction of CATV systems and designer and engineer of record for microwave transmitters and receivers from 1974 - 1978.

Moved to Nevada County, CA. in 1978 when Jerrold Electronics closed it's west coast operation.

My first job was an apprentice carpenter from 1978 - 1980.

Studied for and received a California State Contractor license 1980 and built homes and commercial buildings until my retirement and move to Alaska in 2012.

Penn Valley Fire Department. Joined the department in 1982 as a volunteer Fire Fighter and was promoted to Apparatus Engineer, Station Captain, and finally Battalion Chief (a paid Position). While with the PVFD I received numerous fire related certificates and emergency medical certificates. Retired from PVFD in 1994 after 28 years in the fire service with two fire departments.

1990 - 1994. Board member for the Penn Valley Fireman's Association.

RECEIVED

DATE RECEIVED: MAR 18 2016
CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Mat Su Port Commission
(For example, Board of Equalization, Member 3)

Applicant Name: Bryan J. Scoresby

Residence Address: 5000 N Palmer Fishhook Rd., Palmer, AK 99645

Mailing Address: PO Box 952, Palmer AK 99645

Home phone: 907-746-6521 Work phone: 907-352-5213 Email: bjscoresby@gmail.com

Name and Address of Employer: Wells Fargo Home Mortgage. 1701 E Parks Hwy., Wasilla, AK 99654

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest:
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 23 years, 5 months

Briefly explain, why you are you interested in serving on the board in which you are applying? Promote Economic Activity within the Borough.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: see attached resume

List three professional or personal references:
Name: Ron Arvin Phone: 907-250-9901
Name: Dan Kennedy Phone: 907-376-1272
Name: Craig Thorn Phone: 907-352-5930

Applicant Signature: *Bryan J. Scoresby* (N) Date: 03-16-2016

Office Use Only: Precinct: 09-622 Assembly District: 1 Service Area: NA
Position on Board: PORT SEAT 2 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

11-1-16 Bryan still interested
11-1-16 email Therese

Applicant Name: Bryan J. Scoresby

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? xxx NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
xxx NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Bryan J. Scoresby
PO Box 952 Palmer, AK 99645
(907) 746-6521 Home (907) 232-6444 Mobile

Work Experiences

Wells Fargo Home Mortgage, Mortgage Loan Originator – 1701 E Parks Hwy. Wasilla, AK, Dec. 2009 to present. Brenda Miernyk, Area Manager

Bank of America/Countrywide Home Loans, Mortgage Loan Originator – 1981 E. Palmer Wasilla Hwy., Ste 200, Wasilla AK 5/02 – 12/09. Preston Williams, Manager

Homestate Mortgage, Mortgage Loan Originator 3801 Centerpoint Dr #100, Anchorage, AK 8/99 to 5/02 John Carmen, Manager

Alaska USA FCU, Mortgage Loan Originator 400 Credit Union Dr, Anchorage AK 3/97 to 8/99 Darrell Smith, Manager

My work as a Mortgage Loan Originator for the past 17 years I was tasked with making mortgage loans to home owners and home buyers that meet investor requirements. Work with real estate agents and others in the real estate community, forming professional relationships to secure referrals for home buyers.

Farm Service Agency/ USDA District Director, AK State Office, 800 W Evergreen Ave. #216, Palmer AK 11/92 to 2-97

Served as a liaison between State and Borough (County) office in the Alaska District.

Conducted ongoing evaluations of program and administrative operations

Furnished managerial direction to County Executive Directors, provided program advice and guidance.

Education

Masters of Agribusiness Management – *Brigham Young University*, Provo UT April 1987 Major. *Agribusiness and Agricultural Economics*

Bachelor of Science – *Utah State University*, Logan UT April 1987 Major, *Agricultural Education*

Community/Profession/Family

Married with wife and five children. Lived in Palmer for past 23+ years. Served on Mat Su Borough Energy Commission 2013-2014. Active in Boy Scouts of America, currently serving as a Webelo's leader.

Debra Wetherhorn

From: Bryan.J.Scoresby@wellsfargo.com
Sent: Friday, March 18, 2016 6:47 PM
To: Debra Wetherhorn
Subject: RE: Port Commission Application

Please keep my application on file for the next vacancy on the Port Commission.

Get prequalified	Loan calculator	Request a personal consultation
		<p>Bryan J. Scoresby Home Mortgage Consultant NMLSR ID 408675</p> <p>Wells Fargo Home Mortgage MAC K3239-011 1701 E Parks Hwy Wasilla, AK 99654 Tel: 907-352-5213 eFax: 866-505-9025 Cell: 907-232-6444</p> <p>Bryan.J.Scoresby@WellsFargo.com www.wfwm.com/bryan-scoresby</p> <p>Together we'll go far</p> 

 Save details to address book

Bryan J. Scoresby

Home Mortgage Consultant
NMLSR ID 408675

Wells Fargo Home Mortgage | 1701 E Parks Hwy | Wasilla, AK 99654
MAC K3239-011
Tel 907-352-5213 | Cell 907-232-6444 | eFax 866-505-9025

Bryan.J.Scoresby@WellsFargo.com | <http://www.wfwm.com/bryan-scoresby>

From: Debra Wetherhorn [<mailto:Debra.Wetherhorn@matsugov.us>]
Sent: Friday, March 18, 2016 12:52 PM
To: Scoresby, Bryan J.
Subject: RE: Port Commission Application

Bryan,

Thank you for your interest in serving on the Port Commission, at this time there are no vacancies for this commission. The vacancy report can be viewed at this link <http://www.matsugov.us/boards>, perhaps there is another board vacancy that would interest you. Please contact me with any questions.

Debra Wetherhorn

Mat-Su Borough Clerk's Office | 907.861.8681 | Fax 907.861.7845 | <http://www.matsugov.us>

"Wisdom is the sunlight of the soul" - German Proverb

From: Bryan.J.Scoresby@wellsfargo.com [<mailto:Bryan.J.Scoresby@wellsfargo.com>]
Sent: Thursday, March 17, 2016 3:52 PM
To: Debra Wetherhorn
Subject: Port Commission Application

Get prequalified	Loan calculator	Request a personal consultation
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	<p>Bryan J. Scoresby Home Mortgage Consultant NMLSR ID 408675</p>
	<p>Wells Fargo Home Mortgage MAC K3239-011 1701 E Parks Hwy Wasilla, AK 99654 Tel: 907-352-5213 eFax: 866-505-9025 Cell: 907-232-6444</p> <p>Bryan.J.Scoresby@WellsFargo.com www.wfwm.com/bryan-scoresby</p>
<p>Together we'll go far</p> 	

 Save details to address book

Bryan J. Scoresby

Home Mortgage Consultant
NMLSR ID 408675

Wells Fargo Home Mortgage | 1701 E Parks Hwy | Wasilla, AK 99654
MAC K3239-011
Tel 907-352-5213 | Cell 907-232-6444 | eFax 866-505-9025

Bryan.J.Scoresby@WellsFargo.com | <http://www.wfwm.com/bryan-scoresby>

If this email was sent to you as an unsecured message, it is not intended for confidential or sensitive information. If you cannot respond to this e-mail securely, please do not include your social security number, account number, or any other personal or financial information in the content of the email. This may be a promotional email. To discontinue receiving promotional emails from Wells Fargo Bank N.A., including Wells Fargo Home Mortgage, click here NoEmailRequest@wellsfargo.com.

