



MATANUSKA-SUSITNA BOROUGH

Borough Manager's Office

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April 27, 2010

Mayor and Assemblymembers
Matanuska-Susitna Borough
350 East Dahlia Avenue
Palmer, Alaska 99645

Dear Mayor and Assemblymembers:

During the past 24 years, I have had the privilege and honor of working at the Matanuska-Susitna Borough. It has been a particular honor to have served 10.5 years as Borough Manager. Much has been accomplished over these years due to the professionalism and high productivity of our Borough employees, the leadership of Borough mayors and assemblymembers, and the willingness of everyone to work as a team. Attached is an abbreviated list of those accomplishments.

It is time, however, to allow someone else to enjoy the opportunity to serve as Borough Manager at the Borough, which I believe is the finest local government in our nation. Therefore, I am providing to you today my sixty day notice to terminate my employment agreement. I look forward to continuing to work with you during this transition to select a new Borough Manager.

Thank you for allowing me the opportunity to serve.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Duffy".

John Duffy
Borough Manager

Attachment: Summary of Accomplishments

Abbreviated List of Accomplishments at the Matanuska-Susitna Borough

Bond Ratings

| Date | Moody's | Fitch | Standard & Poor's |
|-----------------------|--------------|--------------|-------------------|
| December 2000 Upgrade | | A | |
| April 2001 Upgrade | A2 | | A |
| February 2005 Upgrade | A1 (current) | A+ (current) | A+ |
| May 2009 Upgrade | | | AA (current) |

Bond Sales

| Year | Purpose | Type | Amount (\$) |
|------|----------------------|------------------------------|-------------|
| 2001 | Schools | General Obligation | 14,143,000 |
| 2001 | Parks | General Obligation | 4,400,000 |
| 2004 | Schools | General Obligation | 22,200,000 |
| 2004 | Schools | Refinance General Obligation | 44,575,000 |
| 2004 | Port | General Obligation | 9,810,000 |
| 2005 | Schools | General Obligation | 27,095,000 |
| 2006 | Schools | General Obligation | 39,700,000 |
| 2007 | Parks | General Obligation | 2,210,000 |
| 2007 | Schools | General Obligation | 33,505,000 |
| 2008 | Animal Care | Cert. of Participation | 5,750,000 |
| 2008 | Corrections Facility | Lease Revenue | 244,285,000 |
| 2009 | Schools | General Obligation | 19,030,000 |

Public Safety Facilities Constructed

| Facility Name | Year Completed | Amount \$ |
|---------------------------------|----------------|-----------|
| Station 6-2 Training Complex | 2001 | 550,000 |
| Station 7-2 | 2003 | 591,126 |
| Trapper Creek Ambulance/Library | 2007 | 1,400,000 |

School Facilities Constructed

| Facility Name | Year Completed | Amount \$ |
|--------------------------------|----------------|------------|
| Meadow Lakes Elementary | 2001 | 9,300,000 |
| Teeland Middle School | 2001 | 24,100,000 |
| Larson Elementary | 2002 | 8,700,000 |
| Houston High School | 2003 | 17,600,000 |
| Sherrod Elementary | 2003 | 10,300,000 |
| Nutrition Services Facility | 2006 | 13,500,000 |
| Shaw Elementary | 2006 | 12,500,000 |
| Career & Technical High School | 2007 | 20,500,000 |
| Knik Elementary | 2007 | 16,000,000 |
| Machentanz Elementary | 2009 | 17,000,000 |
| Susitna Valley High School | 2009 | 23,000,000 |

