



**MATANUSKA-SUSITNA BOROUGH
ELECTION OFFICIAL APPLICATION**

TUESDAY, NOVEMBER 5, 2024

Borough Clerk's Office
350 E. Dahlia Avenue
Palmer, AK 99645
907-861-8683 phone | 907-861-7845 fax
www.matsugov.us

Thank you for your interest in serving as an Election Official for the Borough. The Regular Election is scheduled for **Tuesday, November 5, 2024**. There may be a possibility for a special election of unknown date. Please indicate if you are available for **one or all** borough elections. We always need people willing to serve as Precinct Chairpersons and Hand Count Chairpersons. If you are interested in serving in either of these capacities, please indicate that on the application. If you have any questions regarding a chairpersons duties, feel free to contact our office and we can discuss it further.

Per Borough Code, applications must be submitted annually. If you are interested in serving in this year's election(s), please complete, sign, and return the attached application (**on the reverse side**) to the Borough Clerk's Office **ASAP** at 350 E Dahlia Avenue, Palmer, AK 99645, or fax it to 907-861-7845, or **email it** to Lonnie.McKechnie@matsugov.us.

If you need an additional application, you can print one from our website at www.matsugov.us/elections or by requesting an additional copy by calling 907-861-8683.

Dates to Note:

- Return Election Official applications to Borough Clerk's Office **ASAP**, as we need to have time to form the boards and send the names forward for Assembly confirmation. Please use the self-addressed stamped envelope provided.
- The following dates could be earlier, should we have a special election.
 - Letters of confirmation and assignments mailed: **by September 6, 2024**
 - Absentee Officials training dates: **the week of October 14.**
 - Precinct Official training dates: **October 30 thru November 1, 2024**, depending upon precinct assignment. Assignment letters will contain the assigned training date and any pertinent Chairperson information
 - Chair Official training date and supply pick up: **Saturday, November 2, 2024.**
 - Hand Counting teams will be trained in October.
 - Election Day: **Tuesday, November 5, 2024**, Election Officials arrive at the polls no later than 6:30 a.m. Polls are open 7 a.m. to 8 p.m.

Questions? Please contact the Borough Clerk's Office at 907-861-8683.

Applications and more information are available on our website at www.matsugov.us/elections.

Very Respectfully,

Lonnie McKechnie, CMC
Borough Clerk

Please complete the information and applicable choices below and return this form to the Borough Clerk's Office in the enclosed prepaid return envelope.

<input type="checkbox"/>	I am submitting my application and have completed all sections of the form and have signed on the reverse side of this letter. I understand, if assigned, I will receive my precinct and training date once confirmed by the Assembly.
<input type="checkbox"/>	I am uncertain about serving as an election official and invite you to contact me at a later date. Estimate timeframe to contact about possibly serving: _____
<input type="checkbox"/>	I am unable to serve as an election official for the Regular Election and possible special election. Please keep me on the list for next year.
<input type="checkbox"/>	I am no longer interested in serving as an election official and request that my name be permanently removed from your records.
<input type="checkbox"/>	In the event all precinct teams are full or if I was not assigned to a specific precinct, I am available to serve as an alternate precinct official and have reserved the date of November 5, 2024 , and possibly the special election.

1. SELECT THE ELECTION(S) YOU ARE AVAILABLE TO WORK

- Regular Borough Election ONLY (Tuesday, November 5, 2024) Special Borough Election ONLY
 ALL 2024 Borough Elections

2. APPLICANT INFORMATION - PRINT CLEARLY AND LEGIBLY

Last Name:	First Name:	Middle Initial:
Cell Phone:	Home Phone:	Work Phone:

Email Address:

Residence Address (include street name and house number):

City: Zip:

Mailing Address: (if different from your residence address):

City: Zip:

Confidential Identifier: Please provide a confidential identifier to verify your voter registration status.

Date of Birth: Last 4 of SS#: Voter No.:

What position(s) are you most interested in working? Indicate below:

- Precinct Chairperson Poll Worker
 Hand-Count Chairperson (night of election) Hand-Count (night of election)
 Early/Absentee Hand-Count Canvass Boards (meets day after election & up to two weeks to certify Election results)
 Early/Absentee Voting Official (Early Voting/Absentee in-person two weeks prior to Election Day)
 MSB - Palmer M-F (7:30 am to 5:30 pm) DOE - Wasilla M-F (7:30 am to 5:30 pm) DOE - Wasilla Saturday's & Sunday's (9:30 am to 4:30 pm) (11:30 am to 4:30 pm)

What area of the Borough or which precinct do you wish to be assigned, if any? _____
(We are unable to accommodate all requests, attach a separate sheet with any other requests):

Have you ever served as an election official for the Borough?

- YES If yes, how long? _____ NO (List experience that will help you successfully serve as an election official?)
 Have you ever served as an election official for the Alaska State Division of Elections or another municipality?
 YES If yes, where did you work? _____ NO

3. CONFLICTS (Attach a separate sheet, if necessary)

Are you aware of any conflict of interest with an issue or candidate that may appear on the ballot that could be considered incompatible with your service as an election official, such as, a candidate is a member of your immediate family?

- NO YES If yes, please explain the conflict: _____

People who are dating, in the same household, or immediate family members cannot serve as hand count officials together in the same location. Is anyone meeting the description above also applying to be a hand count official?

- NO YES If yes, please provide the name(s): _____

Have you been convicted of any crime, excluding traffic tickets? NO YES If yes, what were you convicted of? _____

4. CERTIFICATE OF SIGNATURE

I certify that the information contained in this application is true, accurate, and complete to the best of my knowledge.

Signature: _____ **Date:** _____

FOR OFFICE USE ONLY		
Voter No.:	Registered Precinct:	Date Received:
Database Entry:	Confirmed That Hand-Count Teams are not at the same residence:	