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RECEIVED
DATE RECEIVED:
NOV 17 2018

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matnugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Port Commission
(For example, Board of Equalization, Member 3)

Applicant Name: Christopher Gates

Residence Address: 6285 N. Wolverine Rd. Palmer, AK 99645

Mailing Address: Same

Home phone: 907 745-2636 Work phone: 907 745 2201 Email: c.gates@clord49.com

Name and Address of Employer: Alaska Bible College

Can you regularly attend meetings? Yes No (Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 9 years

Briefly explain, why you are you interested in serving on the board in which you are applying? as Vice Chairman

I have continuity and a great interest in accurately forecasting territory across the dock. I also desire to assist the borough in securing new port tenants including REI.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Port Manager of Economic Development for the State of Alaska (Gov. Hecht) Port

Manager of Marketing and Development for the Port of Anchorage and for the Port of Seward, Alaska.

List three professional or personal references:
Name: Steve Banell Phone: 907 246-1117
Name: Paul Franke Phone: 907 590-1293
Name: John Lee Phone: 907 745-4678

Applicant Signature: [Signature] Date: 11/15/16

PLEASE CONTINUE TO OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>11-099</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>PORT SEAT 5</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	R Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> NA

Applicant Name: Christopher Gates

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matnugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: TAB Transportation Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Antonio weese

Residence Address: 5935 E Summit Circle Wasilla AK 99654

Mailing Address: PO Box 872055 Wasilla 99687

Home phone: 376-0406 Work phone: 354-3393 Email: antonio.weese@matnugov.us

Name and Address of Employer: Mat su Borough School District

Can you regularly attend meetings? Yes No *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 21 years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

School District REP

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: _____

School District Facilities
Capital Planning and Construction manager

List three professional or personal references:

Name: <u>Mike Brown</u>	Phone: <u>761-4026</u>
Name: <u>Jim Estes</u>	Phone: <u>864-2001</u>
Name: <u>Jeff Walden</u>	Phone: <u>861-7710</u>

Applicant Signature: *Antonio Weese* Date: 11/8/16

Office Use Only: Precinct: <u>09-628</u>	Assembly District: <u>6</u>	Service Area: <u>SEA-Gold Trail</u>
Position on Board: <u>TAB School District</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Antonio Werse

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
CLERK'S OFFICE
APR 29 2016

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM RECEIVED

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Central Mat-Su Wasilla-Lakes F.S.A. Board of Susp.
(For example, Board of Equalization, Member 3)

Applicant Name: William "Brian" Davis

Residence Address: 7030 E. Breerewood Dr / Shorewood Sub.

Mailing Address: P.O. Box 876264 Wasilla, AK 99687

Home phone: 907-232-4077 Work phone: — Email: specialordersbrian@yahoo.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: —
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? I have lived in the Borough since July 1978

Briefly explain, why you are you interested in serving on the board in which you are applying? I have served as a firefighter and employee in the W.L.F.S.A from 1981 to 2000. I feel I can contribute again to the FSA as a FSA B.O.S.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Firefighter, mechanic, construction, delivery service with Three Bears.

List three professional or personal references: Name: Cleo Gray Phone: 374-5095
Name: James Eakin Phone: 841-0905
Name: Wayne Fleming Phone: 746-3122

Applicant Signature: William B. Davis Date: April 26, 2016

Office Use Only: Precinct: 10-005 Assembly District: 3 Service Area: FSA-Central Mat-Su
Position on Board: FSA 130 member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: William Brian Davis

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
NOV 18 2016

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: RSA 21 Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: William A. Heuret

Residence Address: Lot 5 Stewart Sub

Mailing Address: P.O. Box 521403 Big Lake AK 99652

Home phone: 892-5023 Work phone: 232-0398 Email: _____

Name and Address of Employer: Self

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1987

Briefly explain, why you are you interested in serving on the board in which you are applying? _____
Better ROADS

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 40 plus years in dirt work and development

List three professional or personal references:

Name: <u>Roy Turner</u>	Phone: <u>746-6000</u>
Name: <u>Mike GARNER</u>	Phone: <u>352-9519</u>
Name: <u>Bob Fisher</u>	Phone: <u>892-6706</u>

Applicant Signature: William A. Heuret Date: 11-18-16

PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: pb-155 Assembly District: 5 Service Area: RSA-BigLake
Position on Board: RSA member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

N

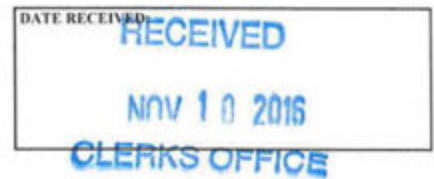
Applicant Name: William A. Heaiket

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Road Service Area #21
(For example, Board of Equalization, Member 3)

Applicant Name: Michael Kangas

Residence Address: 3533 Burkeshore Drive Big Lake AK 99652

Mailing Address: PO Box 521288 Big Lake AK 99652

Home phone: 907-250-4944 Work phone: _____ Email: mkangas@aih.com

Name and Address of Employer: retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 38 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

With an ever shrinking budget, I'm concerned the available funds are spent prudently.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Retired CEO of Alaska Industrial Hardware of 15 years has given me the necessary skills to serve on this board.

List three professional or personal references:

Name: <u>Terry Shurtleff</u>	Phone: <u>907-276-7201</u>
Name: <u>Dan Mayfield</u>	Phone: <u>907-892-7406</u>
Name: <u>Richard Smith</u>	Phone: <u>907-376-8012</u>

Applicant Signature: Mike Kangas  Date: 11/9/16

Office Use Only: Precinct: <u>08-155</u>	Assembly District: <u>5</u>	Service Area: <u>RSA-Big Lake</u>
Position on Board: <u>RSA 21 member 2</u>	Term Ends: <u>12/31/2017</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Michael Kangas

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? xxxx NO ____ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? xxxx NO ____ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED:
NOV 10 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BIG LAKE RSA #21
(For example, Board of Equalization, Member 3)

Applicant Name: TOM VITT

Residence Address: 18060 WEST BRYANT DRIVE BIG LAKE ALASKA 99652

Mailing Address: PO BOX 521161 BIG LAKE ALASKA 99652

Home phone: 892-2226 Work phone: 892-6300 Email: TOMVITT@GMAIL.COM

Name and Address of Employer: BURKESHORE MARINA 3610 BURKESHORE DRIVE BIG LAKE ALASKA 99652

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: WIFE IS AN EMPLOYEE WITH THE DEPARTMENT OF EMERGENCY SERVICES
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 11 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? TO ASSIST THE BOROUGH

IN MAINTAINING AND IMPROVING THE LOCAL ROADS TO SERVE THE COMMUNITY AND PROMOTE A HEALTHY RELATIONSHIP BETWEEN BOROUGH RESIDENTS, THE BOROUGH AND CONTRACTORS LIFE

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: LIFELONG ALASKAN WHO HAS WORKED AND RAN SMALL BUSINESS IN OUR COMMUNITY.

I SPENT 18 YEARS IN THE CONSTRUSTION INDUSTRY AND HAVE A EYE ON HOW TO MAINTAIN THINGS AND DO IT IN A REASONABLE FASHING WITHIN A BUDGET.