Buildings/Facilities Constructed

| Facility Name | Year Completed | Amount \$ |
|--|-----------------------|------------------|
| Port MacKenzie Barge Dock | 2001 | 5,000,000 |
| Operations and Maintenance Bldg. | 2002 | 500,000 |
| Central Landfill Cell 2B | 2004 | 1,800,000 |
| Port MacKenzie Deep Draft Dock | 2004 | 15,600,000 |
| Big Lake Public Wall Enclosure | 2005 | 125,000 |
| Central Landfill Maintenance Shop | 2005 | 300,000 |
| Central Landfill Public Wall Enclosure | 2006 | 125,000 |
| Hazardous Waste Collection & Admin Bldg. | 2007 | 1,700,000 |
| Ferry Terminal & Wastewater System | 2007 | 4,100,000 |
| Big Lake Library | 2004 | 3,500,000 |
| Talkeetna Ops & Maintenance Facility | 2009 | 870,000 |
| Matanuska River Flood/Erosion Dikes | 2006 | 585,000 |
| Talkeetna Waste/Wastewater System | 2010 est. | 1,100,000 |
| Garden Terrace Drinking Water System | 2010 est. | 1,700,000 |
| Port MacKenzie Barge Dock Expansion | 2010 est. | 3,750,000 |
| Port MacKenzie Rail Extension | 2013 est. | YTD 84,500,000 |

M/V Susitna

| Name | Year Completed | Amount \$ |
|-------------|-----------------------|------------------|
| M/V Susitna | April, 2010 | 70,000,000 |

State of Alaska Facility

| Facility Name | Year Completed | Amount \$ |
|---------------------------------|-----------------------|------------------|
| Goose Creek Correction Facility | January, 2013 est. | 244,285,000 |

Major Roads

| Road Name | Year Completed | Amount \$ |
|---------------------------------|-----------------------|------------------|
| E. Seldon Road (2 miles) | 2007 | 2,400,000 |
| Point MacKenzie Road (11 miles) | 2008 | 13,800,000 |
| Port Access Road (1.5 miles) | 2010 est. | 5,400,000 |

Roads Paving Program

| Year | Length (Miles) | Amount \$ |
|--------------|-----------------------|-------------------|
| 2001 | 13.0 | 1,310,000 |
| 2002 | 22.5 | 2,470,000 |
| 2003 | 25.5 | 2,716,000 |
| 2004 | 13.4 | 1,881,500 |
| 2005 | 14.1 | 2,111,500 |
| 2006 | 9.5 | 2,048,000 |
| 2007 | 7.0 | 1,600,000 |
| 2008 | 9.1 | 2,250,000 |
| 2009 | 8.5 | 2,100,000 |
| TOTAL | 212.5 | 27,102,000 |

Dedicated Trails

| <u>Year</u> | <u>Trail Name</u> | <u>Location</u> | <u>Miles Dedicated</u> |
|---------------------------|---------------------------|-------------------------|------------------------|
| 2001 | Crooked Lake | Big Lake | 9 |
| 2003 | West Petersville | Petersville | 97 |
| | Iron Dog | Big Lake | 12 |
| | Flat Lake | Big Lake | 3 |
| 2004 | Houston Lake Loop | Big Lake/Houston | 9 |
| | Central/Mail | Willow | 25 |
| | Petersville-Trapper Creek | Petersville/Trapper Crk | 38 |
| | Trapper-Amber | Trapper Lake | 81 |
| | Eureka West-Moore Lake | Eureka/Lake Louise | 46 |
| | Eureka East | Eureka/Lake Louise | 26 |
| | North-South Seismic | Lake Louise | 14 |
| | Crosswind-Big Bay | Lake Louise | 14 |
| | Eska Creek Falls | Sutton | 4 |
| | 2005 | West Gateway | Willow |
| Pt. Mackenzie-Flathorn Lk | | Pt. Mackenzie | 44 |
| 2007 | Talkeetna Lakes Park | Talkeetna | 3 |
| 2008 | Chulitna-Rabideux | Trapper Creek | 20 |
| TOTAL | | | 462 miles |

Community Sustainability & Green Infrastructure

| <u>Project Name</u> | <u>Year</u> |
|---|-------------|
| Zero Waste Ordinance | 2006 |
| Energy Efficient Building Policy | 2007 |
| Big Lake or Wasilla Creek Watershed (58,952 acres mapped) | 2007 |
| Cottonwood Creek Watershed (59,862 acres mapped) | 2008 |
| EPA-WCEI Water Quality Protection Grant | 2010 |

