



MATANUSKA-SUSITNA BOROUGH

CLERK'S OFFICE

350 E Dahlia Avenue, Palmer, AK 99645

907-861-8683 Phone • 907-861-7845 fax

January 1, 2024

Dear Voter,

Thank you for your interest in applying for an Absentee By-Mail ballot for the regular Borough election.

The Borough's 2024 regular election will be held on **Tuesday, November 5, 2024**. Regular Borough elections are held annually on the first Tuesday, following the first Monday, in November (MSB 25.05.030). Special elections may be held in accordance with Borough code. Absentee By-Mail applications for Borough elections must be submitted annually and are **separate** from the Alaska State Division of Elections and the Cities of Houston, Palmer and Wasilla.

In order for your application to be processed, please carefully complete **ALL** sections of the application (on the reverse side) and SIGN. Omissions or errors may cause a delay in ballot mailing. If there is a change to your ballot mailing address after you have submitted an application, it is very important that you let us know by calling 907-861-8683.

Ballots will be mailed out around October 16, 2024. Please apply early to allow sufficient time for a ballot to be mailed to you.

DEADLINES AND DATES:

- Application Deadline: **Tuesday, October 29, 2024**
- Absentee By-Mail Ballot Hand-Delivered by: **Tuesday, November 5, 2024, 8 p.m. (Election Day)**

OR

- Absentee By-Mail Ballot Postmarked by: **Tuesday, November 5, 2024 (Election Day) and received by Friday, November 8, 2024**

EARLY VOTING AND ABSENTEE IN-PERSON VOTING:

Early Voting and Absentee In-Person Voting begins 15 days prior to Election Day. For information on voting sites and hours of operation, visit www.matsugov.us/elections or call 907-861-8683.

CITY ELECTIONS:

Regular elections for the cities of Houston, Palmer, and Wasilla are conducted separately from Borough elections. To request an absentee ballot for city elections, you must apply directly to your city clerk's office. If you live within the city limits of any of these cities and would like information on city elections and voting opportunities, contact your local City Clerk's Office.

City of Houston

907-892-6869

www.houstonak.com

City of Palmer

907-761-1301

www.palmerak.org

City of Wasilla

907-373-9090

www.cityofwasilla.com

STATE AND FEDERAL ELECTIONS:

Primary and general elections are administered by the Alaska State Division of Elections. For more information, visit www.elections.alaska.gov or call the Division of Elections at 907-373-8952.

Sincerely,

MATANUSKA-SUSITNA BOROUGH

Lonnie McKechnie, CMC

Borough Clerk

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**REGULAR BOROUGH ELECTION:
NOVEMBER 5, 2024**

ABSENTEE BY MAIL VOTING

- Any registered Borough voter may apply for a ballot by-mail by submitting this application no later than 7 days prior to Election Day.
- Complete **ALL** sections of the application and sign. Blank fields, omissions, or errors may cause a delay in ballot mailing.
- **You must sign the application.** No one may sign on your behalf.
- You cannot request and sign for an absentee ballot for anyone else, but yourself.
- Completed applications may be mailed, hand-delivered, or faxed to the Borough Clerk's Office (address & fax # above).
- **The application deadline for the November 5, 2024, regular election is October 29, 2024.**
- Once ballots are ready for distribution and upon timely receipt of a by-mail application, an official ballot and voting material will be mailed to the ballot mailing address provided on the application. Ballots will be mailed around October 16, 2024.
- Once you receive your ballot, carefully follow **ALL** instructions to ensure your ballot is properly cast.
- The returned (voted) by-mail ballot envelope **MUST** contain: Voter's signature, voter's identifier, and a witness or notary's signature.
- In order for your ballot to be counted, absentee by-mail ballots must be **postmarked by Election Day and received by the Clerk's Office no later than November 8, 2024.**
- Hand-delivered ballots **MUST** be returned to a Borough election official **by 8 p.m. on Election Day.**

2024 ABSENTEE BY-MAIL BALLOT APPLICATION

Carefully complete **ALL** sections of this application and **SIGN**. Omissions or errors may cause a delay in ballot mailing. It is the responsibility of the applicant to contact the Borough Clerk's Office with any changes to the application after submission.

SECTION 1. APPLICANT INFORMATION

Send ballot for: Regular Election on November 5, 2024
(Select one) All 2024 Borough Elections

Applicant's Full Name:

First & Last Name: _____
First: _____ MI: _____ Last: _____ Suffix (e.g. Jr, Sr, I, II): _____

Identifiers (you MUST provide at least ONE)

AK Voter No.: _____

DOB: _____

SSN or last 4: _____

Borough Residence Address (where you claim residency—MUST be provided)

Address: _____

City/Zip: _____, **Alaska**

Legal Description or Tax ID No.: (only if other than a street address)

Permanent Mailing Address: (where you receive your mail on a daily basis)

Address: _____

City/Zip: _____, **Alaska**

Contact Information: (used in case there is an issue with your application)

Contact Phone No: _____

Email: _____

SECTION 2. BALLOT MAILING ADDRESS (MUST be provided)

This is the address you would like your ballot mailed to

Address: _____

City/State/Zip: _____

Country (if outside USA): _____

SECTION 3. APPLICANT OATH

I certify, under penalty of perjury, that: the information on this form is true and accurate, and complete to the best of my knowledge and I am eligible to vote in the Matanuska-Susitna Borough for at least 30 days prior to the election, I am not requesting a ballot from any other state, and I am not voting in any other manner in this (these) election(s). I further certify that I have not been convicted of a felony, or having been so convicted, have been unconditionally discharged from incarceration probation and/or parole. I am not registered to vote in another state or I have taken the necessary steps to cancel that registration.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

VREMS check : _____ Voter No.: _____

Initial and date

Registered Precinct: _____ ASB/SB District: _____

Database Entry: _____ 2nd Check: _____

Initial and date

Initial and date