List three professional or personal references:

Name: <u>BILL BROWN</u>	Phone: <u>441-9281</u>
Name: <u>AL PARRISH</u>	Phone: <u>317-8266</u>
Name: <u>ROSS CLEMENT</u>	Phone: <u>952-5354</u>

Applicant Signature: Tom Vitt Digitally signed by Tom Vitt Date: 2016.11.10 07:25:36 -09'00' Date: NOV 11, 2016

Office Use Only: Precinct: <u>08-155</u> Assembly District: <u>5</u> Service Area: <u>RSA-Big Lake</u>
Position on Board: <u>RSA 21 member 2</u> Term Ends: <u>12/31/2017</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

N

Applicant Name: TOM VITT

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED
OCT 27 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: RSA #21 Big Lake
(For example, Board of Equalization, Member 3)

Applicant Name: William J Haller

Residence Address: 14143 Sunrise Dr

Mailing Address: PO 521801 Big Lake 99652

Home phone: 841-8040 Work phone: _____ Email: f.g.hessbill@yahoo.com

Name and Address of Employer: same

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 2001

Briefly explain, why you are you interested in serving on the board in which you are applying? To keep our roads maintained & Reduce cost

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: _____

List three professional or personal references: Name: Steve Simpson Phone: 373-8146
Name: Tim McEhan Phone: 841-3717
Name: Harry Thompson Phone: 529-5084

Applicant Signature: [Signature] Date: 10-21-16

Office Use Only: Precinct: OB-155 Assembly District: 5 Service Area: RSA-Big Lake
Position on Board: RSA #21 Big Lake member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: William J Haller

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
NOV 16 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: RSA 27 Meadow Lakes Board of Supervisors
(For example, Board of Equalization, Member 3)

Applicant Name: Stephen Edwards

Residence Address: 3847 N Gulfport Trl

Mailing Address: Wasilla, Alaska 99623

Home phone: 907 373 1588 Work phone: 907 521 0178 Email: lgmg@mtgonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? _____
Continue progress on roads

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Several yrs on board - Chairman big board

List three professional or personal references: Name: _____ Phone: _____
Name: _____ Phone: _____
Name: _____ Phone: _____

Applicant Signature: St J Ed Date: 11-12-16

Office Use Only: Precinct: <u>08-135</u> Assembly District: <u>7</u> Service Area: <u>RSA-Meadow Lakes</u>
Position on Board: <u>RSA 27 member 1</u> Term Ends: <u>12/31/2019</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes R Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd NA

Applicant Name: Stephen Edwards

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED: DEC 17 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Talkeetna Flood Control Service Area # 7 -board member
(For example, Board of Equalization, Member 3)

Applicant Name: Geri McCann

Residence Address: 13866 E. Tesla Cr. Talkeetna, AK 99676

Mailing Address: P.O. Box 546 Talkeetna, AK 99676

Home phone: 715-7891 Work phone: same Email: gerimccann@att.net

Name and Address of Employer: Self Employed --Authentic Alaska Tours

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 40 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

To assist in efforts to preserve and protect Talkeetna region from flooding and river bank erosion. TI

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Experience working with Talkeetna Community Council serving on the Talkeetna Special Land Use District (SPUD) committee. Previously the director of the Talkeetna

List three **professional or personal** references: Name: Whitney Wolfe - Talkeetna Phone: 907-232-0714
Name: Edna Devries - City of Palmer Phone: 907-355-3243
Name: Werner (Vern)Rauchenst Phone: 538-1450 or 315-1

Applicant Signature: *Geri McCann* N Date: 10/23/16

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: SSA-TALKEETNA FLOOD
Position on Board: SSA 7 member 3 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Geri McCann

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on Tuesday, December 6, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)
Mr. George McKee, Assembly District No. 3
Mr. Steve Colligan, Assembly District No. 4
Ms. Barbara Doty, Assembly District No. 6

Assembly members absent and excused were:

Mr. Dan Mayfield, Assembly District No. 5
Mr. Randall Kowalke, Assembly District No. 7

Staff in attendance were:

Ms. Jessica Kilborn, Deputy Borough Clerk
Mr. George Hays, Assistant Borough Manager
Mr. John Aschenbrenner, Deputy Borough Attorney
Ms. Brenda Henry, Assistant Borough Clerk
Mr. Jude Bilafer, Capital Projects Director
Ms. Cheyenne Heindel, Acting Finance Director
Mr. Terrance Dolan, Public Works Director
Ms. Eileen Probasco, Planning and Land Use Director
Mr. Bill Gamble, Emergency Services Director
Ms. Lisa Behrens, Emergency Medical Services Deputy Director
Mr. Ken Barkley, Fire Service Area Deputy Director
Ms. Patty Sullivan, Public Affairs Director
Mr. Eric Phillips, Community Development Director
Mr. Eric Wyatt, Information Technology Director
Mr. Russ Krafft, Purchasing Officer

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

MOTION: Assemblymember Beck moved to take up public hearing nos. 3, 4, and 5 together.

VOTE: The motion passed without objection.

GENERAL CONSENT: The agenda was approved as amended without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Patricia Fisher, a member of the audience.

V. MINUTES OF PRECEDING MEETINGS

- A. Special Meeting Minutes: 11/17/16
- B. Regular Meeting Minutes: 11/17/16

Mayor Halter inquired if there were any changes/corrections to the special or regular meeting minutes of November 17, 2016.

GENERAL CONSENT: The minutes were approved as presented without objection.

VI. SPECIAL ORDERS OF THE DAY

- A. Proclamation Regarding Matanuska-Susitna Borough Recycles Day

Deputy Mayor Beck read the proclamation into the record.

Mayor Halter and Deputy Mayor Beck presented the proclamation to Ms. Mollie Boyer, Director of Valley Community Recycling Center.

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

- 1. Reports from cities

Wasilla City

Mayor Bert Cottle reported on the activities of the city.

- 2. Matanuska-Susitna Borough School District

(There was no report provided.)

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee on School Issues

(There was no report provided.)

2. Assembly Public Relations

(There were no reports provided.)

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

Mr. Hayes:

- spoke to the personal use Christmas tree cutting area provided by the Borough;
- summarized the status of the E-911 dispatch contract; and
- summarized the topics of discussion for the joint Assembly/State Delegation work session on December 13.

D. ATTORNEY COMMENTS

Mr. Aschenbrenner summarized the Federal Railroad lawsuit.

E. CLERK COMMENTS

Ms. Kilborn:

- spoke regarding the upcoming meeting schedule;
- noted the dates and times of the special meetings that the Manager had requested for 2017; and
- queried if the Assembly would like to schedule those meetings.