Community Comprehensive Plans Adopted

| <u>Plan Name</u> | <u>Year</u> |
|---------------------------|-------------|
| Chickaloon Community | 1991 |
| Chase Community | 1993 |
| Talkeetna Community | 1998 |
| Sutton Comprehensive Plan | 2000 |
| City Of Houston (Amended) | 2003 |
| Y Community Council Area | 2005 |
| Glacier View Plan | 2006 |
| Core Area Update | 2007 |
| Lazy Mountain | 2008 |
| Chickaloon Revision | 2008 |
| Big Lake Update | 2009 |

Major Plans Adopted

| <u>Plan Name</u> | <u>Year</u> |
|--|-------------|
| Port MacKenzie Master Plan | 1998 |
| Long Range Transportation Plan | 1997 |
| MSB Coastal Management Plan | 2007 |
| Long Range Transportation Plan (revision) | 2007 |
| Official Streets & Highways Plan | 2007 |
| Wireless Telecommunication Analysis | 2008 |
| Regional Air Systems Plan | 2008 |
| Green Infrastructure | 2008 |
| Matanuska River Erosion Plan | 2009 |
| Green Infrastructure Core Area | 2009 |
| National Heritage Area Study | 2009 |
| Public Facilities Plan Update | 2009 |
| MSB Strategic Plan | 2009 |
| Joint Land Use Study | 2010 |
| MSB Economic Development Plan (adoption pending) | 2010 |

General Government

| <u>Project Name</u> | <u>Year</u> |
|---|----------------------------|
| Lake Management Planning Process | 1994 |
| Comprehensive Community Planning Process | 1990 |
| Employee Orientation Manual Revision | 2002 |
| Residential Relocation/Buy-out Program for Erosion Affected Areas | 2006 |
| Performance Measurement Program | 2006 |
| Strategic Plan | 2009 |
| 911/Dispatch Reunification Process | Ongoing |
| MSB Policy & Procedures Revision | 2009 |
| Employee Union Contracts Negotiated: | 2001, 2004, 2007, and 2010 |
| Implementation of High Performance Organization program | Ongoing |

Major Interagency Partnerships

| <u>Partner</u> |
|--|
| Matanuska-Susitna Salmon Basin Partnership |
| Office of Naval Research |
| Village of Tyonek |
| Village of Chickaloon |
| Mat-Su College |
| Tri-Borough Commission (Mat-Su Borough, Anchorage, Kenai Peninsula Borough) |
| Parks Highway Coalition (Mat-Su Borough, Denali Borough, Fairbanks North Star Borough) |

Emergency Responses to Disasters (EOC Activated)

| Disaster Type | Year |
|--|-------------|
| Big Lake Wildland Urban Interface Fire | 1996 |
| Olsen Creek Wildland Urban Interface Fire | 1998 |
| Montana Creek & Chase area flood | 2002 |
| Denali Fault earthquake- magnitude 7.9 | 2002 |
| Winter storms (Ice, flooding, fire response) | 2002 |
| Winter storms & major windstorm (Ice, flooding, fire response) | 2005 |
| Severe storms, flooding, landslides, mudslides –Willow/Talkeetna | 2006 |
| Point MacKenzie Wildland Urban Interface Fire | 2007 |

Organizational Awards

| Award | Year |
|--|-------------|
| Statewide: | |
| Alaska Municipal League: | |
| Managing Assets for Sustainability | 2002 |
| Wildfire Mitigation Education Program | 2006 |
| Title 27 Subdivision Development Ordinance | 2006 |
| Fred & Sara Machetanz Elementary School Construction | 2009 |
| Mat-River "At-Risk" Property Acquisition (IRWA) | 2007 |
| Annual Report 1 st Place (APSA) | 2009 |
| Zoning Video 2 nd Place (APAS) | 2009 |
| Zoning Video 2 nd Place Aurora Award (APAS) | 2009 |
| Employer of the Year (IRWA) | 2009 |
| National: | |
| Excellence in Governmental Financial Reporting (GFOA) | 2000-2009 |
| Conservation Award for Contributions to the | |
| Conservation of Aquatic Habitat (F&WS) | 2005 |
| Cooperative Conservation Award (USDol) | 2006 |
| Mat-Su Basin Salmon Habitat Partnership (NFHB) | 2006 |
| Major Communication Award: Public Participation | |
| Efforts of Prison Site Location (American City & County) | 2007 |
| Annual Report Presentation and Writing (MarCom) | 2008 |
| Mat-Su Basin Salmon Habitat Partnership (NFHAP) | 2009 |
| U.S. Green Building Council – Machetanz Elementary LEED Certified | 2010 |
| U.S. Green Building Council – Su Valley High School LEED Certified | 2010 |
| International: | |
| Special Achievement in GIS 1 st Place (ESRI) | 2008 |
| Career Center School Design 2 nd Place | 2008 |

Lake Management Plans Adopted

| Plan Name | Year |
|-------------------------------|-------------|
| Knik Lake Plan | 1995 |
| Walby Lake | 1998 |
| Shirley Lake | 1998 |
| Question Lake | 1998 |
| Christensen Lake | 1999 |
| Marion Lake Plan | 2000 |
| Neklasen Lake Plan | 2000 |
| Long Lake (Houston) Plan | 2001 |
| Three-Mile Lake Plan | 2002 |
| Whiskey Lake Plan | 2004 |
| Wolverine Lake Plan | 2004 |
| Little Lonely Lake Plan | 2005 |
| Carpenter Lake Plan | 2006 |
| Florence Lake Plan | 2006 |
| Jean Lake Plan | 2006 |
| Liten Lake Plan | 2006 |
| Shirley Lake Plan (revision) | 2006 |
| Paradise Lake Plan | 2007 |
| Stevens & Oriana Lakes Plan | 2007 |
| Sunbeam & Suncrest Lakes Plan | 2007 |
| Jacobsen Lake | 2008 |
| Little Beaver Lake | 2008 |
| Lake of the Woods | 2010 |

Major Code Revisions

| Code Title | Year |
|---|-------------|
| 23.0 Land Management Omnibus Revision | 1996 |
| 8.50 Junk & Trash | 2000 |
| 8.55 Special Events | 2000 |
| 17.23 Point MacKenzie SpUD | 2000 |
| 17.63 Race Tracks | 2001 |
| 17.52 Residential Land Use District | 2002 |
| 17.61 Core Area Land Use Permit | 2002 |
| 17.25 Talkeetna SpUD | 2003 |
| 17.41 Houston | 2003 |
| 17.76 Large Lot Single Family Residential | 2003 |
| 17.62 Coal Bed Methane | 2004 |
| 17.64 Waste Incinerator | 2004 |
| 8.52 Amplified Noise and Vibration | 2004 |
| 17.30 Earth Material Extraction | 2005 |
| 17.90 Adult Business (amended) | 2005 |
| 17.41 Houston | 2006 |
| 17.63 Race Tracks (amended) | 2006 |
| 17.05 Essential Service Utilities | 2007 |
| 17.02 Land Use Permits | 2007 |
| 17.19.045 Sheep Mountain District/Glacier View SpUD | 2007 |
| 17.28 IMD-Curry Quarry | 2007 |
| 17.41 Houston | 2007 |
| 17.73 Multi-Family | 2007 |
| 8.32 Electrical Generation or Power Plan | 2007 |
| 8.70 Disabled Parking | 2007 |
| 17.25 Christiansen Lake SpUD | 2008 |
| 17.28 IMD (amended x2) | 2008 |
| 17.60 Tall Structures | 2008 |
| 8.52 Amplified Noise and Vibration (amended) | 2008 |
| 17.20 Knik-Fairview Sled Dog District | 2008 |