The Assembly scheduled the special meetings as outlined in the Clerk's report.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Caswell FSA Board of Supervisors: 08/10/16
- b. Enhanced 911 Advisory Board: 10/11/16
- c. Fairview RSA Board of Supervisors: 08/23/16
- d. Greater Willow RSA Board of Supervisors: 09/14/16
- e. Library Board: 08/20/16
- f. Planning Commission: 08/15/16, Resolution Nos. 16-37 and 16-40
- g. Platting Board: 10/06/16, 10/20/16
- h. West Lakes and Central Mat-Su FSA Board of Supervisors: 10/10/16

2. Community Council Minutes:

- a. Knik-Fairview Community Council: 02/04/15, 05/06/15, 08/05/15, 02/03/16, 02/17/16, 03/16/16, 04/20/16, 05/04/16, 05/18/16, 06/15/16, 07/20/16, 08/03/16, 08/17/16, 09/21/16, 10/19/16, 11/02/16
- b. Louise-Susitna-Tyone Community Association: 07/16/16
- c. Meadow Lakes Community Council: 09/14/16
- d. Sutton Community Council: 07/27/16, 08/31/16, 09/28/16
- e. Talkeetna Community Council: 10/03/16
- f. Willow Area Community Organization: 07/11/16, 08/01/16

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

- 1. **IM No. 16-201:** Reporting Of Conclusion Of Contract For Bid No. 16-043B To Northern Industrial Training, LLC, To Construct The Nancy Lake Warm Storage Building For The Final Contract Amount Of \$604,422.70.
- 2. **IM No. 16-203:** Reporting Of Conclusion Of Contract For Bid No. 16-067B To EP Roofing, Inc. For The Sutton And Tanaina Elementary Schools Roof Replacement/Modifications For The Final Contract Amount of \$862,159.18.

The informational memorandums were presented and no comments were noted.

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (Three minutes per person.)

(There were no persons to be heard.)

B. PUBLIC HEARINGS (Three minutes per person.)

- 1. **Ordinance Serial No. 16-102:** An Ordinance Amending MSB 17.28 And MSB 17.30 In Order To Eliminate The Interim Materials District Process.
 - a. IM No. 16-149

CONFLICT OF INTEREST: Assemblymember Colligan declared a conflict of interest as he worked closely with the industry.

RULING: Mayor Halter ruled Assemblymember Colligan had a conflict of interest and would be recused from voting.

(Assemblymember Colligan exited the meeting at 6:27 p.m.)

Mayor Halter opened the public hearing.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Beck moved to adopt Ordinance Serial No. 16-102.

VOTE: The main motion passed without objection.

(Assemblymember Colligan entered the meeting at 6:35 p.m.)

2. **Ordinance Serial No. 16-111:** An Ordinance Repealing MSB 4.10, Aviation Advisory Board; Adopting MSB 4.27.005, Purpose; Adopting MSB 4.27.015, Duties; Amending MSB 4.27.020, Membership; Amending MSB 4.27.040, Meetings, Organization; Repealing MSB 19.08.020(D); Amending MSB 19.08.020(E); Repealing MSB 4.43, Transportation Advisory Board; Adopting MSB 4.46.005, Purpose; Amending MSB 4.46.020, Functions; Amending MSB 4.46.030, Composition; Adopting MSB 4.46.035, Meetings; Repealing MSB 4.46.040, Term of Members; Amending MSB 4.58.030, Composition; Amending MSB 4.58.040, Meeting, Officers; and Adopting MSB 4.85, Transportation Technical Advisory Committee, To Assist In Meeting Budget Reduction Requirements.
 - a. IM No. 16-164

Mayor Halter opened the public hearing.

The following persons spoke in opposition to Ordinance Serial No. 16-111: Mr. David Palmer, Ms. Beth Fread, Mr. Brian Endle, and Mr. David Lundin.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Beck moved to adopt Ordinance Serial No. 16-111.

MOTION: Assemblymember Beck moved to postpone Ordinance Serial No. 16-111 indefinitely.

VOTE: The motion to postpone indefinitely passed with Assemblymember McKee opposed.

(The meeting recessed at 7:08 p.m. and reconvened at 7:22 p.m.)

3. **Ordinance Serial No. 16-116:** An Ordinance Creating West Ryan Circle Road Paving Local Improvement District No. 582, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 16-178

4. **Ordinance Serial No. 16-117:** An Ordinance Creating East Barra Loop Road Paving Local Improvement District No. 585, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 16-179

5. **Ordinance Serial No. 16-118:** An Ordinance Creating East McAdoo Way Road Paving Improvement District No. 586, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 16-180

Mayor Halter opened the public hearing.

The following person spoke to concerns with the LID process: Mr. Larry Vogltanz.

The following person spoke to concerns with the public LID process: Mr. Eugene Carl Haberman.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Beck moved to adopt Ordinance Serial Nos. 16-116, 16-117, and 16-118.

VOTE: The motion failed unanimously.

6. **Ordinance Serial No. 16-131:** An Ordinance Approving The Land Acquisition Of Tract A, Midnight Sun 2013, Plat No. 2014-89, For The Purpose Of Additional School Parking And Outdoor Science Studies, With Acquisition Funding To Come From Midnight Sun Family Learning Center's Operating Budget (MSB007174).
 - a. IM No. 16-194

Mayor Halter opened the public hearing.

The following persons spoke in support of Ordinance Serial No. 16-131: Ms. Patricia Fisher and Ms. Jeanne Troshynski.

The following person spoke to concerns with the public hearing process: Mr. Eugene Carl Haberman.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Beck moved to adopt Ordinance Serial No. 16-131.

VOTE: The motion passed without objection.

7. **Ordinance Serial No. 16-132:** An Ordinance Accepting And Appropriating \$14,273.87 From Matanuska Telephone Association To Fund 440, Project No. 20323 For Upgrading And Enhancing The Telecommunications And Information Services Within The Borough Library Network.
 - a. IM No. 16-197

Mayor Halter opened the public hearing.

The following person spoke to concerns with the public hearing process: Mr. Eugene Carl Haberman.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Beck moved to adopt Ordinance Serial No. 16-132.

VOTE: The motion passed without objection.

C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following persons spoke in support of commercial marijuana in Alaska: Ms. Sara Williams, Chief Executive Officer of Phoenix Rising, Inc.

The following person spoke to concerns with the marijuana conditional use permit process for the Talkeetna Special Use District: Ms. Geri McCann, Ms. Beth Valentine, and Ms. Alice Johannewes.

The following person spoke to concerns with the pending budget crisis: Ms. Beth Fread.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following person spoke to the Friends of Wasilla Library fundraiser: Ms. Jeanne Troshynski.

D. CONSENT AGENDA

1. RESOLUTIONS

- b. **Resolution Serial No. 16-087:** A Resolution Amending The Scope Of Work For Project No. 45253 To Fund The Design And Construction Of The New Caswell Fire Service Area Station 13-1 And Purchase Firefighter And Firefighting Equipment And Supplies.

(1) IM No. 16-204

- c. **Resolution Serial No. 16-088:** A Resolution Establishing Dates Certain For Payment, Delinquency, Protest, And Appeal Of 2017 Regular Assessment And Tax Rolls, Business Inventory Filing, And For The Commencement Of Hearings Before The Board Of Equalization.

(1) IM No. 16-205

2. ACTION MEMORANDUMS

- a. **AM No. 16-102:** Approval Of Road Service Area Road Improvements, Road Maintenance, and Repair Capital Projects For Summer 2017.
- b. **AM No. 16-104:** Authorization To Enter Into A Purchase Agreement With Cartegraph Systems, Inc. In The Amount Of \$155,991 Over Four Years For Upgrades To The Cartegraph Operations Management Systems Platform By Domain.
- c. **AM No. 16-105:** Award of Bid No. 17-052B To McKenna Brothers Paving In The Annual Contract Amount Of \$465,953.40 For Big Lake Road Service Area No. 21 Annual Road Maintenance.
- d. **AM No. 16-139:** Vacate The 50-Foot Wide Public Use Easement Within Parcels 1-A And 1-B, MSB Waiver 78-78, Located In Section 7, Township 17 North, Range 2 West, Seward Meridian.