Amount of Non-Federal Grants Awarded

| <u>Year</u> | <u>Amount \$</u> |
|--------------|--------------------|
| 2001 | 11,615,021 |
| 2002 | 14,802,793 |
| 2003 | 12,106,623 |
| 2004 | 11,236,271 |
| 2005 | 9,598,257 |
| 2006 | 13,771,366 |
| 2007 | 24,659,129 |
| <u>2008</u> | <u>28,563,645</u> |
| TOTAL | 137,524,117 |

Amount of Federal Grants Awarded

| <u>Year</u> | <u>Amount \$</u> |
|--------------|--------------------|
| 2001 | 752,164 |
| 2002 | 10,758,340 |
| 2003 | 13,298,371 |
| 2004 | 15,174,116 |
| 2005 | 14,163,648 |
| 2006 | 17,365,986 |
| 2007 | 21,373,976 |
| 2008 | 17,844,552 |
| <u>2009</u> | <u>8,277,971</u> |
| TOTAL | 124,778,267 |

Fish Passage Enhancement Program

| Project Name | Year | Amount \$ |
|--|--------------|--------------------|
| Sawyer Creek bridge at Anaconda Avenue | 2001 | 17,400 |
| Meadow Lakes Elementary Walkway/Teaching Platform | 2001 | 29,000 |
| Wasilla Creek at Grantham & Lower Roads | 2001 | 10,000 |
| Cottonwood Creek Fish Passage & Footbridge | 2001 | 15,000 |
| Cloudy Lake Outflow at Philip's Drive | 2001-2003 | 55,000 |
| Orchid Lake | 2001-2003 | 14,500 |
| Wasilla Creek culvert restoration at Lower Rd | 2003 | 25,000 |
| Cardiff Lane | 2003-2005 | 27,500 |
| Lupine Lane | 2003-2005 | 37,500 |
| Crooked Lake culvert | 2003-2005 | 35,300 |
| Kingfisher Lake culvert | 2003-2005 | 16,500 |
| Settlement Avenue multi-plate | 2003-2006 | 45,000 |
| Swiftwater Creek bridge at Sitze Road | 2003-2006 | 139,750 |
| Fish passage construction, Ph II | 2004-2006 | 96,945 |
| Little Meadow Creek multi-plate at Meadow Lakes Dr | 2005 | 60,000 |
| Lower Road multi-plate | 2006 | 82,500 |
| Fish passage program | 2006-2007 | 55,000 |
| Wolf Lake and Tamarack Cove Road culverts | 2006-2007 | 50,000 |
| Lower Road bridge at Wasilla Creek | 2006-2007 | 38,500 |
| Unnamed tributary to Nancy Lake at Kime Lane | 2008 | 50,000 |
| Colter Creek at Sitze Road arch pipe | 2008-2009 | 101,000 |
| Government Creek at Edgerton Park Road box culvert | 2008-2009 | 97,000 |
| Russet Road, Alberta Circle, Runyon Circle culverts | 2008-2010 | 40,000 |
| Unnamed tributaries of Little Susitna River (3 locations) | 2008-2010 | 70,000 |
| Little Meadow Creek at Karen Street | 2009 | 50,000 |
| Wasilla Creek at Weltin Way | 2009 | 50,000 |
| Wasilla Creek at Crabb Circle (2 crossings) | 2009-2010 | 50,000 |
| Wasilla Creek (bridge) at Grantham Road | 2009-2010 | 256,000 |
| Little Susitna River tributaries at Edgerton Park Road (3) | 2009-2010 | 120,000 |
| Cottonwood Creek at Engstrom Road | 2009-2010 | 100,000 |
| Sullivan Avenue bridge-bioengineering | 2009-2010 | 20,000 |
| Anna Lake outflow at Bryant Road | 2009-2010 | 10,000 |
| | TOTAL | \$1,974,395 |