Ms. Kilborn read the above legislation into the record.

MOTION: Assemblymember Beck moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

- a. **Resolution Serial No. 16-086:** A Resolution To Approve Edits To The Fiscal Year 2017 Schedule Of Rates And Fees.
- (1) IM No. 16-187

MOTION: Assemblymember Sykes moved to adopt Resolution Serial No. 16-086.

VOTE: The motion passed without objection.

X. UNFINISHED BUSINESS

(There was no unfinished business.)

IX. VETO

(There were no vetoes presented.)

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 12/20/16 Assembly Chambers)

- 1. **Ordinance Serial No. 16-133:** An Ordinance Accepting And Appropriating \$12,365 In Project Income For The Rail Extension From Port MacKenzie To The Mainline, Project No. 75001.

- a. **Resolution Serial No. 16-089:** A Resolution Approving The Scope Of Work And Budget For Project Income On The Rail Extension From Port MacKenzie To The Mainline Project.
(1) IM No. 16-200
- 2. **Ordinance Serial No. 16-134:** An Ordinance Approving An Appropriation Of \$150,000 From South Colony Road Service Area No. 16 Fund Balance, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects.
a. IM No. 16-202
- 3. **Ordinance Serial No. 16-135:** An Ordinance To Relinquish Any Rights For Pre-Existing Legal Nonconforming Use Status To Maintain Earth Materials Extraction Sites On Borough Owned Land Within The Christiansen Lake Subdistrict Of The Talkeetna Special Land Use District (Parcels 26N04W29B012 And 26N04W30A003). *(Sponsored by Assemblymember Kowalke)*
a. IM No. 16-206

Ms. Kilborn read the above legislation into the record.

MOTION: Assemblymember Beck moved to introduce the legislation as read into the record by the Clerk and set the public hearings for December 20, 2016.

VOTE: The motion passed without objection.

MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

Mayor Halter requested the following resignation and appointments for confirmation:

- Agriculture Advisory Board
 - Dick Zobel
 - Donald Brianard
 - Erik Johnson
- Animal Care and Regulation Board
 - David Allen
 - Jamie West
- Aviation Advisory Board
 - Bernie Willis
- Board of Adjustment and Appeals
 - Larry Schmidt
 - Terry Nicodemus
- Board of Equalization
 - DeKay Bayliffe
- Emergency Medical Services Board
 - Scott Williamson
 - Pam Cook
 - Cheri Day

Dustin Sprenger
Ashley Cunnington
Enhanced 911 Advisory Board
Hans Brinke
Arthur Dunn
Lance Ketterling
Historical Preservation Commission
Deborah Burlinski
Joint Assembly/School Board Committee on School Issues
Sarah Welton
Kelsey Trimmer, resignation
Library Board
Diane Holl-Rambo
Deena Carlos
Local Emergency Planning Committee
Beatrice Adler
Ray Hollenbeck
Joe Schmidt
Office of Administrative Hearings
Karen Jennings
Parks, Recreation, and Trails Advisory Board
Kenneth Barber
Cindy Bettine
Platting Board
Gregory Pugh
Stan Gillespie
Patrick Johnson
Roger Purcell
Port Commission
Helga Larson
Wastewater and Septage Advisory Board
Helen Munoz
Ronald Phillips
Thomas Stoelting
Butte FSA No. 2
Charles Von Gunten
Caswell FSA No. 135
Kenneth Eggleston
Central Mat-Su FSA No. 130
Daniel Tucker
Greater Palmer Consolidated FSA No. 132
Jesse Werner
Talkeetna FSA No. 24
Herman Thompson
West Lakes FSA No. 136
Steven Simpson

Bogard RSA No. 25
Gary Hessmer
Caswell Lakes RSA No. 15
Phillip Johnson
Fairview RSA No. 14
Kurt Anderson
Greater Butte RSA No. 26
Roy Nuttal
Greater Talkeetna RSA No. 29
John Strassenburgh
Greater Willow RSA No. 20
Thomas Phillips
Knik RSA No. 17
Roger Riddell
Talkeetna Sewer and Water Service Area No. 36
Jane Steer

MOTION: Assemblymember Beck moved confirm the Mayor's appointments and resignation.

VOTE: The motion passed without objection.

C. OTHER NEW BUSINESS

(There was no other new business.)

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

1. **Ordinance Serial No. 16-136:** An Ordinance Amending MSB 17.60.020(A), Applicability; and MSB 17.60.150, General Standards For Marijuana Related Facilities.
 - a. IM No. 16-192

Ms. Kilborn read the above legislation into the record.

MOTION: Assemblymember Beck moved to refer Ordinance Serial No. 16-136 to the Planning Commission and the Marijuana Advisory Committee for 30 days.

VOTE: The motion passed without objection.

XI. RECONSIDERATION

(There was no reconsideration presented.)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember McKee requested updates on the following issues:

- Borough lien process;
- insurance claims;
- hiring of a temporary project manager for the 911 dispatch contract; and
- hiring for the risk manager position.

Assemblymember Sykes:

- commended the Sutton fire department for their recent successes;
- directed the Borough boards to communicate with the Assembly regarding the need to continue their services;
- spoke to the joint State Delegation/Assembly work session scheduled on December 13, 2016;
- cautioned the Assembly and Borough staff to take a practical approach when it came to upcoming budget matters;
- noted his attendance at the candlelight vigil for David Grinwold;
- spoke to a possible change to the staff reports for meeting items;
- encouraged the Assembly to hold more work sessions throughout the year;
- spoke to the Talkeetna special land use district (SPUD) regarding marijuana establishments; and
- requested updates on the Borough's insurance claims.

Assemblymember Doty:

- spoke to the benefits of a Boroughwide health authority;
- recognized the hard work of the recycle center staff;
- requested an update from the Manager regarding the current status of the EMS billing system;
- noted appreciation for the air quality public service announcements for the Butte area;
- commended the community members for their testimony during the meeting; and
- wished everyone happy holidays.

Assemblymember Colligan:

- noted he would be out of the country for the meetings scheduled on December 13, 2016;
- advised the Assembly to stay focused on the Borough priorities during the budget discussions; and
- encouraged the Talkeetna community to pursue an emergency moratorium regarding marijuana establishments, while the SPUD matter was being addressed.

MOTION: Assemblymember Beck moved to direct the offices of the Manager, Clerk, and Planning Department to conduct a comprehensive review of all Borough boards and commissions and bring forward draft ordinances that would make changes to the tasks, duties, makeup, and meeting frequency of the boards and commissions, as deemed appropriate, to clarify responsibilities and expectations to make the boards function more efficiently and to further the goals of the Assembly, beginning with the following five boards: Transportation Advisory Board, Aviation Advisory Board, Historical Preservation Committee, School Site Selection Committee, and Health and Social Services Board, and to have a significant amount of work completed for those five boards before April 4, 2017.

MOTION: Assemblymember Sykes moved a primary amendment to insert at the end, “with full consultation of the boards and commissions.”

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

Mayor Halter:

- agreed with the motion to work on ordinances regarding the five boards and commissions;
- requested the Law Department review the code section that addressed the LID and lien processes and provide a report at the next meeting;
- encouraged the Talkeetna community to work with Assemblymember Kowalke to possibly draft an emergency moratorium regarding marijuana establishments;
- spoke briefly on the upcoming joint State Delegation/Assembly work session; and
- noted the staff report process followed in the past for meeting items.

XIII. EXECUTIVE SESSION

(There was no executive session held.)

XIV. ADJOURNMENT

The regular meeting adjourned at 8:50 p.m.

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on Tuesday, December 13, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 4 p.m. by Mayor Halter.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, District No. 2
Mr. Dan Mayfield, Assembly District No. 5
Ms. Barbara Doty, Assembly District No. 6 (*entered at 4:19 p.m.*)
Mr. Randall Kowalke, Assembly District No. 7

Assemblymembers absent and excused were:

Mr. George McKee, Assembly District No. 3
Mr. Steve Colligan, Assembly District No. 4

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Clerk
Mr. John Moosey, Borough Manager
Mr. John Aschenbrenner, Deputy Borough Attorney
Mr. Terry Dolan, Public Works Director
Mr. Bill Gamble, Emergency Services Director

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Terry Dolan, Public Works Director.

V. AUDIENCE PARTICIPATION (Three minutes per person.)

(There was no one present who wished to testify.)

VI. ITEMS OF BUSINESS

A. Strategic Plan

Mr. Moosey reported on the draft strategic plan and queried if the Assembly had any changes.

MOTION: Assemblymember Mayfield moved to amend the Strategic Initiative Portfolio, page 3, Strategic Initiatives, 5th from the top, initiative name, by striking “Identify new revenue streams & funding methods” and inserting “Responsible funding methods” in its place.

VOTE: The motion passed without objection.

Mayor Halter queried if there was any objection to the Strategic Initiatives as listed on page 3 of the Strategic Initiatives Portfolio.

There was no objection noted.

MOTION: Assemblymember Mayfield moved to amend the Investment Portfolio, page 25, 3rd from the top, to not strike “2013 Transportation Bond Package to Improve Schools” as proposed.

VOTE: The motion passed without objection.

MOTION: Assemblymember Doty moved to approve the projects be deleted as proposed on pages 23, 24, and 25 in the Investment Portfolio, with the exception of the Old Glenn Highway Bike Path Extension.

VOTE: The motion passed with Assemblymember Sykes opposed.

MOTION: Assemblymember Doty moved to amend the Investment Portfolio, page 23, 3rd from the top, strike “Determine” and insert “Standardize” in its place to read: “Standardize Borough External Communications.”

VOTE: The motion passed without objection.

MOTION: Assemblymember Doty moved to amend the Investment Portfolio, page 23, 2nd from the top, by striking “Implement Long Range Methane Management.”

VOTE: The motion failed with Assemblymembers Sykes, Beck, and Doty in support and Assemblymembers Kowalke and Mayfield opposed (required four votes.)

MOTION: Assemblymember Doty moved to amend the Investment Portfolio, page 24, 6th from the bottom, “Determine Funding and Non-Profit Policy,” by striking the title in its entirety and inserting “Determine Policy for Non-Profit Entities” in its place.

MOTION: Assemblymember Mayfield moved a primary amendment by striking “Determine Policy for Non-Profit Entities” and inserting “Pass Through Funding and Non-Profit Policy” in its place.

VOTE: The motion passed without objection.

MOTION: Assemblymember Doty moved to add “Reorganization of Emergency Medical Services Billing” to the Strategic Initiative Portfolio.”

VOTE: The motion passed without objection.

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

(There were no comments provided.)

VIII. ADJOURNMENT

The meeting adjourned at 5:25 p.m.

I. CALL TO ORDER

The joint Assembly/School Board meeting was held on December 13, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

II. ROLL CALL

Assembly Members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)
Mr. George McKee, Assembly District No. 3
Mr. Dan Mayfield, Assembly District No. 5
Ms. Barbara Doty, Assembly District No. 6
Mr. Randall Kowalke, Assembly District No. 7

Assemblymembers absent and excused were:

Mr. Steve Colligan, Assembly District No. 4

School Board Members present and establishing a quorum were:

Mr. Ray Michaelson, District 2
Ms. Yvonne Ruth, District 5
Ms. Donna Dearman, District 7
Ms. Deborah Rethford, Seat A
Ms. Sarah Welton, Seat B
Mr. Ole Larson, Seat D
Mr. Kelsey Trimmer, Seat E

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. John Aschenbrenner, Deputy Borough Attorney

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Superintendent Gene Stone, Matanuska-Susitna Borough School District.

V. AUDIENCE PARTICIPATION (Three minutes per person.)

(There was no one present who wished to testify.)

VI. JOINT ITEMS OF BUSINESS

A. Annual Budget Preliminary Discussion; State Legislative Action Needed (MSB 2.12.075(A))

Mr. Moosey summarized the meeting with the State Delegation.

Mr. Luke Fulp, Assistant Superintendent and Superintendent Gene Stone summarized the School District's intent for the coming budget cycle.

VII. SCHOOL BOARD COMMENTS

Mayor Halter queried if there was any objection to taking comments from the Assembly immediately following comments by the School Board.

There was no objection noted.

School Board President Dearman noted that the next Joint Assembly School Board Committee on School Issues was scheduled for January 2, 2017, which is a holiday and queried if there was desire to reschedule it or to cancel it.

The meeting was cancelled with no objection noted.

School Board Member Trimmer:

- noted that many options for holiday entertainment within the Borough; and
- encouraged the body to get out and see it.

School Board Member Ruth wished the body happy holidays.

School Board Member Larson:

- noted that the next meeting of the School Site Selection Committee is scheduled for January 25 at 5 p.m.;
- thanked the Assembly for hosting the meeting; and
- noted that regardless of the State's fiscal crisis, that the School District will survive.

School Board Member Welton:

- thanked the body for the meeting;
- noted that she is missing her grandchildren's Christmas concert for the meeting this evening;
- spoke to having toured Tanaina Elementary School; and
- wished the body happy holidays.

School Board Member Michaelson:

- spoke to his service on the Borough Area School Site Selection Committee;
- noted he is looking forward to the next meeting;
- stated that student population is growing; and
- spoke to his desire for a three to five-year predictable funding plan.

School Board President Dearman:

- stated that it is always a pleasure to have the joint meetings;
- thanked the Assembly for hosting the meeting;
- noted her agreement with School Board Member Michaelson regarding funding; and
- wished the body happy holidays.

Assemblymember Sykes:

- noted his concerns regarding the Governor's budget;
- spoke to concerns with how to provide the best service with reduced funding levels;
- spoke to concerns with being able to provide full funding to the School District; and
- wished the body happy holidays.

Assemblymember Kowalke:

- spoke in support of Joint Assembly/School Board meetings;
- opined that the body has a harmonious working relationship; and
- wished the body happy holidays.

Assemblymember Mayfield:

- congratulated re-elected and newly elected School Board Members;
- congratulated School Board President Dearman for being selected as President;
- stated that he enjoys the Christmas carolers at the joint meetings; and
- requested them for the Assembly meeting on December 20.

Assemblymember Doty:

- stated that she really likes the roundabouts at Colony High School as they provide a great view of the reader board sign; and
- thanked the body for the meeting.

Assemblymember Beck:

- spoke in support of capital requests for Alaska Middle College at Mat-Su College;
- spoke in support of the School District;
- summarized his past positive experience with the School District; and
- thanked the body for the meeting.

Mayor Halter:

- spoke to the positive partnership the Borough has with the School District;
- stated that he wants to maintain that partnership;
- spoke to concerns with the State's fiscal crisis;
- noted that education is an asset to the Borough;
- spoke to the need for the Borough to increase revenue;
- stated that education is a priority of the Assembly; and
- wished the body Merry Christmas.

VIII. ASSEMBLY ITEMS OF BUSINESS

A. INTRODUCTION (For public hearing – 12/20/16, Assembly Chambers)

1. **Ordinance Serial No. 16-136:** An Ordinance Amending MSB 17.60.020(A), Applicability; and MSB 17.60.150, General Standards For Marijuana Related Facilities.
 - a. IM No. 16-192

Ms. Henry read the above legislation into the record.

MOTION: Assemblymember Beck moved to introduce the legislation as read into the record by the Clerk and set the public hearing for December 20, 2016.

VOTE: The motion passed without objection.

IX. MAYOR, ASSEMBLY, AND STAFF COMMENTS

(The comments were provided immediately following School Board comments.)

X. ADJOURNMENT

The meeting adjourned at 7:25 p.m.

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on December 20, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)
Mr. Dan Mayfield, Assembly District No. 5
Ms. Barbara Doty, Assembly District No. 6
Mr. Randall Kowalke, Assembly District No. 7

Assemblymembers absent and excused were:

Mr. George McKee, Assembly District No. 3
Mr. Steve Colligan, Assembly District No. 4

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. John Aschenbrenner, Assistant Borough Attorney
Ms. Brenda J. Henry, Assistant Clerk
Mr. Jude Bilafer, Capital Projects Director
Ms. Cheyenne Heindel, Acting Finance Director
Mr. Terrance Dolan, Public Works Director
Ms. Eileen Probasco, Planning and Land Use Director
Mr. Bill Gamble, Emergency Services Director
Ms. Patty Sullivan, Public Affairs Director
Mr. Eric Phillips, Community Development Director
Mr. Eric Wyatt, Information Technology Director

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

Ms. McKechnie:

- reported that the public hearing notice for Ordinance Serial No. 16-136 was not properly advertised;
- noted that the Assembly could go ahead and accept testimony on the legislation if they choose; and
- suggested that the Assembly re-introduce it and set it for public hearing on January 10, 2017.

MOTION: Assemblymember Sykes moved to accept testimony this evening on Ordinance Serial No. 16-136 and to move the legislation under introductions for public hearing on January 10, 2017.

VOTE: The motion passed without objection.

GENERAL CONSENT: The agenda was approved as amended without objection.

Assemblymember Beck advised that he would need to exit the meeting fairly early due to prior commitments.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Superintendent Gene Stone, Matanuska-Susitna Borough School District.

The Palmer High School Jazz Choir performed the National Anthem and two Christmas carols.

V. MINUTES OF PRECEDING MEETINGS

(There were no minutes presented.)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

Wasilla City

Mayor Bert Cottle reported on the activities of the city.

Palmer City

Mr. Nathan Wallace, City Manager, reported on the activities of the city.

2. Matanuska-Susitna Borough School District

Superintendent Gene Stone reported on the activities of the School District.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

(There was no report provided.)

2. Assembly Public Relations

(There were no reports provided.)

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

Ms. Ellen Kazary, Great Land Trust Executive Director, reported on conservation efforts of the Great Land Trust.

D. ATTORNEY COMMENTS

(There was no report provided.)

E. CLERK COMMENTS

Ms. McKechnie:

- spoke regarding the upcoming meeting schedule;
- noted that it was requested to consolidate or cancel some of the special meetings that were requested by the Manager and previously approved by the Assembly; and
- recommended consolidation of some of the meetings as indicated in the table below.

Meeting Title and Date Originally Scheduled	Recommended Meeting Dates
Service Level Reductions – 2/7	February 21
Emergency Radio Systems Upgrade – 2/21	
Foreclosure Process – 3/7	March 21
Union Negotiation Preparation- 3/21	
Code Compliance – 6/6	June 20
Erosion Flood Control – 6/20	
Economic Development – 8/15	August 15
Marijuana Industry – 9/19	

Mayor Halter queried if there was any objection to consolidating the meetings.

There was no objection noted.

Mayor Halter queried if there was any objection to going back to the Manager's Report.

There was no objection noted.

Ms. Patty Sullivan reported on the Alaska State Board of Fisheries meeting.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Animal Care and Regulation Board: 08/25/15, 12/14/15
- b. Aviation Advisory Board: 06/09/16
- c. Board of Adjustment and Appeals: 04/25/16, BOAA 16-02 Final Decision
- d. Parks, Recreation, and Trails Advisory Board: 10/24/16
- e. Platting Board: 11/03/16
- f. Transportation Advisory Board: 04/27/16, 05/25/16

2. Community Council Minutes:

- a. Fishhook Community Council: 02/04/16, 05/12/16, 08/18/16
- b. Trapper Creek Community Council: 09/15/16

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

- 1. **IM No. 16-209:** Reporting the Conclusion of the NOVAtime, Time Entry and Reporting System Project.
- 2. **IM No. 16-212:** Hiring A Contract Project Manager For The Dispatch Contract Award And Transition.

The informational memorandums were presented and no comments were noted.

(The meeting recessed at 6:45 p.m. and reconvene at 6:51 p.m.)

(Assemblymember Beck exited the meeting during the recess.)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (Three minutes per person.)

(There were no persons to be heard.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. **Ordinance Serial No. 16-133:** An Ordinance Accepting And Appropriating \$12,365 In Project Income For The Rail Extension From Port MacKenzie To The Mainline, Project No. 75001.
 - a. **Resolution Serial No. 16-089:** A Resolution Approving The Scope Of Work And Budget For Project Income On The Rail Extension From Port MacKenzie To The Mainline Project.
 - (1) IM No. 16-200

Mayor Halter opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Mayfield moved to adopt Ordinance Serial No. 16-133 and Resolution Serial No. 16-089.

VOTE: The motion passed without objection.

2. **Ordinance Serial No. 16-134:** An Ordinance Approving An Appropriation Of \$150,000 From South Colony Road Service Area No. 16 Fund Balance, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects.
 - a. IM No. 16-202

Mayor Halter opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Sykes moved to adopt Ordinance Serial No. 16-134.

VOTE: The motion passed without objection.

3. **Ordinance Serial No. 16-135:** An Ordinance To Relinquish Any Rights For Pre-Existing Legal Nonconforming Use Status To Maintain Earth Materials Extraction Sites On Borough Owned Land Within The Christiansen Lake Subdistrict Of The Talkeetna Special Land Use District (Parcels 26N04W29B012 And 26N04W30A003). *(Sponsored by Assemblymember Kowalke)*
 - a. IM No. 16-206

Mayor Halter opened the public hearing.

The following person spoke to concerns with the public hearing process: Mr. Eugene Carl Haberman.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Kowalke moved to adopt Ordinance Serial No. 16-135.

MOTION: Assemblymember Mayfield moved to postpone Ordinance Serial No. 16-135 to a time certain of January 10, 2017.

VOTE: The motion to postpone passed without objection.

Public Comment on Ordinance Serial No. 16-136.

Mayor Halter noted that there would be no public hearing this evening on the legislation but that the body would still take public comments.

The following person suggested amendments regarding setbacks and limited cultivation facilities for MSB 17.60: Ms. Sara Williams.

The following person spoke to concerns with the public hearing process: Mr. Eugene Carl Haberman.

The following person requested the Assembly enact an emergency moratorium in the Talkeetna Special Land Use District: Ms. Geri McCann.

The following persons spoke in support of Ordinance Serial No. 16-136: Mr. Joe McAneney and Mr. Kerby Coman.

C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following persons spoke to concerns with the 100-foot setback requirements in MSB 17.60.160(E): Mr. Terry Goosen, Ms. Beth Fread, and Mr. Joe McAneney.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following person recommended Ms. Beth Fread for the Planning Commission: Mr. Brian Endle.

D. CONSENT AGENDA

1. RESOLUTIONS

a. **Resolution Serial No. 16-090:** A Resolution Amending The Scope Of Work For Project No. 45254 To Fund The Land Purchase And Design And Construction Of The New West Lakes Station 7-3.

(1) IM No. 16-207

b. **Resolution Serial No. 16-091:** A Resolution Approving The Amended Scope Of Work, Reverse 911 Equipment, Fund 202, Project No. 45184-2600-2603 In The Amount Of

\$150,000; And Computer Aided Dispatch To Computer Aided Dispatch And Alaska Public Safety Information Network Interface, Project No. 45184-2600-2604 In The Amount Of \$150,000.

(1) IM No. 16-210

2. ACTION MEMORANDUMS

- a. **AM No. 16-086:** Award Of Proposal No. 16-100P, E-911 And Dispatch Services To The City Of Wasilla In The Contract Amount Of \$8,833,107 Over A Five Year And Three Month Period.
- b. **AM No. 16-103:** Vacate Any Public Interest In A Public Use Easement Granted At Reception No. 2011-014457-0 And Reception No. 2011-014458-0, July 29, 2011, Containing .5+ Acres, Within New 1/4 Southeast 1/4 Section 15, Township 18 North, Range 1 East, Seward Meridian.
- c. **AM No. 16-106:** Approve Utility Relocation Costs To Matanuska Telephone Association In The Amount Of \$138,225 For Waldron Cove, Finger Cove, And Finger Lake Road Project No. 30045.
- d. **AM No. 16-107:** Authorize The Extension Of The Agreement With The City Of Palmer For Emergency 911 Dispatch Services For The Period Of January 1, 2017, Until December 31, 2017, In The Contract Amount Of \$900,000.

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Doty moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

VIII. UNFINISHED BUSINESS

(There was no unfinished business.)

IX. VETO

(There were no vetoes presented.)

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 01/10/17 Assembly Chambers)

1. **Ordinance Serial No. 16-136:** An Ordinance Amending MSB 17.60.020(A), Applicability; and MSB 17.60.150, General Standards For Marijuana Related Facilities.
1. IM No. 16-192

2. **Ordinance Serial No. 16-105:** An Ordinance Amending MSB 8.45.010, Buildings And Construction; Adoption Of Codes To Reflect International Codes.
 - a. IM No. 16-154
3. **Resolution Serial No. 17-001:** A Resolution Adopting The Capital Improvement Program For Fiscal Year 2018 To Fiscal Year 2023.
 - a. IM No. 17-001
3. **Ordinance Serial No. 17-001:** An Ordinance Appropriating \$4,889,980 To Project No. 10183 And \$93,716 To Project No. 65012 For The Purpose Of Designing And Constructing A Public Safety Facility And Related Capital Improvements And Issuance Costs Of The Lease Certificates Of Participation, 2016B.
 - a. IM No. 17-002
4. **Ordinance Serial No. 17-002:** An Ordinance Appropriating \$5,547,713 To Project No. 10184 And \$104,303 To Project No. 65014 For The Purpose Of Designing And Constructing A Public Safety Facility And Related Capital Improvements And Issuance Costs Of The Lease Certificates Of Participation, 2016A.
 - a. IM No. 17-003
5. **Ordinance Serial No. 17-003:** An Ordinance Appropriating \$322,218 To Fund 400 For Issuance Costs From The Proceeds Of The 2016 Series "A" School Refunding General Obligation Bonds.
 - a. IM No. 17-005
6. **Ordinance Serial No. 17-004:** An Ordinance Accepting And Appropriating \$20,000 From The Alaska State Department Of Commerce, Community, And Economic Development, Division Of Community Advocacy To Fund 415, Project No. 25053, For Equipment And Supplies Needed To Inspect And Repair The Talkeetna Water Distribution And Wastewater Collection Systems.
 - a. **Resolution Serial No. 17-002:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Commerce, Community, And Economic Development, Division Of Community Advocacy Funds, Project No. 25053, Fund 415, For Equipment And Supplies Needed To Inspect And Repair The Talkeetna Water Distribution And Wastewater Collection Systems.
 - (1) IM No. 17-006
7. **Ordinance Serial No. 17-005:** An Ordinance Appropriating \$40,268 To Fund 325 For Issuance Of Costs From The Proceeds Of The Animal Care Facility Lease Refunding Certificates Of Participation, 2016C.
 - a. IM No. 17-008

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Doty moved to introduce the legislation as read into the record by the Clerk and set the public hearings for January 10, 2017.

VOTE: The motion passed without objection.

MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

Mayor Halter requested the following board member resignations for confirmation:

Local Emergency Planning Committee
Amy Kearns, resignation
Transportation Advisory Board
David Wilson, resignation

MOTION: Assemblymember Doty moved confirm the board member resignations as requested by the Mayor.

VOTE: The motion passed without objection.

C. OTHER NEW BUSINESS

(There was no other new business.)

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

(There were no referrals presented.)

XI. RECONSIDERATION

(There was no reconsideration presented.)

XI. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Mr. Moosey wished the body happy holidays.

Ms. McKechnie wished the body happy holidays.

Assemblymember Mayfield:

- spoke to his deep appreciation of the Palmer High School Jazz Choir performance; and
- wished everyone health, wealth, and prosperity for the coming year.

Assemblymember Kowalke:

- wished everyone happy holidays; and
- spoke to a potential commercial company that has contacted him about locating within the Borough.

Assemblymember Sykes:

- spoke in appreciation of the Choir;
- summarized his personal history with music;
- spoke to attending the several Christmas celebrations around the Borough;
- noted he provided a copy of the Borough's Platting procedure pamphlet to the body;
- spoke in support of the Borough aligning code with State law regarding marijuana; and
- spoke to his thoughts for the coming budget cycle.

MOTION: Assemblymember Sykes moved to schedule special meetings to review department budgets for January 21 and February 11, from 10 a.m. to 2 p.m.

MOTION: Assemblymember Doty moved to postpone the motion to January 10, 2017.

VOTE: The motion to postpone passed without objection.

Assemblymember Doty:

- spoke to her appreciation of the choir performance;
- stated that she appreciates the public testimony that was provided this evening; and
- expressed her appreciation for staff staying late during the holiday season.

Mayor Halter:

- stated that he really enjoyed the choir performance;
- commented that he has always thought that the Borough should not be regulating marijuana;
- spoke to concerns with local and state marijuana regulations conflicting;
- opined that the body should be cautious getting into the budget cycle too early; and
- wished everyone merry Christmas.

XIII. EXECUTIVE SESSION

(There was no executive session held.)

XIV. ADJOURNMENT

The regular meeting adjourned at 8 p.m.